



Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, October 21, 2019 at 7:00 p.m. in Staff Room 1, at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

**A. Opening Meeting**

Welcome to the Regular Board Meeting of the Berea City School District on October 21, 2019.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the agenda.

The Board of Education is a decision-making group. The public may express sentiments to assist the members in making decisions, but time spent answering routine questions or criticisms takes time from the Board's business meeting. Questions about operation of the schools should be directed to your child's teacher or the administrator of the school. Items on the agenda normally include reports from the Board and/or from the Superintendent or his/her staff. These reports do not require formal Board action, but they are relevant to the operation of the schools. Action items on the agenda require formal action by the Board. These items are presented to the Board in motions by Board members, or in recommendations by the Superintendent. Routine business - For efficiency of operation, the Board condenses items of routine business into lists or schedules, and presents these for action as consent agenda items. Board members receive their meeting agendas on the Wednesday preceding the meeting. This provides the opportunity for Board members to review all agenda items and associated exhibits well before considering action.

**B. Regular Business**

Members present: Chapman  Dockman  Duke  Farris  Postel  Roll Call  
B-1

Start Time: 7:00 p.m.

President Ana Chapman called for the Pledge of Allegiance Pledge of Allegiance  
B-2

Farris moved and Dockman seconded the recommendation that the Board of Education approve the minutes of the October 7, 2019 Board of Education Meetings. Minutes  
B-3  
**19-1021-996**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Abstain: Postel Motion carried

Principal Michael Kostyack presented highlights on Brook Park Memorial students, showing a short video. This is the last year of the school so you will see a lot of events and celebrations. Mr. Kostyack stated we have already had Open House with spectacular bulletin boards, Penny Wars, Grandparents Day, All-Pro Dads Breakfast and Walk to School Day. We never let 9/11 go by without recognition and remembrance. The big project so far has been our Literacy Committee – we are doing a, one school, one book program and the book is called “Star Jumper” and will conclude with a Creativity Fair, we are excited and the students are really motivated. We will be having some PBIS Assemblies, New Student Breakfasts, Spirit Days, and Eager Artists. The garden club has been busy taking care of our garden as well as planning for our future garden. We are really focused on a great start. Presentations  
B-4

None Board of Education  
Committee Reports  
B-5

None Board of Education  
Comments  
B-6

None Public Participation  
B-7

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Postel moved and Farris seconded the recommendation that the Board of Education approve the Date/location change of the regular meeting scheduled for Tuesday, November 19, 2019 to **Monday, November 25, 2019 at the Berea-Midpark Middle School Auditorium, 7000 Paula Drive, Middleburg Heights Ohio 44130 at 7:00 p.m.** Board Meeting  
Change of  
Date/Location  
B-8  
**19-1021-997**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

### C. Superintendent Recommendations

Superintendent Wheeler reported that she is wrapping up, as part of her transition plans, the building visits, tomorrow is the last day and she will spend the better portion of her day at Big Creek Elementary. Superintendent Wheeler will put a presentation together to present to the Board, Administrative Team and District Leadership about what she has learned. In the transition meetings Superintendent Wheeler stated she sent out some surveys to administrators, certified and classified staff and they have been submitting some information and she will be able to pull all of that together. She is working with the executive team and they have all submitted their department goals for the year, she will be meeting with them individually to talk about their department goals. Superintendent Update  
C1

Each Department Goals - What are they going to do to help improve the report card; Goal about addressing part(s) of the Strategic Plan; the last goal is something that they are going to do that is innovative for their department that will help improve something within their department. They have done an amazing job with those.

Twelve different Coffee and Conversations meeting dates throughout the year have been scheduled, the first one will be October 24, 2019 at Dunkin Donuts, 15800 Snow Road, Brook Park from 8:00 a.m. – 9:00 a.m. She will be in all three cities, four times each from now until June. Hopefully just conversations, no agenda, patrons will be able to come in, sit down, ask questions or share some updates. Superintendent Wheeler is looking forward to these meetings.

Dockman moved and Postel seconded the recommendation that items C3 – C10 be approved as part of the consent agenda. Consent Agenda  
C-2  
**19-1021-998**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

It was recommended that the following stipend be paid for the 2019-2020 school year: Administrative Personnel  
Stipends  
C-3

Planetarium Program Coordinator  
a. Len Muni \$16,240.00

Supplemental Contracts 2019-2020 as shown below: Certified Personnel  
Appointments  
C-4

**Berea-Midpark High School**

Camardo, Joe Assistant Boys Basketball Coach (5) \$4,554.00

**Berea-Midpark Middle School**

Certified Personnel  
 Appointments Cont.  
 C-4

Ackley, Bryant	Chess Club	up to 19 hours
Anagnostou, Katina	Maker Club	up to 6 hours
Beebe, Bradford	Anime Club	up to 13 hours
Beebe, Bradford	Maker Club	up to 6 hours
DiFrancesco, Julie	Practice Club	up to 20 hours
Dracup, Cassandra	Silk Screen Club	up to 18 hours
Dzurilla, Robert	Guitar Club	up to 15 hours
George, Michele	Strings-N-Things	up to 10 hours
Jennings, Stacey	Bridge Card Club	up to 10 hours
Karageorgos, Georgia	Magic the Gathering Club	up to 12 hours
Kupchik, Jill	Bulletin Board Club	up to 18 hours
Massiello, Catherine	Queens Club	up to 26 hours
Meyer, Pamela	Practice Club	up to 18 hours
Meyer, Melissa	Newspaper Club Grades 7/8	up to 16 hours
Piscitelli, Michelle	Rubik's Cube Club	up to 7 hours
Schimelpfenig, Jeffrey	Strings Practice Club	up to 25 hours
Schimelpfenig, Jeffrey	Strings-N-Things	up to 10 hours
Sloat, Kathleen	Environmental Club	up to 15 hours
Spittal, Charles	Robotics Club	Up to 20 hours
Stratford, Todd	Speech Team	up to 33 hours
Sullivan, Terri	The Drop-In Club	Up to 22 hours
Thompson, Kathryn	GSA (Gay Straight Alliance) Club	up to 22 hours
Thompson, Christiana	Rubik's Cube Club	up to 7 hours
Williams, Jeanne	7th Grade Girls Basketball Coach (7+)	\$3,907.00

**BIG CREEK**

Ditz, Jennifer	Titan Action News	up to 34 hours
Hansen, Jennifer	K-Kids	up to 12.5 hours
Hansen, Jennifer	Safety Patrol	up to 10 hours
Jones, Erin	3-Elementary Musical Productions	\$750.00
Jones, Erin	K-Kids	up to 12.5 hours
Jordan, David	Knex Club	up to 28 hours
Peters, Megan	Titan Action News	up to 55 hours
Tripi, Gregory	Safety Patrol	up to 10 hours

**Grindstone**

Manus, Frances	Co-Safety Patrol	\$456.00
Millen, Cynthia	Co-Safety Patrol	\$456.00
Pulizzi-Smith, Lea	4-Elementary Musical Productions	\$1,000.00

It was recommended that the following Resident Educator Program Mentors/Mentor Teachers be paid as shown below (BFT Contract Article IX;C):

**Certified Personnel  
Resident Educator  
Mentors/Facilitators  
2019-2020 School Year  
C-5**

Barth, Daniel	\$1,502.76
Caleris, Roberta	\$2,254.14
Carlson, Jody	\$2,254.14
Collins, Larissa	\$1,502.76
Draves, Mary	\$2,254.14
Hall, Nicholas	\$1,502.76
Hinegardner, Adrienne	\$1,502.76
Hribar, Jean	\$6,762.42
Martin, Terri	\$1,502.76
Meyer, Melissa	\$1,502.76
Rodriguez, Lori	\$1,878.45
Schaefer, Samantha	\$2,254.14
Scheiferstein, Aaron	\$4,508.28
Shroka, Kimberly	\$1,502.76
Sveda, Lori	\$2,254.14
Swader, Stephen	\$1,502.76
Yanus, Julie	\$1,502.76

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It was recommended that the following certified staff members be paid \$480.00 per week per BFT Contract Article XIV, Item C; as listed below:

**Certified Personnel  
Camp Mi-Bro-Be  
Stipend  
C-6**

Adkins, Jennifer	\$480.00
Andrews, Thomas	\$960.00
Beebe, Bradford	\$480.00
Blatnica, Erin	\$480.00
Brandt, Tracee	\$480.00
Byczinski, Laurie	\$480.00
Carman, Devin	\$480.00
Carney, Kerry	\$480.00
Carpenter, Michael	\$480.00
Ford, Shaunta	\$480.00
Hamilton, Sharon	\$480.00
Kushlak, David	\$960.00
Lashley, Robin	\$480.00
Medvetz, Philip	\$480.00
Pearl, Lori	\$480.00
Petrus, Matthew	\$480.00
Prok, Valerie	\$480.00
Simon, Mark	\$480.00
Sloat, Kathleen	\$960.00
Slovick, Tracy	\$960.00
Spittal, Charles	\$960.00
Strauss, Gretchen	\$480.00
Weth, Jill	\$480.00

It was recommended that the following leave of absence be accepted as indicated:

Classified Personnel  
Leave of Absence  
C-7

1. Ciero, Lynda                      01/13/2020 (1 day)  
General Leave  
(District Hire Date adjusted to 04/23/2014)
2. Masek, Michelle                09/23/2019 through 09/27/2019  
General Leave  
(District Hire Date adjusted to 09/15/2015)

It was recommended that the following appointment(s) be approved as indicated:

Classified Personnel  
Appointments  
C-8

1. Student Monitor
  - a. McDevitt, Dawn                      Step 0                      10/07/2019  
Berea-Midpark High School  
(New employee probationary appointment)
  - b. Villegas, Diane                      Step 0                      10/07/2019  
Berea-Midpark High School  
(New employee probationary appointment)

2. Classified Personnel Supplementals 2019-2020 as shown below:

**Berea-Midpark High School**

Morgan, Ryan                      1.5 Head Boys & Girls Swim Coach (7+)                      \$8,010.00

**Berea-Midpark Middle School**

Lawson, Marilyn                      Maker Club                      up to 6 hours

3. Classified Substitute Personnel for 2019-2020

Busler, Christine  
Delgado, Von Marie  
Ramos, Andrea

It was recommended that the following classified staff members be paid \$335.00 per Week per OAPSE Contract Article 10.06, Item D; as listed below:

Classified Personnel  
Camp Mi-Bro-Be Stipend  
C-9

Schraepfer, Margaret                \$1,340.00  
Thomas, Kenneth                      \$ 335.00

It was recommended that the Board approve the following employees be paid for their participation on October 5, 2019 as judge or runner in the Ohio School Bus Driver Safety ROAD-E-O at the rate of \$10 per hour from account #001-052829-143-0000-000000-023

Classified Personnel  
Ohio School Bus Driver  
Safety ROAD-E-O  
C-10

Baker, Monica	9 hours	Sandahl, Cara	9 hours
Hollon, Karen	9 hours	Sinowetski, Pamela	9 hours
Horvath, Kimberly	9 hours	Yates, DeeAnn	9 hours
Jackson, Brittni	9 hours		
Kostya, Barbara	9 hours		
Polinko, Gail	9 hours		

Postel moved and Dockman seconded the recommendation that the Board of Education approve payment of \$35.00 per hour for all 2019-2020 board approved ticket sellers/athletic workers for the 2019-2020 school year.

Ticket Sellers/Workers  
C-11  
**19-1021-999**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education approve the supplemental contracts 2019-2020 as shown below:

Appointments  
C-12  
**19-1021-1000**

Big Creek

Chapman, John 1-Elementary Musical Productions \$250.00

Grindstone

Chapman, John 4-Elementary Musical Productions \$1,000.00

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: Abstain Chapman Motion carried

Farris moved and Dockman seconded the recommendation that the Board of Education approve the following Resident Educator Program Mentors/Mentor Teacher be paid as shown below. (BFT Contract Article IX; C)

Resident Educator  
Mentors/Facilitators for the  
2019-2020 School Year  
C-13  
**19-1021-1001**

Chapman, John \$2,254.14

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: Abstain Chapman Motion carried

Postel moved and Dockman seconded the recommendation that the Board of Education enter into an agreement with the AVID membership and materials for the 2019-2020 school year, per the agreement shown on the agenda with AVID Center (Advancement Via Individual Determination)

2019-2020 AVID Agreement  
C-14  
**19-1021-1002**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education enter into an agreement with the Sunbelt Staffing, LLC to assign a school psychologist at Snow School, two days a week for the remainder of the 2019-2020 school year.

Client Services Agreement  
C-15  
**19-1021-1003**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

Postel moved and Dockman seconded the recommendation that the Board of Education approve the License agreement with Cleveland State University and Berea-Midpark High School for the 2020 Commencement Ceremony as shown on the Exhibit.

Wolstein Center/Cleveland  
State University  
C-16  
**19-1021-1004**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

Purchase of Chromebooks  
C-17  
**19-1021-1005**

Farris moved and Postel seconded the recommendation that the Board of Education approve the purchase of chromebooks and Google management licenses from Royal Business Equipment, to be used in the media centers for digital citizenship training, typing, repair loaners, and testing devices in the amount of \$36,792.60 as shown on the Exhibit.

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

**D. Treasurer**

Treasurer/CFO Jill Rowe attended the First Ring Treasurer meeting on Thursday, we had updates from the BASA Legislative Committee, nothing on the horizon just yet.

Treasurer's Update  
D-1

Farris moved and Dockman seconded the recommendation that items D3 – D6 be approved as part of the consent agenda.

Consent Agenda  
D-2  
**19-1021-1006**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
Nays: None Motion carried

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2020 appropriations to be amended to include the changes as detailed in the documents shown on the agenda. (Amended Appropriation Measure Certificate-Section 5705.412):

Supplemental Appropriations  
and Amended Appropriations  
Measure Certificate  
D-3

**SUPPLEMENTAL APPROPRIATIONS**

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
018-0337	Berea-Midpark High School Service Account	Increase	\$ 2,000.00
		<b>018 FUND TOTAL</b>	<b>\$2,000.00</b>
001-0000	General Fund - Berea-Midpark Middle School (Workbooks)	Increase	\$ 700.00
001-0000	General Fund - Berea-Midpark High School (Workbooks)	Increase	\$ 2,400.00
		<b>001 FUND TOTAL</b>	<b>\$3,100.00</b>
401-5620	Auxiliary - St. Mary's School	Increase	\$70,000.00
401-5720	Auxiliary - St. Bartholomew School	Increase	\$40,000.00
		<b>401 FUND TOTAL</b>	<b>\$110,000.00</b>

It was recommended that the Board of Education approve the investments as shown on the agenda.

Approval of Investments  
D-4

It was recommended that the Board of Education:

- a. Approve the financial statements as shown in the attachments below:
- b. Approve total payments to vendors as indicated in the attachment on the agenda  
 In the amount of \$4,660,478.47

Approve Financial  
 Statements and  
 Payments to Vendors  
 D-5

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board of Education declares that acceptance of the below listed gifts does not, at this time, remove any portion of the public schools from the control of the Board; and

Acceptance of Gifts and  
 Donations  
 D-6

BE IT FINALLY RESOLVED that the Board appreciates the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

**Gifts/Donations**

DONOR	GIFT	TO/PURPOSE
Nordson Corporation	\$300.00	Berea-Midpark High School RYP Program - Field Trips and Guest Speakers
Berea PTA Council	\$600.00	Camp Mi-Bro-Be Scholarship
Titans Early Childhood PTA	\$1,051.00	Berea City School District's Preschool Program
Middleburg Hts. Women's Club	\$150.00	Student programs and supplies at Big Creek Elementary School

**E. Executive Session**

Postel moved and Duke seconded the recommendation that the Board of Education enter into Executive Session for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, or official.

Executive Session  
 E-1  
**19-1021-1007**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
 Nays: None Motion carried

Time in: 7:28 p.m. Time out: 8:31 p.m.

**F. Adjournment**

Postel moved and Dockman seconded that the meeting be adjourned.

Adjournment  
 F-1  
**19-1021-1008**

Roll Call: Ayes: Chapman  Duke  Dockman  Farris  Postel   
 Nays: None Motion carried

Time meeting ended: 8:31 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: November 4, 2019 APPROVED: *Ana Chapman* ATTEST: *Julia Rowe*