

**SOUTHEASTERN COOPERATIVE EDUCATIONAL PROGRAMS**  
**(SECEP)**  
**MINUTES OF MEETING**  
**JUNE 29, 2022**

The Southeastern Cooperative Educational Programs (SECEP) held its Joint Board Meeting on Wednesday, June 29, 2022, virtually by Zoom.

**PRESENT:**    **Board Members:** Mr. Thomas Mercer, Dr. Judith Brooks-Buck, Mr. Carlos Clanton, Mr. Vernon Tillage, and Mr. Thomas Holt

**ABSENT:**    **Board Member:** Mr. Michael Vines, Mr. William Worsham, Mrs. Kimberly Melnyk

**PRESENT:**    **Committee of Superintendents:** Dr. Jared Cotton, Dr. Tamara Sterling, Dr. Sharon Byrdsong, Dr. Branch/Dr. Byrd- subbing for Dr. Gordon, and Dr. Elie Bracy III

**ABSENT:**    **Committee of Superintendents:** Dr. Jim Thornton, Dr. Aaron Spence, Dr. John Gordon III and Dr. Gwendolyn Shannon

**PRESENT:**    **SECEP Staff:** Mr. David Sadler

The Joint Board Meeting was called to order at 11:04 a.m.

**WELCOME AND ANNOUNCEMENTS:**

Mr. Thomas Mercer, Chairperson, welcomed everyone to the SECEP Joint Board meeting.

**SECEP Personnel**

**DISCUSSION IN PUBLIC:**

None.

**PERSONNEL DOCKET:**

**RESOLUTION FOR CLOSED SESSION:**

Mr. Sadler to read the MOTION FOR GOING INTO CLOSED SESSION.

A motion to enter a closed session was made by Mr. Carlos Clanton and was seconded by Dr. Brooks-Buck. The motion carried (Ayes 5, Nays 0).

Mr. Sadler read A RESOLUTION OF CERTIFICATION OF THE CLOSED SESSION OF JUNE 29, 2022

A motion to end the closed session was made by Mr. Carlos Clanton and was seconded by Mr. Thomas Holt. The motion carried (Ayes 5, Nays 0).

A motion to accept the recommendation of Mrs. Laura Armstrong as the new Executive Director of SECEP was made by Mr. Carlos Clanton, and was seconded by Mr. Thomas Holt. The motion carried (Ayes 5, Nays 0)

**ADJOURNMENT:**

The meeting was adjourned at 1:36 p.m.

Respectfully Submitted,

  
Laura W. Armstrong,  
Clerk of the Board

APPROVED:



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Mr. Thomas Mercer  
Chairperson

## MOTION FOR GOING INTO CLOSED SESSION

A motion is needed to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7 of the *Code of Virginia*, 1950, as amended, for the following purposes:

1. Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees pursuant to Section 2.2-3711, (A) (1); namely the approval of the personnel docket.

JUNE 29, 2022

**A RESOLUTION OF CERTIFICATION OF THE CLOSED  
SESSION OF MAY 25, 2022, PURSUANT TO  
SECTION 2.1-3712, PART D OF THE  
CODE OF VIRGINIA**

WHEREAS, the Southeastern Cooperative Educational Programs (SECEP) Board of Directors has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-3712 (D) of the Code of Virginia requires a certification of this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Southeastern Cooperative Educational Programs (SECEP) Board of Directors hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Southeastern Cooperative Educational Programs (SECEP) Board of Directors.

VOTE

AYES: 5

NAYS: 0

ABSENT DURING VOTE: Mr. Michael Vines, Mr. William Worsham, Mrs. Kimberly Melnyk

ABSENT DURING MEETING: Mr. Michael Vines, Mr. William Worsham, Mrs. Kimberly Melnyk

ADOPTED BY THE SOUTHEASTERN COOPERATIVE EDUCATIONAL  
PROGRAMS (SECEP)

JUNE 29, 2022  
DATE

APPROVED AS TO FORM:

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ASSISTANT CITY ATTORNEY