

Union County Educational Services Commission

Board of Directors Meeting

April 10, 2024

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

This meeting was called to order at: 7:02 pm

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine j. Aklonis
Cranford	Mr. Brett Dreyer
Elizabeth	
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	Ms. Stacey Gunderman
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	Ms. Jessica Chovez
Roselle Park	
Scotch Plains/Fanwood	Ms. Debora Brody
Springfield	
Summit	
Union	Ms. Elsie Mackey
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only - None

4. Introduction of the 2023-2024 school year Union County Teacher Recognition Award recipients:

Crossroads School: Alison Gebler, Special Education Teacher
Hillcrest Academy North: Jessica Machado, Teacher of Mathematics
Hillcrest Academy South: Penelope Vlastras, Teacher of English
Lamberts Mill Academy: Phil Acosta, Special Education Teacher
Non-Public/Transition Department: Jourdan Spencer, Special Education Teacher
Westlake School: Robyn Pajewski, Special Education Teacher

EXECUTIVE SESSION:

5. It was moved by Ms. Moteiro and seconded by Dr. Guidici Pietro, and carried by unanimous voice vote, to move into Executive Session at 7:11 pm for the purpose of reviewing a personnel case(s). Any discussion held by the Board which need not remain confidential will be made public as soon as practicable.

The Board of Directors meeting returned to open session at 7:22 p.m. on motion of Ms. Ryan and seconded by Dr. Guidici Pietro, and carried, by unanimous voice vote.

EXECUTIVE COMMITTEE ACTION:

It was moved by Ms. Moteiro, seconded by Ms. Mackey, and carried by roll call vote, to approve item #6:

6. Motion to approve the following Executive Committee actions:

Travel and Related Expenses dated March 14, 2024 (Att. A)
Personnel Agenda dated March 14, 2024 (Att. B)

Ayes: Aklonis, Koenig, Best, Guidici Pietro, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: Dreyer
Gunderman

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

It was moved by Ms. Best, seconded by Ms. Ryan, and carried by unanimous voice vote, to approve the minutes of the Board of Directors Meeting of March 6, 2024.

7. Motion to approve the minutes of the Board of Directors Meeting of March 6, 2024 (Att. 1)

Abstain: Dreyer
Gunderman
Weiss

SUPERINTENDENT REPORT:

It was moved by Ms. Mackey seconded by Ms. Gunderman, and carried by unanimous voice vote, to approve the following:

8. Motion to approve the Report of the Superintendent for April, 2024 (Att. 2)

FINANCE:

It was moved by Ms. Best, seconded by Ms. Ryan, and carried by roll call vote, to approve items #9-12:

9. Motion to approve the Secretary's Financial Report:
Board Secretary's Report dated February 29, 2024 (Att. 3)
Detailed Budget Report dated March 31, 2024 (Att. 4)
Check Register for the month ended in 3/31/24 the amount of \$8,209,974.02 (Att. 5)
Budget adjustments and line-item transfers for March 2024 (Att. 6)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances
- BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2022
- AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
11. Motion to approve the attached March 2024 check register for the School Lunch Account with a total of \$2773.00 (Att. 7)

FINANCE (Cont'd):

12. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2024 through June 30, 2026 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2024 to June 30, 2025	\$209,399
July 1, 2025 to June 30, 2026	\$213,587

(Att. 8)

Ayes: Aklonis, Dreyer, Koenig, Best, Guidici Pietro, Gunderman, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Guidici Pietro, seconded by Ms. Brody, and carried by roll call vote, to approve items #13-16:

13. Motion to approve Amendments to Existing Transportation Contracts dated April 10, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
14. Motion to approve Emergency Contract payments for the month of March to the listed contractors at the costs indicated (Att. 10)
15. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
16. Motion to approve the attached penalty deductions (Att. 12)

Ayes: Aklonis, Dreyer, Koenig, Best, Guidici Pietro, Gunderman, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: None

POLICIES AND REGULATIONS

It was moved by Ms. Ryan, and seconded by Ms. Best, and carried by roll call vote, to approve item #17:

17. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:

P 1140	Educational Equity Policies/Affirmative Action
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedure
P 1550	Equal Employment/Anti-Discrimination Practices
R 2200	Curriculum Content
P 2260	Equity in School and Classroom Practices
R 2260	Equity in School and Classroom Practices Complaint Procedure
P 2411	Guidance Counseling
P 3211	Code of Ethics
P 5750	Equitable Educational Opportunity
P 5755	Equity in Educational Programs and Services (Abolished)
P 5841	Secret Societies
P 5842	Equal Access of Student Organizations
P & R 7610	Vandalism
P 9323	Notification of Juvenile Offender Case Disposition
P & R 2423	Bilingual Education
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries

Ayes: Aklonis, Dreyer, Koenig, Best, Guidici Pietro, Gunderman, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Motiero, and seconded by Ms. Gunderman, and carried by roll call vote, to approve item #18:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 13)

Ayes: Aklonis, Dreyer, Koenig, Best, Guidici Pietro, Gunderman, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: None

PERSONNEL:

It was moved by Ms. Mackey, and seconded by Ms. Brody, and carried by roll call vote, to approve items #19-24A:

19. Motion to approve the Personnel Agenda dated April 10, 2024 as recommended by the Superintendent. (Att. 14)
20. Motion to approve the ESY Personnel Agenda (Internal) dated April 10, 2024 as recommended by the Superintendent. (Att. 15)
21. Motion to approve the ESY Personnel Agenda (External) dated April 10, 2024 as recommended by the Superintendent. (Att. 16)
22. Motion to approve the 2024 Summer Transportation Staff (Att. 17)
23. Motion to approve the job description for Lead Registered Behavior Technician (Att. 18)
24. Motion to post the stipended position of Lead Registered Behavior Technician for Westlake and Crossroads Schools at a rate of \$4500 per school year

- *24A. Motion to approve Administrators Agreement MOA with UCESC for 7.1.24-6.30.27 (Att. 20)

Ayes: Aklonis, Dreyer, Koenig, Best, Guidici Pietro, Gunderman, Motiero, Chavez, Brody, Mackey, Ryan & Weiss

Nays: None

Abstain: None

*This motion was verbally introduced

SUSPENSION REPORT:

It was moved by Ms. Best, seconded by Ms. Ryan, and carried by unanimous voice vote, to approve the following:

25. Motion to approve the Suspension Report for March 2024

(Att. 19)

OLD BUSINESS: None

NEW BUSINESS: None

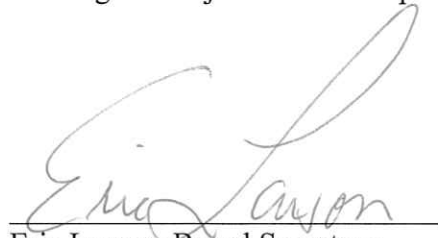
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, May 1, 2024 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Brody seconded by Dr. Guidici Pietro and carried by unanimous voice vote, the meeting was adjourned at 7:48p.m.



Eric Larson, Board Secretary