

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Tuesday, March 19, 2019 at 7:00 p.m. in Staff Room 1, at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present: Chapman Dockman Duke Farris Postel
Start Time: 7:00 p.m.

Roll Call
A-1

President Ana Chapman called for the Pledge of Allegiance.

Pledge
A-2

Farris moved and Postel seconded the recommendation that the Board approve the minutes from the February 11, 2019 Board of Education Meeting as shown on the agenda.

Minutes
A-3
19-0319-835

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Abstain: Dockman Motion carried

Dockman moved and Farris seconded the recommendation that the Board approve the minutes from the February 25, 2019 and March 4, 2019 Board of Education Meetings as shown on the agenda.

Minutes
A-4
19-0319-836

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Nays: None Motion carried

Joe Barklow from Panzica Construction gave the facility update

District Facility
Update
A-5

Still on schedule. Photos of the progress of the new high school were shown.

Community Meeting a few weeks ago and we have another scheduled meeting on April 17, 2019

Board Member Dockman attended the community meeting and asked if there was any progress on the mud and street cleanup? Mr. Barklow said he has made contact with the neighbors and trying to be proactive with the issues from the neighborhood. They are trying to improve their efforts and making things better.

The Board recognized the following students for receiving the Bolt Award.

Student
Recognition
A-6

Izzy Williams	Big Creek Elementary
Lamon Meeks	Brookview Elementary
Abigail Schneiderman	Brook Park Memorial
Hope Antczak	Grindstone Elementary
Grace Trella	Berea-Midpark Middle
Jacob Andrews	Berea-Midpark High

Presenters: Karen Frimel, Steve Blatnica, Steve Bosko, Mary Draves, Lori Mercer, Charles Salata, and Carrie Rice (handouts)

Presentation
A-7

Link Crew is a high school transition program at Berea-Midpark High School. It is built on the belief that students can help students succeed. Boomerang Project's trains mentors from your junior and senior classes to be Link Crew Leaders. As positive role models, Link Crew Leaders are mentors and student leaders who guide the freshmen to discover what it takes to be successful during the transition to high school and help facilitate freshman success. Link Crew Leaders receive extensive training that develops their skills and provides them with a vision of what it is to be a high school leader. Leaders receive two days of training in how to lead a group of freshmen in activities that will welcome them to their new school. Link Leaders and freshmen attend organized social events that may include going to sporting events, eating lunch together or attending a movie night.

Superintendent Sheppard thanked all the students for presenting and the staff and Principal Mr. Ruggiero.

None

Board of Education
Committee
Reports
A-8

None

Board of Education
Comments
A-9

Jeff Dettmer said he enjoyed the board meeting and the LINK Program.

Public Participation
A-10

Gave praise about the high school project. Mr. Dettmer attended the community meeting in February and said it was a great meeting, great update and some great discussion. Mr. Dettmer said it was refreshing how Panzica responded to comments and concerns from the neighbors. Mr. Dettmer read an email from Mr. Barklow, of Panzica he accepted responsibilities, prompt and Mr. Dettmer was very complementary of Mr. Barklow.

B. Superintendent Recommendation

District Wide BILT meeting this past week and facilitated by Karen and Jason and other staff. Staff was able to hear about Professional Development plan, where we are today and where we want to be in a year or so. Then they broke out into groups and it was pretty powerful.

Superintendent's
Update
B-1

Governor put out his budget this past week and Mr. Sheppard received a spreadsheet regarding the proposal. Funds specifically focused on at risk students in the Governor's budget. This is just the beginning of the process, it goes to the house and make adjustments, then to the senate to add into the overall budget.

This is just the beginning of the governor's plan. Superintendent Sheppard will be meeting with Senator Dolan April 5th just to look at some things that are going to impact our school district like the CAP and we are also working with all of the school district that are effected by the CAP and lobbying basically the same message in regards to the current school formula that it's unfair that if we have another 1000 kids come in we do not get any more money where there are districts that are guaranteed and where they have lost students they still the same amount of money. It's the same with the TPP and is kind of being pushed aside and we are much better off just trying to address the CAP and try to get additional money from the state to address that.

Packets given out to the board members are for the 2019 NSBA Annual Conference.

Postel moved and Dockman seconded the recommendation that items B3-B7 be approved as part of the consent agenda.

Consent Agenda
B-2
19-0319-837

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Nays: None Motion carried

It was recommended that the following certified personnel be paid \$18.00 per hour from the regular salary account for hour(s) worked on IEP/ETR Writing for Jon Peterson/Autism Scholarship students as listed below

Certified Personnel
IEP/ETR Writing
B-3

Mains, Rachel 1 hour 02/20/2019
Sekerak, Julie 1 hour 02/14/2019
Yanus, Julie 1 hour 03/01/2019

It was recommended that the following leave of absence be accepted as indicated:

Classified Personnel
Leave of Absence
B-4

1. Ziehdorn, Yvonne 02/21/2019 to 02/22/2019
General Leave
(District Hire Date adjusted to 10/21/1998)

It was recommended that the following appointment(s) be approved as indicated:

Classified Personnel
Appointments
B-5

1. Assistant Head Custodian
a. Gill, Paul Step 0 03/03/2019
(Reclassification from Custodian #1)
(Current employee probationary appointment)

2. Bus Mechanic
a. Opra, Daniel Step 1 05/01/2019
(Reclassification from Bus Mechanic Helper/Driver)
(Current employee probationary appointment)

3. 9-Month Office Assistant
a. Belford, Christy Step 0 03/18/2019
(Reclassification from Student Monitor)
(Current employee probationary appointment)

b. Jocke, Sarah Step 0 03/18/2019
(New employee probationary appointment)

4. Substitute Custodial Personnel for 2018-2019
Roloff, Frances
Sosenko, Christopher
Whitsett, Anzelle

5. Substitute Bus Drivers for 2018-2019
Tackett, Crystal

It was recommended that the following appointment(s) be approved as indicated:

Classified Personnel
Extended Care/Early
Childhood Education
B-6

1. Early Childhood Education Assistant
 - a. Butler, Shannon Step 0 03/01/2019
(New employee probationary appointment)
 - b. Carlson, Nicole Step 0 03/01/2019
(New employee probationary appointment)

It was recommended that the following 2019 summer program rates of pay be adopted effective March 19, 2019, as indicated as below:

Classified Personnel
2019 Summer
Program Rates
B-7

*Rates Are Hourly

Student Lifeguards \$8.82

<u>Buildings & Grounds Summer Rates</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
	\$8.55	\$8.80	\$9.05

*Berea City School District employees hired for summer work in the custodial department will be paid an additional \$1.00 per hour in each of the above categories.

Summer Camp

Summer Camp Counselor	\$ 9.00
Summer Camp Site Director	\$21.00
Summer Camp Lifeguard	\$ 9.00
Intervention Associate	\$13.76

***Extended Care**

* Hourly rate will be equal to the initial \$10.33 step of the Extended Care Assistant salary Schedule (OAPSE contract, 10.08, C, 3)

Summer Transportation

Bus Conditioning

<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>
\$9.28/hour	\$9.55/hour	\$9.82/hour	\$10.82/hour

Summer Office/Router

\$13.35/hour

Route Drivers

Summer route drivers are paid driver's regular rate

Farris moved and Postel seconded the recommendation that the Board of Education approve the College Credit Plus Affiliate Memorandum of Understanding (MOU) Agreements with the following Colleges for the 2019-2020 school year as presented on the agenda.

College Credit Plus
Affiliate Agreements
B-8
19-0319-838

Youngstown State University
Cuyahoga Community College

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Nays: None Motion carried

Dockman moved and Postel seconded the recommendation that the Board of Education approve payment to the Berea Police Department the following hourly rate of pay per event as requested on behalf of the school district.

Berea Police
Department Rate of Pay
B-9
19-0319-839

\$28.00/hour for any regular detail
\$35.00/hour for crowd rate
\$40/hour for traffic details

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Nays: None Motion carried

The below policies were presented for a second reading:

Board Policy
Second Reading
B-10

Policy 0131 – Legislative
Policy 0141.2 – Conflict of Interest
Policy 1240.01 – Non-Reemployment of the Superintendent
Policy 1422 – Nondiscrimination and Equal Employment Opportunity
Policy 1541 – Termination and Resignation
Policy 1622 – Anti-Harassment
Policy 2260 – Nondiscrimination and Access to Equal Employment Opportunity
Policy 2261 – Title I Services
Policy 2261.01 – Parent and Family Member Participation in Title I Programs
Policy 2261.03 – District and School Report Card
Policy 2370.01 – Blended Learning
Policy 3122 – Nondiscrimination and Equal Employment Opportunity
Policy 3140 – Termination and Resignation
Policy 3362 – Anti-Harassment
Policy 4122 – Nondiscrimination and Equal Employment Opportunity
Policy 4140 – Termination and Resignation
Policy 4362 – Anti-Harassment
Policy 5517 – Anti-Harassment
Policy 5517.02 – Sexual Violence
Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
Policy 5610.02 – In-School Discipline
Policy 5610.03 – Emergency Removal of Students
Policy 5611 – Due Process Rights
Policy 8141 – Mandatory Reporting of Misconduct by Licensed Employees
Policy 8403 – School Resource Officer

C. Treasurer's Recommendations

Jill Rowe, Treasurer/CFO spoke about the Governor's Budget proposal. She reinforced what the Superintendent spoke of about the budget proposal. Mrs. Rowe will continue to monitor throughout the cycle. Concerns whether they are going to be able to fund the budget with the add on's.

Treasurer's Update
C-1

Duke moved and Postel seconded the recommendation that items C3- C7 be approved as part of the consent agenda.

Consent Agenda
 C-2
 19-0319-840

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
 Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and
 BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

Gifts/Donations
 C-3

DONOR	GIFT	TO
Berea-Midpark High School Band Boosters	\$676.00	Berea-Midpark Marching Band Disney Trip
Anonymous Donors	\$134.00	Berea-Midpark's 2019 Senior Prom
Southwest General Health Center	\$10,000.00	District Signage
Kiwanis Club of Middleburg Heights	\$700.00	Berea-Midpark High School's Key Club
American Legion Auxiliary Unit	Crayons, Pencils, Markers And Notebooks valued at \$100.00	District Leadership Conference Students in Need at Brookview Elementary
Kim and Madonna Bowen	\$50.00	Khloe Nida Memorial Library -Brook Park Memorial

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2019 appropriations to be amended to include the changes as detailed in the document as shown on the agenda. (Amended Appropriation Measure Certificate-Section 5705.412):

Supplemental
 Appropriations and
 Amended Appropriations
 Measure Certificate
 C-4

SUPPLEMENTAL APPROPRIATIONS

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
590-2019	Improving Teacher Quality	Increase	\$ 196.30
572-2019	Title I Neglected	Decrease	\$ (149.22)
551-2019	LEP Grants	Increase	\$ 716.84
001-0000	General Fund-Spec Ed 6-12 Tuition	Increase	\$ 35,000.00
019-1039	PS - UPK Grant	Increase	\$106,426.68
200-2024	Class of 2024	Increase	\$ 1,750.00
018-3011	BMMS End of Year Trip Washington DC	Increase	\$ 17,000.00
401-2719	St. Bartholomew	Decrease	\$(18,982.82)
401-2819	St. Adalbert's	Decrease	\$ (8,290.30)
401-4519	Lewis Little Folks	Increase	\$ 2,902.82
401-2619	St. Mary's	Increase	\$ 24,637.15
		TOTAL 401 FUND	\$ 266.85

BUDGET MODIFICATIONS

\$13,066.61

FROM: General Fund - Other Instruction - Tuition Paid to Other Districts within the State - Discretionary - Pupil Services
001-051990-471-0000-000000-932-00-104

TO: General Fund - Special Needs K-6 - Tuition Paid to Other Districts within the State - Discretionary - Pupil Services
001-051230-471-0000-000000-932-00-104

\$11,000.00

FROM: General Fund - Instruction-Related Technology Services - Data Processing Services - Discretionary - Information Technology
001-052240-416-0000-0000-901-00-103

TO: General Fund - Administrative Technology Services - Other Communication Services - Administration Building - Information
Technology
001-052960-449-0000-000000-001-00-103

\$1,740.00

FROM: General Fund - Instruction-Related Technology Services - Professional and Technical Services - Discretionary - Information
Technology
001-052240-410-0000-000000-901-00-103

TO: General Fund - Administrative Technology Services - Technical Equipment - Administration Building - Information Technology
001-052960-644-0000-000000-001-00-103

\$2,900.00

FROM: General Fund - Elementary Instruction - Technical Equipment - Grindstone Elementary
001-051110-644-000-000000-048-00-048

TO: General Fund - Office of the Principal Services - Instructional Supplies - Grindstone Elementary
001-052421-511-0000-000000-048-00-048

\$1,190.00

FROM: General Fund - High School Instruction - Equipment - Berea-Midpark High School
001-051130-640-0000-000000-002-00-002

TO: General Fund - Office of the Principal Services - Equipment - Berea-Midpark High School
001-052421-640-000000-002-00-002

\$1,029.22

FROM: General Fund - Middle School Instruction - Repairs and Maintenance - Berea-Midpark Middle School
001-051120-423-0000-000000-003-00-003

TO: General Fund - Purchasing Services - Equipment and Furniture - Berea-Midpark Middle School
001-052620-573-0000-000000-003-00-003

\$1,140.00

FROM: General Fund - Middle School Instruction - Food - Berea-Midpark Middle School
001-051120-560-0000-000000-003-00-003

TO: General Fund - Purchasing Services - Equipment and Furniture - Berea-Midpark Middle School
001-052620-573-0000-000000-003-00-003

\$294.82

FROM: General Fund - Middle School Instruction - Office Supplies- Berea-Midpark Middle School
001-051120-512-0000-000000-003-00-003

TO: General Fund - Purchasing Services - Equipment and Furniture - Berea-Midpark Middle School
001-052620-573-0000-000000-003-00-003

\$9,000.00

FROM: General Fund - Elementary Instruction - Instructional Supplies - Administration - Academic Affairs
001-051110-511-0000-000000-032-00-111

TO: General Fund - Instruction and Curriculum Development Services - Pupil Transportation - Academic Affairs
001-052212-489-0000-000000-932-00-111

\$5,047.54

FROM: General Fund - Elementary Instruction - New Textbooks - Social Studies - Academic Affairs
001-051110-521-0000-150000-932-00-111

TO: General Fund - Instruction and Curriculum Development Services - Pupil Transportation - Academic Affairs
001-052212-489-0000-000000-932-00-111

\$14,080.89

FROM: General Fund - Middle School Instruction - Supplemental Textbooks ELA - Administration - Academic Affairs
001-051120-524-0000-050000-032-00-111

TO: General Fund - Instructional Staff Training Services - Meeting Expenses - Academic Affairs
001-052213-432-0000-000000-932-00-111

\$24,400.20

FROM: General Fund - High School Instruction - New Textbooks - English - Academic Affairs
001-051130-521-0000-050000-932-00-111

TO: General Fund - Instructional Staff Training Services - Meeting Expenses - Academic Affairs
001-052213-432-0000-000000-932-00-111

\$5,000.00

FROM: General Fund - Instructional and Curriculum Development Services - Other Travel/Meeting Expenses - Administration - Assistant Superintendent
001-052212-439-0000-000000-032-00-105

TO: General Fund - Operation and Maintenance of Plant Services - Repairs and Maintenance Services - Building and Grounds - Business Services
001-052700-423-0000-000000-024-00-106

-
- a. Approval of financial statements as shown on the attachments on the agenda
 - b. Approve total payments to vendors for the month of February 2019
In the amount of \$7,237,695.40 as shown on the attachment on the agenda.

Financial Statements and
Payments to Vendors
C-5

It was recommended that the Board approve the certificates of availability as listed below:

Certificate of Availability
C-6

P.O. #19003572
Valley Freightliner
10901 Brook Park Rd.
Parma, OH 44130
Amount - \$3,459.48
Bus Repairs

P.O. #19003571
Valley Freightliner
10901 Brook Park Rd.
Parma, OH 44130
Amount - \$1,812.00
Bus Repairs

P.O. #19003570
Valley Freightliner
10901 Brook Park Rd.
Parma, Ohio 44130
Amount - \$1,812.00
Bus Repairs

Approval of Investments as shown on the agenda.

Approval of Investments
C-7

D. Executive Session

Duke moved and Farris seconded the recommendation that the Board move into Executive Session for the Following:

Executive
Session
D-1
19-0319-841

1. to prepare for negotiations or bargaining sessions with public employees
2. employee(s) evaluation

Roll Call: Ayes: Chapman Dockman Duke Farris Postel
Nays: None Motion carried

Time in: 8:24 p.m. Time out: 10:35 p.m.

E. Adjournment

Dockman moved and Duke seconded that the meeting be adjourned.

Adjournment
E-1
19-0319-842

Roll Call: Ayes: Chapman Duke Dockman Farris Postel
Nays: None Motion carried

Postel left at 10:15 p.m.

Time meeting ended: 10:35 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: April 10, 2019 APPROVED: Ana Chapman ATTEST: Julia Lowe