

**Hamilton Central School District**  
**BOARD OF EDUCATION REGULAR MEETING**  
Thursday, January 11, 2024

BOARD MEMBERS PRESENT: Michelle Jacobsen, Jennifer Jones, Amanda Phillips,  
Sung Choe, Cory Duclos, and Tinsae Chiarello (*Student*)

ADMINISTRATORS PRESENT: Matt Crumb and Christopher Rogers  
Jodi Shantal, District Clerk

VISITORS: Government students and Chris Rossi

**1.0 CALL TO ORDER**

*Call to Order*

1.1 The regular meeting of the Hamilton Central School District Board of Education was held in the Dave McKay Board of Education Room/Large Group Instruction Room, 47 West Kendrick Ave, Hamilton, New York. Michelle Jacobsen, President, called the meeting to order at 6:00 p.m. The following items of business were conducted.

1.2 Pledge of Allegiance

*Pledge of Allegiance*

**2.0 PRELIMINARY ACTION**

*Preliminary Action*

2.1 Amendments to the Agenda –

- 3.0 – Knight Light (Deletion)
- 4.0 – District Presentations (Deletion)
- 8.2 – Donations (Addition)

*Amendments to the Agenda*

2.2 Approval of the Agenda

BE IT RESOLVED that the agenda for the January 11, 2024, regular meeting be approved as amended.

*Approval of Agenda*

Moved by: Duclos

Seconded by: Choe

Ayes: 5      Nays: 0      Absent: 0      Motion carried.

*Approval of Minutes*

2.3 Approval of Minutes

BE IT RESOLVED that the minutes of the regular meeting on December 14, 2023 be approved as submitted.

Moved by: Jones

Seconded by: Choe

Ayes: 5      Nays: 0      Absent: 0      Motion carried.

**3.0 CONSENT AGENDA**

*Consent Agenda (3.1 through 3.4)*

BE IT RESOLVED to approve the consent agenda (3.1 through 3.4) as recommended by the Superintendent as follows:

Moved by: Duclos

Seconded by: Phillips

Ayes: 5      Nays: 0      Absent: 0      Motion carried.

***Business Operations***

**3.1 Treasurer's Report**

BE IT RESOLVED that the Treasurer's Report be accepted as submitted.

*Treasurer's Report*

**3.2 Consideration of Claims**

BE IT RESOLVED that the consideration of claims be approved and authorization of the District Treasurer to pay the submitted warrants in the amount of \$221,673.21 for general fund, HBus fund in the amount of \$5,990.13, capital fund in the amount of \$33,790.15 and federal funds in the amount of \$30,000.

*Consideration of Claims*

**3.3 Transportation Report**

BE IT RESOLVED to accept the transportation report as submitted.

*Transportation Report*

**3.4 Cafeteria Report**

BE IT RESOLVED to accept the Cafeteria Report as submitted.

*Cafeteria Report*

***That concludes the consent agenda.***

**4.0 COMMUNITY PARTICIPATION**

*Community Participation*

**7.1 General Public**

There wasn't any community participation at this time.

**5.0 NEW BUSINESS**

*New Business*

**5.1 Personnel**

*Personnel*

**A) Appointments**

*Appointments*

**Volunteers**

BE IT RESOLVED to approve Sheila Catania as a volunteer, as provided, and as recommended by the Superintendent.

Moved by: Duclos

Seconded by: Jones

Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**Sub List**

BE IT RESOLVED to approve Emily Rotach, JoAnne Felchner, Sonja Furner, Shannon Jedreicich, and Abigail Wittmann to the substitute list as recommended by the administrative team and Superintendent.

Moved by: Choe

Seconded by: Jones

Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**Hannah Greene**

BE IT RESOLVED to approve the appointment of Hannah Greene as a probationary part-time (.9 FTE) teacher aide/bus aide effective January 16, 2024 through June 30, 2024 as recommended by the Director of PPS and Superintendent as amended (start date).

Moved by: Duclos

Seconded by: Jones

Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**5.2 Donations**

BE IT RESOLVED to accept the following monetary donations, with sincere appreciation, and to increase the budget by these amounts as recommended by the business manager and Superintendent as amended (addition of one).

- St. Mary’s Church - \$250.00 (S.E.L. Program)
- First Baptist Church Deacons Fund - \$100.00 (S.E.L. Program)

Moved by: Jones  
 Seconded by: Duclos  
 Ayes: 5 Nays: 0 Absent: 0 Motion carried.

*Donations*

**5.3 Committee on Special Education and Preschool Special Education**

BE IT RESOLVED to approve the recommendation of the Committees on Special Education and Preschool Special Education.

Moved by: Jones  
 Seconded by: Phillips  
 Ayes: 5 Nays: 0 Absent: 0 Motion carried.

*CSE/CPSE*

**5.4 Shared Decision-Making Plan**

BE IT RESOLVED to approve the revised Shared Decision-Making Plan as recommended by the Principals and Superintendent.

Moved by: Choe  
 Seconded by: Phillips  
 Ayes: 5 Nays: 0 Absent: 0 Motion carried.

*Shared Decision-Making Plan*

**5.5 Policies and Regulations—1<sup>st</sup> Reading—DISCUSSION ONLY**

- #1051 – Excluding Sex Offenders from District Property and Functions
- #5010 – Workplace Violence Prevention
- #5010.1 – Workplace Violence Incident Report
- #5140 – Emergency Closings
- #6101 – Certification and Incidental Teaching

*Policies and Regulations (Discussion only)*

**6.0 INFORMATION AND CORRESPONDENCE**

- 6.1 Administrative Reports
- 6.2 Athletics Update
- 6.3 Business Manager Report
- 6.4 Student Board Member Report
- 6.5 Knowledge Sharing
  - Elementary Steering Committee
  - Secondary Steering Committee
  - Inclusivity Committee
- 6.6 Advocacy Update
- 6.7 Board Update
  - BOCES Board

*Information and Correspondence*

**7.0 COMMUNITY PARTICIPATION**

There wasn’t any community participation at this time.

*Community Participation*

**8.0 EXECUTIVE SESSION**

*Executive  
Session*

BE IT RESOLVED upon the recommendation of the Board President to adjourn to Executive Session at 6:31 p.m. to discuss employment history of particular individuals.

Moved by: Duclos  
Seconded by: Phillips  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

BE IT RESOLVED upon the recommendation of the Board President to reconvene the regular meeting at 6:57 p.m.

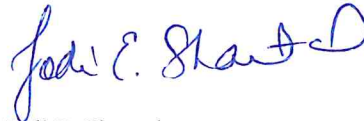
Moved by: Duclos  
Seconded by: Jones  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**9.0 ADJOURNMENT**

BE IT RESOLVED upon the recommendation of the Board President to adjourn the regular meeting at 6:58 p.m.

Moved by: Duclos  
Seconded by: Jones  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

Respectfully submitted,



Jodi E. Shantal  
District Clerk

*Adjournment*