

**Hamilton Central School District**  
**BOARD OF EDUCATION REGULAR MEETING**  
Tuesday, August 22, 2023

BOARD MEMBERS PRESENT: Michelle Jacobsen, Jennifer Jones, Amanda Phillips, Sung Choe, and Cory Duclos

ADMINISTRATORS PRESENT: Bill Dowsland, Matthew Crumb, Kevin Ellis, Mark Arquiatt, Heather Thomas, and Chris Rogers  
Jodi Shantal, District Clerk

ABSENT:

VISITORS: Brenton Sullivan, Tori Kowalski, Taylor Jackson, Tinsae Chiarello, Kenzi Page, Maura Tumulty, Travis Ames, Meg Rose, Gwen Warner, Eric Muller, and Morgan Larson

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**1.0 CALL TO ORDER**

*Call to Order*

1.1 The regular meeting of the Hamilton Central School District Board of Education was held in the Large Group Instruction Room, 47 West Kendrick Ave, Hamilton, New York. Michelle Jacobsen, President, called the meeting to order at 6:00 p.m. The following items of business were conducted:

**2.0 EXECUTIVE SESSION**

*Executive Session*

BE IT RESOLVED upon the recommendation of the Superintendent to adjourn to Executive Session at 6:01 p.m. to discuss employment history of particular individual(s).

Moved by: Jones  
Seconded by: Duclos  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

BE IT RESOLVED upon the recommendation of the Superintendent to reconvene the regular meeting at 6:06 p.m.

Moved by: Jones  
Seconded by: Choe  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**3.0 PRELIMINARY ACTION**

*Preliminary Action*

3.1 Amendments to the Agenda  
• Addition of 8.1 - Personnel

*Amendments to the Agenda*

3.2 Approval of the Agenda

*Approval of Agenda*

BE IT RESOLVED that the agenda for the August 22, 2023, regular meeting be approved as submitted and amended.

Moved by: Duclos  
Seconded by: Choe  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

3.3 Approval of Minutes

BE IT RESOLVED that the minutes of the organizational meeting on July 11, 2023, regular meeting on July 11, 2023, and board workshop on August 2, 2023. be approved as submitted.

Moved by: Jones  
Seconded by: Duclos  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

*Approval of Minutes*

**4.0 DISTRICT PRESENTATIONS**

4.1 Cell Phone Protocols at HCS – Presented by Mark Arquiatt and Chris Rogers

*District Presentations*

**5.0 CONSENT AGENDA**

BE IT RESOLVED to approve the consent agenda (5.1 through 6.1) as recommended by the Superintendent as follows:

*Consent Agenda (5.1 through 6.1)*

Moved by: Duclos  
Seconded by: Phillips  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

***Business Operations***

5.1 Transportation Report

*Transportation Report*

BE IT RESOLVED that the Transportation Report be accepted as submitted.

5.2 Cafeteria Report

*Cafeteria Report*

BE IT RESOLVED that the Cafeteria Report be accepted as submitted.

5.3 Extra-curricular Treasurer’s Report

*Extra-curricular Treasurer’s Report*

BE IT RESOLVED to accept the Extra-curricular Report for 2022-2023 as submitted.

**6.0 OLD BUSINESS**

*Old Business*

6.1 District Emergency Response Plan

*District Emergency Response Plan*

BE IT RESOLVED to approve the District Emergency Response Plan for the 2023-2024 school year as recommended by the Business Manager and Superintendent and as discussed at the July 11, 2023 Board of Education meeting.

***That concludes the consent agenda.***

**7.0 COMMUNITY PARTICIPATION**

*Community Participation*

- 7.1 General Public –
- Taylor Jackson – cell phones
  - Brenton Sullivan – cell phones
  - Tori Kowalski – cell phones
  - Eric Muller – cell phones

**8.0 NEW BUSINESS**

*New Business*

**8.1 Personnel**

*Personnel*

A) Resignation

*Resignation*

**Mallory Bufalini**— BE IT RESOLVED to approve the resignation of Mallory Bufalini as Teacher Aide effective August 10, 2023 as recommended by the Director of PPS and Superintendent.

Moved by: Jones  
Seconded by: Duclos  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

B) Appointments

*Appointments*

**Volunteers**— BE IT RESOLVED to approve the volunteers, as provided, and as recommended by the Superintendent.

Moved by: Choe  
Seconded by: Duclos  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**Sub List**— BE IT RESOLVED to approve the substitute list as recommended by the administrative team and Superintendent.

Moved by: Jones  
Seconded by: Phillips  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**Kelly West**— BE IT RESOLVED to approve the appointment of Kelly West as a probationary part-time (.9 FTE) teacher aide/bus aide effective September 1, 2023 as recommended by the Director of PPS and Superintendent.

Moved by: Phillips  
Seconded by: Jones  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

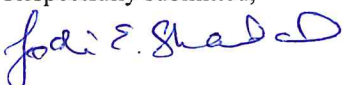
**Fall Coaches**— BE IT RESOLVED to approve the following fall coaches for the 2023-2024 school year, contingent upon sufficient participants, as recommended by the Athletic Director and Superintendent.

Moved by: Phillips  
Seconded by: Jones  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

**Christopher Rogers - Administrative Title Change**— BE IT RESOLVED to approve the title change of Christopher Rogers, Director of Technology to Director of Data, Assessment, Accountability and Technology effective September 1, 2023. This is as a result of changes in administrative responsibilities and as recommended by the Superintendent.

Moved by: Jones  
Seconded by: Duclos  
Ayes: 5 Nays: 0 Absent: 0 Motion carried.

8.2	<p><b>Ex-Officio Student Board Member</b>— BE IT RESOLVED to approve Tinsae Chiarello as an Ex-Officio Student Board Member for the 2023-2024 school year as recommended by the Secondary Principal and Superintendent.</p>	<i>Ex-Officio Student Board Member</i>
	<p>Moved by: Duclos          Seconded by: Choe          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	
8.3	<p><b>Extra-curricular/Co-curricular Advisors</b>—BE IT RESOLVED to approve the extra-curricular/co-curricular advisors for the 2023-2024 school year, as provided, per contractual language and as recommended by the principals and Superintendent.</p>	<i>Extra-curricular/Co-curricular Advisors</i>
	<p>Moved by: Duclos          Seconded by: Choe          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	
8.4	<p><b>APPR Plan</b>— BE IT RESOLVED to approve the 2021-22 APPR Implementation Certification for the 2023-2024 school year and submit to SED as recommended by the Superintendent.</p>	<i>APPR Plan</i>
	<p>Moved by: Jones          Seconded by: Choe          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	
8.5	<p><b>Overnight Trips</b>— BE IT RESOLVED to approve the FFA and Model UN overnight trips for the 2023-2024 school year as provided and recommended by the Secondary Principal and Superintendent. The Board of Education reserves the right to cancel the trips, if circumstances should arise concerning the safety of the students.</p>	<i>Overnight Trips</i>
	<p>Moved by: Jones          Seconded by: Phillips          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	
8.6	<p><b>2023-2024 District Goals and Mission Statement</b>—DISCUSSION</p>	<i>District Goals and Mission Statement</i>
8.7	<p><b>Committee on Special Education and Committee on Preschool Special Education Recommendations</b>— BE IT RESOLVED to approve the recommendation of the Committees on Special Education and Preschool Special Education.</p>	<i>CSE/CPSE</i>
	<p>Moved by: Duclos          Seconded by: Jones          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	
8.8	<p><b>Donations</b>— BE IT RESOLVED to accept the following monetary donations, with sincere appreciation, and to increase the budget by these amounts as recommended by the Business Manager and Superintendent.</p> <ul style="list-style-type: none"> <li>• Hamilton Sports Boosters - \$24,206.46 (<i>Scoreboard</i>)</li> <li>• First Baptist Church Deacons Fund - \$200.00 (<i>S.E.L. Program</i>)</li> <li>• Hamilton Odd Fellows - \$150.00 (<i>School Supplies</i>)</li> </ul> <p>Moved by: Jones          Seconded by: Duclos          Discussion: Thank you for the donations.          Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<i>Donations</i>

<p>8.9 <b>Superintendent, Admin, and Confidential Fringe Benefit Package</b>— BE IT RESOLVED to approve the proposed language changes pertaining to vacation and sick days upon retirement for the Superintendent, administrative, and confidential fringe benefit packages.</p> <p>Moved by: Duclos  Seconded by: Choe  Discussion: This change will actually be saving the district money.  Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p><i>Fringe Benefit Package</i></p>
<p>8.10 <b>Math Curriculum</b>— BE IT RESOLVED to approve the <i>Eureka Squared Math<sup>2</sup></i> Curriculum for grades Pre-K through 5  Publisher: Great Minds PBC <a href="http://greatminds.org">greatminds.org</a> 2021 as recommended by the Elementary Principal and Superintendent.</p> <p>Moved by: Duclos  Seconded by: Phillips  Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p><i>Math Curriculum</i></p>
<p>8.11 <b>Textbook Disposal</b>— BE IT RESOLVED to approve the discarding of the <i>Everyday Math Curriculum</i> textbooks as recommended by the Elementary Principal and Superintendent.</p> <p>Moved by: Jones  Seconded by: Choe  Discussion: If we are unable to sell these, please plan to provide them to someone in need of them.  Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p>	<p><i>Textbook Disposal</i></p>
<p><b><u>9.0 INFORMATION AND CORRESPONDENCE</u></b></p> <p>9.1 Superintendent Report  9.2 Knowledge Sharing</p>	<p><i>Information and Correspondence</i></p>
<p><b><u>10.0 COMMUNITY PARTICIPATION</u></b></p> <p>10.1 General Public –</p> <ul style="list-style-type: none"> <li>• Travis Ames – cell phones and SPO</li> <li>• Mara Tumulty – cell phones</li> <li>• Gwen Warner – cell phones</li> <li>• Brenton Sullivan – cell phones</li> <li>• Eric Muller – cell phones</li> </ul>	<p><i>Community Participation</i></p>
<p><b><u>11.0 ADJOURNMENT</u></b></p> <p>BE IT RESOLVED upon the recommendation of the Superintendent to adjourn the regular meeting at 7:10 p.m.</p> <p>Moved by: Duclos  Seconded by: Choe  Ayes: 5 Nays: 0 Absent: 0 Motion carried.</p> <p style="text-align: center;">Respectfully submitted,    Jodi E. Shantal  District Clerk</p>	<p><i>Adjournment</i></p>