

**UNAPPROVED DRAFT**

**MARLBOROUGH BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
Elmer Thienes-Mary Hall Elementary School - Library  
Thursday, April 25, 2024 @ 6:00 p.m.**

**1. Call to Order and Roll Call by Chairperson**

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Linda Earley, Chip Morris, Amy Kuhrt, and Jean Wilson

Administration Present:     Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations**

- CAPSS Student Awards – K. Barella informed the Board that one of the award winners had a conflict with their schedule and therefore the celebration has been rescheduled to next month's BOE meeting.

**K. Barella made a motion to push the CAPSS award ceremony to next month, second by L. Earley. Unanimously approved. MOTION CARRIED**

**4. Public Comments - None**

**5. Additions to the Agenda - None**

**6. Consent Agenda**

- 6.1 Minutes of 03/28/24 regular business meeting and 3/28/24 policy subcommittee meeting
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report;

**A. Colantonio made a motion that the Board approve the following Consent Agenda items 6.1 – 6.3, seconded by L. Earley. Unanimously approved. MOTION CARRIED**

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## **7. Oral Reports**

### **7.1 Advisory Groups**

- PTO – D. White reported that the Fun Run Fundraiser raised \$34,000; Staff Appreciation Week is coming up 5/6-5/10 and the Spring Book Fair from 5/28-5/31, and the Yard Goats Game on 6/14.
- SAC – D. White stated there will be a SAC meeting on May 23<sup>rd</sup> at 3:30pm.
- Operations, Wellness & Safety – D. White informed the Board that the committee met on April 1<sup>st</sup> and discussed the addition of external wall signs to help first responders identify building locations. Also examined were tentative summer projects such as the continuation of brick sealing, door replacements and concrete repairs; Marlborough Fire Department was at MES to run a weekend fire drill to familiarize themselves with the school; the gym boiler room project was completed; MES received 2 new AED's (three total in school).
- Board of Finance Liaison – L. Earley reviewed the information that was discussed at the last two BOF meetings which covered; community member concerns regarding the tax increase, the May 6<sup>th</sup> Public Hearing which will include presentations by the BOS, MBOE and RHAM, the loss of hospital taxes and the impact on revenue, unfunded mandates, and the approval of the CLA contract for 2023 audit services.
- AHM – C. Morris relayed that AHM in collaboration with Hebron Green Committee held an Earth Day Clean-Up Walk on April 21<sup>st</sup>. AHM thanked all that participated in the Kids vs Cop basketball game. AHM was represented at the Youth Service Day held at the State Capital on April 24<sup>th</sup>. The Spring Take Back Event is on April 27<sup>th</sup> at RHAM High School from 10am-2pm. Spring Concert fundraiser will be held on May 18<sup>th</sup>. Project Grad Signs will be sold until May 31<sup>st</sup> to support the Safe Grad event. AHMs 21<sup>st</sup> Annual Golf Tournament is on July 19<sup>th</sup> at Blackledge Country Club.

### **7.2 Subcommittees**

- **Policy** - None
- **Personnel** – Dr. Hageman informed the Board there are negotiations underway for the Paraeducator and Custodian bargaining units.
- **Communications** - None

### **7.3 Chairperson**

- Budget Process Update – K. Barella reviewed where community members can find information on the BOE Budget. The MES Website has a Budget tab with 2024-25 Budget Development documents making it easy for community members to access the information.

### **7.4 Superintendent and Administrative Team**

- Projected last day of school for students and staff: Friday, June 14<sup>th</sup>

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**8. Unfinished Business - None**

**9. New Business**

9.1 Review April Financial Report – Submitted

9.2 First Reading of Proposed Policy Revisions:

The Board will review and discuss on a first read basis the proposed policy revisions as presented by the Policy Subcommittee -

P#: 4111.3/4211.3 Minority Recruitment Plan: Accept as is

P#: 5141.213 Opioid Overdose Prevention (Emergency Administration of Naloxone): L. Earley felt that AED should be defined as an Automated External Defibrillator somewhere in the document. It was also decided that the language “The School Operations, Wellness, and Safety Committee, in reference to AED placement guidelines,” will replace “The District” in the first paragraph of the policy.

P#: 9325 Citizen Participation at Board of Education Meetings: L. Earley recommended changing the word 'boisterous' to 'disruptive' in order to maintain consistency in the language used in point #3 of the document. Additionally, J. Wilson requested further research on the processes followed by RHAM and Hebron when restricting time, along with an explanation of why they attributed the authority to the Board rather than the Chairperson. It was also noted that the second paragraph of the policy should use either 'necessary' or 'required,' but not both, to avoid redundancy.

9.3 Discussion and Possible Action Re: Participation in Healthy Food Certification Program

**A.Colantonio made a motion that the Board approve the motion in its entirety as stated: Implementing the healthy food option of C.G.S. Section 10-215f**

Pursuant to C.G.S. Section 10-215f, the Marlborough Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of **July 1, 2024, through June 30, 2025**. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

**Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.**

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**L. Earley made a motion that the Board approve the motion in its entirety as stated:**

The Marlborough Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

**Seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED.**

**10. Public Comments**

Hal Whitney, 20 Ogden Lord Rd – stated he does not have an issue with the BOE budget, but he intends to vote “no” due to the Town’s portion of the budget and would like the Town to come back with a better deal.

**11. Communications**

11.1 Staff Vacancy Summary - Submitted

**12. Future Meetings & Topics**

- Staff Appreciation Week: Monday, May 6, 2024 – Friday, May 10, 2024
- Town Budget Public Hearing, Monday, May 6, 2024, 7:00 pm
- Town Budget Referendum, Tuesday, May 7, 2024
- Tentative Policy Subcommittee Meeting, Thursday, May 23, 2024, 5:30 pm
- Next Regular Business Meeting, Thursday, May 23, 2024 6:00 p.m.

**13. Adjournment**

**A. Colantonio made a motion to adjourn the meeting at 7:17 pm. Seconded by I. Earley. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,  
Carmela Monte