

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Veronica Robles-Solis**, President  
**Jarely Lopez**, Clerk  
**Rose Gonzales**, Member  
**MaryAnn Rodriguez**, Member  
**Monica Madrigal Lopez**, Member

## ADMINISTRATION

**Anabolena DeGenna, Ed.D.**  
Interim Superintendent  
**Valerie Mitchell, MPPA**  
Assistant Superintendent,  
Business & Fiscal Services  
**Natalia Torres, Ed.D.**  
Assistant Superintendent,  
Human Resources  
**Aracely Fox, Ed.D.**  
Acting Associate Superintendent,  
Educational Services

## MINUTES

### REGULAR BOARD MEETING Wednesday, September 20, 2023

**5:00 PM - Study Session**

**5:30 PM - Closed Session to Follow**

**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](https://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

September 20, 2023

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:02 p.m.

Present: Trustees Veronica Robles-Solis, MaryAnn Rodriguez, Rose Gonzales, and Jarely Lopez. Trustee Monica Madrigal Lopez arrived later in the meeting. Also in attendance were Interim Superintendent Anabolena DeGenna, Assistant Superintendent Natalia Torres, Assistant Superintendent Valerie Mitchell, Acting Associate Superintendent Aracely Fox, and Executive Assistant Lydia Lugo Dominguez.

### **A.2. Pledge of Allegiance to the Flag**

Kendy Baños and Bella Rodriguez, 8th grade students at Lopez Academy, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Erika Chavez, 8th grade student at Lopez Academy, read the District's Mission and Vision Statement in English. Arlin Iraheta, 8th grade student at Lopez Academy, read the District's Mission and Vision Statement in Spanish.

### **A.4. Presentation by Lopez Academy**

Genaro Magaña, Principal, provided a presentation about Lopez Academy.

### **A.5. Adoption of Agenda (Superintendent)**

The agenda was adopted as presented.

Motion #23-33 Adoption of Agenda as Presented

Mover: MaryAnn Rodriguez

Seconder: Rose Gonzales

Moved To: Adopt

Ayes: 4 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez

Absent: 1 - Monica Madrigal Lopez

Motion Result: Passed

### **A.6. Study Session - Oxnard School District 2022/2023 Year-end Unaudited Actual Financial Report (Mitchell/Nuñez)**

Valerie Mitchell, Assistant Superintendent, Business & Fiscal Services, and Patricia Nuñez, Director of Fiscal Services, provided information regarding the Oxnard School District 2022/2023 Year-end Unaudited Actual Financial Report. The Board's acceptance of the report will be requested during the Consent agenda.

**A.7. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.8. Closed Session**

The Board convened to closed session at 5:54 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources,  
and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-  
Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Evaluation
  - Assistant Superintendents
- Public Employee Appointment
  - Assistant Principals

**A.9. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session at 7:07 p.m.

**A.10. Report Out of Closed Session**

President Robles-Solis reported on the following action taken during closed session:

Motion #23-34 Appointment of Cherie Calles as Assistant Principal

Mover: Rose Gonzales

Seconder: MaryAnn Rodriguez

Moved To: Appoint

Ayes: 4 - Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Nays: 1 - Veronica Robles-Solis

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Motion Result: Passed

**A.11. Introduction of Newly Appointed Oxnard School District Administrator (DeGenna)**

The newly appointed administrator was introduced to the Board of Trustees:

- Mariana Garcia, Assistant Principal

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

- Ricardo Torres re: CSEA Salary Increase (3 minutes donated by Gricet Renteria)
- Jerry Tejada re: CSEA Salary Increase (3 minutes donated by John Avalos)
- Ilene Poland re: CSEA Salary Increase
- Hugo Alcala re: CSEA Salary Increase (3 minutes donated by Pamela Ibarra)
- Sharon Wagner re: CSEA Salary Increase
- Heidi Trevisan re: CSEA Salary Increase
- Humberto Gonzalez re: CSEA Salary Increase
- Maria Lucero re: CSEA Salary Increase
- Chris Crump re: CSEA Salary Increase
- Jose Torres re: CSEA Salary Increase

**Section C: CONSENT AGENDA**

The consent agenda was approved as presented.

Motion #23-35 Approval of Consent Agenda as Presented

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Motion Result: Passed

**C.1. Enrollment Report (Mitchell)**

As presented.

**C.2. Approval of Destruction of Records (Mitchell/Franz)**

As presented.

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September 20, 2023

- C.3. Acceptance of the Oxnard School District 2022/2023 Year-end Unaudited Actual Financial Report (Mitchell/Nuñez)**  
As presented.
- C.4. Adoption of Resolution #23-05: Adoption of Appropriations Limit (GANN) & Appropriations Subject to the Limit for 2022/2023 and 2023/2024 (Mitchell/Nuñez)**  
As presented.
- C.5. Purchase Order/Draft Payment Report #23-02 (Mitchell /Franz)**  
As presented.
- C.6. Establishment and Abolishment of Positions (Torres/Fuentes)**  
As presented.
- C.7. Personnel Actions (Torres/Fuentes)**  
As presented.

### **Section C: APPROVAL OF AGREEMENTS**

- C.8. Approval of Agreement #23-94 – R.M. Pyles Boys Camp (Fox/Nocero)**  
To provide a youth leadership and character development program for selected economically disadvantaged boys 12-14 years of age, September 21, 2023 through June 30, 2024, at no cost to Oxnard School District.
- C.9. Approval of Agreement #23-103 – Dynam!c Education Services, Inc. (DeGenna/Jefferson)**  
To provide special education and related services for Oxnard School District students from grades K-8 on a One-to-One basis, direct to the student’s home, or at a local public library, depending on parent’s preference, September 21, 2023 through June 30, 2024, in the amount not to exceed \$150,000.00, to be paid out of Special Education Funds.
- C.10. Approval of Agreement #23-112 – The Coalition for Family Harmony (Fox/Nocero)**  
For resources for families such as counseling, parenting programs, legal services, crisis response and intervention, and emergency shelter and LGBTQ+ counseling, September 21, 2023 – June 30, 2024, at no cost to Oxnard School District.
- C.11. Approval of Agreement #23-124 – 3E Consulting Group, LLC (Fox/Ordaz)**  
To design and deliver customized professional learning support to the Current Instructional Leadership Team and teachers that includes ongoing design, implementation, and evaluation of the Professional Learning Communities school improvement model, September 21, 2023 through June 30, 2024, in the amount not to exceed \$26,000.00, to be paid out of Supplemental Concentration Funds.

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**C.12. Approval of Field Contract Agreement #23-127 – Channel Islands Roofing Inc. (Mitchell/Miller)**

To replace all rain gutters at Marina West School due to the dilapidated condition of the existing gutters, September 23 - October 22, 2023, in the amount of \$57,640.00, to be paid out of Deferred Maintenance Funds.

**C.13. Approval of Field Contract Agreement #23-128 – American Building Comfort Services Inc. (Mitchell/Miller)**

To replace one rooftop air conditioning unit that cools the server room at ESC (District Office), and 3 rooftop air conditioning units at the newly acquired ELOP Warehouse, in the amount of \$45,965.00, to be paid as follows: \$26,800.00 out of ELOP Funds and \$19,165.00 out of Deferred Maintenance Funds.

**Section C: RATIFICATION OF AGREEMENTS**

**C.14. Ratification of Amendment #1 to Agreement #22-03 - Gold Coast K9 (Fox/Nocero)**

For the approval of additional K9 visits to some of the K-8 schools at the end of the 2022-2023 school year, in the amount not to exceed \$2,640.00, to be paid out of the General Fund.

**C.15. Ratification of Amendment #1 to Agreement #23-61 – Dr. Cory Hills (Fox/Shea)**

For additional insurance costs due to the district's updated insurance requirements, in the amount of \$17,527.88, to be paid out of ELOP Funds.

***Meeting went into recess 7:40-7:45 p.m.***

**Section D: ACTION ITEMS**

**D.1. Selection of Architect of Record to Provide Architectural Engineering Services for the Fremont Middle School Reconstruction Project (Mitchell/CFW)**

Two finalist firms, Perkins Eastman and SVA Architects, were presented for the Board's selection of an Architect of Record for the Fremont Middle School Reconstruction Project. After discussion regarding traffic concerns, the Board selected SVA Architects.

Motion #23-36 Selection of SVA Architects as the Architect of Record for the Fremont Middle School Reconstruction Project

Mover: MaryAnn Rodriguez

Seconder: Monica Madrigal Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Motion Result: Passed

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**D.2. Approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-126 re: Peer Assistance and Review for Professional Support (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-126 re: Peer Assistance and Review for Professional Support.

Motion #23-37 Approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-126 re: Peer Assistance and Review for Professional Support

Mover: Monica Madrigal Lopez

Seconder: MaryAnn Rodriguez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Motion Result: Passed

**D.3. Approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-125 re: Teacher on Special Assignment (TOSA) Scheduled Work Hours (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-125 re: Teacher on Special Assignment (TOSA) Scheduled Work Hours.

Motion #23-38 Approval of the Oxnard School District (District) and the Oxnard Educators Association (OEA) Memorandum of Understanding (MOU), Agreement #23-125 re: Teacher on Special Assignment (TOSA) Scheduled Work Hours

Mover: Rose Gonzales

Seconder: Jarely Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Motion Result: Passed

**D.4. Approval of the 2023-24 Salary Schedule for Credentialed Teachers (Torres/Carroll)**

Dr. Natalia Torres, Assistant Superintendent, Human Resources, recommended the Board's approval of the 2023-24 Salary Schedule for Credentialed Teachers.

Motion #23-39 Approval of the 2023-24 Salary Schedule for Credentialed Teachers

Mover: Rose Gonzales

Second: Jarely Lopez

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica

Madrigal Lopez

Motion Result: Passed

## **Section E: APPROVAL OF MINUTES**

### **E.1. Approval of Minutes (DeGenna)**

The Board approved the minutes of the September 6, 2023 Regular Meeting and the September 13, 2023 Special Meeting, as presented.

Motion #23-40 Approval of Minutes of September 6, 2023 Regular Meeting and September 13, 2023 Special Meeting

Mover: Monica Madrigal Lopez

Second: Rose Gonzales

Moved To: Approve

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica

Madrigal Lopez

Motion Result: Passed

## **Section G: CONCLUSION**

### **G.1. Interim Superintendent's Report (3 minutes)**

Dr. DeGenna

- Fiestas Patrias Event at Kamala
- Brekke, Curren, Frank, Harrington, Kamala, Lopez, Marina West, Rose Avenue, Soria, Driffill, Ritchen, & McAuliffe Back to School Nights
- OSD Student Profile
- 9/11 Memorial at Frank
- Adult ESL Class at Chavez
- AAPI Advisory Group
- Mixteco Parent Meeting
- September - Childhood Cancer Awareness
- October 2nd - National Custodial Workers' Recognition Day
- Dr. Leticia Batista - Apple Distinguished Educator
- Suzanne Lugotoff Retirement



**G.2. Trustees' Announcements (3 minutes each speaker)**

MaryAnn Rodriguez

- thank you to Lopez Academy students and faculty for presentation

Monica Madrigal Lopez

- thank you to everyone who came out to express concerns and advocate for themselves

Jarely Lopez

- thank you to everyone who came out to advocate for themselves
- thank you to everyone for back to school nights - special shout out to Mr. Mc Millan, Mr. Torres and Ms. Palacios at Driffill, and Mr. Godinez at Kamala
- enjoyed Fiestas Patrias event at Kamala
- visited Lopez Academy

Rose Gonzales

- thank you to Lopez Academy and all presenters
- thank you to all speakers for sharing concerns
- attended 9/11 Memorial ceremony at Frank Academy
- attended Autism Society's Puzzles and Politics event
- attended several back to school nights

Veronica Robles-Solis

- thank you to Lopez Jaguars, families, and faculty for presentation
- enjoyed attending back to school nights and looks forward to attending more
- looking forward to beginning the process for Fremont reconstruction

**G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 8:24 p.m.

Motion to adjourn

Mover: Monica Madrigal Lopez

Secunder: Rose Gonzales

Moved To: Adjourn

Ayes: 5 - Veronica Robles-Solis, Jarely Lopez, Rose Gonzales, MaryAnn Rodriguez, Monica Madrigal Lopez

Motion Result: Passed

Ana DeGenna, Ed.D.



Interim District Superintendent and  
Secretary to the Board of Trustees

By our signature below, given on this 4th day of October, 2023, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of September 20, 2023, on motion by Trustee MADRIGAL LOPEZ, seconded by Trustee GONZALES.

Signed:



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President of the Board of Trustees



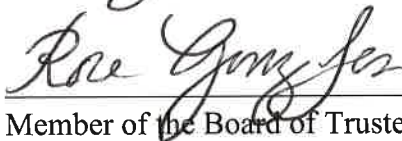
\_\_\_\_\_  
Clerk of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees



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Member of the Board of Trustees

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

September 20, 2023