

Request for Bid

For

Pool Maintenance Contract

10301 E 350 Hwy

Raytown, Mo 64138

From the

Raytown School District

Raytown Quality Schools

Raytown, Missouri

March 11th , 2024

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Information:

Raytown Quality Schools is seeking bids for Lifeguard management and swim lessons/ Water safety services. The company must be local, within 45 miles of Raytown and have experience and references with other public schools. The District is looking for a one year contract with 3 years of options for renewals.

Scope of services:

Maintain a safe and inviting pool experience, with daily tasks that incorporate calendar events.

Record and monitor water chemistry for both pools multiple times a day.

Maintain required pool water chemistry standards for chlorine, ph, calcium hardness, and alkalinity. Perform adjustments to meet those requirements if needed.

Perform the following duties: cleaning strainer baskets as needed, backwashing both pools, checking all pool equipment, brushing and vacuuming both pools as needed.

Company will share a record of all operational issues, concerns, and safety hazards requiring immediate attention with the Customer.

Interview, hire, train, and screen supervisors, lifeguards and swimming instructors. Conduct staff in-service training to ensure staff are properly trained and certified.

Cleaning of pool deck and other duties assigned.

Manage, Direct, and Lead Swim Lessons/Water Safety.

Promote and Advertise Water Safety and Raytown School District through social media/marketing.

Train and Certify All Swim Instructors in First Aid, CPR, and AED training.

Provide an advanced program for continued individual development.

School District:

Raytown C-2 School District

10301 E. 350 hwy

Raytown, Missouri 64138

District Contact:

Michael Deen

Raytown Quality Schools

10301 E. 350 hwy

Raytown, MO 64138

816-268-7192

michael.deen@raytownschools.org

Submit Sealed Proposal:

Michael Deen

Raytown School District

10301 E. 350 Hwy

Raytown, MO 64138

Bid Opening Date: Tuesday May 7th

Sealed bids will be opened by Michael Deen

Overview

Raytown Quality Schools is seeking bids for Lifeguard management and swim lessons/ Water Safety Services as described.

Proposal Due Date and Time

In order to be considered, one (1) sealed copies of the proposal must be received by Raytown C-2 at 10301 E. 350 hwy, Raytown, MO 64138 by personal delivery or by U.S. Mail by the following date and time:

May 7th @10 am

District Terms

Proposals will be date and time stamped upon receipt by the Raytown C-2 School District.

The District reserves the right to waive minor technical defects in a bid, reject any and all bids, reject any part of a bid, advertise for new bids, or make the purchase on the open market if the product or service can be obtained at a better price.

The District reserves the right to design the evaluation criteria to be used in selecting the best bid.

The District reserves the right to provide the final contract for mutual consideration and agreement.

Should any differences arise as to the meaning or intent of the specifications, the District's decision shall be final and conclusive.

If the scope of the purchase changes substantially, the district will rebid the product or service unless otherwise provided in this procedure.

The District reserves the right to reduce or increase numbers of items or services for the original request for bid/proposal/quote.

Proposals including any additional information other than what is requested may be rejected.

Proposals not following indicated format and/or incomplete may be rejected.

The District reserves the right, after opening the Proposals, to reject any of all or the Proposals, or to accept the Proposal that in its sole judgment may be in the best interest of the District.

Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered.

Federal and State laws, Local ordinances and Board policies apply to contracted services. No portion of any master service agreement or contract may defy these laws, ordinances, and policies. Any such portion of a master service agreement or contract that does defy these laws, ordinances, and policies will be considered null and void.

Payment and Retainage

The District is exempt from sales tax and use taxes. Taxes shall not be listed in a bid/proposal/quote or on invoices. A copy of the letter exempting the District from paying these taxes is available from the District upon request by the contractor/vendor.

A payment schedule shall be decided on with the chosen contractor/vendor. Said schedule shall be part of the contract between the contractor/vendor and District.

There shall be no hidden costs associated with this bid/proposal/quote. If the contractor/vendor foresees any additional or unexpected costs or charges to be made, these charges need to be explained in the bid/proposal/quote.

Purchasing and payments shall be in accordance with Board policy DJF as outlined in administrative procedure DJF-AP1. This procedure can be found on the District website.

Contact Person and Address for Submission of Proposals

Interested, qualified firm and persons are invited to submit proposals to the following contact person and address:

Micahel Deen

Raytown C-2 School District

10301 E. 350 hwy

Raytown, MO 64138

Telephone: 816-268-7192

Selection Process and Minimum Requirements

Lowest, best bid in written form

Required Proposal Format and Content

1. Bid/Proposal/Qualification Submitted
2. Bid in written form

1. Bid/Proposal/Qualification Submitted By

The last page of this document contains a form to be filled out and placed on the top of your bid package.

Selection

The Raytown District will select the lowest, best bid according to Board Policy.

Bid/Proposal/Qualification Submitted By

Company Name

Authorized Name/Title (printed)

Authorized Signature

Contact Person for the Bid/Quote/Proposal process

Date

Telephone

Fax

Email