

SOUTHEASTERN COOPERATIVE EDUCATIONAL PROGRAMS
(SECEP)
MINUTES OF MEETING
JANUARY 18, 2017

The Southeastern Cooperative Educational Programs (SECEP) held its Joint Board Meeting on Wednesday, January 18, 2017, at the Smithfield Building in Norfolk, Virginia.

PRESENT: Board Members: Mr. Thomas Mercer, Mr. Robert Holt, Mr. Alvin Wilson, Ms. Yvonne Wagner, Ms. Angelia Allen, Dr. Carolyn Modlin, Dr. Judith Brooks-Buck, and Mrs. Sharon Felton, Alternate Board Member for Carolyn Weems

ABSENT: Carolyn Weems

PRESENT: Committee of Superintendents: Dr. James Roberts, Mrs. Teresa Howington-Vaughan representing Mr. Kelvin Edwards, Dr. Jim Thornton, Dr. Melinda Boone, Dr. Elie Bracy III, Dr. Gwendolyn Shannon, Dr. Deran Whitney, Dr. Valeka Gatling, representing Dr. Aaron Spence

ABSENT: Committee of Superintendents: Mr. Kelvin Edwards and Dr. Aaron Spence

PRESENT: SECEP Staff: Mr. David Sadler, and Mrs. Brenda Estes

The Joint Board Meeting began at 1:20 p.m.

INTRODUCTION OF SUPERINTENDENTS AND JOINT BOARD MEMBERS

APPROVAL OF MINUTES:

Mr. Thomas Mercer, Vice-Chairperson asked for a motion to approve the minutes of the September 28, 2016, Joint Board meeting. A motion was made by Mr. Robert Holt and seconded by Dr. Judith Brooks-Buck. Motion carried. (Ayes 8, Nays 0)

COMMENTS FROM THE PUBLIC:

None.

REPORT OF THE EXECUTIVE OFFICER:

None.

REPORT OF THE EXECUTIVE DIRECTOR:

PROGRAM ENROLLMENT REPORT:

Mr. Sadler reviewed the enrollment information presented on each of the five programs SECEP operates.

PROGRAM HIGHLIGHTS:

Mr. Sadler played two videos representing our students in the ASP/EBICS Programs during Community Based Instruction (CBI) opportunities and the "*I am Determined Project*" for the REACH Program.

Program Update Reports were included in the board packets for the ASP/EBICS/REACH Programs, Re-ED/TRAEP Programs, and for the Department of Human Resources and Support Services. Mr. Sadler reviewed and highlighted some of the information provided in the reports.

FISCAL YEAR BUDGET – 2017-2018:

Mr. Sadler stated that SECEP is the process of preparing for the 2017-18 fiscal year budget. The first reading of the budget will be at the March 29, 2017 board meeting. SECEP is working very closely with Dr. Melinda Boone and the staff at Norfolk Public Schools as they develop their budget around compensation for staff which will have the most significant impact on SECEP's budget.

RECOGNITION OF DEPARTED BOARD MEMBER:

Mr. Sadler recognized and thanked our departed school board member, Mr. James Bridgeford from Portsmouth Public Schools, for his service on the board from September 2014 through December 2016.

JOINT BOARD ITEMS FOR DISCUSSION:

None.

PERSONNEL DOCKET:

Mr. Sadler recognized Mr. John Heckel who retired on January 1, 2017, as the CTE Support staff, stating that Mr. Heckel was instrumental in the development of our Horticulture Program and the Food Service Program.

A motion was made by Dr. Judith Brooks-Buck and seconded by Dr. Carolyn Modlin to accept the Personnel Docket. Motion carried. (Ayes 8, Nays 0).

THE NEXT MEETING DATE AND TIME:

The next meeting of the SECEP Joint Board will be held on Wednesday, March 29, 2017.

ADJOURNMENT: The meeting was adjourned at 1:40 p.m.

Respectfully Submitted,



David B. Sadler
Clerk of the Board

APPROVED:



Thomas Mercer, Sr., Vice-Chairperson