

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Wednesday, April 10, 2019 at 7:00 p.m. in Staff Room 1, at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

## A. Regular Business

Members present: Chapman  Dockman  Duke  Farris  Postel   
Start Time: 7:00 p.m.

Roll Call  
A-1

President Ana Chapman called for the Pledge of Allegiance.

Pledge  
A-2

The Board of Education recognized Megan McCully-Frankenfield, art teacher and the students from Berea-Midpark Middle School for providing the art display in the board room.

Staff Room  
Art Display  
A-3

Farris moved and Dockman seconded the recommendation that the Board approve the minutes from the March 19, 2019 Board of Education Meeting as shown on the agenda.

Minutes  
A-4  
**19-0410-843**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

CT Taylor- Matt (*photos were shown*)

District Facility  
Update  
A-5

Brook Park Elementary is going well and making progress.

Area A – Existing Auditorium Area - Masonry walls are over half way complete and progressing well

Area B – Interior of the building, gym, kitchen and mechanical area - masonry is about 80% complete  
Slab on grade is about 65% complete, gym steel is set and detailing it now and roofing to start on that next week

Area C – Single Story Academic Area – Shingles are complete and that area is in the dry, tying up the vapor barrier and working on the inside and the interior barrier is about ½ way done and you really get a sense of what the building will look like and how the rooms will shape out.

Area D – Two Story Academic Wing – Masonry bearing and steel are complete. Light gauge trusses will be delivered next week and shortly thereafter you will start of get a sense of that whole building. One half of the 2<sup>nd</sup> floor slab on deck is poured and the second half will be poured tomorrow and the concrete in that area will be complete.

Started 1<sup>st</sup> floor rough-ins overhead and then start interior framing next week and you will start to get a sense of what that space will look like.

Schedule – We have stayed pretty much on progress, no new adjustments to the schedule.

- Superintendent mentioned the difference between the elementary and high school concrete flooring
- High school has precast flooring/elementary pours – CT Taylor commented the choice is either/or really no preference Could be due to the expansion of the rooms
- Superintendent mentioned that possibly take a tour of the elementary and high school
- Chapman asked about the beam signing for the two elementary schools – Jeff responded, that has been scheduled And will take place within the next week or two

The Board of Education recognized the following 8<sup>th</sup> and 9<sup>th</sup> grade basketball teams for winning the Southwest Conference.

Student Recognition  
A-6

**9th Grade Boys Basketball Team**

Jack Arnold  
DeAngelo Borders  
Nick Conroy  
Cameron Cupach  
Matthew Ganss  
Michael Gettys  
Matthew Pahulu  
Ryan Palmieri  
Lucas Petrus  
Johnny Sellman  
Ben Silva  
Sam Wathey

**8th Grade Boys Basketball Team**

Michael Crouch  
Isaac Domzalski  
Lance Hayes  
Nick Hoff  
Kevin McDonough  
Mario Meany  
Jake Panigutti  
Joshua Payne  
Matthew Sensel  
Andrew Welsh  
Charlie Zeller

Brook Park Memorial students, Riley Yurik, Katelyn Williams, Noah Letterie, Ursula Caskey, Luke Busler, Tanish Gautam and 3<sup>rd</sup> grade teacher Tracy Silvestro presented on their video online morning announcements for all students and how students at BPM have learned through morning announcements the construction progress of the new elementary. *(actual video of a morning announcement was shared at the meeting)*

Presentation  
A-7

Coming off of this years' competition students from the Robotics Program along with advisor, Michael Giroski talked about all that goes into building a competitive robot. Students brought robots to the meeting and showed what the robots were capable of performing.

None

Board of Education Committee  
Reports  
A-8

None

Board of Education Comments  
A-9

Nicole Lesnick of Brook Park – part of the 3<sup>rd</sup> step for her gold key for Ohio PTA is to come and talk at a school board meeting.

Public Participation  
A-10

Thanked the District for hiring incredible staff to work with her children every day and for staff that she gets to work with on a PTA level

Special thanks to Mr. Williams (Unit Classroom at Big Creek). Wonderful teacher and has bonded with her child and goes out of his way to make her son feel welcomed and he embraces him for the child that he is and listen to him.

Special thanks to Briana Cates for trying different things with the lunch menu and showing kids different things to eat.

**B. Superintendent Recommendation**

Superintendent Sheppard met with Senator Dolan. The budget proposal is at the House of Representatives, they are trying to get a handle on the particular school funding. Governor's budget proposal versus Cupp-Patterson report is out in regards to the actual formula and structure and framework on how they believe schools should be funded. Next step, after the House does their work, the budget will then go to the Senate. There needs to be some additional clarity on how much money is available to actually implement the Cupp-Patterson fully. We will keep you updated.

Superintendent's  
Update  
B-1

Postel moved and Dockman seconded the recommendation that items B3-B10 be approved as part of the consent agenda.

Consent Agenda  
B-2  
**19-0410-844**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

It was recommended that Victoria MacKeigan be appointed as Payroll and Benefits Supervisor effective April 15, 2019 to June 30, 2021 and be placed at step 3 of the BASA agreement.

Administrative  
Personnel -  
Appointments  
B-3

It was recommended that the following resignation(s) be accepted as listed below:

Certified Personnel  
Resignations  
B-4

1. Forsythe, Jennifer effective end of the day 08/18/2019  
Guidance Counselor, Brookview
2. Guenther, Barbara effective end of the day 07/31/2019  
Fourth Grade Teacher, Brookview STRS Retirement

It was recommended that the following appointment(s) be approved as indicated:

Certified Personnel  
Appointments  
B-5

1. Replacement Teacher  
Hoessle, Meegan Effective 4/04/2019 \$228.19/day

It was recommended that the following certified personnel be paid \$18.00 per hour from the regular salary account for hour(s) worked on IEP/ETR Writing for Jon Peterson/Autism Scholarship students as listed below:

Certified Personnel  
IEP/ETR Writing  
B-6

Horvath, Amy 2 hours 02/28/2019 & 03/18/2019  
Quinn, Mary Beth 1 hour 03/05/2019  
Yanus, Julie 2 hours 03/19/2019 & 03/20/2019

It was recommended that the following certified staff member be paid \$18.00 per hour from the General Fund as an Algebra tutor for the 2018-2019 school year as listed below:

Certified Personnel  
Algebra Tutor  
B-7

Polantz, Brian 25hours (in addition to BA 09/11/2018)

It was recommended that the following resignation(s) be accepted at the end of the day as indicated.

Certified Personnel  
Resignations  
B-8

1. Yascone, Cheryl effective end of the day 04/01/2019  
Substitute Bus Driver

It was recommended that the following appointments(s) be approved as indicated:

Certified Personnel  
Appointments  
B-9

1. Custodian #1  
a. Hovanec, Kyle Step 0 04/02/2019  
(New employee probationary appointment)
2. Substitute Nutrition Services for 2018-2019  
McDevitt, Dawn
3. Classified Substitute Personnel for 2018-2019  
Ponyicky, Kathy  
Simmons, Denise  
Zeleznik, Kathy

It was recommended that the following classified staff member be paid \$10.00 per hour from the General Fund for hours worked to assist with PPS Kindergarten and Preschool Registration from March 25, 2019 to April 5, 2019 as listed below:

Classified Personnel  
Pupil Services PPS  
Kindergarten and  
Preschool Registration  
B-10

Sperry, Laura not to exceed 40 hours

Postel moved and Farris seconded the recommendation that the Board of Education approve the policies as listed below.

Board Policy  
Approval  
B-11  
**19-0410-845**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Policy 0131 – Legislative  
Policy 0141.2 – Conflict of Interest  
Policy 1240.01 – Non-Reemployment of the Superintendent  
Policy 1422 – Nondiscrimination and Equal Employment Opportunity  
Policy 1541 – Termination and Resignation  
Policy 2260 – Nondiscrimination and Access to Equal Employment Opportunity  
Policy 2261 – Title I Services  
Policy 2261.01 – Parent and Family Member Participation in Title I Programs  
Policy 2261.03 – District and School Report Card  
Policy 2370.01 – Blended Learning  
Policy 3122 – Nondiscrimination and Equal Employment Opportunity  
Policy 3140 – Termination and Resignation  
Policy 4122 – Nondiscrimination and Equal Employment Opportunity  
Policy 4140 – Termination and Resignation  
Policy 5517.02 – Sexual Violence  
Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students  
Policy 5610.02 – In-School Discipline  
Policy 5610.03 – Emergency Removal of Students  
Policy 5611 – Due Process Rights  
Policy 8141 – Mandatory Reporting of Misconduct by Licensed Employees  
Policy 8403 – School Resource Officer  
Policy 1622 – Anti-Harassment  
Policy 3362 – Anti-Harassment  
Policy 4362 – Anti-Harassment  
Policy 5517 – Anti-Harassment

Postel moved and Farris seconded the recommendation to amend the existing motion to exclude the following policies for further discussion.

Board Policy  
Approval  
B-11  
**19-0410-846**

Policy 1622 – Anti-Harassment  
Policy 3362 – Anti-Harassment  
Policy 4362 – Anti-Harassment  
Policy 5517 – Anti-Harassment

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education approve The Addendum to the Memo of Understanding Between the Berea City School District and The City of Brook Park relating to the transfer of former school buildings, improvements to and lease of a baseball field, waiver of building permit fees and allocation of costs of a school resource officer as shown on the agenda.

Addendum to Memorandum of  
Understanding Between BCSD  
and the City of Brook Park  
B-12  
**19-0410-847**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Postel moved and Dockman seconded the recommendation that the Board of Education approve the Education Service Center of Northeast Ohio's Governing Board Primary Service Agreement between the Berea City School District and the Educational Service Center of Northeast Ohio as per O.R.C. 3313.843 effective July 1, 2019 - June 30, 2021.

Educational Service Center of  
Northeast Ohio's Governing  
Board Primary Service  
Agreement  
B-13  
**19-0410-848**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Postel moved and Duke seconded the recommendation that the Board of Education approve the Non-Public School Transportation Payment-in-Lieu for the 2018-2019 school year as shown on the agenda.

Non-Public School  
Transportation  
Payment-In-Lieu  
B-14  
**19-0410-849**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Dockman moved and Duke seconded the recommendation that the Board of Education approve the Resolution Authorizing Membership in the Ohio High School Athletic Association for the 2019-2020 School Year as shown below:

Resolution Authorizing  
Membership In Ohio  
High School Athletic  
Association for the  
2019-2020 School Year  
B-15  
**19-0410-850**

**WHEREAS**, Berea City School District, 390 Fair Street, Berea, Ohio 44017 in the county of Cuyahoga has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

**WHEREAS**, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grades level under their jurisdiction to be voluntary members of the OHSAA;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD** that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

**BE IT FURTHER RESOLVED** that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the school. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Duke moved and Postel seconded the recommendation that the Board of Education approve Change Order #2 for the Middle Level (MEC Café) Kitchen & Serving Equipment between the Berea City School District and Breckenridge Kitchen Equipment & Design, Inc. as shown below:

Middle Level (MEC Café)  
Kitchen & Serving Equipment  
Change Order #2  
B-16  
**19-0410-852**

Contract Amount	\$230,425.00
Previous Change Order Bd. App. 1/7/19	\$ 440.00
<b>ADD:</b> Core drilling roof for refrigerant piping	\$ 660.00
Roof curb adaptor for make-up air unit	\$ 301.00
Heat sensor kit at exhaust hood	\$ 262.00
New Contract Sum	\$232,088.00

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

The hourly rate of pay to the Berea Police Department per event as approved on the March 19, 2019 agenda is for the 2019-2020 school year.

Berea Police Rate of Pay –  
Clarification  
B-17

Berea Police Department 2019-2020 School Year

\$28.00/hour for any regular detail  
\$35.00/hour for crowd rate  
\$40/hour for traffic details

**C. Treasurer's Recommendations**

Jill Rowe, Treasurer/CFO spoke about the Governor's Budget proposal. She reinforced what the Superintendent spoke about the budget proposal. Mrs. Rowe will continue to monitor throughout the cycle. New payroll supervisor to begin on Monday and if you are in the building stop by and say hello.

Treasurer's Update  
C-1

Duke moved and Postel seconded the recommendation that items C3- C6 be approved as part of the consent agenda.

Consent Agenda  
C-2  
**19-0410-851**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations  
C-3

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Aarons, Inc. Community Outreach Program	\$3,000.00	Student activities and staff recognition at Brookview Elementary
NFP Corp.	\$2,000.00	Hall of Fame recognition activities
Anonymous	\$ 2.43	Berea-Midpark High School National Honor Society Scholarship and/or Supplies
Estate of Sandra V. Montegani	\$5,000.00	Berea-Midpark High School LINK Program
Jennifer Cholley	\$ 26.00	Camp Mi-Bro-Be Scholarship

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2019 appropriations to be amended to include the changes as detailed in the document as shown on the agenda. (Amended Appropriation Measure Certificate-Section 5705.412):

**Supplemental  
Appropriations and  
Amended Appropriations  
Measure Certificate  
C-4**

**SUPPLEMENTAL APPROPRIATIONS**

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
003-0000	PI Fund - Improvements Other Than Buildings	Increase	\$245,662.00
001-0000	General Fund-Technical Equipment	Increase	\$ 5,000.00
003-0000	PI Fund-Pupil Transportation Purchasing Services	Increase	\$480,000.00

- a. Approval of financial statements as shown on the attachments on the agenda
- b. Approve total payments to vendors for the month of March 2019  
In the amount of \$6,427,898.30 as shown on the attachment on the agenda.

**Financial Statements and  
Payments to Vendors  
C-5**

Approval of Investments as shown on the agenda.

**Approval of Investments  
C-6**

**D. Executive Session**

Farris moved and Dockman seconded the recommendation that the Board move into Executive Session to prepare for negotiations or bargaining sessions with public employees.

**Executive  
Session  
D-1**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

**19-0410-853**

Time in: 8:26 p.m. Time out: 9:02 p.m.

**E. Adjournment**

Farris moved and Postel seconded that the meeting be adjourned.

**Adjournment  
E-1**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

**19-0410-854**

Time meeting ended: 9:34 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: April 29, 2019

APPROVED: Ana Chapman

ATTEST: Julia Lowe