

**GROTON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
APRIL 22, 2024  
TOWN HALL ANNEX, CR1**

**MEMBERS PRESENT:** Jay Weitlauf-Chairperson, Beverly Washington-Vice Chairperson (remote), Andrea Ackerman, Dean Antipas, Adrian Johnson, Ian Thomas, Jennifer White

**MEMBERS ABSENT:** Matthew Shulman

**ALSO PRESENT:** Susan Austin, Phil Piazza, Laurie LePine, Sam Kilpatrick, David Haugeto, Zoë Antipas, Lisa Hernandez Corcoran

I. CALL TO ORDER – Mr. Jay Weitlauf, Chairperson, called the meeting to order at 6:01 p.m.

A. Pledge of Allegiance

The first order of business was the Pledge of Allegiance to the flag led by David Haugeto.

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

NONE

III. COMMENTS FROM CITIZENS

1. Mrs. Portia Bordelon, Jefferson Drive, shared concerns regarding the proposed budget and how it was delivered. She asked what the Board's plan is to address the needed cuts and that the cuts should not be on the backs of the students.

It was announced that the Director of Finance has sent in his letter of resignation.

IV. RESPONSE TO COMMENTS FROM CITIZENS

NONE

V. STUDENT REPRESENTATIVE REPORT

David Haugeto

- He noted the amazing start of spring sports.
- He noted that they held a meeting regarding the Senior Handbook.
- AP and IB tests are coming up.
- He noted the Military Breakfast.

V. STUDENT REPRESENTATIVE REPORT – cont.

Zoë Antipas

- Prom is on June 8
- The senior trip on June 5 is free due to the fundraising efforts of the student council
- June 14 graduation
- IB tests starts this Thursday; the first AP test is May 6

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

A. Superintendent and Assistant Superintendent Report

1. Review Literacy Timeline (Attachment #1) – Dr. Piazza gave an overview of the Groton K-5 Literacy Timeline. He noted that the next meeting of the Curriculum Committee will be May 6, 2024, and that the curriculum will be presented to the Board for a vote on May 28, 2024.

B. Reports and Information from the Staff

1. Director of Finance (Attachments #2, 3, 4)
  - Object Code Summary FY24 – Superintendent Austin gave an overview of the Object Code Summary dated April 14, 2024, that shows an unexpended balance of \$4,307,472.
  - Health Insurance Report – Superintendent Austin gave an overview of the Health Insurance Report for the months of January and February.
  - Utilities Report – Superintendent Austin gave an overview of the Utilities Report.
2. Director of Buildings and Grounds
  - Update re: School Facilities – Mr. Kilpatrick reported:
    - Groton Middle School field lights are operational.
    - Solar work at GMS and Mystic River is completed. Awaiting final figures for adjustment to Power Purchase Agreement. There may be more reimbursement funding as the rules have changed since the start of the project.
    - Roof/solar at CB is on hold.
    - Score boards awaiting funding.
    - Solar proposals at FHS and the carport at MRMS awaiting PPA draft for review to hopefully make August bid cycle for Green Bank.

VII. COMMITTEE REPORTS

- A. Policy – There was no report.
- B. Curriculum – There was no report.
- C. Finance/Facilities – Mr. Antipas noted that the Finance/Facilities Committee met on April 2, 2024, and discussed Mr. Thomas's proposal; reviewed the end of the year unexpended funds, the Director of Finance report, and the director of Buildings and Grounds report.
- D. Other
  - LEARN – Mrs. Washington noted that LEARN met on April 18, 2024 and had a report from Superintendent Brian Hendrickson, Salem Public Schools, who discussed the 1% increase to their budget for the last 10 years; they have been able to put in a Gifted and Talented program; Kate Erickson discussed the number of hires over the last year; the lottery system for RMMS; and the Director of Teaching and Learning's I Choose Success Program. Mrs. Washington stated that Groton has this program.
  - Athletic Fields – Mr. Thomas reported that the Athletic Fields Task Force met on April 18, and they confirmed receipt of the blue prints.
  - Trails – There was no report.
  - Library – There was no report.

VIII. ACTION ITEMS

A. Consent Agenda

MOTION: Ackerman, Antipas - To approve the regular meeting minutes of March 25, 2024.  
PASSED - UNANIMOUSLY

B. Old Business

1. Discussion and possible action regarding a second reading of policy P 6146 Graduation Requirements (Attachment #5)

MOTION: Thomas, White - To approve policy P 6146 Graduation Requirements as a second reading.  
PASSED - UNANIMOUSLY

C. New Business

1. In her capacity as Superintendent, Susan Austin recommends that the Board of Education non-renew the teaching contracts of non-tenured teachers who would expect to achieve tenure in the years 2025, 2026, 2027, and 2028. She makes this recommendation for the following reasons:

- a reduction of positions in the FY25 budget
- performance concerns

She stated that the above identified teachers were advised prior to this meeting that she intends to make this recommendation, and if the Board takes action, has the right under

VIII. ACTION ITEMS – cont.

C. New Business – cont.

Connecticut General Statutes §10-151 to request the reasons for the Board’s action to non-renew their contracts of employment.

MOTION: White, Ackerman - To approve, pursuant to Connecticut General Statutes §10-151, that the Groton Board of Education non-renew the teaching contracts of non-tenured teachers who would expect to achieve tenure in the years 2025, 2026, 2027, and 2028.

It is further moved that the Superintendent of Schools be directed to communicate this action of the Board in writing to the above identified teachers, and further, that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any request which may be forthcoming from the above identified teachers or their representative pursuant to Connecticut General Statutes §10-151.

MOTION: Johnson, Thomas - To amend the motion to request Board discussion regarding staffing.  
MOTION WITHDRAWN

MOTION: Antipas, Thomas - To amend the motion to add May 1<sup>st</sup> to the second paragraph, “...to the above identified teachers

YES (5) – Weitlauf, Antipas, Johnson, Thomas, White  
NO (1) – Ackerman  
ABSTAINED (1) – Washington  
ABSENT (1) – Shulman  
MOTION PASSED

VOTE ON MAIN MOTION AS AMENDED:

YES (6) – Weitlauf, Ackerman, Antipas, Johnson, Thomas, White  
NO (0)  
ABSTAINED (1) – Washington  
ABSENT (1) – Shulman  
MOTION PASSED

2. Discussion and possible action regarding approval of Fitch High School’s travel club’s field trip request to Paris and Amsterdam scheduled for June 30, 2025, through July 7, 2025 (Attachment #6)

MOTION: Antipas, Thomas - To approve Fitch High School’s travel club’s field trip request to Paris and Amsterdam scheduled for June 30, 2025, through July 7, 2025.  
PASSED - UNANIMOUSLY

VIII. ACTION ITEMS – cont.

C. New Business – cont.

3. Discussion and possible action regarding recognition of National Teacher Day.

MOTION: Thomas, Johnson - To recognize May 7, 2024, as National Teacher Day, and to direct the Superintendent of Schools to send a letter of appreciation to the teachers.

PASSED - UNANIMOUSLY

4. Discussion and possible action regarding recognition of National School Nurse Day.

MOTION: Johnson, Thomas - To recognize May 8, 2024, as National School Nurse Day, and to direct the Superintendent of Schools to send a letter of appreciation to the nurses.

PASSED - UNANIMOUSLY

MOTION: Johnson, Thomas - To hold Executive Session to hold an exit interview with the Business Manager and to confer with Attorney Dugas.

MOTION WITHDRAWN

IX. INFORMATION AND PROPOSALS

- A. Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

- Mr. Weitlauf acknowledged receipt of the resignation from Robert Meade.
- Mrs. Washington noted a communication from a parent that she has forwarded to Mrs. Doolittle.
- Mr. Thomas noted that he became aware of a gathering of the Ivy Court tenants whose new landlord issued them notices to quit. He's been working with the Superintendent regarding the number of students impacted. He noted that an Expo will be held on April 28, 2024 at Thrive55+ from 6:00 p.m. to 9:00 p.m. which will have a lot of services for people facing displacement. He also noted that he attended a Kelt dinner at the Shipwright's Daughter restaurant, which was hosted by Eat the Eco System that was outstanding.

X. ADJOURNMENT

MOTION: Ackerman, White - To adjourn at 8:50 p.m.  
PASSED – UNANIMOUSLY

# Groton K-5 Literacy Timeline

(Policy P 6141)

## **“Right to Read” STATE MANDATE WAS PASSED in 2021**

- Legislation mandated all CT school district had to adopt an approved curriculum grounded in the Science of Reading
- Right to Read Waiver completed & submitted - February 2023
- Research around approved literacy programs begins - Spring 2023
- Right to Read Waiver Denied - December, 2023
- School visits to observe approved programs planned and completed -January, 2024
- Focused efforts on finding a knowledge building CORE ELA resource that would supplement our use of UFLI, Heggerty and Geodes as a state-approved compendium.
- Grant received to work with The Hill for Literacy to review chosen programs - February 2024
- February 15 - Begin with with The Hill
- March 28 - Begin Curriculum Review Process (Wit & Wisdom/EL Education)
- April 22 - Curriculum Review Process Completed

## **Step 1: Present to the Superintendent for approval - May 15, 2024**

Groton District Curriculum Review Committee will present their recommendation for chosen ELA program to Superintendent Austin.

## **Step 2: Present to the BOE Curriculum committee for review and recommendations - May 16, 2024 - SPECIAL MEETING 4pm**

This meeting will be in person with representatives from the District Curriculum Review Committee (teachers & administrators). At this meeting, committee members will share and discuss the process and their findings around both programs and make their recommendations to the BOE subcommittee.

### **Step 3: Present to the Committee of the Whole for approval - May 20, 2024**

This will be a presentation of the findings of the District Curriculum Review Committee and a discussion with the Board of Education COW bringing our findings and recommendations to the entire BOE.

### **Step 4: Upon approval, curriculum is written**

Review curriculum maps and make adjustments related to the Science of Reading and the new resources to be completed over the summer.

### **Step 5: Board of Education is presented Curriculum for vote - May 28, 2024 (Regular Board Meeting)**

BOE Curriculum Subcommittee, along with Superintendent Austin, Assistant Superintendent Piazza, Director Corcoran and representatives from the Groton District Curriculum Review Committee will present the chosen ELA CORE program to the BOE for final vote. Materials will be sent to the BOE following the Committee of the Whole to review before this meeting.

## Groton Public Schools

Date prep:		FY24 Budget Summary Review					
4/14/24 7:42 AM							
		FY24 Budget			FY24 Actual	Remaining	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total	Balance	%
<b>Salaries</b>							
1 Administrators	105-109	5,139,279	4,130,468	1,025,849	5,156,317	(17,038)	(0.3%)
2 Teachers	101-104,123-127,151-152	35,924,586	22,383,059	12,777,864	35,160,924	763,662	2.1%
3 Non-Cert Aides	110-111,130-131,136,139	4,621,663	3,316,857	1,465,291	4,782,148	(160,485)	(3.5%)
4 Substitute - Cert & Non-Cert	120-121	1,057,434	1,219,637	0	1,219,637	(162,203)	(15.3%)
5 Clerical	112-114,132-134,144	2,059,296	1,776,563	550,504	2,327,068	(267,772)	(13.0%)
6 Custodial/Maintenance/Techs	117-118,129,137-138,147-148	3,685,428	2,772,908	852,400	3,625,308	60,120	1.6%
7 Campus Security/Supervision	128	190,167	207,202	14,353	221,555	(31,388)	(16.5%)
8 <b>Total Salaries</b>	<b>100</b>	<b>52,677,853</b>	<b>35,806,696</b>	<b>16,686,261</b>	<b>52,492,957</b>	<b>184,896</b>	<b>0.4%</b>
<b>Benefits</b>							
9 Health Insurance	201-202	6,881,439	4,261,837	0	4,261,837	2,619,602	38.1%
10 Workers Comp & Town Pension	211,213	1,089,758	1,089,747	0	1,089,747	11	0.0%
11 Social Security & Medicare	212,214	1,571,584	1,241,136	0	1,241,136	330,448	21.0%
12 Other Benefits	222-227	394,000	319,335	0	319,335	74,665	19.0%
13 <b>Total Benefits</b>	<b>200</b>	<b>9,936,781</b>	<b>6,912,055</b>	<b>0</b>	<b>6,912,055</b>	<b>3,024,726</b>	<b>30.4%</b>
<b>Purchased Services</b>							
14 Instructional Services	321-324	235,375	75,521	1,175	76,696	158,679	67.4%
15 Professional Services	331	310,731	453,984	30,422	484,406	(173,675)	(55.9%)
16 Other Prof Services	332	595,000	446,005	140,842	586,847	8,153	1.4%
17 OT & PT Services	333	750,000	48,740	699,347	748,087	1,913	0.3%
18 Legal	334	71,100	76,650	0	76,650	(5,550)	(7.8%)
19 Athletic Officials & Other Athletic Serv	341-342	82,390	52,879	2,990	55,869	26,521	32.2%
20 Computer Network Services	343	164,483	145,626	0	145,626	18,857	11.5%
21 <b>Total Purchased Services</b>	<b>300</b>	<b>2,209,079</b>	<b>1,299,405</b>	<b>874,776</b>	<b>2,174,181</b>	<b>34,898</b>	<b>1.6%</b>
<b>Property Services</b>							
22 Water & Sewer	410-411	101,807	78,353	0	78,353	23,454	23.0%
23 Trash & Snow Removal	421-422	138,341	69,292	19,392	88,684	49,657	35.9%
24 Repair/Maintenance	430-435,490-491,499	496,549	527,950	56,776	584,726	(88,177)	(17.8%)
25 Rental	441	135,267	105,291	25,039	130,329	4,938	3.7%
26 <b>Total Property Services</b>	<b>400</b>	<b>871,964</b>	<b>780,885</b>	<b>101,206</b>	<b>882,092</b>	<b>(10,128)</b>	<b>(1.2%)</b>
<b>Transportation, Insurance, Communications, Tuition</b>							
27 Transportation: Schools	510-513	6,171,636	3,920,725	2,103,808	6,024,533	147,103	2.4%
28 Transportation: Student Activities	587-596	175,933	86,612	36,598	123,210	52,723	30.0%
29 Transportation: Staff	580-584	153,750	37,560	0	37,560	116,190	75.6%
30 Insurance	522,525	457,874	455,544	0	455,544	2,330	0.5%
31 Communications	530-552	155,542	242,274	2,184	244,458	(88,916)	(57.2%)
32 Tuition: Special Education	561-563,568	4,068,674	2,905,129	958,527	3,863,656	205,018	5.0%
33 Tuition: Other	564-567	1,218,720	1,075,435	0	1,075,435	143,285	11.8%
34 <b>Total Trans, Ins, Comm, Tuition</b>	<b>500</b>	<b>12,402,129</b>	<b>8,723,279</b>	<b>3,101,117</b>	<b>11,824,396</b>	<b>577,733</b>	<b>4.7%</b>
<b>Supplies</b>							
35 Instructional Supplies	601-609,613-619,622-623,628	515,143	254,365	20,950	275,315	239,828	46.6%
36 Computer Supplies	610-612	235,900	192,614	1,120	193,734	42,166	17.9%
37 Electricity & Heating	631-633	1,652,798	1,510,642	7,464	1,518,106	134,692	8.1%
38 Transportation Supplies	634,656	374,029	293,575	0	293,575	80,454	21.5%
39 Textbooks & Library Books	640-642,645,647	90,368	35,247	619	35,865	54,503	60.3%
40 Facility/Maintenance Supplies	650,652-655,657,659	271,678	417,821	12,768	430,589	(158,911)	(58.5%)
41 Other Supplies (staff dev, PPE, etc)	621,624-627,690	89,660	51,497	2,833	54,330	35,330	39.4%
42 <b>Total Supplies</b>	<b>600</b>	<b>3,229,576</b>	<b>2,755,760</b>	<b>45,754</b>	<b>2,801,514</b>	<b>428,062</b>	<b>13.3%</b>
<b>Equipment</b>							
43 Instructional Equipment	730,735	73,734	13,013	11,121	24,134	49,600	67.3%
44 Non-Instructional Equip	731,736	10,000	12,758	857	13,615	(3,615)	(36.2%)
45 <b>Total Equipment</b>	<b>700</b>	<b>83,734</b>	<b>25,771</b>	<b>11,978</b>	<b>37,749</b>	<b>45,985</b>	<b>54.9%</b>
<b>Total Dues &amp; Fees</b>							
46 <b>Total Dues &amp; Fees</b>	<b>800</b>	<b>99,511</b>	<b>78,211</b>	<b>0</b>	<b>78,211</b>	<b>21,300</b>	<b>21.4%</b>
<b>GRAND TOTAL</b>		<b>81,510,627</b>	<b>56,382,063</b>	<b>20,821,091</b>	<b>77,203,155</b>	<b>4,307,472</b>	<b>5.3%</b>



## Groton Public Schools

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4/14/24 7:42 AM							
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Account	Object #s	2023-2024	Expenditures	Encumbered	Total		%
<b>Salaries</b>							
<b>Administrators</b>							
48	Administrators	105	1,225,814	1,073,648	286,367	1,360,015	(134,201) (10.9%)
49	Principals	106	1,176,065	899,617	225,744	1,125,361	50,704 4.3%
50	Asst. Principals/Sp.Ed. Supv	107	2,404,422	1,921,545	467,741	2,389,285	15,137 0.6%
51	6-12 Curriculum Coordinators	108	181,586	113,381	16,883	130,264	51,322 28.3%
52	Athletic Director	109	151,392	122,278	29,114	151,392	0 0.0%
53			5,139,279	4,130,468	1,025,849	5,156,317	(17,038) (0.3%)
<b>Teachers</b>							
54	Classroom Teachers	101 & 151	25,434,454	15,986,971	9,222,980	25,209,951	224,503 0.9%
55	Sp.Ed Certified	102	8,027,872	5,021,625	2,914,006	7,935,631	92,241 1.1%
56	Media Specialist	103	710,122	437,874	256,925	694,799	15,323 2.2%
57	Guidance	104	1,157,759	647,172	383,952	1,031,124	126,635 10.9%
58	Adult Ed	124	42,230	25,086	0	25,086	17,144 40.6%
59	Coach Stipends	126	350,867	206,507	0	206,507	144,360 41.1%
60	Other Student Activities	127	138,413	26,832	0	26,832	111,581 80.6%
61			35,924,586	22,383,059	12,777,864	35,160,924	763,662 2.1%
<b>Other Staff</b>							
62	Reg.Ed Aides - Kindergarten	110 & 130	474,630	269,964	0	269,964	204,666 43.1%
63	Sp.Ed Aides - Para I & Para II	111 & 131	3,081,335	959,856	842,809	1,802,665	1,278,670 41.5%
64	Tutors	125 & 152	458,450	1,597,765	595,554	2,193,319	(1,734,869) (378.4%)
65	School Bus Aides	136	446,772	366,647	0	366,647	80,125 17.9%
66	Other Non-Certified Personnel	139 & 119	160,476	122,626	26,928	149,554	10,922 6.8%
67			4,621,663	3,316,857	1,465,291	4,782,148	(160,485) (3.5%)
<b>Substitute</b>							
68	Substitute Reg.Ed Certified	120	967,567	1,219,637	0	1,219,637	(252,070) (26.1%)
69	Substitute Spec.Ed Certified	121	89,867	0	0	0	89,867 100.0%
70			1,057,434	1,219,637	0	1,219,637	(162,203) (15.3%)
<b>Clerical</b>							
	Sp.Ed Clerical	112 & 132	102,429	127,639	39,347	166,987	(64,558) 0.0%
	School Clerical	113 & 133	770,888	657,534	197,075	854,609	(83,721) (10.9%)
	Admin Clerical	114 & 134	1,142,100	876,780	314,081	1,190,862	(48,762) (4.3%)
	Clerical Overtime	143 & 144	43,879	114,610	0	114,610	(70,731) (161.2%)
71	Clerical	112'113'114'132'133'134'143'144	2,059,296	1,776,563	550,504	2,327,068	(267,772) (13.0%)
<b>Custodial/Maintenance/Techs</b>							
72	Custodial	117 & 137	1,963,442	1,532,424	435,144	1,967,568	(4,126) (0.2%)
73	Maintenance	118 & 138	874,573	575,993	247,494	823,487	51,086 5.8%
74	Custodial/Maintenance Overtime	147 & 148	110,500	69,211	0	69,211	41,289 37.4%
75	Technicians	129 & 149	736,913	595,280	169,762	765,042	(28,129) (3.8%)
76			3,685,428	2,772,908	852,400	3,625,308	60,120 1.6%
<b>Security</b>							
77	Security/Supervision	128	190,167	207,202	14,353	221,555	(31,388) (16.5%)
78	<b>Total Salaries</b>		<b>52,677,853</b>	<b>35,806,696</b>	<b>16,686,261</b>	<b>52,492,957</b>	<b>184,896 0.4%</b>
<b>Benefits</b>							
<b>Health Insurance</b>							
79	Group Ins. Prof	201	5,507,319	4,261,837	0	4,261,837	1,245,482 22.6%
80	Group Ins. Other	202	1,374,120	0	0	0	1,374,120 100.0%
81			6,881,439	4,261,837	0	4,261,837	2,619,602 38.1%
<b>Workers Comp &amp; Town Pension</b>							
82	Worker's Compensation	211	352,258	352,247	0	352,247	11 0.0%
83	Town Pension	213	737,500	737,500	0	737,500	0 0.0%
84			1,089,758	1,089,747	0	1,089,747	11 0.0%
<b>Social Security &amp; Medicare</b>							
85	Social Security	212	807,754	646,688	0	646,688	161,066 19.9%
86	Medicare	214	763,830	594,448	0	594,448	169,382 22.2%
87			1,571,584	1,241,136	0	1,241,136	330,448 21.0%
<b>Other Employee Benefits</b>							
88	Retirement Awards	222	242,500	223,771	0	223,771	18,729 7.7%
89	Unemployment	223	35,000	15,374	0	15,374	19,626 56.1%
90	Tuition Reimb Certified	224	115,000	80,190	0	80,190	34,811 30.3%
92	Mentor Stipend	227	1,500	0	0	0	1,500 100.0%
93			394,000	319,335	0	319,335	74,665 19.0%
94	<b>Total Benefits</b>		<b>9,936,781</b>	<b>6,912,055</b>	<b>0</b>	<b>6,912,055</b>	<b>3,024,726 30.4%</b>

## Groton Public Schools

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4/14/24 7:42 AM							
		FY24 Budget			FY24 Actual	Remaining Balance	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		%
<b>Purchased Services</b>							
<b>Instructional Services</b>							
95	Instructional Services	321 & 323	123,500	38,216	1,175	39,391	84,109 68.1%
96	Instruct Improvement Services	322 & 324	111,875	37,306	0	37,306	74,569 66.7%
97			235,375	75,521	1,175	76,696	158,679 67.4%
<b>Professional Services</b>							
98	Professional Services	331	310,731	453,984	30,422	484,406	(173,675) (55.9%)
99	Other Professional Services	332	595,000	446,005	140,842	586,847	8,153 1.4%
100	OT & PT Services	333	750,000	48,740	699,347	748,087	1,913 0.3%
101	Legal Services	334	71,100	76,650	0	76,650	(5,550) (7.8%)
102			1,726,831	1,025,379	870,611	1,895,989	(169,158) (9.8%)
<b>Athletic Officials &amp; Other Athletic Services</b>							
103	Athletic Officials	341	63,550	42,018	2,990	45,008	18,542 29.2%
104	Other Athletic Services	342	18,840	10,861	0	10,861	7,979 42.4%
105			82,390	52,879	2,990	55,869	26,521 32.2%
<b>Computer Network Services</b>							
106	Computer Network Services	343	164,483	145,626	0	145,626	18,857 11.5%
107	<b>Total Purchased Services</b>		<b>2,209,079</b>	<b>1,299,405</b>	<b>874,776</b>	<b>2,174,181</b>	<b>34,898 1.6%</b>
<b>Property Services</b>							
<b>Water/Sewer</b>							
108	Water	410	66,844	46,520	0	46,520	20,324 30.4%
109	Sewer	411	34,963	31,833	0	31,833	3,130 9.0%
110			101,807	78,353	0	78,353	23,454 23.0%
<b>Trash &amp; Snow Removal</b>							
111	Trash Removal	421	88,341	69,292	19,392	88,684	(343) (0.4%)
112	Snow Removal	422	50,000	0	0	0	50,000 100.0%
113			138,341	69,292	19,392	88,684	49,657 35.9%
<b>Repair/Maintenance</b>							
114	Equipment Repairs	430	129,425	95,313	2,328	97,641	31,784 24.6%
115	Grounds Repairs	431	191,510	214,329	45,005	259,334	(67,824) (35.4%)
116	General Bldg Repairs	432	27,135	20,252	0	20,252	6,883 25.4%
117	Painting	433	5,146	0	0	0	5,146 100.0%
118	Heat & Plumbing	434	48,400	77,590	3,667	81,257	(32,857) (67.9%)
119	Electrical	435	10,239	16,175	0	16,175	(5,936) (58.0%)
120	Extermination Services	490	12,259	12,613	2,352	14,965	(2,706) (22.1%)
121	Bldg Fire Protection	491	48,289	44,058	3,425	47,483	806 1.7%
123	Other Purch Services	499	24,146	47,619	0	47,619	(23,473) (97.2%)
124			496,549	527,950	56,776	584,726	(88,177) (17.8%)
<b>Rental</b>							
125	Rental	441	135,267	105,291	25,039	130,329	4,938 3.7%
126	<b>Total Property Services</b>		<b>871,964</b>	<b>780,885</b>	<b>101,206</b>	<b>882,092</b>	<b>(10,128) (1.2%)</b>
<b>Transportation, Insurance, Communications, Tuition</b>							
<b>Transportation: Schools</b>							
127	Reg.Ed Pupil Transportation	510 & 516	3,580,347	2,258,115	1,387,646	3,645,761	(65,414) (1.8%)
128	Sp.Ed - Trans - STA	511	1,573,150	871,044	716,161	1,587,206	(14,056) (0.9%)
129	Sp.Ed - Trans - Curtin	512	1,018,139	791,566	0	791,566	226,573 22.3%
130	Pupil Transp Reimbursement	513	0	0	0	0	0
131			6,171,636	3,920,725	2,103,808	6,024,533	147,103 2.4%
<b>Transportation: Other</b>							
132	Transportation - Athletics	587	98,100	52,803	27,327	80,130	17,970 18.3%
133	Transportation - Field Trips	588	53,988	25,207	6,771	31,978	22,010 40.8%
134	Entry Fees - Athletics	591 & 592	14,475	7,125	2,350	9,475	5,000 34.5%
135	Admission Fees	595	9,370	1,477	150	1,627	7,743 82.6%
137			175,933	86,612	36,598	123,210	52,723 30.0%
<b>Transportation: Staff</b>							
138	Travel - Education	580 & 581	5,900	3,219	0	3,219	2,681 45.4%
139	Travel - Admin	582 & 583	32,000	20,326	0	20,326	11,674 36.5%
140	Travel - Conferences	584	115,850	14,015	0	14,015	101,835 87.9%
141			153,750	37,560	0	37,560	116,190 75.6%
<b>Liability &amp; Accident Insurance</b>							
142	Liability Insurance	522	442,702	442,134	0	442,134	568 0.1%
143	Accident Insurance	525	15,172	13,410	0	13,410	1,762 11.6%
144			457,874	455,544	0	455,544	2,330 0.5%

## Groton Public Schools

Date prep:		FY24 Budget Summary Review					
4/14/24 7:42 AM							
		FY24 Budget			FY24 Actual	Remaining Balance	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total		%

### Communications

145	Telephone, Telephone Repairs	530	106,400	185,983	0	185,983	(79,583)	(74.8%)
146	Postage	531	30,100	8,562	0	8,562	21,538	71.6%
147	Advertisement	540	5,000	5,919	2,184	8,103	(3,103)	(62.1%)
148	Minority Recruitment	541	0	33,900	0	33,900	(33,900)	
149	Printing Admin	550	11,542	7,459	0	7,459	4,083	35.4%
150	School Publications	551 & 552	2,500	450	0	450	2,050	82.0%
151			155,542	242,274	2,184	244,458	(88,916)	(57.2%)

### Tuition: Special Education

152	Sp.Ed Vocational	561	411,956	304,475	107,537	412,012	(56)	(0.0%)
153	Sp.Ed BoE Placements	562	2,557,373	1,379,491	723,705	2,103,196	454,177	17.8%
154	Sp.Ed State Placements	563	329,060	191,903	86,941	278,844	50,216	15.3%
155	Sp.Ed Magnet Choice	568	770,285	1,029,260	40,344	1,069,603	(299,318)	(38.9%)
156			4,068,674	2,905,129	958,527	3,863,656	205,018	5.0%

### Tuition: Other

157	Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%
158	Gen Ed Magnet Tuition	566	885,801	772,913	0	772,913	112,888	12.7%
159	Gen Ed Vo Ag Tuition	567	122,814	95,522	0	95,522	27,292	22.2%
160			1,218,720	1,075,435	0	1,075,435	143,285	11.8%
161	Total Transportation, Insurance, Communication, Tuition		12,402,129	8,723,279	3,101,117	11,824,396	577,733	4.7%

## Supplies

### Instructional Supplies

162	General Classroom	601	161,293	49,514	2,339	51,853	109,440	67.9%
163	Science	602	15,600	5,411	956	6,367	9,233	59.2%
164	Arts & Crafts	603	25,700	20,225	1,015	21,240	4,460	17.4%
165	Phys. Ed	604	11,800	4,104	0	4,104	7,696	65.2%
166	Music	605	22,800	8,174	27	8,201	14,599	64.0%
167	Kindergarten	606	4,200	0	0	0	4,200	100.0%
168	Pupil Tests	607	77,700	60,387	1,929	62,316	15,384	19.8%
169	Tech. Ed	609	12,750	6,850	19	6,869	5,881	46.1%
170	Home Ec Supplies	613	14,500	4,712	91	4,803	9,697	66.9%
171	Sp.Ed Supplies	615	56,000	44,259	4,477	48,735	7,265	13.0%
172	Athletic Supplies	616	55,950	32,122	8,719	40,841	15,109	27.0%
173	Math Supplies	617	9,250	1,407	0	1,407	7,843	84.8%
174	Health Supplies	618	2,200	0	0	0	2,200	100.0%
175	Other Supplies	619	3,000	547	0	547	2,453	81.8%
176	Health Serv Pathogen	622	5,750	603	0	603	5,147	89.5%
177	School Library Supplies	623	6,250	1,109	362	1,471	4,779	76.5%
178	Food, Drink, Snacks	628	30,400	14,942	1,017	15,959	14,441	47.5%
180			515,143	254,365	20,950	275,315	239,828	46.6%

### Computer Supplies

181	Computer Supplies	610 & 611	36,500	21,317	261	21,578	14,922	40.9%
182	Software	612	199,400	171,296	860	172,156	27,244	13.7%
183			235,900	192,614	1,120	193,734	42,166	17.9%

### Electricity & Heating

184	Electricity	631	1,097,073	955,195	7,464	962,659	134,414	12.3%
185	Propane/Natural Gas	632	338,350	335,231	0	335,231	3,119	0.9%
186	Heating Oil	633	217,375	220,216	0	220,216	(2,841)	(1.3%)
187			1,652,798	1,510,642	7,464	1,518,106	134,692	8.1%

### Transportation Supplies

188	Diesel for School Buses	634	330,553	271,279	0	271,279	59,274	17.9%
189	Gas for Maintenance	656	43,476	22,297	0	22,297	21,179	48.7%
190			374,029	293,575	0	293,575	80,454	21.5%

### Textbooks & Library Books

191	Textbooks	640	46,085	21,064	75	21,139	24,946	54.1%
192	Workbooks	641	16,633	10,997	0	10,997	5,636	33.9%
193	Textbook Rebind	642	500	0	0	0	500	100.0%
194	Library Books	645	24,750	1,932	543	2,475	22,275	90.0%
195	Periodicals	647	2,400	1,254	0	1,254	1,146	47.8%
196			90,368	35,247	619	35,865	54,503	60.3%

## Groton Public Schools

Date prep:		FY24 Budget Summary Review					
4/14/24 7:42 AM							
		FY24 Budget			FY24 Actual	Remaining	
Account	Object #s	2023-2024	Expenditures	Encumbered	Total	Balance	%
<b>Facility/Maintenance Supplies</b>							
197	Equipment Repair	650	23,315	19,231	125	19,356	3,959 17.0%
198	Grounds Supplies	651	19,527	8,985	76	9,061	10,466 53.6%
199	General Bldg Repair	652	62,839	22,689	457	23,146	39,693 63.2%
200	Painting	653	2,500	13,382	0	13,382	(10,882) (435.3%)
201	Heat & Plumbing	654	34,053	172,568	7,824	180,391	(146,338) (429.7%)
202	Electrical	655	30,247	26,876	97	26,972	3,275 10.8%
203	Safety Supplies	657 & 659	13,047	5,139	0	5,139	7,908 60.6%
204	Custodial Supplies	658	86,150	148,952	4,189	153,141	(66,991) (77.8%)
205			271,678	417,821	12,768	430,589	(158,911) (58.5%)
<b>Other Supplies</b>							
206	Sup Serv Guid Imp Ins	621	26,100	11,729	169	11,898	14,202 54.4%
207	Audio Visual	624 & 625	10,300	918	0	918	9,382 91.1%
208	General Admin Supplies	626	12,110	11,597	16	11,613	497 4.1%
209	School Admin Supplies	627	16,450	9,254	2,513	11,767	4,683 28.5%
210	Professional Materials	690	24,700	17,998	136	18,134	6,566 26.6%
212			89,660	51,497	2,833	54,330	35,330 39.4%
213	<b>Total Supplies</b>		<b>3,229,576</b>	<b>2,755,760</b>	<b>45,754</b>	<b>2,801,514</b>	<b>428,062 13.3%</b>
<b>Equipment</b>							
<b>Instructional Equipment</b>							
214	Replace Instr Equip	730	27,500	2,237	11,121	13,358	14,142 51.4%
215	Add Instr Equipment	735	46,234	10,776	0	10,776	35,458 76.7%
216			73,734	13,013	11,121	24,134	49,600 67.3%
<b>Non-Instructional Equipment</b>							
217	Replace Non-Instr Equipment	731	10,000	989	857	1,846	8,154 81.5%
218	Add Non-Instr Equipment	736	0	11,769	0	11,769	(11,769)
219			10,000	12,758	857	13,615	(3,615) (36.2%)
220	<b>Total Equipment</b>		<b>83,734</b>	<b>25,771</b>	<b>11,978</b>	<b>37,749</b>	<b>45,985 54.9%</b>
<b>Dues - Fees</b>							
<b>Dues/Fees</b>							
221	Dues BoE	810	25,541	22,540	0	22,540	3,001 11.7%
222	General Admin Dues	811	15,725	15,221	0	15,221	504 3.2%
223	School Admin Dues	812	44,100	34,875	0	34,875	9,225 20.9%
224	Other Dues	819	14,145	5,575	0	5,575	8,570 60.6%
225	<b>Total Dues/Fees</b>		<b>99,511</b>	<b>78,211</b>	<b>0</b>	<b>78,211</b>	<b>21,300 21.4%</b>
226	<b>Grand Total</b>		<b>81,510,627</b>	<b>56,382,063</b>	<b>20,821,091</b>	<b>77,203,155</b>	<b>4,307,472 5.3%</b>



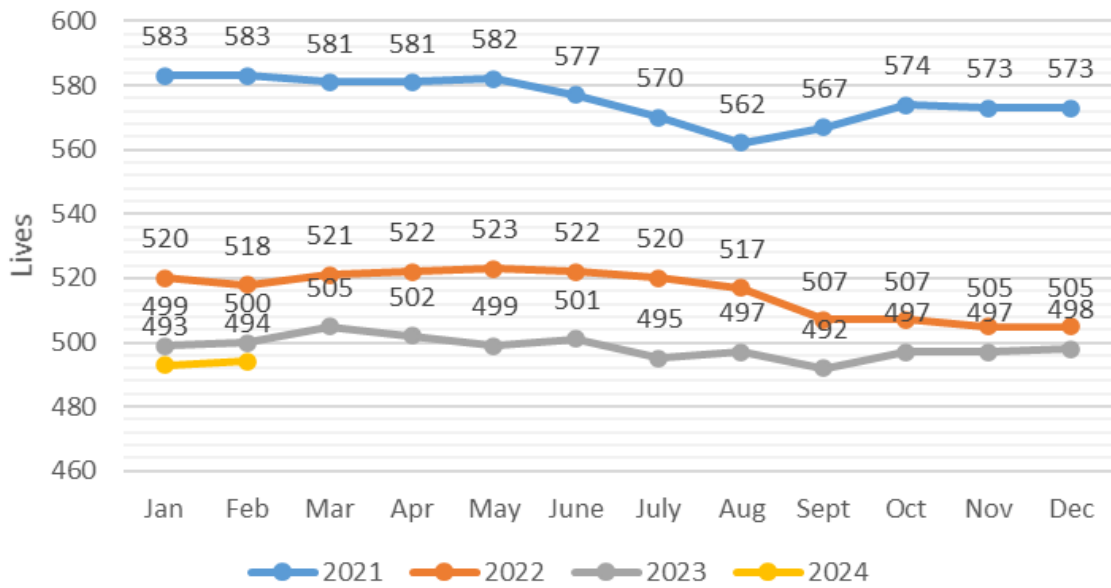
# Health Insurance Dashboard

Updated: April 10, 2024

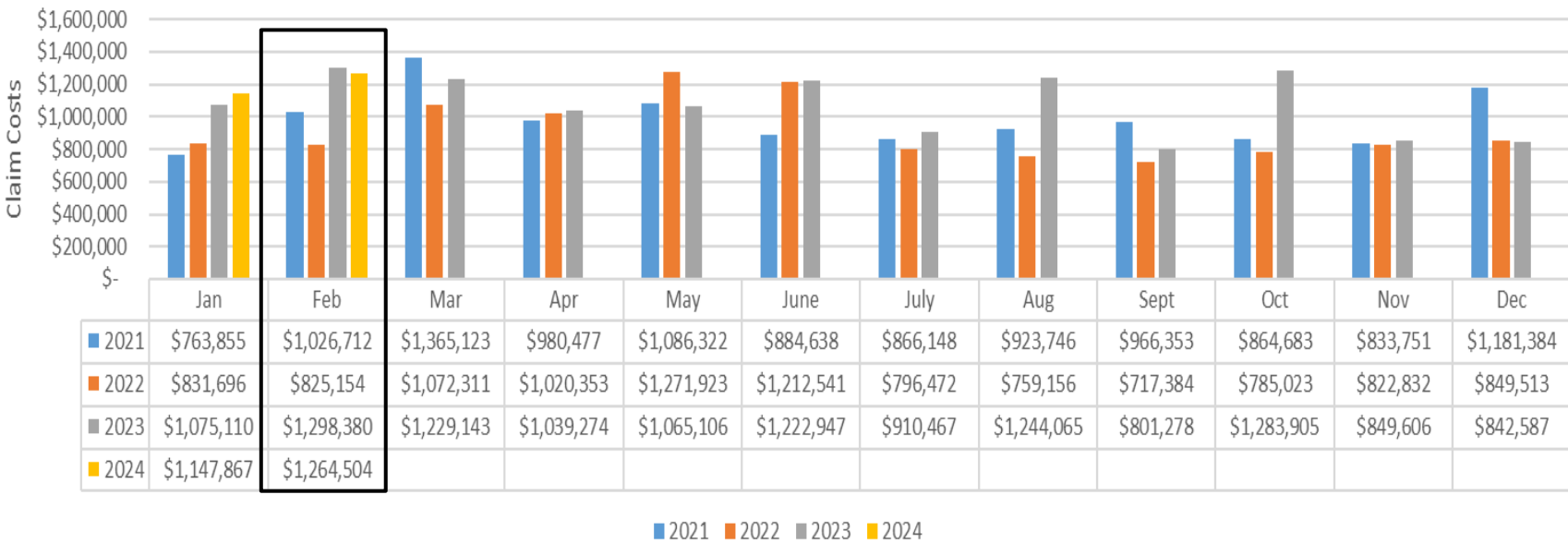
## Notes:

Enrollment: Remains down (1.0%) from the same period last year.  
Claim Costs: February 2024 monthly claim costs of ~\$1.3M are in line with February 2023. Fiscal YTD claim costs are up 17%.  
Claim Costs: Day to day claims (under \$50k) are in line with the prior year and mid-tier claims (\$50k-\$200K) have increased 23%.  
Claim Costs: Claims per employee per month has increased 22%.  
NOTE: The funding of the February claims has triggered the use of the Corridor reserve.

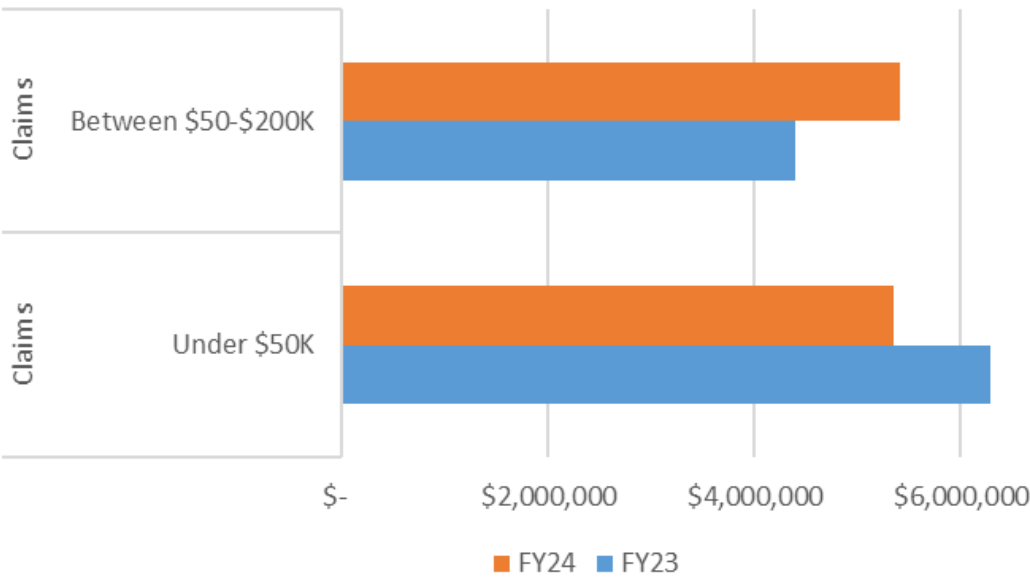
Enrollment in the Plan



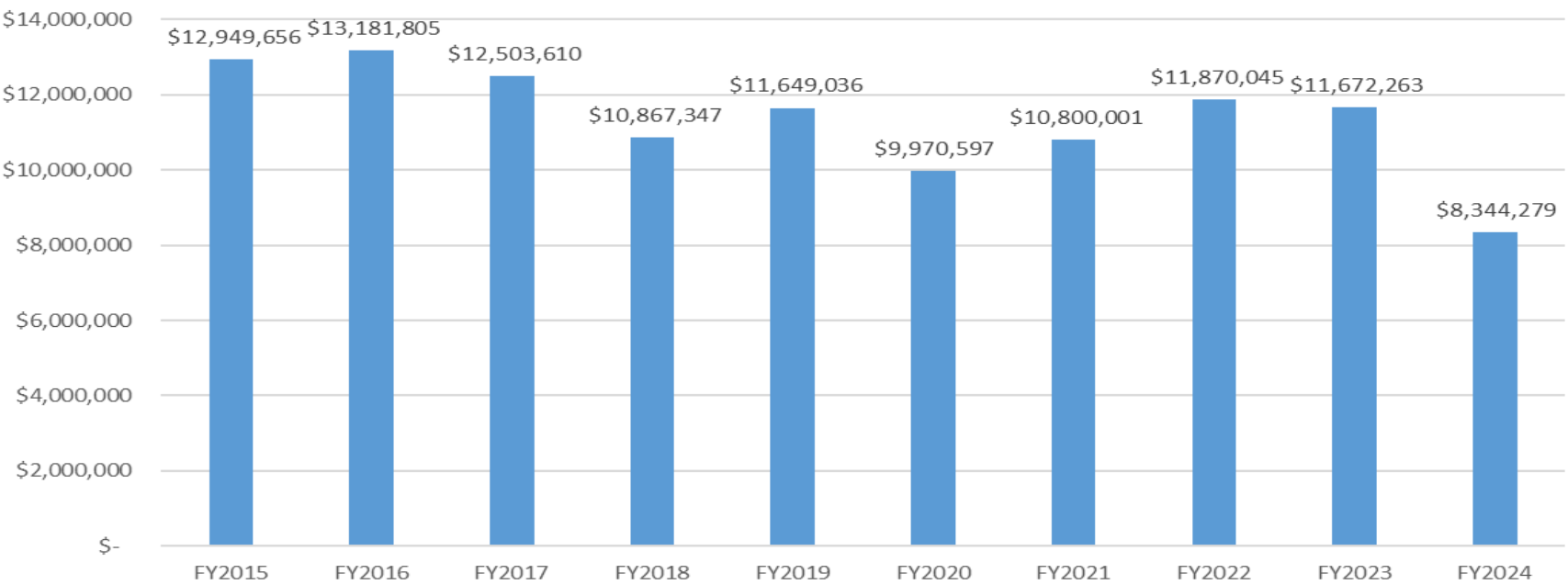
Monthly Claim Costs



Claims by Size



Annual Health Insurance Costs



Total Contributions by Month vs. Claims Incurred

	Total Contributions by Month			Claims	Use of Reserve
	BOE	Employee	Total		
July	\$ -	\$ 310,387	\$ 310,387	\$ 910,467	\$ (600,080)
Aug	\$ 450,000	\$ 306,989	\$ 756,989	\$ 1,244,065	\$ (487,076)
Sept	\$ 450,000	\$ 288,722	\$ 738,722	\$ 801,278	\$ (62,556)
Oct	\$ 450,000	\$ 301,837	\$ 751,837	\$ 1,283,905	\$ (532,068)
Nov	\$ 450,000	\$ 312,088	\$ 762,088	\$ 849,606	\$ (87,518)
Dec	\$ 450,000	\$ 319,176	\$ 769,176	\$ 842,587	\$ (73,411)
Jan	\$ 450,000	\$ 305,000	\$ 755,000	\$ 1,147,867	\$ (392,867)
Feb	\$ 450,000	\$ 305,000	\$ 755,000	\$ 1,264,504	\$ (509,504)
Total	\$ 3,150,000	\$ 2,449,199	\$ 5,599,199	\$ 8,344,279	\$ (2,745,080)

Healthcare Reserve Reconciliations

Reserve Reconciliation:	
Reserve as of 6.30.23	\$ 5,574,825
FY24 Reserve Used (est. thru February):	<u>\$ (2,745,080)</u>
Reserve Remaining	\$ 2,829,745
Reserve Reconciliation (vs. Corridor):	
Reserve as of 6.30.23	\$ 5,574,825
Corridor Balance Needed:	<u>\$ 3,635,935</u>
Remaining Reserve:	\$ 1,938,890
FY24 Reserve Used (est. thru February):	<u>\$ (2,745,080)</u>
Amount into the Corridor	\$ (806,189)





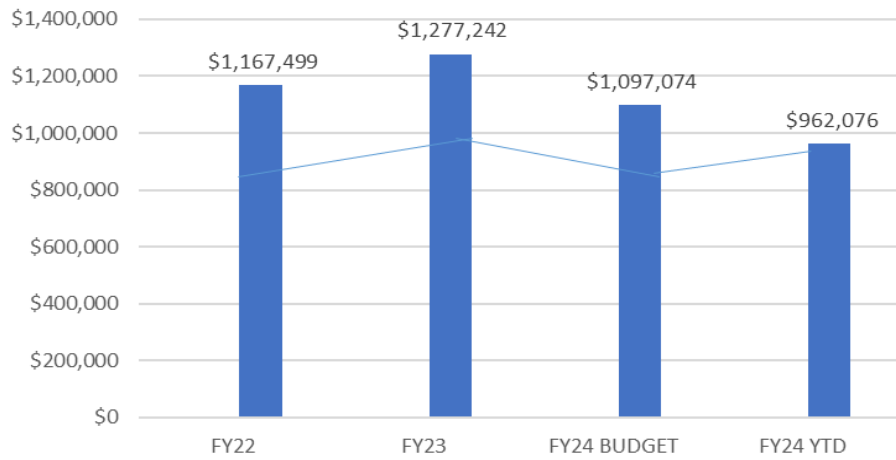
# Energy Dashboard

Updated: April 10, 2024

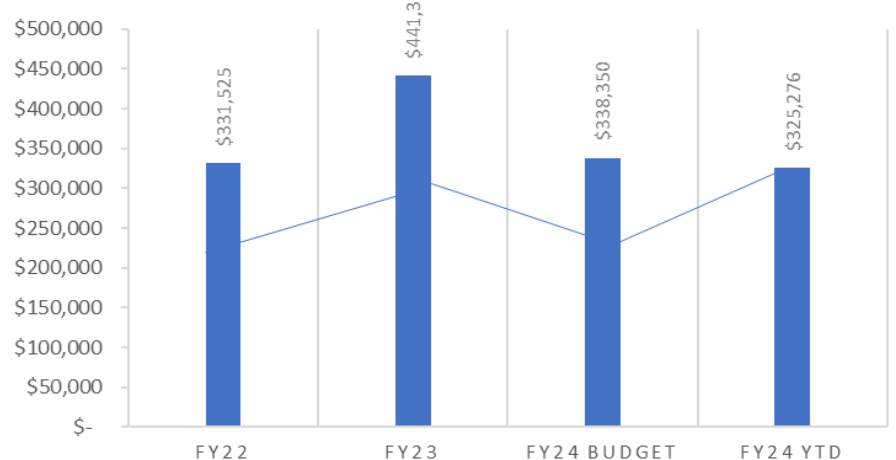
## Notes:

Usage: Consumption is equal to or below the prior year.  
Electricity: YTD consumption is 3.9% less than the prior year. YTD costs are 2.5% less than the prior year.  
Natural Gas: YTD consumption is 12% higher than the prior year. YTD costs are 10% higher than last year.  
Oil: YTD consumption is slightly lower than the prior year. YTD costs are 33% lower as compared to prior year.

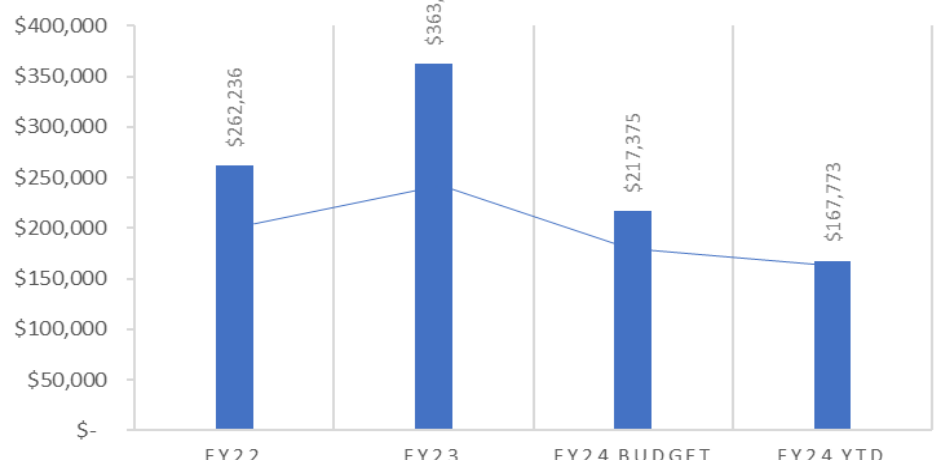
### ELECTRICITY COSTS



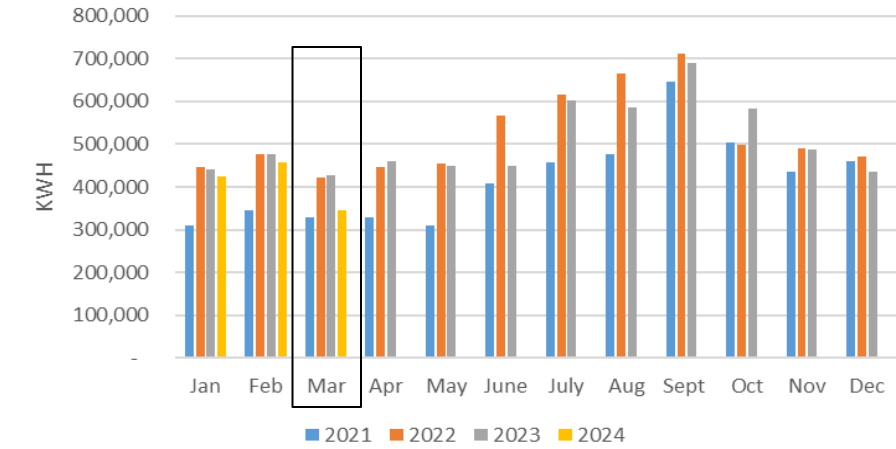
### NATURAL GAS COSTS



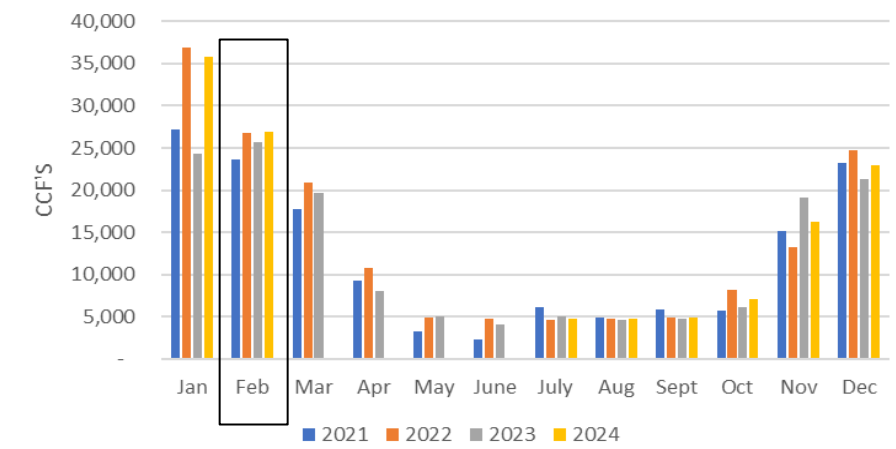
### OIL COSTS



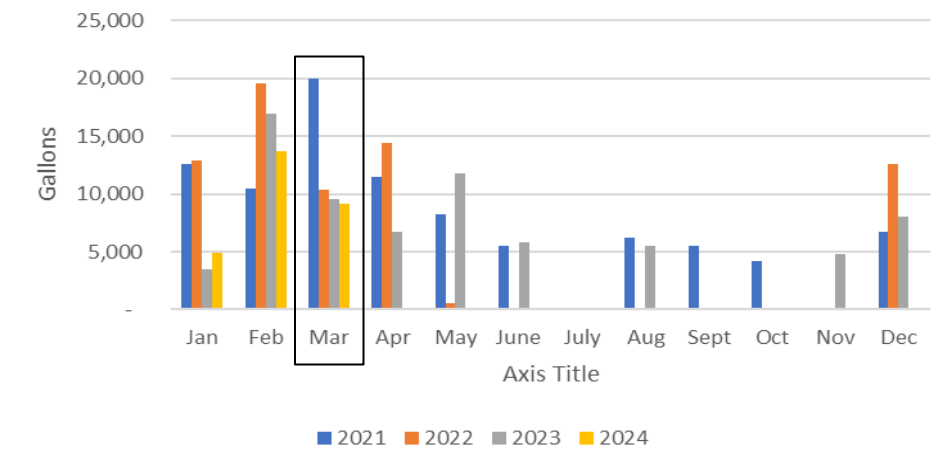
### ELECTRICITY USAGE



### NATURAL GAS USAGE



### OIL USAGE



## Instruction

### Graduation Requirements

Graduation from Groton Public Schools implies (1) that students have satisfactorily completed the prescribed courses of study for the several grade levels in accordance with their respective abilities to achieve, (2) that they have satisfactorily passed any examinations and satisfactorily demonstrated the District's performance standards established by the faculty and approved by the Groton Board of Education (Board), and (3) that they have fulfilled the legally mandated number and distribution of credits. Graduation shall not be held until 180 days and 900 hours of actual schoolwork are completed. The adopted school calendar shall indicate a graduation date which is no earlier than the 185th day. This date may be modified after April 1 in any school year in conformity with applicable statute.

### Graduation Requirements/Exit Standards

To qualify for a diploma from Fitch High School, the following requirements must be met:

All students in grades nine through eleven must be enrolled in a minimum of 8 credits per year. All twelfth-grade students must be enrolled in a minimum of 6 credits. All students must pass the graduation requirements listed below to receive a diploma from Fitch High School. Early graduation for seniors who have met all of their graduation requirements must be approved by the Superintendent and building Principal.

### Class of 2023, 2024 & 2025: Total Credits Required for Graduation: 26

All students must meet the following requirements:

Humanities:

4 years of English (Language and Literature)	4 credits
3 years of Social Studies (Individuals and Societies) *	3 credits
(Must include Civics and US History)	
1 year of World Language (Language Acquisition)	1 credit
Other Humanities Credits	<u>2 credits</u>
(Including English (Language and literature),	10 credits
Social Studies (Individuals and Societies),	
Art (Visual Arts), Music (Performing Arts),	
& World Language (Language acquisition)	



**Graduation Requirements-cont.**

## Science, Technology, Engineering &amp; Mathematics:

4 years of Sciences	4 credits
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4 years of Mathematics	4 credits
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1 additional STEM credits	<u>1 credit</u>
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(Including Math, Science, Technology	9 credits
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Business & Vocational Arts)	
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Physical Education & Wellness	1 credit
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Health & Safety Education	1 credit
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Mastery-based diploma assessment	<u>1 credit</u>
----------------------------------	-----------------

	3 credits
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Electives	4 credits
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**TOTAL: 26 Required Credits****Class of 2026 ~~& Beyond~~: Total Credits Required for Graduation: 27**

All students must meet the following requirements:

## Humanities:

4 years of English (Language and Literature)	4 credits
--	-----------

3 years of Social Studies (Individuals and Societies)	3 credits (Must include Civics and US History)
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2 year of World Language (Language Acquisition)	2 credits
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Other Humanities Credits	<u>2 credits</u>
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(Including English (Language and literature),	11 credits
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Social Studies (Individuals and Societies),	
---	--

Art (Visual Arts), Music (Performing Arts),	
---	--

& World Language (Language acquisition)	
---	--

**Graduation Requirements-cont.**

## Science, Technology, Engineering &amp; Mathematics:

4 years of Sciences	4 credits
4 years of Mathematics	4 credits
1 additional STEM credit	<u>1 credit</u>
(Including Math, Science, Technology Business & Vocational Arts)	9 credits

Physical Education &amp; Wellness: 1 credit

Health &amp; Safety Education: 1 credit

Completion of the MYP Personal Project 1 credit

3 credits

Electives 4 credits

**TOTAL: 27 Required Credits****Class of 2027 & Beyond: Total Credits Required for Graduation: 27**

All students must meet the following requirements:

## Humanities:

4 years of English (Language and Literature)	4 credits
3 years of Social Studies (Individuals and Societies)	3 credits (Must include Civics and US History)
2 year of World Language (Language Acquisition)	2 credits
½ year of Financial Literacy	.5 credit
Other Humanities Credits	<u>1.5 credits</u>
(Including English (Language and literature), Social Studies (Individuals and Societies), Art (Visual Arts), Music (Performing Arts), & World Language (Language acquisition)	11 credits

**Graduation Requirements-cont.**

## Science, Technology, Engineering &amp; Mathematics:

4 years of Sciences 4 credits

4 years of Mathematics 4 credits

1 additional STEM credit 1 credit

(Including Math, Science, Technology 9 credits

Business &amp; Vocational Arts)

Physical Education &amp; Wellness: 1 credit

Health &amp; Safety Education: 1 credit

Completion of the MYP Personal Project 1 credit

3 credits

Electives 4 credits

**TOTAL: 27 Required Credits****Credit by high school grade****Class of 2023, 2024, 2025:**

Twenty-six (26) credits are required for graduation. Students are promoted to the next grade according to the following accumulation of credits:

Grade 9 to Grade 10 6 credits

Grade 10 to Grade 11 12 credits

Grade 11 to Grade 12 18 credits

**Class of 2026 and beyond:**

Twenty-seven (27) credits are required for graduation. Students are promoted to the next higher grade according to the following accumulation of credits:

Grade 9 to Grade 10 7 credits

Grade 10 to Grade 11 13 credits

Grade 11 to Grade 12 19 credits

## **Graduation Requirements-cont.**

Students' grade classification depends upon their actual earned credit status, not on the number of years they have been in high school.

The Board will provide adequate student support and remedial services for all students. These services include, but are not limited to, alternate means for students to complete any of the high school graduation requirements previously listed if such students are unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) retaking courses in summer school or in an approved online credit recovery course; or (2) enrolling in a class offered at a constituent unit of the state system of higher education.

Groton Public School's graduation requirements apply to all students, including students requiring Special Education Services except when the Planning and Placement Team exercises the right to adjust the standards of performance on an individual basis. Performance standards for students participating in a functional, life skills curriculum will be based on the student's IEP goals and objectives.

## **Credits**

At Fitch High School, a credit is defined as a class of block time, per year, equivalent to 200 minutes per week. One-half credit is given for courses that complete work in one semester. A student shall be excused from the physical education requirement upon presentation of a certificate from a physician or advanced practice registered nurse indicating that participation in physical education is medically contraindicated because of such student's physical condition. In such case, and by determination of the building Principal, the credit for physical education may be fulfilled by an online course or elective equivalent.

Students may also be waived from the world language requirement and/or Capstone (MYP Personal Project) credit through the decision of an IEP or 504 team. The credit will then be required to be fulfilled by an equivalent elective in this case.

Only courses taken in grades nine through twelve, inclusive, and that are in accordance with the state-wide subject matter content standards, adopted by the State Board of Education shall satisfy this graduation requirement except that a student may be granted credit (1) toward meeting the high school graduation requirements upon the successful demonstration of mastery of the subject matter content described in this section achieved through education experiences and opportunities that provide flexible and multiple pathways to learning, including cross-curricular graduation requirements, career and technical education, virtual learning, work-based learning, high school courses taken during middle school (with the appropriate forms completed), dual enrollment and early college courses, internships and student designed independent studies or (2) for the successful completion of coursework at an institution accredited by the Department of Higher Education or regionally accredited. One three-credit semester course, or its equivalent shall equal one high school credit.

**Note:** Fitch High School students desiring to take for credit toward meeting the high school graduation requirements, a course at another educational institution or an on-line course must receive prior approval from the Fitch High School Principal.

***Students at the middle school can receive high school credit for core courses taken at either the high school or at the middle school that have been designated by the Board for high school credit.***

A credit shall consist of not less than the equivalent of 200 minutes per week during the school year **except** for a credit or part of a credit toward high school graduation earned (1) at an institution accredited by the State Board of Education or regionally accredited, or (2) through on-line course work through an approved provider (such as APEX or Virtual High School).

## **Graduation Requirements-cont.**

### **Student Success Plan**

Working with faculty and guidance counselors, students shall create their personal success plan, beginning in grade 6 and ending in grade 12. Student success plans shall include a students' career and academic choices in grades six to twelve, inclusive. The student success plans will include time designated during advisory periods and selected curriculum on software such as Naviance.

### **Assessment Plan**

Students are required to take the Connecticut SAT School Day and Next Generation Science Standards Assessment, or a designated equivalent, during their junior year.

### **International Baccalaureate (IB) and Diploma**

The District offers the opportunity for all students to participate in the International Baccalaureate Program (IB). Students can enroll either in individual IB Courses, or, in the full International Baccalaureate Diploma Program to be eligible for the IB Diploma. To earn the diploma, students must successfully complete assessments for six core subjects in addition to Theory of Knowledge. Additionally, students must write an extended essay of 3000-4000 words on a topic of their choosing. Students must also complete a Creativity, Action, and Service project and report. Students who complete all requirements will receive an additional IB diploma.

### **Middle Years Program (MYP) and Requirements**

International Baccalaureate Middle Years Programme (MYP) offers all students in grades sixth through tenth the opportunity to share a common learning experience. MYP is an instructional framework, not a curriculum. All schools use the curriculum and state standards established by the Board. In the classroom, MYP shifts the instructional focus from the teacher to the student. Inquiry drives unit explorations, and students are required to reflect on their learning and connect teacher support and feedback to their own learning goals and growth.

### **MYP Personal Project Graduation Requirement (Class of 2026 and beyond)**

Students are required to complete a personal project with an emphasis on personal exploration and to demonstrate their knowledge of the approaches to teaching and learning skills by the end of their tenth grade year. Students will be introduced to the Personal Project and its components in their ninth grade year.

Students entering Groton Public Schools after the second semester of their tenth-grade year must complete the Personal Project or a school assigned Reflective Project to meet the graduation requirement.

### **Connecticut Seal of Biliteracy**

The Board, using criteria established by the State Board of Education, may affix the "Connecticut State Seal of Biliteracy" to a diploma awarded to a student who has achieved a high level of proficiency in

English and one or more foreign languages. "Foreign language" means a world language other than English. The Board shall include on such a student's transcript and diploma a designation that the student received the "Connecticut Seal of Biliteracy."

## **Graduation Requirements-cont.**

### **Awards of High School Diplomas**

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals also may fulfill graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or summer courses comparable as determined by the Principal to the subject(s) in which the student was deficient.
2. Honorable discharge from the United States Armed Forces after a minimum of ninety days of active service during World War II for individuals who withdrew from school to join the Armed Forces and for veterans of the Korean Hostilities and for veterans of the Vietnam Era.
3. Honorable discharge from the United States Armed Forces for individuals who left high school prior to graduation and did not receive a diploma as a consequence of such service.
4. Withdrawal from high school prior to graduation to work on a job that assisted the war effort during World War II, December 7, 1941, through December 31, 1946, not receiving a diploma as a consequence of such work and has been a resident of Connecticut for at least fifty (50) consecutive years.
5. A student who is under expulsion from Fitch High School but has satisfactorily completed all of the graduation requirements shall receive a diploma. However, that student shall not attend the commencement ceremony.

## **LEGAL REFERENCE**

### Connecticut General Statutes

10-5c Board examination series pilot program. Issuance of certificate (as amended by P.A. 13-247)

10-14n State-wide mastery examination. Conditions for reexamination. Limitation on use of test results. (as amended by Section 115 of PA 14-217)

10-16(l) Graduation exercises. (as amended by P.A. 96-26 An Act Concerning Graduation Requirements and Readmission and Placement of Older Students)

10-221a High school graduation requirements. (as amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-

156, An Act Requiring A Civics Course for High School Graduation and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses Other Subject Areas), P.A. 10-111, An Act Concerning Education Reform in Connecticut, P.A. 135, An Act Concerning Implementation Dates for Secondary School Reform, P.A.13-57, An Act Concerning Honorary Diplomas for Vietnam Veterans, P.A. 13-122, An Act Concerning Minor Revisions to the Education Statutes, P.A. 13-247, Budget Implementer Bill, P.A. 15-237 An Act Concerning High School Graduation.) and PA 17-42

**Graduation Requirements-cont.**

10-233(a) Promotion and graduation policies.

P.A. 13-108 An Act Unleashing Innovation in Connecticut Schools

P.A. 13-247 An Act Implementing Provisions of the State Budget

P.A. 15-237 An Act Concerning High School Graduation.

P.A. 16-44(SS) (Section 310)

Policy Adopted: April 8, 1996

Revised: May 12, 1997

Revised: July 8, 2002

Revised: April 28, 2008

Revised: August 24, 2015

Revised: October 28, 2019

Revised: March 27, 2023

GROTON PUBLIC SCHOOLS

Groton, Connecticut

Paris + Amsterdam  
2025  
Summer

## GROTON PUBLIC SCHOOLS

## SCHOOL-SPONSORED FIELD TRIP REQUEST FORM

(Itinerary must be attached to this form.)

Request must be submitted prior to field trip according to the following timeline:  
Local – 1 month in advance    Out-of-State – 2 months in advance    Out-of-Country – 8 months in advance

Name (Trip Sponsor) Morales Holubecki School FHS Sponsor's # While on Trip 8609083394  
Department Travel Club Dept. Head Signature \_\_\_\_\_  
Class Travel Club # of Students TBD

Trip Rationale: (If necessary, give further explanation on back of this request form.)

- Reasons/Value of Trip: Adventure outside of comfort zone to become
- Curriculum Goals: global citizens. Gain larger perspectives
- Pre-trip activities: Several club meetings to prepare for trip
- Activities: Museums, Art night in Paris
- Follow-up activities: Opportunity to complete project for college prep

Date(s) of Trip June 30th - July 7th 2025 Destination Paris and Amsterdam  
Departure Time TBD Arrival Time Back at School TBD

Is a Substitute Required? ☐ Yes ☒ No If yes, how many: \_\_\_\_\_Insurance Arrangements (not necessary if using our school bus company): EF offers travel insurance

## Chaperones:

- Names of teachers/staff members (List trip's sponsor first) Ivette Morales, Laurel Holubecki, Jacob Jones
- Additional Chaperones ① Chaperone need per 6 student-travelers

Transportation: ☐ School Bus ☐ Commercial Bus ☐ Train ☐ Plane ☐ Car ☐ Other N/ATransportation Cost: \$ N/A Lodging: ☐ Hotel/Motel ☐ Private Home(s) ☐ Other N/ACost per Teacher/Chaperone: \$ Free Cost per Student: \$ 3,779 all inclusiveAre Fundraising Activities Planned?: ☒ Yes ☐ No If yes, please describe: \_\_\_\_\_

Trip Sponsor's Signature Laurel Holubecki Date 2/16/24

PRINCIPAL APPROVAL: ☒ Yes ☐ No [Signature] 2.3 2/26/24  
Principal's Signature Date

SUPERINTENDENT APPROVAL: ☐ Yes ☐ No \_\_\_\_\_  
(For out-of-state trips or one missed school day) Superintendent's Signature Date

DATE OF BOARD OF EDUCATION APPROVAL: \_\_\_\_\_  
(For out-of-country trips or two or more missed school days)

\* Refer to Board Policy 6153 for Complete Details Regarding School-sponsored Trips \*





Watch videos, read  
reviews and enroll on your  
teacher's Tour Website

[eftours.com/](http://eftours.com/)

This is also your tour number

Experience Dutch culture in Amsterdam's Rembrandtplein Square, and understand the city's active role in history at the Anne Frank House. In Brussels, the European Union headquarters lends the city a note of modern political importance. And in Paris, a strong sense of culture, history and national pride presents itself in the iconic landmarks and world-class art museums.

#### EVERYTHING YOU GET:

-  **Full-time Tour Director**
-  **Sightseeing:** 2 sightseeing tours led by expert, licensed local guides (3 with extension); 1 sightseeing tour led by your Tour Director; 2 walking tours (3 with extension)
-  **Entrances:** Anne Frank House; Rijksmuseum; Louvre;  
*With extension: Tower of London*
-  **weShare**, our online platform that taps into each student's interests for a more engaging learning experience
-   **All of the details are covered:** Round-trip flights on major carriers; Comfortable motorcoach; *Eurostar high-speed train with extension*; 6 overnight stays in hotels with private bathrooms (9 with extension); European breakfast and dinner daily



Eiffel Tower



*Anyone can see the world.*

## YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your **Tour Director** in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, **weShare**, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. **Expert local guides** will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

*@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday*

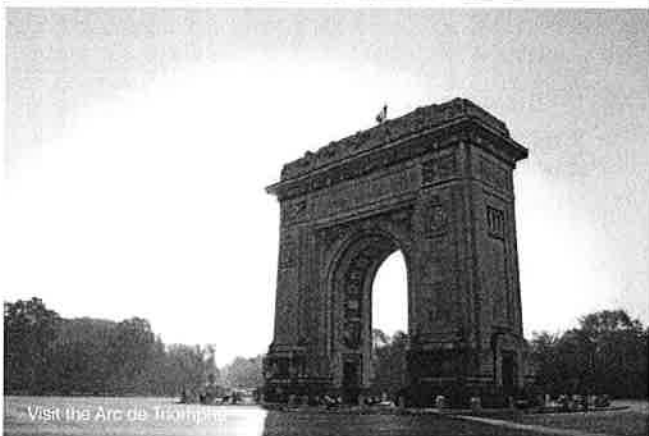
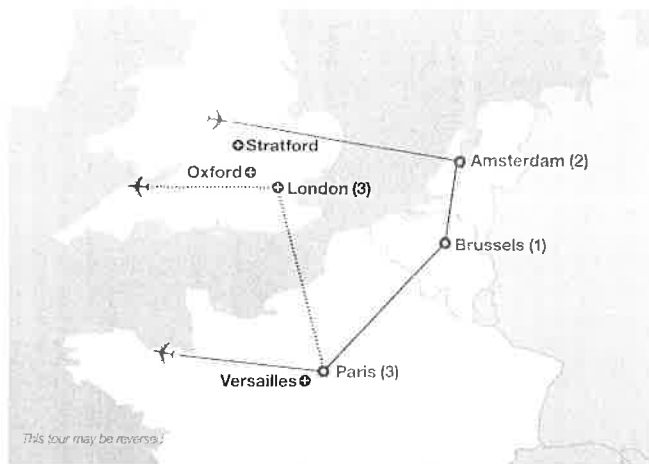
— MELISSA, TRAVELER



### CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at  
[eftours.com/](http://eftours.com/)

Your teacher's Tour Website



## What you'll experience on your tour

### Day 1: Fly overnight to the Netherlands

#### Day 2: Amsterdam

- Meet your Tour Director at the airport in Amsterdam, a city where 1,200 bridges crisscross 160 canals to make it one of Europe's most charming capitals. During your stay you'll see the Westerkerk (West Church), where Rembrandt is buried. You'll also visit Dam Square, which is home to Koninklijk Paleis (the Royal Palace), before seeing the Flower Market and Jewish Quarter. Visit the Anne Frank House, where the young girl hid with her family from 1942 to 1944. This is also the site where she penned her poignant diary, which has been translated into dozens of languages worldwide.
- Take a walking tour of Amsterdam.

#### Day 3: Amsterdam

- Take an expertly guided tour of Amsterdam: Koninklijk Paleis; Westerkerk.
- Visit the Anne Frank House.
- Time to see more of Amsterdam or
  - 📍 visit Volendam and Zaanse Schans.

#### Day 4: Brussels

- Travel to Brussels, a prominent center of international politics and home to the European Union and NATO headquarters. During your visit, you'll pass by the buildings of the European Union, encircled by a row of colorful flags representing the member countries. Continue into the heart of medieval Brussels to see why Victor Hugo dubbed the Grand-Place "the most beautiful square in the world." Walk by the ornate façades of the eclectic Guild Houses, a row of tiered buildings that stand shoulder-to-shoulder. Ask your Tour Director about the legends surrounding Brussels' oldest citizen, the bronze statue of the Manneken Pis. Then, view the steel spheres of the Atomium, a giant model of an iron molecule magnified 200 billion times.
- Make some treats during a Belgian chocolate workshop.
- Take a tour of Brussels: European Union buildings; Grand-Place; Atomium.

#### Day 5: Paris

- Travel to Paris, the City of Light. During your stay you'll get a taste of Parisian style as you ride down the Champs-Élysées, an elegant boulevard packed with high-fashion boutiques. Pass the Place de la Concorde and the Arc de Triomphe and strike a pose in front of the Eiffel Tower. At the École Militaire, see where a promising young Napoleon launched his rise to power. I.M. Pei's iconic glass pyramid marks the entrance to the renowned Louvre, home to treasures like Leonardo da Vinci's *Mona Lisa*.
- Take a walking tour of Paris: Latin Quarter.
- Catch a glimpse of Notre-Dame Cathedral.

#### Day 6: Paris

- Take an expertly guided tour of Paris: Place de la Concorde; Champs-Élysées; Arc de Triomphe; Les Invalides; Eiffel Tower; Conciergerie.
- Time to see more of Paris or
  - 📍 visit Versailles.

#### Day 7: Paris

- Visit the Louvre.
- Enjoy free time in Paris or
  - 📍 participate in a Paris art activity.

#### Day 8: Depart for home

### 📍 3-DAY TOUR EXTENSION

#### Day 8: Paris | London

- Travel by Eurostar train to London.
- Take a walking tour of London: The Strand; Trafalgar Square; Leicester Square; Covent Garden.

#### Day 9: London

- Visit the Tower of London.
- Take an expertly guided tour of London: Big Ben and Houses of Parliament; Piccadilly Circus; St. Paul's Cathedral; Westminster Abbey.
- Enjoy an authentic fish and chips dinner.

#### Day 10: London

- Full day to see more of London or
  - 📍 visit Oxford and Stratford.

#### Day 11: Depart for home



*I've been waiting for this moment all my life  
#breathtaking #eftours*

– MELISSA, TRAVELER



Via Instagram



*#memorylanemonday : last night in #Amsterdam = a night of unforgettable events  
#eftours*

– MAYA, TRAVELER



Via Twitter

## TOP THREE THINGS I WILL SEE, DO, TRY OR EXPLORE

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

— The easiest ways to —  
**ENROLL TODAY**



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800-665-5364



**Enroll by mail**  
EF Educational Tours  
Two Education Circle  
Cambridge, MA 02141

*My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.*

—CHARLOTTE, PARENT OF TRAVELER



**THE WORLD LEADER IN  
INTERNATIONAL EDUCATION**

For over 50 years EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.







EDUCATIONAL  
TOURS

# International Travel Program Proposal

Robert E Fitch High School  
Laurel Holubecki and Ivette Morales



**Amsterdam & Paris – Summer 2025**

[eftours.com/AMP](http://eftours.com/AMP)

# Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

## What's contained in this document

Pg. 2	<b>Safety</b>
Pg. 4	<b>Liability protection</b>
Pg. 6	<b>Affordability</b>
Pg. 7	<b>Educational value</b>
Pg. 8	<b>Itinerary specifics</b>
Pg. 8	<b>Cost and payment options</b>
Pg. 9	<b>Sample hotels</b>
Pg. 10	<b>Sample meals</b>
Pg. 11	<b>Next steps</b>

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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# Safety

**Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.**

**\*For specific information on EF's response to COVID-19, visit [effours.com/covid](https://effours.com/covid)**

## **Worldwide presence**

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

## **24/7 emergency support**

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

## Your team

This group is fully committed to your school's trip and the safety of every traveler.

**Operations Safety & Incident Response Team** – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

**Emergency Services & Support Team** – Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

**Tour Director** – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

**EF Travel Team** – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

**Traveler Support** – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

**Chaperones** – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.



# Protection for travelers, schools, and districts

**We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.**

## **General liability insurance**

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

## **Flexibility to change tours**

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

### ***Peace of Mind***

#### ***Provided to all groups***

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

## **Protection for individual travelers**

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

### ***Global Travel Protection Plan***

*Available to all travelers*

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

### ***Global Travel Protection Plan Plus***

*Available to all travelers*

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

## **Background checks for adult travelers**

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

# Affordability

**We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.**

**Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.**

## Resources for managing cost and payments

***Automatic Payment Plan*** – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

***Fundraising pages*** – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

***Global Citizen Scholarship Fund*** – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

***Risk-free enrollment period*** - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

# Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

## EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



## Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

# Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

## Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

**Full flexible travel window:** June 27 - July 10

**Requested travel dates:** June 30 - July 7

Program Price <sup>1</sup>	\$3,749
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Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Art activity in Paris	\$60
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Volendam and Zaanse Schans	\$60
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Versailles	\$110
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Early Enrollment Discount	-\$200
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EF's Peace of Mind Program *	Free
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<b>Total for Students (under 20)</b>	<b>\$3,779</b>
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16 monthly payments	\$231/mo
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Adult Supplement <sup>2</sup>	\$640
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<b>Total for Adults</b>	<b>\$4,419</b>
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16 monthly payments	\$271/mo
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<sup>1</sup> Program price valid for today. Change and cancellation fees of up to the total price will apply. All prices subject to verification by EF Tour Consultant. To view EF's Booking Conditions, visit [eftours.com/bc](https://www.ef-tours.com/bc).

<sup>2</sup> Adult supplement required for travelers age 20 and older at the time of travel.

# Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

## **Apollo Hotel De Beyaerd | Amsterdam**

<https://www.hoteldebeyaerd.nl/en>

Located on a country estate in Veluwe, the Apollo Hotel De Beyaerd is close to many nearby restaurants, museums, and bike paths. The rustic space boasts an indoor and outdoor pool, sauna, and picturesque gardens. Plus, it's only a 30-minute drive from Amsterdam.

## **Hotel Novotel Marne-la-Vallée Collégien | Paris**

<https://all.accor.com/hotel/0385/index.en.shtml>

Contemporary yet comfortable in design, each of this hotel's 193 spacious rooms include air conditioning, flat-screen TVs, and queen-sized beds. Guests can challenge each other to a game of outdoor table tennis or basketball, relax on the terrace, or take a dip in the pool.

## **Hotel Campanile Rungis-Orly | Paris**

<https://paris-orly-rungis.campanile.com/en-us/>

Located in a southern suburb of Paris, the Campanile Rungis Orly is a renovated, modern hotel with themed decor that pays homage to the sprawling Rungis International Market. Indeed, guests looking to explore French gastronomical heritage need only venture around the corner to this principal Parisian market. Room amenities include air conditioning, Wi-Fi, flat screen TVs, and hair dryers.

## **ibis Paris La Défense Esplanade | Paris**

<http://ibis-paris-centre.iledefrance-hotel.com/en/>

Guests of the Ibis La Defense will find themselves right in the heart of Paris's business district, with easy access to shopping and transport to the city center. This modern hotel has a sleek design and offers comfortable, air-conditioned rooms equipped with satellite TVs. Additional amenities include 24-hour front desk service, complimentary Wi-Fi, and a snack bar.

# Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



## France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart

Salad, flammekueche, chocolate mousse

Couscous with vegetables and meat fruit salad

# How I can help with next steps

My name is Kelly Coberley and I am Robert E Fitch High School's dedicated Tour Consultant. That means I'll be working with Laurel Holubecki and Ivette Morales every step of the way to make sure everything is perfectly planned.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,

Kelly Coberley

Senior Tour Consultant

[kelly.coberley@ef.com](mailto:kelly.coberley@ef.com)



**"I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel."**

**Angela M., Administrator, Brunswick, ME**

**"I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy."**

**- Chuck C., Group Leader, Central, SC**

### **From a single tour to a whole program**

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.

