



2024-25 CHECKLIST

for Upper School Families



UPPER SCHOOL STAFF

Mr. Shonn Brown

Upper School Principal

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Mrs. Amanda Poole

Upper School Assistant Principal

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Mrs. Patty Little

Upper School Dean of Students

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Mrs. Jodi Foxx

Director of College Counseling

jodi.foxx@charchrist.com

Mrs. Lauren Miller

College Counselor

lauren.miller@charchrist.com

Mrs. Olivia Day

Personal & Academic Counselor

olivia.day@charchrist.com

CONTACT INFO

Main Number

(704) 366-5657

Upper School

(704) 366-5658

DAILY SCHEDULE

8 a.m. – 3:20 p.m.

COURSE PLANNING

All newly enrolled students will be contacted in the next few weeks to schedule a course request meeting. Any placement tests needed for proper placement will be scheduled at the course request meeting. All new students may be required to take an English, math and/or world language placement test. Math placement tests are for all newly enrolled incoming freshmen. Math placement for sophomores, juniors or seniors will depend on the successful completion of their current math course, PSAT scores or other standardized testing information.

LOG IN TO myCCS

Log in to our student information system, myCCS, to access the parent resource boards that includes the handbook, calendars, carpool map, dining hall menus, schedules, class placements and volunteer opportunities. **Important back-to-school forms will be available in June and are due July 19 prior to the start of the school year.**

SIGN UP FOR A SUMMER CAMP! *optional Early Bird Registration ends May 17.

Your student may enjoy becoming more acquainted with their new campus by attending one of our exciting summer camps.

www.charlottechristian.com/summercamps

N.E.W. SUMMER CONNECTIONS

The N.E.W. Connections Program partners new families with a Charlotte Christian host family to welcome them and help them transition into the CCS community. We partner families with similarly-aged children. Be on the lookout to hear from your host family in late May.

RECEIVE SUMMER FOCUS

Focus, a weekly electronic newsletter, is our primary form of communication and contains action items for parents. It is e-mailed to parents on Fridays during the school year and is always available to view in myCCS on the resource boards. Over the summer, the *Focus* will be sent on June 7 and July 26.

SUBMIT OFFICIAL TRANSCRIPTS & FINAL REPORT CARD BY JUNE 24

A final report card for students in grades 9-12 must be submitted to admissions@charchrist.com. Counselors will be unable to finalize course planning without this information. Final grades are required in order to complete course registration.

Visit www.charlottechristian.com/parents for helpful information and useful links to prepare you for the next school year.
Check out the list for important dates from now until the start of school.

ACCESS REQUIRED SUMMER READING & SCHOOL SUPPLY LISTS

In June visit www.charlottechristian.com/parents to access information about summer reading and supply lists. Students should plan to bring their school supplies on the first day of school.

COMPLETE STUDENT TECHNOLOGY TRAINING IN CANVAS

All new upper school students must complete the Technology Training modules located in the "Charlotte Christian Upper School 2024-25" course on Canvas. Instructions on how to access and log in to Canvas will be emailed to parents in June. Training must be complete in order for students to receive their laptops on Aug. 12.

CONTACT ATHLETIC OFFICE OR FINE ARTS OFFICE *optional

Several sports and fine arts groups require try outs or auditions over the summer:

- Parents of students interested in fall sports should contact Athletics Coordinator Kristy Burton at kristy.burton@charchrist.com. (cheerleading, cross country, football, girls' golf, boys' soccer, girls' tennis, volleyball)
- Parents of students interested in band, choir or orchestra should contact Director of Fine Arts Leslie Niessner at leslie.niessner@charchrist.com.
- Students interested in auditioning for the ACT 1 drama group should contact Director of Theatre Claire Hilton by Friday, May 10 at claire.hilton@charchrist.com to obtain audition materials.

COMPLETE BACK-TO-SCHOOL FORMS BY JULY 19

Complete the required online back-to-school form. This form includes all the information that our health room and athletic office need as well. **The back-to-school form must be completed to receive access to your student's class schedule. Athletic forms are due prior to participation.**

LOG IN TO VIEW CLASS SCHEDULE ON JULY 26

Schedules will be ready to view in myCCS. **The back-to-school form must be completed to receive access to your student's class schedule.**

JOIN US FOR NEW MS & US STUDENT EVENT AT TOPGOLF ON JULY 31

New middle and upper school students are invited to join us at Topgolf for a time of fun, meeting other students and lunch. The event is for students only and will be on Wednesday, July 31. More details to follow.

SCHOOL PICTURES

Aug. 9 Grade 12
Aug. 12 Grades 9-11

SAVE THE DATE GRADE 9 ORIENTATION & ADVENTURE DAY ON AUG. 12

All freshmen are encouraged to attend our Grade 9 Orientation and Adventure Day. More information will be shared.

SAVE THE DATE FOR ANNUAL BACK-TO-SCHOOL KICK OFF ON AUG. 10

This is a great opportunity to gather information about all aspects of our vibrant campus life. The event will include a N.E.W. Family Welcome, classroom visits and an Information Fair. Student drivers may complete the vehicle registration form prior to picking up a car decal at Back-to-School Kick Off.

FIRST DAY OF CLASSES

Aug. 12 AP Classes A-Day
Aug. 13 AP Classes B-Day
Aug. 14 Grades 9-12

Mission Statement: Charlotte Christian School is a Christ-centered, college preparatory school, equipping and developing students to effectively integrate Biblical truth and learning into their daily lives and to impact the culture for Christ.

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www.charlottechristian.com

