

**Child Nutrition Cafeteria Team Member  
New Hanover County Schools**

**Job Description**

**Class: Classified**

**Dept.: Child Nutrition**

**TITLE: Cafeteria Team Member**

**QUALIFICATIONS:**

1. High School degree or equivalent preferred
2. Food service experience preferred

**REPORTS TO:** Cafeteria Team Manager

**JOB GOAL:** To assist in the preparation, sale, and service of food for the child nutrition program in New Hanover County Schools.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:**

1. Follow all rules, policies and procedures of New Hanover County Schools, along with state and federal regulations relevant to the child nutrition department.
2. Assists in quality food production and service.
3. Clean and wash dishes/equipment.
4. Participate in training programs.
5. Demonstrates understanding of cash management and point of sale, inventory, food preparation and standards of sanitation and safety.
6. Possesses a willingness to learn and implement new techniques and practices.
7. Perform related duties and responsibilities as requested by the Team Manager, Supervisor and/or Director.
8. Helps establish a pleasant and positive image in the cafeteria.

*The above statements describe the general nature and level of work being performed by individuals assigned to this job. This is not intended to be an exhaustive list of all responsibilities and duties required of personnel so employed.*

Revised 5.1.2024

**Terms of Employment:** Ten-month work year/At Will/FLSA Non-Exempt

**Starting Salary and/or Grade:** CNH

**Evaluation:** Performance of this job will be evaluated in accordance with provisions of the Board and local policy on evaluation of personnel.

**Knowledge, Skills and Abilities:**

- Demonstrate functional knowledge and basic principles of cooking.
- Demonstrate functional knowledge of food service equipment.
- Ability to be mentally alert and apply knowledge applicable to the job.
- Ability to follow written recipes and instructions.
- Ability to operate dishwasher, food grinder, mixer, meat slicer, range, ovens, refrigerator, and freezer.
- Ability to operate a computer, calculator, correctly and accurately as well as make change rapidly.

Physical ability (able to exert up to 50 pounds of force occasionally) and dexterity to perform the duties and responsibilities of the job.