

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday April 30, 2018 at 7:00 p.m. in Staff Rm. 1 at the Administration Building, 390 Fair Street, Berea, Ohio 44017.

**A. Regular Business**

Members present: Chapman  Dockman  Duke  Farris  Postel  Roll Call  
Start Time: 7:00 p.m. A-1

President Ana Chapman called for the Pledge of Allegiance. Pledge  
A-2

The Board recognized Greg Sierputowski, art teacher, and the students from Brookview Elementary Staff Room Art  
for providing the art display in the board room. Display  
A-3

Farris moved and Duke seconded the recommendation that the minutes of the March 6, 2018, Special Meeting Minutes  
Work Session and March 6, 2018 Regular Business Meeting Minutes be approved. A-4  
**18-0430-581**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

The Board acknowledged the following Berea-Midpark High School students who were recently promoted to Eagle Scout. Recognition  
A-5

Andrew Bachie  
Alexander Dionisos  
Richard Foltz  
Alexander Miu

Superintendent Sheppard stated he was excited about the new middle school model the district has been working on over the past year. He reviewed the new configuration of the building, the program design, which will be organized into teams and the benefits of that staff design. Mr. Sheppard also reviewed the student schedule and course offerings. Presentation  
A-6

Personnel Director, Mike Slivochka introduced the new Middle School Principal, Nick Discenza, and is on the agenda for approval later on the agenda.

Jeff Grosse stated the site plans for the high school have been submitted to the City of Berea and to Panzica Construction Company, the bid specs include the demolition of the accessory buildings that includes Madzy Tower, Dugouts, baseball field, stripping and stock piling the top soil, establishing a grading to the site for the building pad, the retention basins, driveways and etc, construction of the utilities. This will be out for bid within the next couple of weeks.

The district's architect is still working towards getting closer to the budget amount for the new Brook Park Elementary School based on price per square foot estimates that surrounding districts have received for new construction.

Presentation  
cont.  
A-6

Rodwell King, GPD Group discussed the developed concept layout based on the program and developed a concept to get to the Design Development and to refine the layout, massing, materials, building and site to send to the City Planning Commission for Berea and Brook Park.

Estimates were prepared by the Construction Management Company and an independent company paid for by GPD Group.

Elementary documents are 100% done and will go out for bid on May 7, 2018. The high school bids is scheduled for June 22, 2018.

Board Member Jeff Duke said that he would like to see the entire program schedule and dates of all scheduled tasks.

Mark Salopek, GPD stated he would get the middle school schedule to the board members as well as the other schedules as they are completed.

Rodwell King, GPD Group talked about the different steps to developed a concept layout and get to the Design Development and to refine the layout stage and make application to the City Planning Committees Opinions of probability (estimates) are prepared by the Construction Manager At Risk and by an independent company paid for by GPD. The elementary documents are completed and will go out for bid on May 7, 2018, the high school will be out for bid by June 22, 2018.

Jeff Duke, Board Member requested to see the whole program schedule of tasks that are due to be done along with the dates so that when we are asked questions we can answer them and have the ability to communicate to the community as needed.

Cori Farris, said that until you have something solid the timeline is constantly shifting due to items late to the Berea Planning Commission.

Mark Saolpek, GPD stated he would give the board a complete schedule.

Rodwell went over the approved site plans of the high school briefly discussing the floors and spaces.

Ana Chapman, asked why they were just hearing that the elementary building would not be completed on time for opening in August 2019 and over budget. She stated that she was always asking how the timeline was and was never informed that the timeline was changed, this is unacceptable.

Mike Sheppard stated that it would have been more palatable to be able to advise the community that the timeline was changing due to demolition of Ford Intermediate before starting the new construction. The original plan was to build behind Ford before demo and then to demo afterward. The decision was made to use the same footprint for the new building.

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Superintendent Sheppard discussed the recent community forums and stated the PowerPoint Presentation will be accessible from the District website soon. He also discussed the recent middle School pool audit. Once the results are released the small committee will get back together.

District Facility  
Update  
A-7

Board Member Dockman discussed the recent safety and security meeting he attended, as well as, events that will be held in the near future to train students and staff on various forms of school safety. He also attended the Board Leadership Training and thinks it is a good idea for all Board Members to attend an upcoming webinar on sexual harassment on Wednesday June 20th.

Board of Education  
Committee Reports  
A-8

A Bond Oversight committee meeting is scheduled for May 14, 2018.

Dr. Neal Postel stated he attended the recent OASBO Annual in recognition of outgoing President Ryan Ghizzoni and watched Center Stage perform. He also attended a recent performance of Oklahoma and went to Hillard to watch a student performance.

Board of Education  
Comments  
A-9

Public Participation  
A-10

**B. Superintendent Recommendation**

Superintendent Sheppard discussed the alumni hall of fame dinner that was recently held, as well as, the testing schedule that the district is progressing through. He also reminded everyone of the upcoming Art Show that will occur in May.

Superintendent's  
Update  
B-1

Postel moved and Dockman seconded the recommendation that items B3 – B24 be approved as part of the consent agenda.

Consent Agenda  
B-2

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

**18-0430-582**

It was recommended that the following job titles are changed on the salary schedule, Junior High School Assistant Principal and Junior High School Principal to Middle School Assistant Principal and Middle School Principal.

Administrative Personnel –  
Adoption of Administrative  
Name Changes  
B-3

It was also recommended that the following positions of Intermediate Principal and Intermediate Assistant Principal be removed as outlined on the agenda.

Resolution approving the recommendation of the Superintendent to Suspend the Administrative Contract of the Ford Intermediate School Principal;

Administrative Personnel -  
Suspension of  
Administrative Contract  
B-4

WHEREAS, due to the closure of Ford Intermediate School the position of building principal can no longer exist; and

WHEREAS, Board Policy #1540 authorized the suspension of administrative contracts because of financial conditions affecting the District or for purposes of reorganization and/or consolidation of administrative functions; and

WHEREAS, the administrators whose contracts are to be suspended have been notified in writing of the intended suspension 15 days before this meeting:

NOW, THEREFORE, BE IT RESOLVED, that the administrative contract of Mark Mucha, Ford Intermediate School Principal, is suspended, effective August 1, 2018, for financial reasons and in furtherance of a reorganization and/or consolidation of administrative functions in accordance with Board Policy #1540.

BE IT FURTHER RESOLVED, that the Treasurer be, and hereby is, directed to notify Mark Mucha of his rights to recall as set forth in Board Policy.

1. It was recommended that Nick A. Discenza be appointed as Berea-Midpark Middle School Principal effective August 1, 2018 to July 31, 2020 and be placed at step 6 of the BASA agreement.

Administrative Personnel  
- Appointments

2. It is recommended that the administrators listed below be employed on three-year contracts effective August 1, 2018, through July 31, 2021, for the positions listed:

B-5

- a. Snow School Principal  
Joseph Kornick
  - b. Middle School Assistant Principal  
Wayne Ruman
  - c. High School Assistant Principal  
Mark Mucha
  - d. High School Assistant Principal  
Gregory Soos
  - e. Nutrition Services Supervisor  
Lura (Beth) Spinks
3. It is recommended that the administrators listed below be employed on two-year contracts effective August 1, 2018, through July 31, 2020, for the positions listed:
- a. Director of Academic Affairs  
Jason Niedermeyer
  - b. Elementary Principal  
Katherine Rolland
  - c. Middle School Assistant Principal  
Johnny Bollin
  - d. Middle School Assistant Principal  
Lynda MacQuarrie
  - e. Supervisor of Special Education  
Lisa Cistolo
4. It is recommended that the administrators listed below be employed on three-year contracts effective July 1, 2018, through June 30, 2021, for the positions listed:
- a. Network Manager  
David Klag
5. It is recommended that the administrators listed below be employed on two-year contracts effective July 1, 2018, through June 30, 2020, for the positions listed:
- a. Fiscal Support Specialist  
Debra Miller
  - b. Personnel Assistant  
Gwendolyn Kronika
  - c. Systems Analyst  
Christopher Franklin

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It was recommended that the following resignation be accepted at the end of the day as listed below:

Wolf, Linda  
Counselor, Berea-Midpark High School

effective end of the day 06/30/2018  
S.T.R.S. Service Retirement

Certified Personnel -  
Resignations  
B-6

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It was recommended that the following leave of absence be approved as listed below:

Certified Personnel  
Leave of Absence  
B-7

1. Benedict, Kristina                      effective 2018-2019 school year  
Kindergarten Teacher, BPM          Maternity Leave (currently on leave)
  
2. Forsythe, Jennifer                    effective 2018-2019 school year  
Counselor, Brookview                  General Leave

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WHEREAS, the Board of Education of the Berea City School District has determined and stated its intention not to renew the limited extended contracts of the following certified personnel, therefore be it RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio that:

Certified Personnel – Non-  
renewal of Limited  
Extended Contracts for the  
2018-2019 School Year  
B-8

1. The Board of Education, on the written recommendation of the Superintendent of Schools, hereby determines and states its intention not to renew the limited extended contracts of the following certified personnel for the 2018-2019 school year and thereafter:

1. Anagnostou, Katina
2. Bell, Suzanne
3. Botzman, Michelle
4. Brusk, Gayle
5. Catino, Gena
6. Collins, Larissa
7. Forsythe, Jennifer
8. Galla, Colleen
9. Getz, Lorina
10. Goersmeyer, Julia
11. Johnson, Kristen
12. Johnson, Laura
13. Kolis, Sarah
14. Kukura, Patricia
15. Mancuso, Johnny
16. Medina, Tina
17. Miller, Sue Ann
18. Novak, Tracy
19. Ruebensaal, Dawn
20. Sansone, Dawn
21. Schmuhl, Gayle
22. Schuff, Robert
23. Talbott-Miller, Debra
24. Thompson, Kathryn
25. Weaver, Rebecca
26. Wolf, Linda

BE IT FURTHER RESOLVED that;

2. The Treasurer of the Board of Education is hereby directed to notify in writing the individuals whose names appear above accordingly on or before the 15th day of June, 2018.

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WHEREAS, the Board of Education of the Berea City School District has determined that it has become necessary to release certified staff by reason of decreased enrollment of pupils, unforeseen financial difficulty and/or return to duty of regular employees after leaves of absence, and stated its intention to suspend the continuing contracts of the following certified personnel, therefore be it

Certified Personnel  
Suspension of Continuing  
Contracts for 2018-2019  
B-9

RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio that:

1. The Board of Education, on the written recommendation of the Superintendent of Schools, hereby determines and states it will suspend the continuing contract of the following certified personnel for the 2018-2019 school year and thereafter:

- a. Fabregas, Barbara

BE IT FURTHER RESOLVED that;

2. The Treasurer of the Board of Education is hereby directed to notify in writing the individuals whose names appear above accordingly on or before the 15th day of June, 2018.

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WHEREAS, the Board of Education of the Berea City School District has determined that it has become necessary to release certified staff by reason of decreased enrollment of pupils, unforeseen financial difficulty and/or return to duty of regular employees after leaves of absence, and stated its intention not to renew the limited extended contracts of the following certified personnel, therefore be it

Certified Personnel – Non –  
renewal of Limited Contracts  
for the 2018-2019 School Year  
B-10

RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio that:

1. The Board of Education, on the written recommendation of the Superintendent of Schools, hereby determines and states it will not renew the limited contracts of the following certified personnel for the 2018-2019 school year and thereafter:

- a. Brosky, Amy
- b. Ricci, Nina
- c. Spooner, Holly

BE IT FURTHER RESOLVED that;

2. The Treasurer of the Board of Education is hereby directed to notify in writing the individuals whose names appear above accordingly on or before the 15th day of June, 2018.

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WHEREAS, the Board of Education of the Berea City School District has determined that it has become necessary to release certified staff by reason of decreased enrollment of pupils, unforeseen financial difficulty and/or return to duty of regular employees after leaves of absence, therefore be it

Certified Personnel –  
Non-renewal of Certified  
Staff for the 2018-2019  
School Year Tutors  
B-11

RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio, that:

1. The Board of Education, on the written recommendation of the Superintendent of Schools, hereby determines and states it will not renew the limited contracts of the following certified tutors for the 2018-2019 school year and thereafter:

Certified Personnel –  
Non-renewal of Certified  
Staff for the 2018-2019  
School Year Tutors Cont.  
B-11

- a. Carver, Susan
- b. Gallagher, Rachel
- c. Hilden, Kimberly
- d. Lang, Linda
- e. Peabody, Lisa
- f. Schwab, Lisa
- g. Spear, Kelly
- h. Spera, Erin
- i. Wroten, Mary Beth

BE IT FURTHER RESOLVED that:

- 2. The Treasurer of the Board of Education is hereby directed to notify in writing the individuals whose names appear above accordingly on or before the 15th day of June, 2018.

WHEREAS, the Board of Education of the Berea City School District has determined and states its intention not to renew the limited contracts of the following certificated personnel serving as replacement teachers, therefore be it

Certified Personnel –  
Non-renewal of  
Replacement Teacher  
Contracts  
B-12

RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio that:

- 1. The Board of Education, on written recommendation of the Superintendent of Schools, hereby determines and states its intention not to renew the limited contracts of the following certified personnel for the 2018-2019 school year and thereafter:
  - a. DiCola, Castanza
  - b. Farmer, Jessica
  - c. Gole, Rebekah
  - d. Plasky, Shelly
  - e. Tomasko, Amy

BE IT FURTHER RESOLVED that;

- 2. The Treasurer of the Board of Education is hereby directed to notify in writing the individuals whose names appear above on or before the 15th day of June, 2018.

It was recommended that individual contracts be issued to certified staff members, at the proper placement on the salary schedule on the agenda.

Certified Personnel  
Contract Renewals  
B-13

|                  |   |
|------------------|---|
| Limited          | One Year Limited Contract 2018-2019                           |
| Limited Extended | One Year Limited Extended Time Contract 2018-2019             |
| New Continuing   | Continuing Contract Commencing with the 2018-2019 school year |

Salary notices will be issued to all certified staff members holding continuing contract status in the Berea City School District.

It was recommended that the following Resident Educator Mentor/Facilitator be paid as shown below.

Certified Personnel – Resident  
Educator Mentor/Facilitator for  
the 2017-2018 School Year  
B-14

|                  |            |
|------------------|------------|
| Caleris, Roberta | \$2,188.02 |
|------------------|------------|

It was recommended that the following certified staff member be paid \$18.00 per hour from account # 001-0000-2212-139-0000-000000-032-00-111 for hours worked on the curriculum writing project during the 2016-2017 school year as listed below:

Certified Personnel –  
Curriculum Writing  
B-15

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|               |           |            |                               |
|---------------|-----------|------------|-------------------------------|
| Piesen, Scott | 2.5 hours | 05/31/2017 | Math-Geometry CIA Development |
|---------------|-----------|------------|-------------------------------|

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It was recommended that the following certified personnel be paid \$18.00 per hour from the regular salary account for hours worked on IEP/ETR Writing for Jon Peterson/Autism Scholarship Students as listed below:

Certified Personnel –  
IEP/ETR Writing  
B-16

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|                  |     |            |
|------------------|-----|------------|
| Bratsch, Maria   | 1.0 | 03/20/2018 |
| Bratsch, Maria   | 1.0 | 04/06/2018 |
| Davian, Danielle | 1.0 | 04/06/2018 |
| Yanus, Julie     | 1.0 | 04/09/2018 |
| Yanus, Julie     | 1.0 | 04/10/2018 |

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It was recommended that the following certified staff member be paid \$18.00 per hour from account #516-051230-141-2018-000000-032-00-104 as an Algebra II tutor for the 2017-2018 school year as listed below:

Certified Personnel –  
Algebra II Tutor  
B-17

Polantz, Brian not to exceed 30 hours

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It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

Classified Personnel –  
Resignations  
B-18

1. Biehl, Angela effective start of the day 04/16/18  
Hourly Nutrition Services
  2. Dean, Laura effective end of the day 05/31/2018  
Hurly Nutrition Services SERS Retirement
- 

It was recommended that the following termination of employment (due to unsatisfactory job performance; failure to complete probationary period) be accepted at the end of the day as indicated:

Classified Personnel –  
Termination  
B-19

Villarreal, Mateo effective end of the day 04/14/2018  
Custodian

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It was recommended that the following appointments be approved as indicated:

Classified Personnel –  
Appointments  
B-20

1. Instructional Assistant  
Belford, Christy Effective 04/20/2018 Step 0  
(Current employee probationary appointment)
2. Intervention Associate  
Kostyack, Georgia Effective 04/16/2018 Step 0  
(New employee probationary appointment)
3. Student Monitor  
Martin, Jill Effective 04/25/2018 Step 0  
(New employee probationary appointment)





\*Haley Wood – sub

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**2018 ExtendED Camp Staff: \$10.23/hour**

Connie Biggs  
Pamela Jakobsky  
Joanne Mickol - sub  
Andrea Ramos - sub  
Tammy Runyon

Classified Personnel –  
2018 Summer Camp  
Appointments  
Cont.  
B-22

Eva Schwartz  
\*Haley Wood  
Sharon Zimmer

**Intervention Staff: \$13.76/hour**

Lori Kapustik  
George White  
\*Indicates both Camp Counselor (sub) and ExtendED Camp

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The following classified staff member, at the end of the day as indicated, shall be paid a Longevity payment earned for the 2017-2018 school year.

Dean, Laura \$637.50 05/31/2018

Classified Personnel –  
Longevity  
B-23

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It was recommended that the following transportation employee(s) be paid \$400.00 for completion of the requirements for re-certification of school bus drivers as outlined in Article 39.07 of the Contract between the Ohio Association of Public School Employees, Chapters 213, 473, and 656, and the Berea Board of Education effective July 1, 2016 through June 30, 2019.

Walaszewski, Dianne

Classified Personnel –  
Re-Certification of  
School Bus Drivers-  
Mechanics/Mechanic  
Helpers Stipend  
B-24

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Postel moved and Dockman seconded the recommendation that the Board approve the Board Policies as listed below.

Board Policy Approval  
B-25  
**18-0430-583**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Policy 0157 -Appointment to Joint Vocational School District Board  
Policy 2430 - District-Sponsored Clubs and Activities  
Policy 2430.02 - Participation of Community/Stem School Students in Extra-Curricular Activities  
Policy 2461 - Recording of District Meetings Involving Students and/or Parents  
Policy 2623 - Student Assessment and Academic Intervention Services  
Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities  
Policy 5111 - Eligibility of Resident/Nonresident Students  
Policy 5111.01 - Homeless Students  
Policy 5111.03 - Children and Youth in Foster Care  
Policy 5200 - Attendance  
Policy 5460 - Graduation Requirements  
Policy 5630.01 - Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion  
Policy 6700 - Fair Labor Standards Act (FLSA)  
Policy 8310 - Public Records  
Policy 8340 - Letters of Reference  
Policy 8452 - Automated External Defibrillators (AED)  
Policy 9270 - Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students Not Enrolled in the District

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Dockman moved and Postel seconded the recommendation that the Board approve the Resolution Authorizing Membership in OHSAA for the 2018-2019 school year.

Resolution Authorizing  
Membership in OHSAA  
for 2018-2019 School  
Year  
B-26  
**18-0430-584**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Farris moved and Postel seconded the recommendation that the Board of Education approve Non-Public Transportation Payment-in-Lieu for the 2017-2018 school year as listed below:

Non-Public School  
Transportation  
Payment-in-Lieu  
B-27  
**18-0430-585**

Assumption Academy  
9183 Broadview Road  
Broadview Heights, Ohio 44147  
Phone: (440) 526-4877

Willow Farms Autism School  
7513 Lewis Road  
Olmsted Falls, Ohio 44138  
Phone: (440) 572-1337

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Farris moved and Dockman seconded the recommendation that the Board of Education approve the College Credit Plus Affiliate Agreements with Columbus State Community College and Youngstown State University for the 2018-2019 school year:

College Credit Plus  
B-28  
**18-0430-586**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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Farris moved and Postel seconded the recommendation that the Board of Education approve the Author and Education Consultant Contract with Outspoken Literacy Consultants for a workshop at Brook Park Memorial Elementary on May 22, 2018 for the cost of \$1,500.00.

Author and  
Education  
Consultant Contract  
B-29  
**18-0430-587**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

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The following board policies were presented for a first reading.

Board Policy - First  
Reading  
B-30

Policy 3210.01 - Staff Communication  
Policy 8220.01 - School Day Emergency Closings  
Policy 8400 - School Safety  
Policy 8600.04 - Bus Driver Certification  
Policy 9141 - Business Advisory Council

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**C. Treasurer's Recommendations**

Treasurer's Update  
C-1

Farris moved and Duke seconded the recommendation that the Board of Education approve the Acceptance of Gifts/Donations as listed below.

Gifts/Donations  
C-2

**18-0430-588**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Abstain: Postel Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

| DONOR                               | GIFT                                    | TO   |
|-------------------------------------|---|--|
| The Education Foundation            | \$2,400.00                              | 2018-2019 School Year - Payroll Deduction Grants |
| Brook Park Memorial PTA             | \$400.00                                | Brook Park Memorial - Mindful Music Program      |
| Academy Graphic Communication (AGC) | HOF Dinner Programs valued at \$689.00  | Alumni Hall of Fame Event                        |
| Ken Postel                          | M3D Micro 3D Printer valued at \$300.00 | Berea City School District's STEM Programs       |

**D. Executive Session**

Farris moved and Postel seconded that the Board of Education move into Executive Session for the purpose of purchasing of property for public purposes and to consider matters required to be kept confidential by federal law or regulations or state statutes.

Executive Session  
D-1  
**18-0430-589**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Time In: 8:20 p.m. Time Out: 11:06 p.m.

**E. Adjournment**

Chapman moved and Duke seconded that the meeting be adjourned.

Adjournment  
E-1  
**18-0430-590**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Nays: None Motion carried

Time meeting ended: 11:07 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: June 28, 2018 APPROVED: Ana Chapman ATTEST: [Signature]