

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS

Whereas, the Governing Board of the *Pasadena Unified School District*, in accordance with the requirements of Education Code 60119, held a public hearing on *(date)*, at *(time)*, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or other instructional materials were provided to all students, including English learners, in the *Pasadena Unified School District*, and;

Whereas, the definition of sufficient textbooks or instructional materials means that each student, including each English learner, has standards-aligned textbooks and/or instructional materials to use in class and to take home, which may include materials in a digital format as long as each student, at a minimum, has and can access the same materials in the class and at home as other students in the same class or course in the district, but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards and/or the Common Core State Standards adopted by the State Board of Education.

Finding of Sufficient Textbooks or [Instructional Materials](#)

Therefore, be it resolved, for the *(year)* school year, the *Pasadena Unified School District*, sufficient standards-aligned textbooks or other instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, at the following

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

schools in the following subjects:

- Mathematics: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)
- Science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)
- History-social science: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)
- English language arts, including the English language development component of an adopted program: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)
- World language: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)
- Health: (List adopted textbooks or instructional materials for this subject for each school as well as applicable state adoption cycle.)

Finding of Insufficient Textbooks or [Instructional Materials](#) in One or More Subjects

Be it further resolved, for the *(year)* school year, the *Pasadena Unified School District*, insufficient standards-aligned textbooks or other instructional materials were provided to students at the following schools in the following subjects:

- Mathematics: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

- Science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)
- History-social science: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)
- English language arts, including the English language development component of an adopted program: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)
- World language: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)
- Health: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials and the reasons that each student does not have sufficient instructional materials.)

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or other instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency.)

Finding of Available Science Laboratory Equipment for Grades 9-12

Be it further resolved, laboratory science equipment was available or was not available for science laboratory courses offered in grades 9-12, inclusive, as indicated below:

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

- Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was available.)
- Not Available: (List all science laboratory courses offered in grades 9-12 for which science laboratory equipment was not available.)

Be it further resolved, that the Superintendent or designee, on behalf of the Board, shall submit a copy of this resolution to the County Superintendent of Schools within three business days of the hearing.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

_____,
Secretary

_____,
President

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 9505-9530	<u>Instructional materials</u>
Ed. Code 1240	<u>County superintendent of schools; duties</u>
Ed. Code 18111	<u>Exclusion of books by Governing board that are sectarian, partisan, or denominational character</u>
Ed. Code 220	<u>Prohibition of discrimination</u>
Ed. Code 242	<u>Access to information about educational laws and policies regarding right to accurate and inclusive curriculum</u>
Ed. Code 243	<u>Unlawful discrimination related to the use or prohibited use of textbooks and instructional materials</u>
Ed. Code 33050-33053	<u>General waiver authority</u>
Ed. Code 33126	<u>School accountability report card</u>
Ed. Code 35272	<u>Education and athletic materials</u>
Ed. Code 44805	<u>Teacher enforcement of course of studies; use of textbooks, rules and regulations</u>

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

<i>Ed. Code 48907</i>	<u>Exercise of free expression; time, place and manner rules and regulations</u>
<i>Ed. Code 48950</i>	<u>Speech and other communication</u>
<i>Ed. Code 49415</i>	<u>Maximum textbook weight standards</u>
<i>Ed. Code 51204.5</i>	<u>Social sciences instruction; contributions of specified groups</u>
<i>Ed. Code 51501</i>	<u>Nondiscriminatory subject matter</u>
<i>Ed. Code 51511</i>	<u>Religious matters properly included in courses of study</u>
<i>Ed. Code 51933</i>	<u>Sexual health education and HIV prevention materials</u>
<i>Ed. Code 52060-52077</i>	<u>Local control and accountability plan</u>
<i>Ed. Code 60000-60005</i>	<u>Instructional materials; legislative intent</u>
<i>Ed. Code 60010</i>	<u>Instructional materials; definition</u>
<i>Ed. Code 60040-60052</i>	<u>Requirements for instructional materials</u>
<i>Ed. Code 60060-60063.5</i>	<u>Requirements for publishers and manufacturers</u>
<i>Ed. Code 60070-60076</i>	<u>Prohibited acts regarding instructional materials</u>
<i>Ed. Code 60110-60115</i>	<u>Instructional materials on alcohol and drug education</u>
<i>Ed. Code 60119</i>	<u>Sufficiency of textbooks and instructional materials; hearing and resolution</u>
<i>Ed. Code 60150</i>	<u>Penalty for insufficiency of textbooks and instructional materials</u>
<i>Ed. Code 60200-60213</i>	<u>Elementary school materials</u>
<i>Ed. Code 60226</i>	<u>Requirements for publishers and manufacturers</u>
<i>Ed. Code 60400-60411</i>	<u>Instructional materials; high schools</u>
<i>Ed. Code 60510-60511</i>	<u>Donation or sale of obsolete instructional materials</u>
<i>Ed. Code 60605</i>	<u>State-adopted content and performance standards in core curricular areas</u>
<i>Ed. Code 60605.8</i>	<u>Common Core standards</u>
<i>H&S Code 11032</i>	<u>Narcotics, restricted dangerous drugs, and marijuana; definitions</u>
Management Resources	Description
<i>California Department of Education Publication</i>	<u>Instructional Materials, FAQ</u>
<i>California Department of Education Publication</i>	<u>Standards for Evaluating Instructional Materials for Social Content, 2013</u>
<i>California Department of Education Publication</i>	<i>Guidelines for Piloting Textbooks and Instructional Materials, Policy # 01-05, rev. January 2015</i>
<i>Website</i>	<u>CSBA District and County Office of Education Legal Services</u>
<i>Website</i>	<u>Association of American Publishers</u>
<i>Website</i>	<u>California Academic Content Standards Commission, Common Core State Standards</u>
<i>Website</i>	<u>Department of Justice</u>
<i>Website</i>	<u>U.S. Department of Education, Office for Civil Rights</u>
<i>Website</i>	<u>California Department of Education</u>

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

Website

[CSBA](#)

Cross References

Policy

0400
0410
0415
0440
0440
0460
0460
1220
1220
1312.2
1312.2
1312.2-E(1)
1312.3
1312.3
1312.3-E(1)
1312.3-E(2)
1312.4
1312.4-E(1)
1312.4-E(2)
1325
1340
1340
1700
3220.1
3270
3270
3290
3311
3311
4136
4143
4236
4243
4331
4336
5020
5020
5145.3
5145.3
6000

Description

[Comprehensive Plans](#)
[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[District Technology Plan](#)
[District Technology Plan](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)
[Citizen Advisory Committees](#)
[Citizen Advisory Committees](#)
[Complaints Concerning Instructional Materials](#)
[Complaints Concerning Instructional Materials](#)
[Complaints Concerning Instructional Materials](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Williams Uniform Complaint Procedures](#)
[Williams Uniform Complaint Procedures](#)
[Williams Uniform Complaint Procedures](#)
[Advertising And Promotion](#)
[Access To District Records](#)
[Access To District Records](#)
[Relations Between Private Industry And The Schools](#)
[Lottery Funds](#)
[Sale And Disposal Of Books, Equipment And Supplies](#)
[Sale And Disposal Of Books, Equipment And Supplies](#)
[Gifts, Grants And Bequests](#)
[Bids](#)
[Bids](#)
[Nonschool Employment](#)
[Negotiations/ Consultation](#)
[Nonschool Employment](#)
[Negotiations/ Consultation](#)
[Staff Development](#)
[Nonschool Employment](#)
[Parent Rights And Responsibilities](#)
[Parent Rights And Responsibilities](#)
[Nondiscrimination/ Harassment](#)
[Nondiscrimination/ Harassment](#)
[Concepts And Roles](#)

Instruction

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

E 6161.1

6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6141	<u>Curriculum Development And Evaluation</u>
6141	<u>Curriculum Development And Evaluation</u>
6142.2	<u>World Language Instruction</u>
6142.2	<u>World Language Instruction</u>
6142.6	<u>Visual And Performing Arts Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.91	<u>Reading/Language Arts Instruction</u>
6142.92	<u>Mathematics Instruction</u>
6142.93	<u>Science Instruction</u>
6142.94	<u>History-Social Science Instruction</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6144	<u>Controversial Issues</u>
6146.1	<u>High School Graduation Requirements</u>
6161.11	<u>Supplementary Instructional Materials</u>
6161.2	<u>Damaged Or Lost Instructional Materials</u>
6162.5	<u>Student Assessment</u>
6162.6	<u>Use Of Copyrighted Materials</u>
6162.6	<u>Use Of Copyrighted Materials</u>
6163.1	<u>Library Media Centers</u>
6170.1	<u>Transitional Kindergarten</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6190	<u>Evaluation Of The Instructional Program</u>
9000	<u>Role Of The Board</u>
9270	<u>Conflict Of Interest</u>
9270-E(1)	<u>Conflict Of Interest</u>
9322	<u>Agenda/ Meeting Materials</u>

Revised: 3/21; 3/24