

MEETING MINUTES

HANCE PTO MEETING

Date: Wednesday, September 13, 2023

Time: 9:30am

Meeting called to order by: Jessica Taylor

IN ATTENDANCE

In Person: Paula Giran, Jessica Taylor, Jen Gebrosky, Mike Barber, Danielle St. Onge, Joseph St. Onge, Shelly Galluzzo, Christina Noce, Stephanie Kozlowski, Ciara Giran, Joanna Scheller, Katie Howard, Brittany Kindersmith

Virtual attendance: Emilie Gaeta

PRINIPALS REPORT

Mrs. Giran reviewed new dismissal procedures, Go Buckets (in 50 classrooms throughout the building), and wants to begin Quarterly Parents Meetings. These meetings are designed to connect parents with Mrs. Giran and discuss future opportunities.

Moving forward, all facilities requests must go through Mrs. Giran first, then a formal request can be made online.

PARTY SIGN-UPS

Homeroom coordinators were randomly selected and notified by VP Emilie Gaeta. Party sign-ups will go out in this weeks Friday Flash. Party times are TBD, we have four parties a year. Halloween Parade time is TBD.

REPORTS

Committee reports

- Ice Cream Social, 09.29.23 from 6-8pm
 - Games, bounce house, pizza and ice cream
 - A lot of community involvement this year – northern tier librabry, NRPD
 - Bookfair is open during ICS
 - Capacity has been limited in case of inclement weather. If weather cooperates we will open day of sales.
- Book Fair

- Flyers are coming home soon!
- All For Books Coin Drive, supports education partnership and lower income areas throughout Pittsburgh region
- Gift of Time
 - Staff donates experiences to students
 - Will run October 2 – 17
 - Some examples include a tea party with the librarian, reading to Mrs. Fettermans dog after school
- Trunk or Treat
 - Last year was held at Hance. Other elementary schools wanted to participate, but this event morphed into a community-wide event and is being hosted by Pine Community Center
 - Sunday, October 22 from 12-3
 - \$3 admission. This is not a money making event.
 - All PTOs will have a booth
 - Hance will have a Photo Booooooth
- Penny Wars
 - Coin drive that supports Hance Angel Tree Fund
 - Classroom battles for raising the most money
 - Considering moving from November to October
- After School Programs
 - Mad Science is currently running
 - Spanish Club sign ups in Friday Flash
 - WE NEED INDEPENDENT VOLUNTEERS
 - All After School Programs request an on-site independent volunteer
 - We may have to cut programs if we cannot get enough Independent Volunteers
- On-Going Fundraising
 - Chick-Fil-A Receipts
 - PTO gets 20% back in sales from Wexford and Cranberry, uses funds to treat staff to CFA days
 - Ink Cartridge Collection
 - Part of our Healthy Schools Initiative
 - Shoe Drive
 - On-going, we will take all shoes but rollerblades and ice skates. Must have a matching pair.
- Stock the Staff Lounge
 - Have a wish-list at Target.com but can shop from anywhere
 - Staff is super appreciative of snacks!
- Field Trips
 - Christina Noce asked if PTO paid for Field Trips.
 - Historically, PTO funded 3rd grade field trip to old economy. 2nd grade has a penguin assembly and 1st grade had a play in May.
 - If we brought them back, it would be equal across all three elementary schools
 - PTO would pay for bussing
 - Will consider for next years budget
 - Only Independent Volunteers can act as a chaperone for field trips
 - Ratio of 1:15
- Shelly Galluzzo asked if the PTO could issue a survey to parents asking if they are interested in Independent Volunteer Status, and what they are willing to volunteer for.

REPORTS

Budget Report

- Starting bank balance \$18565. To date, PTO has seen a +28% increase in total savings
 - Ending balance as of 09.13.2023 \$23743
 - Ice Cream Social has been our biggest money-maker so far

- QuickBooks has issued us a credit memo for charging sales tax and gave us a 50% discount on subscription
- Teacher Reimbursements have been the biggest expense so far this year

NEXT MEETING

Next meeting will be held on November 15, 2023 at 9:30am in Room 110