



Santa Barbara Unified
Every child, every chance, every day.

720 Santa Barbara Street
Santa Barbara, CA 93101
Phone: 805.963.4338
TDD: 805.966.7734
SBUnified.org

Request for Quote

4/18/2024

Linen Services

Introduction:

The Santa Barbara Unified School District Food Services is seeking competitive proposals for the supply of linen services for our 12 production kitchens for the 2024/2025 school year, with an option to renew for two additional years subject to satisfactory performance.

Scope of Work:

The successful bidder will be responsible for providing clean and high-quality linen items to all 12 production kitchens of our food service department. The linen items required include but are not limited to:

- Aprons
- Kitchen Towels

Requirements:

- All linen items must meet or exceed industry standards for cleanliness and quality.
- Delivery schedules must be adhered to strictly to ensure uninterrupted operations.
- Bidders must provide pricing for both standard linen options.
- Pricing should be inclusive of all costs, including delivery and any applicable taxes.
- Bidders must provide references from at least three current clients.

Timeline:

- Deadline for Submission of Quotes: 5/14/2024
- Evaluation of Quotes: 5/16/2024
- Contract Award / Board Approval: 6/11/2024
- Contract Start Date: 7/1/2024

Submission Guidelines:

Interested parties should email their quotes to lhovath@sbunified.org or mail it to:



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Santa Barbara Unified School District
Food Services
720 Santa Barbara St.
Santa Barbara, CA 93101
Attn: Laszlo Horvath

Evaluation Criteria:

Quotes will be evaluated based on the following criteria:

1. Price competitiveness
2. Quality of linen items
3. Delivery reliability
4. Customer service and support
5. References

Terms and Conditions:

- The contract term will be for the 2024/2025 school year, with an option to renew for two additional one-year periods subject to mutual agreement.
- Prices quoted must remain firm for the duration of the contract term.
- Any deviations from the specified requirements must be clearly outlined in the proposal.
- Santa Barbara Unified School District reserves the right to reject any or all proposals or to waive any informality or irregularity in the proposals received.

Contact Information:

For inquiries or clarification regarding this Request for Quote, please contact: Laszlo Horvath, Purchasing Tech at lhovath@sbunified.org

Disclaimer:

This Request for Quote does not constitute a contract or commitment of any kind. Santa Barbara Unified School District reserves the right to modify or cancel this solicitation at any time.

Thank you for considering our request. We look forward to receiving your competitive bid.

Sincerely,

Laszlo Horvath
Santa Barbara Unified School District
Food Services Department



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Quote Form for Linen Services

Vendor Name	
Address	
City	
State, Zip	
Representative	
Title	
Phone Number	
Email Address	

Item	Size	Price
Bib Aprons Black	S - XXL	\$100.25
Towel Barmop White	16 x 19	
Towel Bath	22 x 44	
Linen Maintenance		
Service Charge		

Print Name:

Signature:

Date: