



**MoASBO Board of Directors**

**Meeting Minutes**

**April 27, 2019**

**6:30-7 p.m Closed Session**

**7-8:30 p.m. Regular Session**

**Tan-Tar-A – Room 74-75**

The closed session was called for the purpose of the Executive Director annual review.  
Time: 6:35 – 6:49 p.m.

I. Call to Order (Pam Frazier) Time: 7:00 p.m.

Kim read a note from Clint indicating he would not be attending the meeting or Spring Conference 2019.

II. Roll Call (Pam Frazier)

     Patty Bedborough   X   Pam Frazier   X   Denise Pierce   X   Kim Cranston  
  X   Jim Cummins      Clint Johnston   X   Johnnie Silkett   X   Diane Winters  
  X   Carol Embree      Kari Monsees   X   Cindy Sullivant

III. Adopt Agenda (P. Frazier)

- Move to approve agenda: Johnnie Silkett
- Motion seconded: Denise Pierce
- Approved: 6 – 0

IV. Approval of Board Minutes (P. Frazier)

- Move to approve April 4, 2019 board minutes: Carol Embree
- Motion seconded: Cindy Sullivant
- Approved: 6 – 0

V. Review Strategic Plan for 2018-2023 (Kim Cranston)

The main area for board awareness is the Administrative Leadership Development Program. Targeted emails for the program and membership will be sent. 12 -15 registrations will be needed during the Leadership Institution led by Diamond 6 to be included in the program which will help participants move to leadership roles.

VI. Identify Financial Changes Based Upon the Strategic Plan Review (K. Cranston)

The first draft budget for 2019/20 was discussed along with fund balances. One-time expenditures were discussed, noting providing benefit to membership including recognition, keynote speaker and quality professional development were areas of consideration.

Kim will present the proposed budget for board approval at the June meeting.

VII. Other Board Issues (P. Frazier)

Kari joined the meeting by phone. Kim provided an update on meeting information.

VIII. Other Business

1. Treasurer's/Financial Report (J. Cummins, D. Winters)

Jim noted that, in response to the financial review, he receives check listing and bank statements for review. The organization financial status has improved. Diane noted that the budget is on track.

- Move to approve the treasurer's report: Carol Embree
- Motion seconded: Denise Pierce
- Approved: 7 – 0

2. Discuss Board Self-Eval (P. Frazier)

The board self-evaluation tool for 2019 was discussed. Electronic format and space for comments were requested. The results will be discussed at the planning meeting in July.

3. Set the Dates for Next Year's Board Meetings (Pam Frazier)

The proposed calendar for 2019/20 board meetings was discussed.

- Move to approve the proposed calendar: Johnnie Silkett
- Motion seconded: Cindy Sullivant
- Approved: 7 – 0

4. Agenda for the July Planning Retreat (P. Frazier)

The agenda for the planning retreat was reviewed. Lodging rooms will be secured as needed. Jim will not be attending.

IX. Adjourn (P. Frazier) Time: 7:55 p.m.

- Move to approve adjournment: Johnnie Silkett
- Motion seconded: Cindy Sullivant
- Approved: 7 – 0