

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, January 29, 2018 at 7:00 p.m. in Staff Rm. 1 at the Administration Building, 390 Fair Street, Berea, Ohio 44017.

**A. Regular Business**

Members present: Chapman  Dockman  Duke  Farris  Postel  Roll Call  
Start Time: 7:00 p.m. A-1

President Ana Chapman called for the Pledge of Allegiance. Pledge  
A-2

The Board of Education recognized Jim Bycznski, art teacher, and the students from Berea-Midpark High School for providing the art display in the board room this month. Staff Room Art Display  
A-3

Farris moved and Dockman seconded the recommendation that the Board of Education approve the minutes of the following meetings: Minutes  
Approval  
A-4  
December 11, 2017  
December 23, 2017 **18-0129-514**

Farris called for a correction to the December 11, 2017 minutes the recording of the roll call for the renaming of Middleburg Heights Jr. High School.

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: Abstain Duke Motion carried

Mr. Grosse gave an update on the construction process at the Middlebrook Education Center building and the junior high including the erection of the steel for the connector and the interior work at MEC. District Facility  
Update  
A-5  
Due to some nice weather the process is a little ahead of schedule, 70% of the classrooms are painted and chalk boards have been taken down for preparation of whiteboard installation, the glass above the classrooms have been removed and drywall with shelving and safer for the kids especially for when we have tornado drills and etc. abatement for the floor tiles was done by an outside group and our maintenance staff have laid the tile floors. The Blvd. room is now two classrooms, there has been work on the stage and gym and removed the ceiling to make it an open ceiling along with window replacement. **18-0129-515**

Phase 6 of the HVAC project at Big Creek is currently under way. The staff has been great, moving out of their classrooms for a week so that the work could be done. If you look from the Pearl Road side you can see the new windows installed.

Mr. Duke asked if there will be an opportunity for a walk through to see the progress. Jeff said that this can be arranged and sometimes it is done before a board meeting.

We have submitted plans for the high school to the Berea Planning Commission without anything going in where the homes are, we cannot submit plans for property that we do not own. The Berea Planning Commission Meeting is scheduled for February 15, 2017.

Mr. Sheppard, at the request of Mr. Dockman gave an update on the pool. Based on recent research about the most optimal solution, the district is proposing to substantially update the pool at Middleburg Heights Junior High, the project going on right now is the HVAC work and filtration. For an additional \$750,000 we can have a state of the art facility, install a new sound system, new seating, additional lighting and we are looking to work with a Natatorium consultant, and parents of that program and get their feedback.

Mr. Dockman also asked when GPD would provide an update on the new construction of the high school and Brook Park Elementary School. Mr. Sheppard described where the process is and stated that they will have GPD attend the February 26<sup>th</sup> meeting. Mr. Dockman also asked that the district look at the field behind the school and look at it as a multi-use practice field in its place.

Duke moved and Postel seconded the motion to approve Superintendent Sheppard's recommendation for renovating the pool at Middleburg Heights Jr. High School.

District Facility  
Update Cont.  
A-5

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Director of Academic Affairs, Jason Niedermeyer provided the Board of Education with an update related to the Third Grade Reading Guarantee. We have to diagnostically assess all students from K-3<sup>rd</sup> grade prior to September 30<sup>th</sup> every year. The test we give to Kindergarteners is Dibbles and grades 1<sup>st</sup> – 3<sup>rd</sup> we give our Map assessment. This update includes changes to the retention/promotion guidelines from the Ohio Department of Education, the K-3 Literacy Component on the state report card, and results of the Fall 2017 Grade 3 Ohio State Test.

Academics  
A-6

3<sup>rd</sup> grade students have a total of five times to pass the test to be promoted to the 4<sup>th</sup> grade. If a student still does not pass they are then invited to attend summer school and are given two more chances to pass.

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Steve Dockman reported that he attended the safety and security committee meeting and got some great information from the meeting, Sabrina Scott did a great job on talking about the Sandy Hook promise, which administers safety assessment training and intervention and working on a June 5<sup>th</sup> date and partneri with Parma to have a free in-service from a national leader from Sandy Hook Promise and about Youth Mental Health First Aid training and hope to train all our teachers and law enforcements. The building principals talked about the A.L.I.C.E. protocol.

Board of Education  
Committee Reports  
A-7

Cori Farris stated she attended the Bond Oversight Committee Meeting and relayed to the Board what was discussed at the meeting, including recent expenditures, interest income and questions from Committee Members.

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None

Board of Education  
Comments  
A-8

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Jeff Dettmer stated that a month ago he and members of his neighborhood stood before the board and brought up concerns that he and his neighbors had. He said after that meeting he felt good about comments from the Board President. After everything that has transpired over the last two months and after the last Board meeting, many of the neighbors are pleased but he still feels there is a lack of transparent leadership. He thinks that the smartest thing that the Board can do is to take the High School project and push it out 12 months to get the right people involved.

Public Participation  
A-9

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### **B. Superintendent Recommendation**

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The Superintendent reported on the State of the Schools event that occurred last week. He also discussed the transition meetings that he and the staff have been having as the district nears the first phase of the building transition.

Superintendent's  
Update  
B-1

Cori Farris asked about the other projects that Hanover Research will be conducting. The first project is the Middle school setting, the second project will focus on efficiency.

Superintendent Sheppard also described the Board Policy review process with the new Board Members and showed the Board of Education where they can find the board policies that are up for review on the Board Docs site.

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In recognition of Board Member Recognition Month, Mr. Sheppard thanked the Board for their service and presented the Board with certificates for their service.

School Board  
Recognition  
B-2

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Farris moved and Postel seconded the recommendation that items B4 – B11 be approved  
As part of the consent agenda.

Consent Agenda  
B-3  
**18-0129-516**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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It was recommended that Kaitlyn Berghaus be appointed as Budget and Grants Management  
Coordinator effective February 26, 2018 to June 30, 2019 and be placed at step 1 of the BASA  
agreement.

Administrative  
Personnel  
Appointment  
B-4

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Supplemental Contracts 2017-2018

Certified Personnel –  
Appointments for the  
2017-2018 School Year  
B-5

BMHS  
Davidson, Honester Assistant Girls Basketball Coach (7+) \$4,662.00

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It was recommended that the following certified personnel be issued a change in contract  
for the 2017-2018 school year as listed below:

Certified Personnel –  
Assignment Adjustment  
B-6

Spooner, Holly .8 effective 01/16/2018 (.7 annually)

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It was recommended that the following 2017-2018 classroom teachers be paid  
for having an oversized classroom for the first semester as shown below:

Certified Personnel –  
Payment of Oversized  
Classroom Stipend  
B-7

Carlson, Jody	\$400.00
Cheyney, Dawn	\$400.00
Cook, Sean	\$800.00
Farris, Priscilla	\$800.00
Kilbane, Lorian	\$800.00
Krueger, Tracey	\$400.00
Lazarus, Shannon	\$400.00
Manus, Frances	\$400.00
McDonald, Janice	\$800.00
Millen, Cynthia	\$400.00
Mucha, Lori	\$800.00
Schaefer, Samantha	\$400.00
Stajcar, Tracy	\$400.00

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It was recommended that the following teachers be paid \$124.00 for work as a mentor  
for a student teacher as shown below.

Certified Personnel –  
Compensation for Teachers  
Serving as Student Teacher  
Mentors  
B-8

Albrecht, Carrie  
Guba, Ruth  
Lash, Melissa  
Luikart, Stacey  
Mucha, Lori  
Stefanko, Kristen

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Dockman moved and Postel seconded the recommendation that the Board of Education approve the purchase of 188 Dell Latitude 5580s and 188 Dell Business Docks per the quote on the agenda.

Technology – Staff Laptop  
Purchase  
B-14  
**18-0129-520**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Postel moved and Dockman seconded the recommendation that the Board of Education approve the increase of the District preschool tuition cost by 5% effective July 1, 2018 as Shown in the Exhibit on the agenda.

Preschool Tuition Structure  
Cost Increase Proposal  
B-15  
**18-0129-521**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education approve the below Resolution for the purchase of Berea-Midpark High School Marching Band Uniforms and Raincoats.

Resolution to Purchase  
BMHS Marching Band  
Uniforms and Raincoats  
2018-2019  
B-16  
**18-0129-522**

WHEREAS, the Board of Education of the Berea City School District has been apprised that the Berea-Midpark High School Marching Band is in need of additional uniforms and raincoats; and

WHEREAS, the cost of the additional uniforms will be purchased by the Berea City School District with the 2018-2019 Budget

RESOLVED, that the Treasurer is hereby authorized and directed to secure funds in the 2018-2019 fiscal year and enter a requisition to generate purchase orders as of July 1, 2018 for the purchase of eighty (80) Marching Band Uniforms in the amount of \$34,792.00 from Stanbury Uniforms, Inc., P.O. Box 100, Stanbury Industrial Drive, Brookfield, Missouri 64628 and eighty (80) Marching Band Raincoats in the amount of \$6,270.00 from Midwest Band & Front Line Accessories Co., 3140 Elm Road Ext., Cortland, Ohio 44410 as shown in the attached EXHIBITS

RESOLVED, that the Treasurer is authorized to spend sums not to exceed \$41,062.00

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Postel moved and Dockman seconded the recommendation that the Board of Education approve the Change Order #1 for the 2017 Paving Improvements throughout the District between the Berea City School District and Cunningham Paving Company for work to remove/replace unsuitable soil a the Administration Building lot, work to mill and replace deteriorated asphalt paving at the Roehm Athletic Facility as presented on the agenda.

2017 Paving Improvements  
– Change Order #1  
B-17  
**18-0129-523**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Dockman moved and Duke seconded the recommendation that the Board of Education approve the District Facilities Renovations at Big Creek Elementary Change Order #1 for unsuitable soils at the staff parking lot drive lanes and replacement with suitable material between the Berea City School District and C. T. Taylor Construction as presented on the agenda.

District Facilities  
Renovations – Big Creek  
Elementary  
Change Order #1  
B-18  
**18-0129-524**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Postel moved and Dockman seconded the recommendation that the Board of Education approve the District Facilities Renovations at Big Creek Elementary Change Order #2, for Drain Tile Replacement and new underdrains at center of drive aisles in the staff lot between the Berea City School District and C. T. Taylor Construction as presented on the agenda.

District Facilities  
 Renovations – Big Creek  
 Elementary  
 Change Order #2  
 B-19  
**18-0129-525**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
 Nays: None Motion carried

Duke moved and Postel seconded the recommendation that the Board of Education approve the District Facilities Renovations at Middle-Level Complex Change Order #1, to remove unsuitable soils for the building pad for the connector addition and the south section of the new MEC staff parking lot followed by replacement with suitable material between the Berea City School District and C. T. Taylor Construction as presented on the agenda.

District Facilities  
 Renovations – Middle Level  
 Change Order #1  
 B-20  
**18-0129-526**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
 Nays: None Motion carried

**C. Treasurer’s Recommendations**

None Treasurer’s Update  
C-1

Farris moved and Dockman seconded the recommendation that items C3 – C7 be approved as part of the consent agenda.

Consent Agenda  
 C-2  
**18-0129-527**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
 Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations  
 C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
The Education Foundation	\$ 300.00	Berea-Midpark Robotics Team
Middleburg Heights City Club	\$1,000.00 in Gift Cards and \$240.00 in Target Gift Cards	Big Creek Families in Need
Middleburg Heights Food Pantry	Five Ham Dinners valued at \$100.00	Big Creek Families in Need
Mr. Con Sullivan	\$240.00 in Target Gift Cards	Big Creek Families in Need
Victoria Weber	\$50.00	Camp Mi-Bro-Be Scholarship
Anonymous	\$ 127.00	Berea-Midpark Key Club
The Education Foundation	\$ 625.00	AVID Class Activities
J & J Appliance Services	\$ 200.00	RYP T-Shirts
Brook Park Post 610 American Legion	\$ 500.00	Classroom Supplies at Big Creek Elementary

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2018 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Supplemental Appropriations  
and Amended Appropriations  
Measure Certificate  
C-4

**SUPPLEMENTAL APPROPRIATIONS**

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
019-9924	A Day To Liv	Increase	\$ 7,500.00
		TOTAL 019	\$ 7,500.00
572-2018	Title 1	Increase	\$ 7,955.99
		TOTAL 572 TITLE 1	\$ 7,955.99
590-2018	Improving Teacher Quality	Decrease	(\$ 445.52)
		TOTAL 590 TITLE IIA	(\$ 445.52)
516-2018	IDEA Part B	Increase	\$ 2,821.99
		TOTAL 516 TITLE VIB	\$ 2,821.99
551-2018	Limited English	Increase	\$ 7,929.52
		TOTAL 551 TITLE III	\$ 7,929.52
002-0000	Bonds	Increase	\$14,279,000.00
		TOTAL 002	\$14,279,000.00

It was recommended that the Board approve the following as presented on the agenda:

- a. Approval of financial statements
- b. Approve Total payments to vendors for the month of December 2017  
In the amount of \$2,793,937.89

Approve Financial  
Statements and Payments  
to Vendors  
C-5

It was recommended that the Board approve the certificates of availability as listed below:

PO#18002807  
Tyler Technologies  
PO Box 203556  
Dallas Texas 75320-3556  
\$30,264.47  
Munis Application Services

Approve Certificate of  
Availability  
C-6

It was recommended that the Board approve the investments as shown in the attached document on the agenda.

Approval of Investments  
C-7

Dockman moved and Postel seconded the recommendation that the Board of Education approve The Medical Mutual Amendment of Service Agreement, Renewal Addendum 1, and the Stop Loss Contract as shown in the attached document on the agenda.

Approval of Medical  
Mutual Agreements  
C-8  
**01-0129-529**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Farris moved and Dockman seconded the recommendation that the Board of Education approve two-year agreement with PayK12-Powered by Tickertracker as shown on the agenda.

Approval of Pay K12  
(Tickertracker) Two-Year  
Agreement  
C-9  
**18-0129-530**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

**D. Executive Session**

Farris moved and Duke seconded the recommendation that the Board of Education enter into Executive Session for the purpose of employee evaluation.

Executive Session  
D-1  
**18-0129-531**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Time In: 8:52 p.m. Time Out: 10:51 p.m.

**D. Adjournment**

Postel moved and Farris seconded that the meeting be adjourned.

Adjournment  
D-1  
**18-0129-532**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Time meeting ended: 10:52p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: April 16, 2018 APPROVED: Ana Chapman ATTEST: 