



**CAMBRIAN SCHOOL DISTRICT
MEASURE R CONSTRUCTION PROGRAM
CITIZENS' OVERSIGHT COMMITTEE (COC) MEETING**

DATE:

*Monday, October 16, 2023
5:00 P.M.*

LOCATION:

*Cambrian School District
Price Middle School
2650 New Jersey Ave, San Jose, CA 95124*

MINUTES OF REGULAR MEETING

COC Members Present: Debbie Abbott (At-large Representative)
Lucy Johansen (Senior Representative)
Kirsten Reilly (Parent Representative)
Sam Shiraishi (Parent Teacher Representative)
Brian Tanger (Business Organization Representative)

COC Members Absent: None

CSD Members Present: John Pappalardo, Ed.D. (Chief Financial Officer)

Others Present: Cheryl Demeyer (RGM Kramer, Inc.)
Zohra Taghizade (RGM Kramer, Inc.)

I. CALL TO ORDER – Chair

Prior to the meeting, the Committee joined RGM Kramer for an onsite tour at Price Middle School and Fammatre Elementary School. Following the tour, Kirsten Reilly officially called the meeting to order at 5:54 pm.

II. PRESENTATION BY SCHOOL COMMUNITY MEMBERS

None.

III. REVIEW AND APPROVAL OF AGENDA

The committee members reviewed the meeting agenda and accepted it by unanimous vote.

IV. APPROVE MINUTES OF AUGUST 9, 2022

The committee members reviewed the meeting minutes and accepted them by unanimous vote.

V. REVIEW OF MEASURE R PROGRAM

CURRENT STATUS OF PROJECTS

Cheryl Demeyer shared an overview of the projects: Phase 1 Modernizations at Price MS, Bagby ES, Fammatre ES, Farnham ES, and Sartorette ES project have been completed. Construction for the New Modular Classrooms projects at Price MS, Fammatre ES, Farnham ES, and Sartorette ES began in summer 2023 and is anticipated to continue until late spring 2024. Associated sitework for building foundations is complete, and building framing and weatherproofing is in progress. Once buildings are



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substantially complete the sitework trades will return to site to work on sidewalks, courtyards, landscaping.

REVIEW OF PROGRAM EXPENDITURES

Cheryl presented an invoice report itemized by project that showed \$25,488,319.55 worth of Measure R expenditures made from June 30, 2022 through August 31, 2023. Cheryl also presented an invoice report itemized by project with Measure R expenditures from the start of the program totaling \$30,389,052.44. John Pappalardo and Cheryl answered the committee's questions regarding select expenditures.

REVIEW OF ANNUAL FINANCIAL REPORT AND PERFORMANCE AUDIT REPORT

John presented the annual Financial and Performance Audits for FY 21-22 dated June 30, 2022, for review.

VI. PREPARATION OF ANNUAL REPORT TO THE SCHOOL BOARD

The committee's decision is to conduct a comprehensive review of all expenditures and financial performance audits throughout the week, with a deadline for emailing questions by the end of Monday, October 23, 2023. Once all questions are satisfactorily answered, the draft report will be approved for submission to the board. It is projected that Kristen will represent the report at the Board meeting on November 2nd, 2023, at 7:00 pm.

VII. SET NEXT MEETING DATE AND TIME

The committee agreed on Monday, April 22, 2024, at 5:00 pm at Price MS as the tentative next meeting date and location.

VIII. ADJOURN

Kirsten officially adjourned the meeting at 6:44 pm.