



Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, May 15, 2017 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

A. Regular Business

Members present: Roll Call
 Chapman Farris Poste Szabo Tressel A-1

Start Time: 7:02 p.m.

Nathan Laws, Owen Reed, Cameron Vaughn, and Nathan Widar, Big Creek Elementary students, joined Board President Chapman in leading the Pledge of Allegiance Pledge
A-2

The Board recognized Johnnie Brooks, art teacher, and the students from J & G Snow School for providing the art display in the boardroom this month. Staff Room Art
A-3

The Board of Education acknowledged and honored the following "Meet the Titans" students: Student
Recognition
A-4

- Abby Lash, Grade 8 at Middleburg Hts. Junior High School
- Makennah Murphy, Grade 5 at Ford Intermediate School
- Ian Taylor, Grade 7 at Middleburg Hts. Junior High School
- Roman Wentzel, Grade 8 at Middleburg Hts. Junior High School

Big Creek Elementary Presentations
A-5

The Big Creek Elementary Principal, Katie Rolland, started the presentation by introducing the Titan Action News team. Students from the team introduced themselves, stated what their responsibility is for the team and shared various videos about the Titan Action News Team work. The videos included a history of the team, how the team learns to do the news, and what staff members and students from the building like about the news team.

1. Big Creek Titan Action News:

- | | |
|------------------|------------------|
| <u>Teachers:</u> | |
| Jen Ditz | Alivia Newman |
| Megan Peters | Aidan Litherland |
| | Abigail McCarthy |
| | Xander Melton |
| <u>Students:</u> | Rishi Patel |
| Ashley Eavenson | Nayef Shahn |
| Andrew Greger | Cali Simon |
| Jack Kanaris | Cameron Vaughn |
| Hailey Kravec | Emma Wagner |

Superintendent Sheppard stated that all of the building groups continue to meet and discuss the existing structure vs. the proposal in the new buildings, as well as, the flexibility each group has in making use of the available space. He also stated that a number of committee members are going to the New Albany School District to visit their buildings and view the building layout.

District Facility
Update
A-6

Mr. Blatnica, Mrs. Koczur and a few of their students explained how their course operates and displayed what they have been working on during the school year. The group discussed how they identified the problem solving science that they decided to explore during the school year, how they approached the problem and what they found out by conducting the experiment. The students and staff also discussed how experts from different industries come in to talk to the class and discuss how they approach similar problems.

Academics –
Advanced Career
Technical STEM
Course
A-7

Two students from Berea-Midpark High School, Alexis Lee and Sam Fredericy gave a presentation to the Board of Education regarding a class they feel is needed for students going into the computer science field of study in college. They explained what is included in the course, AP Computer Science Principles and what skills it assists the student in learning. Their presentation also included data on the current problems facing the IT world with unfilled positions and the lack of courses being taught across the United States that address the needed skills to fill these positions.

No reports

BOE Committee Reports
A-8

Ana Chapman discussed some of the music performances that she attended, as well as, the art show, the Polaris Board Dinner and the BFT Awards ceremony.

BOE Comments
A-9

- Student Discipline

Superintendent Sheppard discussed the recommended discipline procedures for both Berea-Midpark High School and Middleburg Heights Junior High School. The document is intended to provide some consistency between the two buildings.

Discussion Topics
A-10

- Athletic Fees

Superintendent Sheppard also reviewed the Athletic Budget that he developed along with the Athletic Director. He discussed the need for the budget line items, how the program generates revenue for the program, the potential shortfall in revenue to cover the required expenses to run the program and how the district could make up for those revenue shortfalls.

Board Member Ana Chapman stated that she would like to keep the current athletic fee schedule the same to not put a hardship on families with students in multiple sports.

Board Member Cori Farris stated she would not be opposed to looking at a smaller increase in fees if there was some consideration given to families with hardships or multiple students in multiple sports.

Superintendent Sheppard stated that he would come prepared to the next Board meeting with different examples for the Board of Education to consider.

- Gissell Hornsby of Medina stated she graduated from the district and attended multiple building tours. She wanted to discuss the demolition of the buildings and was worried about how the community would be involved in retaining the remembrance of the buildings. Public Comments
A-11
- Steve Dockman, Middleburg Heights, commended the Board of Education on getting the district to where it currently is. He described the interaction he has had with kids that attended the meeting tonight throughout the years and announced that he intends to run for the School Board in November because he wants to be involved and give back to the community.

B. Superintendent Recommendations

None available. Superintendent's Update
B-1

Postel moved and Szabo seconded the recommendation that items B3-B6 be approved as part of the consent agenda. Consent Agenda
B-2
17-0515-358

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Resignations

It was recommended that the following resignations be accepted at the end of the day as listed below: Personnel:
Administrative
(consent)
B-3

1. Hammer, Sandra effective end of the day 06/30/2017
Admin. Assist. to the Superintendent S.E.R.S. Service Retirement
2. Schroth, John effective end of the day 06/30/2017
Data Processing Analyst S.E.R.S. Service Retirement

It was recommended that the following resignations be accepted at the end of the day listed below: Personnel: Certified
(consent)
B-4

1. Bodman, Julie effective end of the day 08/16/2017
Intervention Specialist, Brook Park Memorial
2. Butts, Deborah effective end of the day 05/30/2017
Intervention Specialist, Snow S.T.R.S. Service Retirement
3. Maclellan, Carrie effective end of the day 08/16/17
Intervention Specialist, Ford Intermediate School

Continuing Contract

It was recommended that the following certified staff member be issued a Continuing Contract for the 2017-2018 school year, at the proper placement on the salary schedule:

Hall, Nicholas

AP Proctor

It was recommended that the following individuals be paid \$87.00 per day as an AP Proctor not to exceed the number of days allocated below for the 2016-2017 school year:

Duiker, Mary	5 days
Balzer, Vicki	13 days

Resignations

Personnel: Classified
(consent)
B-5

It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

1. Baughman, Debra Intervention Associate effective end of the day 5/31/2017 SERS Retirement
2. Kosmowski, Anita Administrative Assistant-10 month effective end of the day 06/30/2017 SERS Retirement
3. Murray, Lee Intervention Associate effective end of the day 07/31/2017 SERS Retirement
4. Shannahan, Debra Administrative Assistant-12 month effective end of the day 06/30/2017 SERS Retirement

Student Lifeguards

It was recommended that the rate of pay as outlined below be adopted effective May 15, 2017:

Student Lifeguards	\$8.82
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2017 Summer Buildings & Grounds – EXHIBIT

It was recommended that the summer rates of pay as outlined below be adopted effective May 15, 2017 (Berea city School District employees hired for summer work in the custodial department will be paid an additional \$1.00 per hour in each of the categories listed below):

Year 1	Year 2	Year 3
\$8.28	\$8.55	\$8.82

2017 Summer Camp - EXHIBIT

Longevity

Classified
(continued)

The following classified staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2016-2017 school year:

Baughman, Debra	\$1275.00	05/31/2017
Kosmowski, Anita	\$1025.00	06/30/2017
Murray, Lee	\$775.00	07/31/2017
Shannahan, Debra	1275.00	06/30/2017

It was recommended that the Board approve the following employees be paid for their participation on April 22, 2017 as judge or runner in the Ohio School Bus Driver Safety ROAD-E-O at the rate of \$10/hour from account number 001-052829-139-0000-000000-032.

ROAD-E-O
(consent)
B-6

Participant	# Hours
Armstrong, Teresa	14
Doss, Larry	14
Doss, Zsa Zsa	14
Haas, Laura	14
Hollon, Karen	14
Horvath, Kim	14
Jackson, Brittni	14
Jackson, Brooke	14
Kostya, Barb	14
Kowalczyk, Denise	14
Lechuk, Vickie	14
Lopez, Frnachesca	14
Mollica, Corky	14
Mollica, Devin	14
Norris, Ashley	14
Polinko, Gail	14
Power, Debbie	14
Reyes, Ailin	14
Sedivec, Alice	14
Sickon, Mandy	14
Sinowetski, Pam	14
Yates, DeeAnn	14

Tressel moved and Szabo seconded the recommendation that the Board of Education approve the purchase of 132 Dell Chromebook 11s per the Marketplace generated purchase order as presented in the exhibit and the purchase of additional Wonders material based on previous adoption per the presented quote.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Technology Purchase
B-7
17-0515-359

Szabo moved and Postel seconded the recommendation that the Board of Education approve the athletic ticket prices, athletic pass prices, and the complimentary pass/admissions as presented for the 2017/2018 school year.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Athletic Ticket Prices &
Passes
B-8
17-0515-360

It was recommended that the Board of Education approve the resolution authorizing a contract with GPD Group for Design Services Related to the Capital Improvement Project in an amount not to exceed \$7,036,249

Szabo moved and Farris seconded that this item be withdrawn.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Resolution Authorizing
Contract with GPD
Group
B-9
17-0515-361

Szabo moved and Postel seconded the recommendation that the Board approve the removal of the following district assets, in the district transportation fleet in lieu of the cost of the towing service to the following:

1992 Ford Pickup - Service Truck#2 Vin # 1FTHF26H2NNA98954
B & D Towing, 14290 State Rd., North Royalton

1999 International - Bus ID #49 Vin # 1HVBBABN8XH213785
Rich's Towing, 20531 First Avenue, Berea

2002 Chevy/Bluebird - Bus ID #76 Vin # 1GBJG31F021144766
B & D Towing, 14290 State Rd., North Royalton

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Disposal of District
Assets
B-10
17-0515-362

Szabo moved and Tressel seconded the recommendation that diplomas be awarded to the candidates who satisfactorily complete the state and local requirements for high school graduation.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Graduation 2017
B-11
17-0515-363

C. Treasurer's Recommendations

Treasurer Ghizzoni presented the five-year forecast report to the Board of Education. During the presentation he provided an overview of significant changes in revenue and expenditures for the current forecast compared to the forecast filed in October. Some of the significant revenue changes included an increase in the Class II real estate gross collections rates, potential changes in the TPP reimbursement phase-out and the impact of the State Budget. The significant expenditure changes included a continued increase in health care costs, which currently has resulted in the self-insurance fund balance operations at a negative cash balance, increases in substitute teacher costs and decreases in severance payment, overtime and special education contracted service costs. Treasurer Ghizzoni, Superintendent Sheppard and the Board of Education Members also discussed the differences between the Ohio House's proposed budget compared to the Governor's proposal, as well as potential changes that could occur when the Senate proposes their version of the budget.

Treasurer's Update
C-1

Farris moved and Szabo seconded the recommendation that items C3-C7 be approved as part of the consent agenda.

Consent Agenda
C-2
17-0515-364

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations
(consent)
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Berea-Midpark Performing Arts Boosters	\$ 42.00	Berea-Midpark Performing Arts
Heinen's Grocery Store	\$ 104.00	Ford Intermediate School field trip and guest speaker expenses
Grindstone PTA	\$2,145.23	Grindstone Elementary School-school improvements
General Mills - Box Tops for Education	\$ 377.80	Brook Park Memorial student activities and events

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2017 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

SUPPLEMENTAL APPROPRIATIONS

FUND/SPCC	DESCRIPTION	INCREASE/ DECREASE	AMOUNT
003-0000	Permanent Improvement	Increase	\$1,100,000.00
022-9232	Admin. Sunshine Account	Increase	\$ 1,143.69

BUDGET MODIFICATIONS

\$30,024.00

FROM: Instructional Related Technology - Non-Payroll Instructional Services - Information and Technology

001-052240-441-0000-000000-901-00-103

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$17,676.00

FROM: Operation and Maintenance Plant Services - Electricity - Business Services

001-052700-451-0000-000000-932-00-106

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$3,298.00

FROM: Administrative Technology Services - Professional and Technical Non-Payroll Services - Information and Technology

001-052960-410-0000-000000-901-00-103

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$15,457.00

FROM: Instructional Related Technology- Data Processing Services- Information and Technology

001-052240-416-0000-000000-901-00-103

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$7,666.00

FROM: Administrative Technology Services - Internet Access Services - Information and Technology

001-052960-447-0000-000000-901-00-103

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$10,000.00

FROM: Information Services - Advertising - Community Relations

001-052930-446-0000-000000-001-00-107

TO: Regular Instructional Activities - Non-Payroll Instruction Services - Personnel

001-051100-411-0000-000000-001-00-109

\$4,937.00

FROM: Instructional Related Technology- Data Processing Services- Information and Technology

001-052240-416-0000-000000-901-00-103

TO: Other Support Services for Students with Disabilities K-6 - Non-Payroll Instruction Services - Pupil Services

001-052183-411-0000-000000-932-00-104

Appropriations
(continued)

\$5,644.00

FROM: Administrative Technology Services - Other Communication Services- Information and Technology

001-052960-449-0000-000000-001-00-103

TO: Other Support Services for Students with Disabilities K-6 - Non-Payroll Instruction Services - Pupil Services

001-052183-411-0000-000000-932-00-104

\$5,471.00

FROM: Administrative Technology Services - Lease Purchase Agreements- Information and Technology

001-052960-426-0000-000000-901-00-103

TO: Other Support Services for Students with Disabilities K-6 - Non-Payroll Instruction Services - Pupil Services

001-052183-411-0000-000000-932-00-104

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- a. Approval of financial statements as shown in the attachments below:
 - b. Approve total payments to vendors for the month of April, 2017 in the amount of \$3,431,098.06

Financials
(consent)
C-5

It was recommended that the Board approve the certificates of availability as presented.

Certificates of Availability
(consent)
C-6

It was recommended that the Board approve the Investments as presented.

Investments
(consent)
C-7

Szabo moved and Farris seconded the recommendation that the Board of Education approve the FY'17 May five-year forecast as presented by the Treasurer at the Board of Education Meeting and posted on the Berea City Schools web site.

Five-Year Forecast
C-8
17-0515-365

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Postel moved and Szabo seconded the recommendation that the Berea Board of Education approve the health insurance premiums as shown in the exhibit (premiums paid by employees are according to negotiated contract) effective July 1, 2017.

Health Insurance
Premiums
C-9
17-0515-366

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Farris moved and Tressel seconded the recommendation that the Board of Education approve the revised Administrative Guidelines for Collection of Student Fees, Fines and Charges. The revised document appears below with highlighted revisions.

Student Fees, Fines &
Charges
C-10
17-0515-367

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Postel moved and Tressel seconded the recommendation that the Board of Education approve the contract between Hewlett-Packard Financial Services and St. Adalbert's School of Berea for Chromebooks from December 15, 2016 to June 30, 2017.

HP contract;
Chromebooks St.
Adalbert's School
C-11
17-0515-368

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Tressel moved and Farris seconded the recommendation that Board of Education approve the Service Agreement with First Stop Health LLC (Telemedicine services) effective June 1, 2017.

First Stop Health
C-12
17-0515-369

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Postel moved and Tressel seconded the recommendation that Board of Education approve the renewal of the Anthem Blue View Vision plan effective July 1, 2017.

Anthem Blue View
Vision
C-13
17-0515-370

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

D. Adjournment

Postel moved and Szabo seconded that the meeting be adjourned.

Adjournment
D-1

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0515-371

Time meeting ended: 9:45 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: 6/29/2017

APPROVED: Ana Chapman

ATTEST: [Signature]