



**MoASBO Board of Directors**

**Meeting Minutes**

**June 16, 2017**

**10 a.m.**

**MoASBO Office - Jefferson City MO**

I. Call to Order (Reilmann) Time: 10:04 a.m.

II. Roll Call (Reilmann)

XOL Patty Bedborough X Jim Cummins X Kari Monsees X Kim Cranston  
     Lorenzo Boyd      Carol Embree XOL Cindy Reilmann X Diane Winters  
X Steve Chodes X Pam Frazier X Sharon Sander X Denise Pierce, Guest  
     Joel Cracchiolo X Clint Johnston      Johnnie Silkett

III. Adopt Agenda (Reilmann)

- Move to approve: Sharon Sander
- Motion seconded: Clint Johnston
- Approved: 7 – 0

IV. Approval of Board Minutes (Reilmann)

- Move to approve: Kari Monsees
- Motion seconded: Clint Johnston
- Approved: 8 – 0

V. Celebration/News

Kim reported that Ron Orr has been selected as an Eagle Award finalist. Interviews are in July. Amber and her new baby are doing well. Board members shared family news.

VI. Treasurer's/Financial Report (Cummins/Winters)

Jim reported that the year financials look good. Kim explained the Brian Blankenship Memorial Scholarship funds. Discussion concluded with funds remaining in the general fund for future discussion. The student scholarship will come from general funds. President Scholarship funds have been invested in a five-year CD earning 2% interest. Any funds needed above interest earned for the student scholarship will come from the general fund. Purpose of these funds will be maintained.

- Move to approve: Clint Johnston

- Motion seconded: Pam Frazier
- Approved: 8 – 0

## VII. Committee Reports

### - Finance (Denise Pierce, Committee Member)

The role of the committee needs to be developed with the possibility of two meetings per year, February and August. Audit procedures need to be established with decisions made when performed and whether they should be internal or external audits. Audits need to be more descriptive and be a timeless process. Committee should begin with two meetings per year and model best practices. The audit function from outside the organization would show credibility, but could be costlier. An RFP for auditing should be considered. The possibility of sharing with MoASPA to perform both organization's audit could be considered.

### - Professional Development (Cracchiolo/Sander)

The PD committee will meet on July 28 for a planning session to develop a draft plan to identify annual professional development. Kurt Kaup will serve as SFO chairperson and Mary Jo Gruper will be chairperson for the CPE committee. Each conference will also have a chairperson and Cindy Reilmann will be the PD committee chairperson. Amber is working on conference call/webinars with Forecast5, with the title of MoASBO Network. There are currently three MASA/MoASBO sessions with possibility of four MoASBO Connect, beefing up the PD offerings. Kari and Jason will be presenting in the shared budget workshop. The goal is to lay out the plan and share with members.

Kim reported on Spring Conference 2017. The survey results were positive. The conference will be held on Sunday, Monday & Tuesday in 2019. Sharon suggested having those seeking CPE to help with presenters. Sessions require qualified learning objectives. Kim thanked the board for greeting attendees and all other assistance during the conference.

The Wednesday event was not successful, low attendance. Sponsors did not participate. A welcome reception will be considered in lieu of this event. Reception music was discussed and options will be reviewed during conference planning.

## VIII. MoSIP Update (Cracchiolo/Cranston)

Paul Northington will represent MoASBO on the MoSIP board. The board will go to Harrisburg, PA to tour PFM Headquarters and will also go to New York.

## IX. Old business

2017/18 budget was reviewed, noting change that golf budget will be included in MUSIC budget with profit only in MoASBO budget. Words of appreciation were noted towards Amber for her work in sponsorships for the spring conference and also to Kim, Diane, and Amber for the work throughout the year.

- Move to approve: Pam Frazier
- Motion seconded: Steve Chodes
- Approved: 8 – 0

X. New business

- Rental agreement with MCSA (Cranston)

Rental agreement will be the same as the prior year with possible negotiation of meeting room needs.

- Move to approve: Kari Monsees
- Motion seconded: Jim Cummins
- Approved: 8 – 0

- Review of committee structure and work for this year (strengths/weaknesses)

Patty reported that the Recognition Committee needs to make revisions, identifying purpose and additional promotion. They would like to encourage participation with awards.

Kari indicated the Legislative Committee meets in the fall. They will be working towards more committee communication with Scott and hearing all of the voices. Clint added there is good representation with diversity, but needs to be larger.

Pam lead the Constitution and By-Laws Committee which will be an ad hoc committee in 2017/18.

Jim reported that the Ethics Committee had conversations with MASA, but there was not much accomplished. There is interest in message delivery and ethics built into PD would be helpful.

The goal of the Membership Committee is to identify who is not a member, ie districts with no membership. This will not be a 100% staff member responsibility. The committee should also work with the recognition committee for regional representation. Superintendents and CFOs should be contacted to invite support staff to seek MoASBO membership.

- Calendar of proposed meeting dates for next year (Reilmann)

Sun., Oct. 15 Camden on the Lake 6 p.m.  
Fri., Jan. 26 Lodge of the Four Seasons 10:30 a.m.  
Fri., April 6 Conference call 11:00 a.m.  
Fri., June 8 Jefferson City  
Fri., July \_\_\_\_ Board retreat – possibly Tan-Tar-A

XI. Executive Director's report (Cranston)

Kim reported that Bill Rebores is working on a course guide for finance for superintendents and there will be a meeting with Roger Dorson. Bill will also present to new superintendents on finance.

Discussion towards the possibility of joining with MASA for the Fall Administrators' Conference is in progress. Kim is meeting with Doug Hayter and David Luther. Attendee lists of both organizations will

be compared and venues will be researched along with possible dates. It was noted that the target audience was the same and Patty noted it seemed like a good idea to combine. Sponsorship would also be considered. The goal is to find how to best support membership to serve kids.

XII. Board of Directors professional development (Reilmann and Cranston)

- Jim Meffert of Tecker International will serve as an external facilitator for strategic planning development on July 27.
- The Strategic Governance Symposium will be held Thurs., Feb. 8, 2018 in Austin, TX. Kim encouraged board members to attend.
- Pam will attend Eagle Institute and Kim plans to attend the AASA Legislative Conference.
- Patty was recognized as St. Louis Business Journal CFO of the Year, one of 12 named.

XIII. Upcoming meeting dates

Board Retreat            Thurs., July 27 8:30 a.m. – 4:30 p.m.    MCSA Meeting Room, Jefferson City

XIV. Adjourn                    Time: 1:12 p.m.

- Move to approve: Clint Johnston
- Motion seconded: Sharon Sander
- Approved: 8 – 0