

**GRAND FORKS SCHOOL BOARD**  
GRAND FORKS PUBLIC SCHOOL DISTRICT #1  
REGULAR MEETING MINUTES  
April 8, 2024

The School Board of Grand Forks Public School District No. 1 met in regular session on Monday, April 8, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

**Board Members Present:** Josh Anderson, Dave Berger via phone, Amber Flynn, Monte Gaukler, Eric Lunn, Jeff Manley, and Cynthia Shabb. **Absent:** Joel Larson and Bill Palmiscno.

**Student Board Members Present:** None. **Absent:** Ryaan Alshami and Maggie Barker.

**Others Present:** Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; and Cindy Johnson, Executive Secretary.

**Call to Order and Pledge of Allegiance.** The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

**Reading of School Board Meeting Norms.** President Flynn read aloud the school board norms.

**Approval of Agenda.** It was moved by Anderson and seconded by Lunn to approve the agenda as written. Upon voice vote, the motion carried unanimously. Absent: Larson, Palmiscno, and Shabb.

**Celebrating Success - Classified and Certified Employees of the 3<sup>rd</sup> Quarter.** Wendy Mankie, Child Nutrition Program Director, introduced Brenda Newman, Cook Manager at South Middle School, as the Classified Employee of the 3<sup>rd</sup> Quarter. She was presented with a plaque in recognition of the selection.

Eric Ripley, Executive Director of Career and Technology Education and Technology, introduced Cara Davis, Career Educator at the Mark Sanford Education Center, as the Certified Employee of the 3<sup>rd</sup> Quarter. She was presented with a plaque in recognition of the selection.

**Celebrating Success – Wilder Elementary School.** Principal Leslie Bjelde along with several teachers and a school social worker, shared data about the school's proficiency and growth goals, targeted support and improvement goals, assessment data, family engagement, and other school celebrations.

Shabb joined the meeting at 6:29 p.m.

**Approval of Minutes.** It was moved by Manley and seconded by Gaukler to approve the minutes of March 25, 2024, as written. Upon roll call vote as follows, the motion carried. Aye: Manley, Anderson, Berger, Gaukler, Shabb, Lunn, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Demographer's Enrollment Analysis.** (via Zoom) Rob Schwarz, owner and principal planner of RSP & Associates, provided highlights of their comprehensive enrollment analysis report for 2023-2024.

**Public Forum Follow-up.** Dr. Brenner reported his takeaways from the comments that were recorded at the March 25 public forum.

**Consent Agenda.** It was moved by Lunn and seconded by Shabb to approve the consent agenda as follows:

- ◆ Resignations of Heidi Thompson, Speech Language Pathologist; Kaylie Olson, 4<sup>th</sup>-grade Teacher; Deb Arnason, FACS Teacher; Cassidy Graves, Special Education Teacher; Angela Salgado, Library Media Specialist; Renae Hagen-Hamby, ELA Teacher; Susan Fire, ELA Teacher; Kay Brown, Library Media Specialist; and Tiffany Hanson, Social Studies Teacher, all effective May 31, 2024.

Upon voice vote, the motion carried unanimously. Absent: Larson and Palmiscno.

**Consideration of Food Service Equipment Bids.** Baumbach reported the food service equipment was to outfit a commercial kitchen at the Career Impact

Academy for use with a culinary curriculum.

It was moved by Gaukler and seconded by Manley to accept the bid from Kamran Culinex, LLC dba Culinex for food service equipment for \$478,147.00. Upon roll call vote as follows, the motion carried. Aye: Shabb, Berger, Gaukler, Manley, Lunn, Anderson, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Selection of Real Estate Agency for Building Trades Project House.** Baumbach reported on the RFQ process to sell two Building Trades homes. One is the house constructed during the 2022-2023 school year located at 3085 44<sup>th</sup> Avenue South, and one is this year's house located at 3071 44<sup>th</sup> Avenue South.

It was moved by Lunn and seconded by Anderson to approve the selection of ReMax to represent the district in the listing and selling process for the properties located at 3085 44<sup>th</sup> Avenue South and 3071 44<sup>th</sup> Avenue South. Upon roll call vote as follows, the motion carried. Aye: Anderson, Gaukler, Lunn, Berger, Manley, Shabb, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Consideration of Use of Building Fund for Roof Restoration and Authorization to Submit School Construction Approval Request and School Facility Plan.** Jonathan Ellwein, Director of Buildings and Grounds, reported on the roof restoration project at Ben Franklin Elementary, Phoenix Elementary, and Red River High School. He also reported on the bid process and resulting quote for material that was procured from Weatherproofing Technologies, Inc. via the state cooperative purchasing process, the bid to provide the installation labor for the project from Tecta America, and the administrative recommendation to accept the quote and bid.

It was moved Shabb and seconded by Lunn to approve the project as recommended, the use of the Building Fund for roof restoration and authorize the submittal of the School Construction Approval Request and School Facility Plan to the Department of Public Instruction. Upon roll call vote as follows, the motion carried. Aye: Gaukler, Lunn, Berger, Manley, Shabb, Anderson, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Consideration of Use of Building Fund for Envelope Restoration and Authorization to Submit School Construction Approval Request and School Facility Plan.** Jonathan Ellwein, Director of Buildings and

Grounds, reported on the envelope restoration at Winship Elementary School which is expected to cost \$446,948. With the board's approval, the next steps will be to seek approval from the North Dakota Department of Public Instruction and solicit bids for a contractor following NDCC 48-01.2 in mid-April. The construction timeline will be this summer with completion by school start-up in the fall.

It was moved by Gaukler and seconded by Shabb to approve the project scope, use of Building Fund dollars, and authorize the submission of SFN 52304, School Construction Approval Request, and SFN 52813, School Facility Plan, to the Department of Public Instruction. Upon roll call vote as follows, the motion carried. Aye: Lunn, Shabb, Manley, Anderson, Gaukler, Berger, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Policy Review.** Shabb reported on the recommendations following action taken at the March 25, 2024, school board meeting.

It was moved by Shabb and seconded by Anderson to complete the second reading and adoption as an official policy of the district of the following policies as written or amended:

1. ACBH, School Health Services (as written)
2. FCAE, Suicide Prevention (as written)
3. KACA, Patron Complaints (as amended)
4. LBC, Business/Education Partnerships (as written)
5. LBD, Relations with Police Authorities (as written)
6. FFH, Student Dress Code (as written)
7. FGDB, Student Handbooks (as written)
8. FFI, Student Use of Personal Technology (as written)
9. FG, Student Rights and Responsibilities (as written)
10. FGDC, Students of Legal Age (as written)
11. GDB, Graduation Exercises (as written)
12. GCE, Opting Out of State and Federal Assessments (as written)
13. IDB, Risk Management (as written)
14. ICCD, Public Review of School records (as written)
15. ABAD, Virtual School (as amended)

Upon roll call vote as follows, the motion carried. Aye: Berger, Manley, Lunn, Anderson, Shabb, Gaukler, and Flynn. Nay: None. Absent: Larson and Palmiscno.

It was moved by Shabb and seconded by Manley to

complete the one reading and adoption of FCAE-BR, Suicide Prevention Procedures as written and adopt it as an official board regulation of the district. Upon roll call vote as follows, the motion carried. Aye: Anderson, Berger, Gaukler, Lunn, Manley, Shabb, and Flynn. Nay: None. Absent: Larson and Palmiscno.

It was moved by Shabb and seconded by Manley to rescind Policy 1310, Public Concerns About Extracurricular Programs (replaced by KACA), Policy 1302, Business/Education Partnerships (replaced by LBC), and Policy 1307, Public Review of School Records (replaced by ICCD). Upon roll call vote as follows, the motion carried. Aye: Shabb, Lunn, Gaukler, Anderson, Berger, Manley, and Flynn. Nay: None. Absent: Larson and Palmiscno.

**Announcements.** The following announcements were made:

- The Valley Middle School groundbreaking ceremony will be held on Wednesday, April 10 at 3:00 p.m.
- Six individuals have submitted a school board candidate form.
- The annual employee recognition will be held on Wednesday, April 24, 2024, at 4:30 p.m. at the Red River High School small theater.

**Board Requests for Future Consideration.** None.

**School Board Norms – How Did We Do?** Flynn reported the school board did great in following its meeting norms.

**Adjournment.** The meeting/forum adjourned at 8:46 p.m.

APPROVED \_\_\_\_\_  
(Date)

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Amber Flynn, President

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Brandon Baumbach, Business Manager