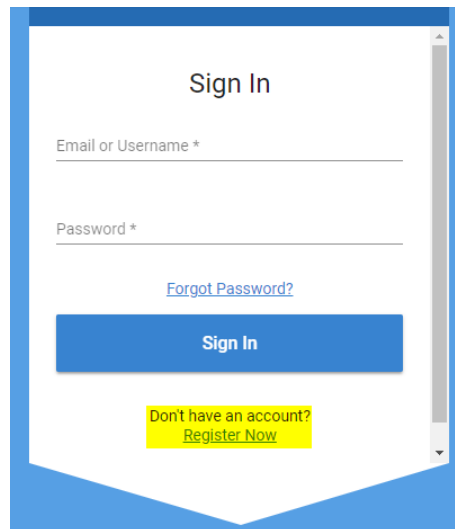
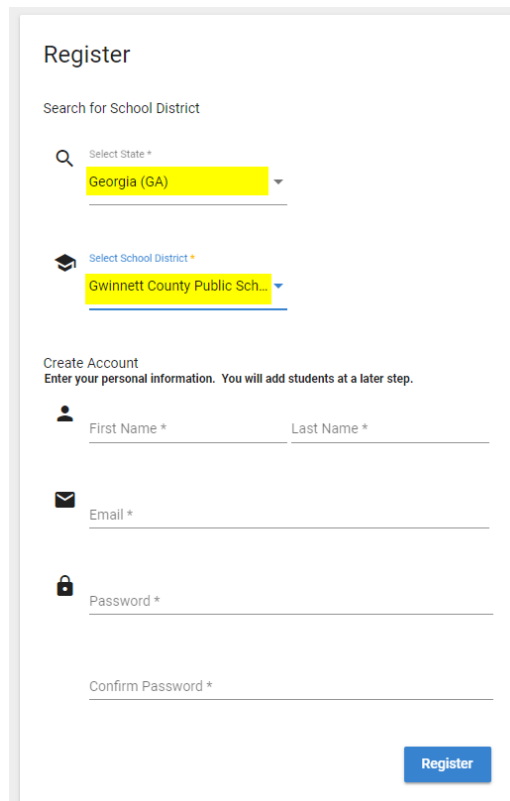


## How to Create a MyPaymentsPlus Parent Account

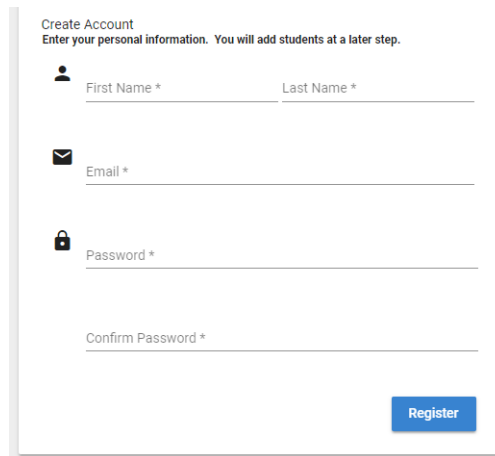
1. Visit [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) and click on "Register Now".

A screenshot of the "Sign In" form. It features a blue header with the text "Sign In". Below the header are two input fields: "Email or Username \*" and "Password \*". A blue link "Forgot Password?" is positioned below the password field. A blue "Sign In" button is centered below the fields. At the bottom, a yellow box contains the text "Don't have an account? Register Now".

2. Select "Georgia (GA)" as your state and "Gwinnett County Public Schools" as your institution in the dropdown.

A screenshot of the "Register" form. It has a white background with a grey border. The title "Register" is at the top. Below it is a search section for "Search for School District" with a magnifying glass icon. There are two dropdown menus: "Select State \*" with "Georgia (GA)" selected, and "Select School District \*" with "Gwinnett County Public Sch..." selected. Below this is the "Create Account" section with the instruction "Enter your personal information. You will add students at a later step." It includes four input fields: "First Name \*" and "Last Name \*" (split), "Email \*", "Password \*", and "Confirm Password \*". A blue "Register" button is at the bottom right.

3. Create a profile by entering your name, email, and password and click “Register”.



Create Account  
Enter your personal information. You will add students at a later step.

First Name \*  Last Name \*

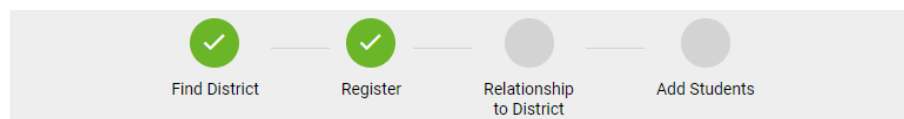
Email \*

Password \*

Confirm Password \*

[Register](#)

4. Select “I am a Parent or Guardian with student(s) in Gwinnett County Public Schools,” then click “Next”.



Progress bar: Find District (checked), Register (checked), Relationship to District (unchecked), Add Students (unchecked)

**Your Account has been Created!**

We've sent a welcome email to the address you provided.

This site will work best if we know your relationship with **Gwinnett County Public Schools**  
(Check all that apply)

- I am a **Parent or Guardian** with student(s) in Gwinnett County Public Schools
- I am a **Student** in the district
- I work in the district (**Staff Member**)
- I'm a **Guest** interested in district activities and/or I want to support the district

[Next](#)

- To link your student's account, enter your student's GCPS ID and last name. Once you have entered your student's information then click "Done".
  - Student ID numbers may usually be obtained by contacting your student's school.
  - If your child's last name has a suffix, please keep that in mind when entering the last name. Ex. "Smith Jr." "Smith IV" "Smith-Arnold"

Find District Register Relationship to District Add Students

**Add Student(s) to Your Account**

Adding your student(s) from **Gwinnett County Public Schools** will allow you to manage meal account balances, track meal purchases, pay for school expenses and more.

**My Students**

There are 0 students on your account.

Student ID \*

[Where to find Student ID?](#)

Student Last Name \*

**Add Student**

[Change School District](#)

Skip for Now **Done**

- You will receive an email confirming your registration is complete. You may enter your username and password to begin using MyPaymentsPlus.