



Minutes of the Organizational meeting of the Board of Education of the Berea City School District held on Monday, January 6, 2020 at 7:15 p.m. in Staff Room 1, Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

**A. Opening Meeting**

Welcome to the Regular Board Meeting of the Berea City School District on January 6, 2020

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the agenda.

The Board of Education is a decision-making group. The public may express sentiments to assist the members in making decisions, but time spent answering routine questions or criticisms takes time from the Board's business meeting. Questions about operation of the schools should be directed to your child's teacher or the administrator of the school. Items on the agenda normally include reports from the Board and/or from the Superintendent or his/her staff. These reports do not require formal Board action, but they are relevant to the operation of the schools. Action items on the agenda require formal action by the Board. These items are presented to the Board in motions by Board members, or in recommendations by the Superintendent. Routine business - For efficiency of operation, the Board condenses items of routine business into lists or schedules, and presents these for action as consent agenda items. Board members receive their meeting agendas on the Wednesday preceding the meeting. This provides the opportunity for Board members to review all agenda items and associated exhibits well before considering action.

**B. Organization of the Board of Education**

Neal Postel was appointed President Pro-Tempore at the December 16, 2019 Board of Education meeting and will serve in that capacity for this portion of the meeting.

President  
Pro-Tempore  
B-1

I, Neal Postel, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Berea City School District, Cuyahoga County, Ohio to the best of my ability in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

Oath of Office New  
Members  
B-2

I, Cori Farris, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Berea City School District, Cuyahoga County, Ohio to the best of my ability in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

Roll Call by President Pro-Tempore Neal Postel

Roll Call  
B-3

Meeting called to order at: 7:15 p.m. with the following present:

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel

President Pro-Tempore, Neal Postel called for the Pledge of Allegiance.

Pledge  
B-4

*Nominations for the office of President are now in order*

1. Duke nominated Chapman for President of the Board of Education, Dockman seconded and Chapman accepted the nomination.

Nomination/Election of  
President of BOE  
B-5  
**20-0106-1044**

*Nominations for the office of President are now closed.*

Postel asked for a vote for Ana Chapman to be nominated for President of the Board of Education and that nominations are closed.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

I, Ana Chapman, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of the President of the Board of Education of the Berea City School District, Cuyahoga County, Ohio, during my continuance in office.

Oath of Office for  
President of BOE  
B-6

*Nominations for the office of Vice President are now in order*

1. Chapman nominated Farris for Vice President of the Board of Education, Duke seconded and Farris accepted the nomination.

Nomination/Election  
of Vice President of  
BOE  
B-7  
**20-0106-1045**

*Nominations for the office of Vice President are now closed.*

Postel asked for a vote for Cori Farris to be nominated for Vice President of the Board of Education and that nominations are closed.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

I, Cori Farris, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of Vice President of the Board of Education of the Berea City School District, Cuyahoga County, Ohio, during my continuance in office

Oath of Office for  
Vice President  
B-8

Postel moved and Dockman seconded the recommendation to approve the resolution to establish Time, place, date, and agenda format of regular meetings as indicated below:

Resolution to  
Establish Time,  
Place, Date, and  
Agenda Format of  
Regular Meeting  
B-9

WHEREAS, Ohio Revised Code, Section 3313.15 requires that at the time of the organizational meeting each Board of Education fix the time for holding its regular meeting(s);

BE IT RESOLVED, the Board of Education will hold its regular meetings each month in 2020 as shown below:

**20-0106-1046**

January 6	7:15 p.m.
January 21- Tuesday	7:00 p.m.
February 3	7:00 p.m.
February 18 – Tuesday	7:00 p.m.
March 9	6:30 p.m.
April 7 – Tuesday	7:00 p.m.
May 4	7:00 p.m.
May 18	7:00 p.m.
June 1	7:00 p.m.
June 15	6:00 p.m.
June 29	7:00 a.m.
July 9	6:00 p.m.
August 10	6:00 p.m.
August 24	7:00 p.m.

September 8 – Tuesday 7:00 p.m.  
September 21 7:00 p.m.  
October 5 7:00 p.m.  
October 19 7:00 p.m.  
November 2 7:00 p.m.  
November 16 6:30 p.m.  
December 7 7:00 p.m.  
December 21 7:00 p.m.

Resolution to  
Establish Time,  
Place, Date, and  
Agenda Format of  
Regular Meeting  
Cont.  
B-9

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

Duke moved and Dockman seconded the recommendation to approve the Resolution to appoint an Official Representative to the Ohio School Boards Association President's Workshop as indicated below:

Resolution to Appoint  
Rep OSBA President's  
Workshop  
B-10  
**20-0106-1047**

BE IT RESOLVED, that the Board of Education of the Berea City School District hereby appoints Ana Chapman and Cori Farris as its official representatives to the 2020 Ohio School Boards Association President's Workshop.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

Dockman moved and Farris seconded the recommendation to approve the Resolution to appoint a Board Member as Ohio School Boards Association Legislative Liaison as indicated below:

Resolution to Appoint  
OSBA Legislative Liaison  
B-11  
**20-0106-1048**

BE IT RESOLVED, that Ana Chapman be appointed to serve as legislative liaison, effective January 6, 2020.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

Duke moved and Farris seconded the recommendation to approve the Resolution to appoint board Members to serve a term on the following committees:

Resolution to Appoint  
Board Member  
B-12  
**20-0106-1049**

BE IT RESOLVED, that board members be appointed to serve a term on the following committees:

- a. Instructional Leadership Advisory Council Governing Board Ana Chapman
- b. Educational Community Foundation Cori Farris
- c. Business Advisory Council Neal Postel
- d. Health Benefits Committee Jeff Duke
- e. Financial Audit Committee Cori Farris
- f. Safety & Security Committee Steve Dockman

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

Postel moved and Dockman seconded the recommendation that the Treasurer be authorized to enter into a contract with the following organizations:

Resolution to Appoint  
Board Member  
B-13  
**20-0106-1050**

- a. Ohio School Boards Association
- b. Ohio School Boards Association Legal Assistance Fund
- c. National School Boards Association
- d. National School Boards Association National Affiliate

- e. Ohio Schools Council
- f. Education Tax Policy Institute

Resolution to Appoint  
Board Member Cont.  
B-13

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Motion carried

Dockman moved and Duke seconded the recommendation that the Board of Education establish a Service Fund, as provided for under the provisions of House Bill 407, in the amount of \$20,000.

Service Fund  
B-14  
**20-0106-1051**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel

### C. Superintendent Recommendations

Duke moved and Postel seconded the recommendation that items C2 – C21 be approved as part of the consent agenda.

Consent Agenda  
C-1  
**20-0106-1052**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

WHEREAS; the Berea Board of Education desires to recognize outstanding service and/or in-service training as a benefit to this School District, and

Resolution to Authorize  
Non-Salary Remuneration  
Recommended  
C-2

WHEREAS; the Berea Board of Education feels it is necessary and desirable to maintain and to promote a positive public image of this School District, and

WHEREAS; the Berea Board of Education believes that use of refreshments, meals, awards, and other amenities furthers its public purpose and function by giving recognition to those persons who make worthy contributions internally or who can promote a positive image externally, and

WHEREAS; the Administration has reviewed Ohio Attorney General's Opinions #81-052 and #82-006, which speak to the permissive nature of such expenditures of public funds,

THEREFORE; BE IT RESOLVED that the Berea Board of Education authorizes the Superintendent to approve and the Treasurer to make such payments within the annual budget set by the Board.

It was recommended that the that the Board of Education grant the items listed below for foreign exchange students for the 2020-2021 school year.

Resolution to Authorize  
Payment of Certain  
Goods and Services for  
Foreign Exchange  
Students  
C-3

#### Paid by Berea City Schools:

- \* Home sporting events
- \*Senior dues, including cap and gown and diploma
- \*All dances, including Winter Semi-Formal, Homecoming, Prom and Post Prom:  
(guest is responsible for their own ticket to all of the above events)
- \*All school plays & concerts: (guest is responsible for their own admission)
- \*Mailing of yearbook to student's home: Student should make sure the Activities Office has their correct home address (not the host family's address) at the end of the school year.
- \*Yearbook picture taken early in school year, at the school, by District Photographer
- \*Type "A" lunch in the cafeteria or its equivalent.
- \*All workbooks, lab, art and instructional fees are waived by the school

#### Paid by Foreign Exchange Adult or Student Chapter:

- \*Yearbook: Adult Chapter should contact the Yearbook Advisor in early September to order the yearbook(s). The earlier the books are ordered, the less expensive they are.

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The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines and states its intention to participate in programs that provide support services for public schools for the 2020-2021 school year.

**Resolution to  
Authorize  
Participation in State  
and Federal Programs  
C-4**

- (a) Auxiliary Services
- (b) Title I Funds
- (c) Title IIA
- (d) Title IID
- (e) Title III
- (f) IDEA-B
- (g) ECSE, IDEA
- (h) Early Childhood Education

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The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines and states its intention to participate in the County Service Agreement, City and Exempted Village School Districts, O.R.C. 3313.843 for the 2020-2021 school year.

**Participation in  
City/County Program  
C-5**

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- Designations of Individuals  
to Serve as Coordinator or  
Compliance Officers  
C-6
- (a) The Berea Board of Education intends to provide equal educational and employment opportunities without regard to race, color, creed, national origin, or sex as per the Civil Rights Act of 1965 and Title IX of 1972 Educational Amendments. It is recommended that the Director of Personnel & Employee Relations, be designated as the District's Civil Rights Compliance Officer and Title IX Hearing Officer.
  - (b) The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines that no qualified handicapped individual in the United States, shall, solely by reason of his/her handicap, be excused from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. It is recommended that the Director of Pupil Services, be designated as the Section 504 Coordinator.
  - (c) Pursuant to the requirements of the Americans with Disabilities Act, Public Law 101-236, it is recommended that the Director of Pupil Services, be designated as the coordinator of responsibilities related to this Act.
  - (d) Pursuant to the requirements of the Asbestos Hazard Emergency Response Act, it is recommended that the Director of Business Services be the Designated Person to coordinate the asbestos responsibilities related to this act.
  - (e) Pursuant to state and federal laws, it is recommended that the Director of Pupil Services, be designated as liaison for homeless students.
  - (f) Pursuant to the requirements of the Ohio Revised Code section 4115.03 to 4115.16, it is recommended that the Director of Business Services, be the designated person to serve as the Prevailing Wage Coordinator.

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The Board of Education designates the Director of Personnel & Employee Relations, and the Treasurer, as Public Records Officials and to attend training for HB9 - Public Records per Board of Education Policy 8310.

**HB9 – Public  
Record Official  
C-7**

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The Board of Education designates the Assistant Superintendent, as the law enforcement unit under FERPA (Family Educational Rights and Privacy Act for Elementary and Secondary Schools)

**Law Enforcement Unit  
C-8**

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BE IT RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio as follows:

Resolution to Retain  
Legal Counsel  
C-9

Section 1: The firms of Squire, Patton, Boggs; Peters Kalail & Markakis Co., LPA; Walter & Haverfield; DK Smith Law, LLC David Kane Smith; and The Riley Law Firm; be and are hereby retained, such legal services to be in the nature of legal representation, including, but not limited to, appearances in court, advice, opinions, and/or all phases of labor negotiations, appearances before the State Employment Relations Board and recommendations that may from time to time be requested by this Board or the Superintendent concerning legal matters relating to education and the operation of the school district. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firms, Squire, Patton, Boggs; and Peters Kalail & Markakis Co., LPA; Walter & Haverfield; DK Smith Law, LLC David Kane Smith; and The Riley Law Firm; shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or city or of this Board, or the execution of public trusts. Such services may be terminated at any time by the Board or the firms Squire, Patton & Boggs; Peters Kalail & Markakis Co., LPA; Walter Haverfield; DK Smith Law, LLC David Kane Smith; and The Riley Law Firm; and by written notice to the other.

Section 2: For such legal consultative services, the firms of Squire, Patton & Boggs; and Peters Kalail & Markakis Co., LPA, Walter & Haverfield; DK Smith Law, LLC David Kane Smith; and The Riley Law Firm; shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long distance telephone expenses, and duplicating expenses) incurred in rendering such services, from time to time for such purpose.

Section 3: All notices and proceedings relating to this meeting and the actions of the Board of Education have been in compliance with the provisions of Section 121.22 of the Ohio Revised Code.

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WHEREAS, the Cuyahoga County Auditor and Recorder may disclose instances in which real properties in the Berea City School District are undervalued for tax purposes for current and previous tax years as evidenced by the price for which they have been sold recently; and

Resolution to  
Authorize  
Representation in Tax  
Valuation Cases  
C-10

WHEREAS, complaints may be filed by various real property owners requesting a reduction in current and previous tax values for their properties;

THEREFORE BE IT RESOLVED, by the Board of Education of Berea City School District that Frantz Ward Attorney at Law, McIntyre & Seed LLP as counsel for this Board is hereby authorized and directed:

- (a) to investigate the available relevant records and file with the Cuyahoga County Board of Revision complaints requesting increases in tax valuations in those instances in which real properties appear to be substantially undervalued on the current and previous real property tax duplicate;
  - (b) to appear as its counsel before the Board of Revision in opposition to claims for reduction of real property tax values for the current and previous years in such cases as in his opinion warrant opposition; and
  - (c) other related property matters.
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It was recommended that the Board of Education participate in the Ohio Schools Council Purchasing Program. This Board also agrees to pay the required fee.

Cooperative Purchasing  
Agreements 2020-2021  
C-11

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BE IT RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio as follows:

Resolution Authorizing  
Political Subdivision-  
Cooperative Purchasing  
C-12

Section 1. That the Treasurer of the Berea City School District hereby requests authority in the name of the Berea City School District to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into for the purchase of supplies, services, equipment and certain materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Berea City School District to directly pay the vendor, under each such state contract in which it participates, for items it receives pursuant to the contract, and the Treasurer does hereby agree to pay the vendor directly.

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BE IT RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio as follows:

Cleveland Area Minority  
Recruitment Consortium  
C-13

Section 1. That the Treasurer of the Berea City School District hereby requests authority in the name of the Berea City School District to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into for the purchase of supplies, services, equipment and certain materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Berea City School District to directly pay the vendor, under each such state contract in which it participates, for items it receives pursuant to the contract, and the Treasurer does hereby agree to pay the vendor directly.

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It was recommended that the Board of Education enter into an agreement(s) with the Educational Service Center of Northeast Ohio to provide programming and/or services, as listed below, to Specific students for the 2020-2021 school year. The Berea City School District also agrees to pay the required fee for these fees.

Educational Service  
Center of Northeast  
Ohio  
C-14

- a. Orientation & Mobility
- b. Functional Low Vision Assessment
- c. Visually Impaired Services
- d. Rose-Mary Center School
- e. Hearing Impaired Services/Audiology Services
- f. Positive Education Program (PEP)

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It was recommended that the Board of Education participate as a member of Connect for the 2020-2021 school year. This Board also agrees to pay the required fee.

Connect  
C-15

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It was recommended that the Board of Education participate as a member of WVIZ and WCPN Ideastream for the 2020-2021 school year. The Board also agrees to pay the required fee.

WVIZ and WCPN  
Ideastream  
C-16

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It was recommended that the Board of Education participate as a member of the Chambers Of Commerce, as listed below for the 2020-2021 school year. This Board also agrees to pay the required fee.

Chambers of Commerce  
C-17

It was recommended that the Board of Education participate as a member of The Alliance for High Quality Education for the 2020-2021 school year. This Board also agrees to pay the required fee.

The Alliance for High  
Quality Education  
C-18

A resolution authorizing the Berea City School District to participate in the Cuyahoga County State Support Team Region 3 Projects and Services for the 2020-2021 school year under the terms and conditions specified for use of Federal Grant Funds and other funds issued through the Individuals for Disabilities Education Act. It is understood that the Board of Education incurs no financial obligation for the activities to be carried out under the terms of this Project as a Participating Agency.

Cuyahoga County State  
Support Team Region 3  
C-19

It was recommended that the Board of Education enter into a contract with NEOLA for developing and updating Board policies, administrative guidelines, and forms in printed or electronic format. This Board also agrees to pay the required fee.

NEOLA, Inc.  
C-20

It was recommended that the Board of Education enter into an agreement with the Cuyahoga County Board of Developmental Disabilities for the 2020-2021 school year, to provide educational programming For eligible Berea City School District students.

Cuyahoga  
County Board of  
Developmental  
Disabilities  
C-21

#### D. Treasurer

Farris moved and Postel seconded the resolution to authorize the Treasurer to Conduct Business as indicated below:

Resolution to Authorize  
Treasurer to Conduct  
Business  
D-1  
20-0106-1053

WHEREAS, pursuant to provisions or O.R.C 3313.31, the Treasurer is to perform all duties relating to monies. The Berea Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Invest the active, interim, and inactive funds of this school district in United States Government obligations and/or all investments permitted by law and to sell such investments when such funds are required to meet the operating requirements of this school district.
- b. Provide payments to employees for salaries and expenses, and to suppliers for goods and services, within the appropriations established by the Board of Education.
- c. Provide payments to contractors in the amount approve by the district and through the Superintendent of Schools or his designated representative.
- d. Use facsimile signatures.
- e. Perform such duties as are required or authorized by law.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried



**F. Adjournment**

Duke moved and Postel seconded that the meeting be adjourned.

Adjournment  
F-1

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

**20-0106-1054**

Time meeting ended: 7:25 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business  
and is not to be considered a public community meeting.*

Date of Approval: February 3, 2020 APPROVED: Ana Chapman ATTEST: Julia Lowe