

Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, August 13, 2018 at 6:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

## A. Regular Business

Members present:

Roll Call  
A-1

Chapman  Dockman  Duke  Farris  Postel

Start Time: 6:00 p.m.

President Chapman called for the Pledge of Allegiance

Pledge of Allegiance  
A-2

Moved B27 to B3

Presentations  
SRO Program  
A-3  
**18-0813-661**

Mayor Gary Star requested that the Berea Board of Education support the agreement on the agenda that he worked out with the Superintendent and Assistant Superintendent to provide School Resource Officers in all of the school buildings that are in the City of Middleburg Heights. He described the intent, design and origination of the School Resource Program.

Board Member Duke, asked if there were an opportunity to introduce the SRO's during Parent Night.

Farris moved and Postel seconded the recommendation that the Board of Education approve The School Resource Officer Program Memo of Understanding Agreement with the Berea City School District and the City of Middleburg Heights.

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

CT Taylor gave an update on the construction. Tons of stuff going on and everything should be ready for the beginning of school. Cleaning and getting everything ready.

District Facility  
Update  
A-4

The Demo at Ford is about 85% down and will be cleaning up and should be down and sorted and that process will continue for the next couple of weeks.

We anticipate the new construction to start around the first week of September.

Grass seed is down/straw has been put down. All sidewalks are in and everything should be in good shape.

Superintendent Sheppard said that when staff and students come back some rooms will look the same even though they have new windows and HVAC.

Board Member Dockman asked if there would be time for a practice run for the school buses. Assistant Superintendent Grosse replied, that this had already been conducted.

President Chapman asked if there was a secure vestibule entrance at the MEC door. Sheppard said that there is a cut in so That they can see who is at the door and they have to be buzzed in.

Board of Education  
Reports  
A-5

Board of Education  
Comments  
A-6

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Public Participation  
A-7

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Duke moved and Dockman seconded the recommendation to appoint Cori Farris as the Ohio School Boards association Capital Conference Delegate.

Resolution to Appoint  
BOE Member as  
Capital Conference  
Delegate  
A-8  
**18-0813-662**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

### B. Superintendent

Communicating to staff regarding to Opening Day. We began last week with our Leadership Summit with the building principals and will continue the opening of school activities with our administrative retreat in the morning and will spend some time in the morning with a book study. There will be some additional time in the afternoon for our departments to share different things that are happening in preparation of the opening the school.

Superintendent's  
Update  
B-1

Opening Day, Monday, August 20, 2018 at the high school. The band will be on the West side of the building Playing as staff enter the building. We will have a presentation and afterward staff goes back to their buildings for a meeting with their building principal. There will be an in-service day for staff on August 21, 2018.

President Chapman thanked the multiple staff members that delivered LINK signs to the homes of juniors and seniors that are in LINK.

Farris moved and Dockman seconded the recommendation that items B3-B18 be approved as part of the consent agenda.

Consent Agenda  
B-2  
**18-0813-663**

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion carried

It was recommended that Nicola Discenza be paid for up to five (5) transition days during July 2018.

Administrative  
Personnel  
Transition Days  
B-3

It was recommended that the following resignation(s) be accepted at the end of the day listed below:

Certified Personnel-  
Resignations  
B-4

1. Gabrielsen, Tracy effective end of the day 07/31/2018  
Music, Berea-Midpark Middle School
2. Holt, Christa effective end of the day 08/19/2018  
Intervention Specialist, Berea-Midpark Middle School
3. Vega, Stephanie effective end of the day 08/19/2018  
ECE Teacher, Brookview

Tutors, effective for the 2018-2019 school year

Certified Personnel  
Appointments for the  
2018-2019 School Year  
B-5

Anderson, Grace, BPM/BMMS 1.0 E.L.L. Tutor	Step 9 (MA)
Carver, Susan .933 Title I Tutor, BPM	Step 4 (BA)
Cather, Rachel 1.0 E.L.L. Tutor, BC/BV/GS	Step 9 (MA)
Cola, Diane 1.0 E.L.L. Tutor, BC	Step 2 (MA)
Gallagher, Rachel .933 Title I Tutor, BPM	Step 11 (MA)
LaBuda, Heather .933 Title I Tutor, BPM	Step 12 (BA)
Lang, Linda .933 Title I Tutor, BV	Step 10 (BA)
Lisy, Laurel .933 Title I Tutor, Snow (Teacher Salary Master's Step 9)	Step 9 (MA)
Majewski, Jessica .933 Title I Tutor, BV	Step 11 (MA)
McDonnell, Rachel 1.0 Home Tutor	Step 10 (MA)
Otero, Jose .8118 E.L.L. Tutor, BMHS/BMMS (7.5 hrs./4 days)	Step 15 (MA)
Peabody, Lisa .933 Academic Tutor, BC	Step 4 (MA)
Schwab, Lisa .933 Title I Tutor, BPM	Step 5 (BA)
Spear, Kelly .933 Title I Tutor, BV	Step 12 (MA)
Wood, Victoria .933 Title I Tutor, Snow	Step 15 (BA)
Wroten, Mary Beth .933 Academic Tutor, GS	Step 9 (BA)

**2. Early Childhood Education Teachers (ECE Teachers)**

Harkema, Cheryl 1.0 Brook Park Memorial	Step 26 (BA)
Sharkus, Barbara 1.0 Brook Park Memorial	Step 26 (BA)
Turner, Courtney 1.0 Big Creek Elementary	Step 7 (BA)
Zippay, Kelly 1.0 Grindstone Elementary	Step 2 (BA)

**Supplemental Contracts 2018-2019 as shown below:**

Certified Personnel  
 Appointments for the  
 2018-2019 School Year  
 Cont.  
 B-5

**Berea-Midpark High School**

Eckert, Michael	Assistant Football Coach (7+)	\$5,841.00
Fleming, Jamie	Assistant Football Coach (7+)	\$5,841.00
Ritchie, Julie	Assistant Girls Tennis Coach (7+)	\$3,160.00
Will, Larissa	Head Girls Tennis Coach (7+)	\$4,213.00

**Berea-Midpark Middle School**

Carpenter, Michael	Head Boys Cross Country Coach (4)	\$2,174.00
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It was recommended that the following certified personnel be issued contracts as listed below:

Certified Personnel  
 Part Time and Assignment  
 Adjustments for the  
 2018-2019 School Year  
 B-6

<b>Name</b>	<b>Assignment</b>	<b>FTE</b>	<b>Days</b>
Lamovsky, Holly	World Language	.8	(186 days)
FTE change from 05/14/18 Board Agenda			

It was recommended that the following certified personnel be paid 9% of the base salary for their work on the Berea Professional Development Committee as listed below:

Certified Personnel  
 Berea Professional  
 Development Committee  
 B-7

Boone, William	\$3,314.88
Hribar, Jean	\$3,314.88
Miller, Sue Ann	\$3,314.88
Silvestro, Tracy	\$3,314.88

It was recommended that the following certified personnel be paid \$18.00 per hour from Title VIB funds for hours worked in July/August 2018 on Child Find as listed below:

Certified Personnel  
 IEP Writing  
 B-8

<b>Name</b>	<b>Hours</b>
Camardo, Joe	up to 10 hours
Lash, Melissa	up to 10 hours

Leader	\$36.00/hour
Participant	\$10.00/hour

Certified Personnel  
 Staff Development Rates  
 2018-2019  
 B-9

It was recommended that the following resignations(s) be accepted at the end of the day as indicated:

Classified Personnel  
 Resignations  
 B-10

Hahn, Stefanie Intervention Associate	effective end of the day 08/19/2018
Hribar, Brian Classified Substitute Personnel	effective end of day 08/19/2018
Webb, Kristen Classified Substitute Personnel	effective end of day 08/19/2018
Zart, Andrew Maintenance/Custodial Substitute	effective end of day 06/30/2018
Zatezalo, Karen Hourly Nutrition Services	effective end of day 02/28/2019 SERS Retirement



The following staff member(s), at the end of the day as indicated, shall be paid a longevity payment earned for the 2018-2019 school year:

Classified Personnel  
Longevity  
B-12

Zatezalo, Karen                      \$512.50                      02/28/2019

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Laura Albaugh shall receive a stipend on August 31, 2018 in the amount of \$250.00 for 2018 Summer Camp Office Assistant duties in accordance with OAPSE 27.05.

Classified Personnel  
Payment of Financial  
Administrative Assistant  
Stipend for Summer Camp  
B-13

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It was recommended that the following transportation employee(s) be paid \$400.00 for completion of the requirements for re-certification of school bus drivers as outlined in Article 39.07 of the contract between the Ohio Association of Public School Employees, Chapters 213, 473, and 656, and the Berea Board of Education effective July 1, 2016 through June 30, 2019:

Classified Personnel  
Re-Certification of School  
Bus Drivers-Mechanics and  
Mechanic Helpers Stipend  
B-14

1. Johnson, Waddell
  2. Kennedy, Elles
  3. MacDowell, Pamela
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It was recommended that the Berea Board of Education approve Sheakley Uniservice for worker's compensation representation in the amount of \$6,000.00 for the period of August 1, 2018 through July 31, 2019.

Sheakley Uniservice  
B-15

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It was recommended that the Board of Education approve the contract with Strongsville Psychological Services for the Employee Assistance Program effective September 1, 2018 through August 31, 2019 as shown on the agenda.

Strongsville  
Psychological Services  
B-16

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It was recommended that the Board of Education approve the request for the following Tuition Free Students for the 2018-2019 school year based on Board of Education Policy 5111:

Tuition Student  
B-17

Brendon Rubel, 12<sup>th</sup> grade  
Cameron Wicks, 12<sup>th</sup> grade

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It was recommended that the Berea Board of Education approve a release for transportation for the 2018-2019 school year as follows:

Release of Transportation  
B-18  
**18-0813-664**

1. from the Strongsville City School Board of Education, Isaac and Noah Siemer, 19879 Ellsworth Drive, Strongsville, Ohio 44149. Issac and Noah will be transported from The Academy of St. Bartholomew to a babysitter's residence at 13797 Mohawk Trail, Middleburg Heights, Ohio 44130, via a Berea school bus
  2. from the Elyria City School District, Michael Williams, 243 Eastern Hts. Blvd., Elyria, Ohio 44035 to and from St. Mary School, 265 Baker Street, Berea to a babysitter's residence at 399 Baldwin Drive, Berea, Ohio 44017 via a Berea school bus
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The following policy was presented for a first reading as shown on the agenda.

Board Policy – First Reading  
B-19

Po9143 FAMILY ENGAGEMENT TEAM

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Postel moved and Dockman seconded the recommendation that the Board of Education Enter into a contract between Professional Services: STEPS Academy to provide educational, intervention, OT, SLP services and behavioral support for a district student's IEP for the 2018-2019 school year in the amount of \$72,000 base tuition as shown on the agenda.

Professional Services  
Contract - STEPS  
B-20

**18-0813-665**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

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Farris moved and Postel seconded the recommendation that the Board of Education enter into an agreement with Solutions Behavioral Consulting of 8536 Crow Dr. Suite 240, Macedonia, Ohio 44056 for behavioral intervention services to assist in the development and education of children diagnosed with autism or who may have special needs as shown on the agenda.

Behavioral Intervention  
Services Agreement  
B-21

**18-0813-666**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

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Postel moved and Duke seconded the recommendation that the Board of Education enter into an agreement for the 2018-2019 school Suburban School Transportation Company Inc., 26 River Road, Hinckley, Ohio for transporting students at the written request of the District for any student requiring transportation in vehicles which meet all applicable safety and transportation laws and standards as shown on the agenda.

Pupil Transportation  
Agreement  
B-22

**18-0813-667**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

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Farris moved and Dockman seconded the recommendation that the Board of Education approve the Addendum to the existing contract with Southwest General entitled Extended school Year Program (ESY) 2018 as shown on the agenda.

Southwest General Contract  
ESY Addendum  
B-23

**18-0813-668**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

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Postel moved and Dockman seconded the recommendation that the Assistant Superintendent be authorized to hire Architects/Engineers for any or all renovations, additions, and paving work throughout the District for the school year 2018-2019.

Authorization to Hire  
Architects/Engineers  
B-24

**18-0813-669**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

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Dockman moved and Duke seconded that recommendation that the Board reject the bids for the 2018 HVAC Renovations – Administration Building due to the bids coming in by more than 10% of the advertised construction cost estimate of \$110,000.00 and to rebid the project early in the fall.

2018 HVAC Renovations-  
Administration Building  
B-25

**18-0813-670**

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

Farris moved and Postel seconded the recommendation to approve the Resolution to Retain Legal Counsel with the firm of DK Smith Law, LLC, David Kane Smith as shown on the agenda.

Resolution to Retain  
Legal Counsel  
B-26

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

18-0813-671

Moved and voted on Section A-3

Middleburg Heights Police Department School  
Resource Officer Program Agreement (MOU)  
B-27

Postel moved and Dockman seconded the recommendation to approve the removal/disposal of the District assets in the District Maintenance Flee to Krystowski Tractor Sales for trade in values as shown on the agenda for the purpose of purchasing new equipment.

Removal/Disposal of  
District Assets  
B-28

Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion Carried

18-0813-672

### C. Treasurer's Recommendations

Glizzoni thanked everyone for the gift and speech and making him feel welcome during his time here.

Treasurer's Update  
C-1

Farris moved and Postel seconded the recommendation that items C4—C8 be approved as part of the consent agenda.

Consent Agenda  
C-2

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion carried

18-0813-673

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Acceptance of  
Gifts/Donations  
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

<u>DONOR</u>	<u>GIFT</u>	<u>TO</u>
FIRST	\$ 1,500.00	Berea-Midpark Robotics Team
The Education Foundation	\$29,447.60	Berea City Schools Enrichment Grants
Cara Sandahl	\$15.00 in school supplies	Berea City School District Students in Need
Nancy Douth	\$4.00 in school supplies	Berea City School District Students in Need
Jyl Rhoden	\$24.00 in school supplies	Berea City School District Students in Need
Gail Kula	\$10.00 in school supplies	Berea City School District Students in Need
Kristen Coss	\$10.00 in school supplies	Berea City School District Students in Need
Dana Reisinger	\$25.00 in school supplies	Berea City School District Students in Need
Dianne Walaszewski	\$20.00 in school supplies	Berea City School District Students in Need
Dawn Ruebensaal	\$200.00 in school supplies	Berea City School District Students in Need
Anne Cate	\$100.00 in school supplies	Berea City School District Students in Need
Anonymous	\$282.00 car wash donations	Berea-Midpark's Travel Club China Trip
Susan Barbour	\$40.00 in school supplies	Berea City School District Students in Need
Laura and Mark Haas	\$120.00 in school supplies	Berea City School District Students in Need
Brian Thomas	\$50.00 in school supplies	Berea City School District Students in Need
Steve Dockman	\$40.00 in school supplies	Berea City School District Students in Need
Andrew Eitner	\$9.00 in school supplies	Berea City School District Students in Need
Anonymous	\$40.00 in school supplies	Berea City School District Students in Need

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplemental appropriations as shown below and approve the 2019 appropriations to be amended to include the changes as detailed in the document as shown on the agenda. (Amended Appropriation Measure Certificate-Section 5705.412):

Supplemental Appropriations  
and Amended Appropriations  
Measure Certificate  
C-4

**SUPPLEMENTAL APPROPRIATIONS**

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
019-4805	GS-Learning with Circuits	Increase	\$ 1,111.00
019-0271	GS-One Book One School	Increase	\$ 1,000.00
019-4803	GS-Chick Hatching	Increase	\$ 637.00
019-3602	BC-5P Evening	Increase	\$ 1,000.00
019-4806	GS-Team Grindstone	Increase	\$ 1,377.00
019-4807	GS-Focus and Interaction	Increase	\$ 300.00
019-0218	BMHS-Sky is the Limit	Increase	\$ 600.00
019-9203	BMHS and BMMS-Chine Culture	Increase	\$ 800.00
019-0215	BMHS-AVID	Increase	\$ 347.60
019-0221	BMMS-Alternative Seating	Increase	\$ 500.00
019-0314	BMMS-Ozobots for Robotics	Increase	\$ 3,444.00
019-0703	BPM-Social Thinking	Increase	\$ 3,469.00
019-0809	BV-Run 2 Read	Increase	\$ 2,500.00
019-0810	BV-Memory Lane	Increase	\$ 8,000.00
019-0315	BMMS-Rocky Kindness!	Increase	\$ 3,702.00
019-0316	BMMS-Stability Balls/Seating	Increase	\$ 660.00
		<b>FUND 019 TOTAL</b>	<b>\$29,447.60</b>
587-2019	IDEA PS for Handicapped	Increase	\$ 12.57
590-2019	Improving Teacher Qlty Grant	Increase	\$ .60
599-2019	Title IV	Decrease	\$ .60
439-2018	ECE Grants	Increase	\$ .16
516-2018	Flow Through VIB-IDEA	Increase	\$ .01
572-3318	Title 1 Neglected	Increase	\$ 1,520.73
551-2018	LEP Grants	Increase	\$ .07
572-2018	Title 1 Basic	Decrease	\$ 1,639.29

**MODIFICATIONS**

**\$50,464.14**

**From: 001-051240-471-0000-000000-932-00-104**

General Fund - Handicapped - Tuition Paid to Other Districts within the State - Administration - Pupil Services

**To:**

**\$21,855.04 - 001-052134-413-0000-000000-932-00-104**

General Fund - Nurses Services - Administration - Pupil Services

**\$28,609.10 - 001-052140-411-0000-000000-932-00-104**

General Fund - Instructional Services - Administration - Pupil Services

- a. Approval of financial statements as shown on the agenda
- b. Approve total payments to vendors for the month of February 2018 as shown on the agenda

Approve Financial  
Statements and  
Payments to Vendors  
C-5

It was recommended that the Board approve the certificates of availability as shown on the agenda.

Approve Certificate of  
Availability  
C-6

Approval of Investments as shown in the revised document on the agenda for period ending June 30, 2018 and the document below for period ending July 31, 2018.

Approval of Investments  
C-7

It is recommended that the Board of Education approve the return of advances to the General Fund and Fund as indicated on the agenda.

Approval of Advances  
and Transfers  
C-8

Farris moved and Duke seconded the recommendation that the Board of Education approve the contracts between PSI and St. Mary's, Lewis Little Folks, and the Academy of St. Bartholomew as shown on the agenda.

Approval of PS Contracts  
with St. Mary's, Lewis  
Little Folks and Academy  
of St. Bartholomew  
C-9

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion carried

18-0813-674

#### D. Adjournment

Duke moved and Dockman seconded that the meeting be adjourned.

Adjournment  
D-1

Roll Call: Ayes: Chapman  Dockman  Duke  Farris  Postel   
Motion carried

18-0813-675

Time meeting ended: 8:00 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: October 8, 2018 APPROVED: Ana Chapman ATTEST: Julia Lowe