



Ticket & Cash Accountability

RECEIPT BATCH # _____

DEPOSIT RECEIVED BY: _____

Today's Date _____
 Event Name _____
 Event Date _____
 School _____

Club/Activity Sponsoring Event _____
 Club/Activity Acct. Number _____
 Advisor _____
 Fundraiser Number _____

START #: _____
 END # _____

START #: _____
 END # _____

Attach Start Ticket Here

Attach End Ticket Here

Attach Start Ticket Here

Attach End Ticket Here

SUMMARY OF TICKET SALES

Ticket Type	Quantity Sold	Price	Total Sales
Adult		\$	\$
Student		\$	\$
Sales Total			\$
Change Fund			\$
Total Funds Deposited (Sales + Change Fund)			\$
Deposit to Activity			\$
Over / Under By**			

**Explanation for Over/Under:

If the ticket seller is a volunteer have they been fingerprinted and Board approved?

Board approved: YES NO

SIGN _____
 I AM I AM NOT an employee of BCSD

SIGN _____
 I AM I AM NOT an employee of BCSD

TWO (2) SIGNATURES ARE REQUIRED IF TOTAL EXCEEDS \$500.00