



**MoASBO Board of Directors**

**Meeting Minutes**

**Jan.27, 2017**

**10:30 a.m.**

**Lodge of the Four Seasons Terrace Room 2**

I. Call to Order (Reilmann) Time: 10:30 a.m.

II. Roll Call (Reilmann)

X Patty Bedborough

X Jim Cummins

X Kari Monsees

X Lorenzo Boyd

X Carol Embree

X Cindy Reilmann

X Steve Chodes

X Pam Frazier

X Sharon Sander

X Joel Cracchiolo

X Clint Johnston

X Johnnie Silkett

X Kim Cranston

X Diane Winters

III. Adopt Agenda (Reilmann)

- Move to approve: Patty Bedborough
- Motion seconded: Carol Embree
- Approved: 12 – 0

IV. Approval of Board minutes (Reilmann)

- Move to approve: Kari Monsees
- Motion seconded: Steve Chodes
- Approved: 12 – 0

V. Treasurer's/Financial report (Cummins/Winters)

Penalties for late submission for the 2014 990 report were abated and refunded. The budget has been revised to reflect changes since the original adoption in June, 2016. Reconciliation discrepancies were discussed. The amount of \$4,570.45 represents July 1, 2016 outstanding payroll,

processed by Jefferson Bank on June 29, 2016 and reconciled on July 1. The item displays on fiscal reports.

- Move to approve: Pam Frazier
- Motion seconded: Sharon Sander
- Approved: 12 – 0

## VI. Committee reports

- Ethics (Cummins)  
MASA is interested in following along to take stand on ethics. MoASBO would like to make ethics more visible with possibility of standards like those for CPAs.
- Finance (Boyd)  
The committee has a template for completing the audit and will set a meeting next week.
- Legislative (Monsees/Johnston)  
There are many bills in progress. Scott and Kim are in contact, using the group to get valuable resources. Fiscal notes will be requested, noting that contacts and information is confidential.
- Membership (Embree/Silkett)  
The committee has identified schools with no MoASBO members and will contact them by January 31 to increase membership. It was noted there is confusion regarding the membership year and conference sign up. Membership survey data was discussed, showing a small sampling from membership. Data will be used in working on the strategic plan, using the survey as reference. Development of regional meetings was discussed.
- Professional Development (Cracchiolo/Sander)  
Fall Conferences  
Spring Conference
  - Conference plans are going smoothly. Expanded room size should be an improvement for presenters and attendees.
  - Ask the Experts sessions have been scheduled as hands on/personal sessions.
  - Moderators will be finalized in March.
  - Additional business sponsors will be contacted.
  - Bingo cards will be completed for attendees by sponsors in Windgate Hall to help increase business associate exposure.
  - Working to spotlight sponsors as well as provide improved signage. It was noted that vendors must also help with promoting their services/products.
  - Keystone submitted a letter requesting a joint vendor sponsored welcome session be held the evening prior to the conference sessions. The Board will discuss opportunities for future years. MoASBO will also explore other partnerships in the future.
  - Vendors have been asked to be part of the Sapphire Celebration on Wednesday evening. Companies will be introduced along with 2016/17 BOY and SSMOY recipients. Music will be provided.

- Sessions will be included in the Spring Conference. Those requesting CPE sessions is minimal in relation to membership.

- Recognition (Bedborough)  
The committee is reaching out for BOY and SSMOY applicants. Alternative awards to replace the hernia stones are under review.
- Constitution, By-Laws and Policies (Frazier)  
The Executive Committee discussed the size of the Board and presented highlights. President Elect and Vice President were considered redundant. Terms of office were also discussed. Board members will continue to serve as committee chairpersons.
  - Thoughtful consideration should be given to the strategic plan to move the organization forward.
  - Need to define membership and officers and be proactive and align with strategic plan.
  - The pros and cons of eliminating President Elect and continue Past President offices was discussed. Movement through the chairs was also discussed.
 There was a consensus to eliminate the President Elect and PD chairperson positions on the Board, reducing the Board size by two persons.
- Nominating (Chodes)
  - The Board needs to focus on stability.
  - Patty, Carol and Lorenzo have agreed to serve another term.
  - Linda Quinley has resigned from the Board and possible candidates to fill the remainder of her term will be contacted by Steve. Qualities of candidates and geographic regions will be considered.

VII. MoSIP Update (Cracchiolo/Cranston)

MoSIP is celebrating their 25 year anniversary. Maria Altomare has resigned and moved home to Ireland. There will be two new people employed by PFM. Bill Sullivan would like to discuss Pcard partnership. Chuck Triplett is retiring and will need to be replaced on the Board.

VIII. New business

- MoASPA request for external audit assistance
  - MoASBO will develop an audit process and will share the program with MoASPA and consider auditing services in the future.

IX. Old business

- Upcoming blogs: (Reilmann)
  - President-Elect's message - February/March
  - President message - April- Legacy

X. Executive Director's report (Cranston)

Leadership of MoASBO is a work in progress, each year continuing into the next. Kim is working to boost the MoASBO brand, helping members be proud to be members. Letters of commendation will be sent to all who served MoASBO in 2016/17.

Professional development is the heart of MoASBO. We need to expand opportunities with possible partnerships with other groups. Equipment may be required, noting that the organization must live within the means. Kim would like to add one additional PD event which could be in the form of a webinar.

Regional meetings will be formalized under the MoASBO umbrella. The leaders will be asked to serve on the PD committee. There is a concern regarding the number of meetings. Piggybacking onto other meetings was discussed.

Kim is invited to attend MASA meetings as a guest. She would like to work towards MASA and MoASBO sharing meetings and delivering PD.

XI. Board of Directors professional development (Reilmann and Cranston)

A book study on Board governance and effective associations will be considered. Kim will look at resources at the ELF conference.

XII. Upcoming meeting dates

Fri., April 7	10:00 a.m.	Tan Tar A
Fri., June 16	10:00 a.m.	Columbia School District
July 28, Board Retreat		MASA/MoASBO Office

XIII. Adjourn Time: 1:20 p.m.

- Move to approve: Clint Johnston
- Motion seconded: Sharon Sander
- Approved: 11 – 0, Steve not present during motion

*MoASBO supports its members in managing school district resources by providing professional growth and networking opportunities.*