



Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, June 5, 2017 at 6:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

**A. Regular Business**

Members present: Roll Call  
 Chapman  Farris  Postel  Szabo  Tressel  A-1  
 Start Time: 6:02 p.m.

COMMENTS Pledge  
A-2

Szabo moved and Farris seconded the recommendation that the Board of Education approve the minutes of the April 3, 2017 and April 24, 2017 minutes as presented. Approval of  
Minutes  
A-3

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel  **17-0605-372**  
 Nays: None Motion carried:

None Student Recognition  
A-4

- Presentations  
A-5

• Review of Berea City School District Strategic Plan Goals.

The Superintendent led a discussion with other departmental directors that detailed how the school district has progressed in developing and implementing initiatives that support the school district strategic plan. The discussion included a review of each goal and a description of how each initiative has been established and what the expected outcome of that initiative is to support the specific goal.
- District Treasurer shared the process used for establishing department and building budgets. The Treasurer provided an overview of the budgeting processing for buildings funds, department funds, student activity funds and student fee accounts. The presentation included an explanation of how the budgets are developed, modified and monitored by the respective employees/advisors.

Superintendent Sheppard provided a brief explanation of where the school district is currently with the building renovation and construction process. District Facility  
Update  
A-6

None Academics  
A-7

No Report BOE Committee  
Reports  
A-8

Board Member Tressel expressed his gratitude for the achievements the district had accomplished, as described by the district administrators at the meeting. Mr. Tressel left the meeting at 7:00 p.m.

BOE Comments  
A-9

- John Weaver Spoke on behalf of the athletic boosters to express concern over the proposed increases in athletic fees, as well as, to inquire why the boosters were not involved in the conversation surrounding the increase in fees. During this conversation the Superintendent and Treasurer reviewed the revenue and expenditure data for the athletic fund over the past three years and explained the rationale for the proposed revenue and expenditure budgets for the current school year. Members of the Board of Education expressed their concerns with changing the athletic fees and decided to hold off one year before making any changes.
- Board President Chapman expressed her desire to not increase the fees due to the additional burden it would place on families, especially those that have students in more than one sport. Board Vice-President Szabo concurred with President Chapman and stated it is important to keep the fees as low as possible. Board Member Farris stated she would like to hold off increasing fees for the upcoming school year, but also expressed her desire to make sure the athletic fund is self-supporting and not causing an increase in expenditure in the General Fund due to any insolvency.

Public  
Participation  
A-10

The district will revisit the athletic participation fees in January of the subsequent school year to determine if an increase in fees is warranted at that time.

- Mr. Weaver also stated that the district will be holding a wrestling tournament during the next school year that should make up for any projected operating deficit that is being anticipated by the district.

## B. Superintendent Recommendations

No Report

Superintendent's Update  
B-1

### Action: 2. Consent Agenda (B3-B5)

Moved by Szabo, seconded by Tressel,

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel

Nays: None Motion carried:

Consent Agenda  
B-2  
**17-0605-373**

### Resignations

It was recommended that the following resignations be accepted at the end of the day as listed below:

Personnel:  
Administrative  
(consent)  
B-3

1. Millen, David effective end of the day 06/30/2017  
Assistant Supervisor Buildings & Grounds S.E.R.S. Service Retirement

### Appointments

It was recommended that the following appointments be approved as follows:

1. Jones, Dinah effective July 1, 2017  
Administrative Assistant to the Superintendent Step 4 of the BASA Agreement



Gabrielsen, Tracy	Music	.9	(186 days)
Hsu, Su Hsien	World Language	1.0	(186 days) – adjustment from 4/24/17 Board Agenda
Jennings, Stacey	Gifted Services	.8	(186 days)

**Payment of Stipends – Oversized Classroom**

It was recommended that the following 2016-2017 classroom teacher be paid for having an oversized classroom for the first semester as shown below:

Certified  
Continued  
B-4

Kolesar, Heather	\$400.00
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It was recommended that the following 2016-2017 classroom teachers be paid for having an oversized classroom for the second semester as shown below:

Basnett, Susan	\$800.00	Krug, Traci	\$400.00
Blatnica, Erin	\$400.00	Medaglia, Kimberly	\$400.00
Fontana, Amy	\$800.00	McGregor, Cara	\$400.00
Hayden, Abbe	\$400.00	Mucha, Lori	\$800.00
Karpinski, Virginia	\$400.00	Stefanko, Kristen	\$400.00
Kaufman, Susan	\$400.00	Ruggiero, Kristen	\$800.00
Kolesar, Heather	\$400.00	Meyer, Melissa	\$400.00

**Tutor Extended Hours**

It was recommended that the following tutors be compensated at their hourly rate for attending any required meeting/programs beyond their regularly scheduled workday.

Blakley, Christine	2.50 hours
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**Payment of Stipends – Wednesday Suspension Supervisor**

It was recommended that the following personnel be paid for having supervised the Wednesday Suspension Sessions at the rate of \$21.00 per hour:

***Berea-Midpark***

Barb, Debra	9 hours
Hemann, Debra	21 hours
Huszai, Peggy	15 hours
Kosar, James	24 hours
Wood, Kathy	21 hours

***Middleburg Heights Jr. High***

Chambers, Judith	9 hours
Lash, Melissa	12 hours
Majcher, Karen	6 hours
Marcuz, Nadia	3 hours
Redaelli, Ida	7.5 hours
Sieracki, Bruce	16.5 hours
Wetula, Carl	12 hours

**Payment of Stipends – Saturday Suspension Supervisor**

It was recommended that the following personnel be paid for having supervised the Saturday Suspension Sessions at the rate of \$150.00 per session, as shown below:

***Berea-Midpark***

Mucha, Mark	4 sessions
Riccio, Anthony	2 sessions
Ruman, Wayne	1 session
Soos, Gregory	3 sessions

***Middleburg Heights Jr. High***

Mucha, Mark	2 sessions
Riccio, Anthony	3 sessions
Ruman, Wayne	4 sessions
Soos, Gregory	1 session

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**Additional Days**

It was recommended that the following certified staff members be paid for 9 additional days at their regular rate of pay in June/July 2017 for ESY/Preschool Assessment from Title VIB Funds:

Certified  
Continued  
B-4

Cistolo, Lisa  
Klammer, Tamara

**2017 Summer Extended School Year (ESY)**

It was recommended that the following certified personnel be hired to work Summer Extended School Year and be paid at the rate of \$21.00 per hour not to exceed 64 hours each:

Klooz, Kimberly  
Lash, Melissa  
Rechner, Kimberley  
Sabolik, Tanya  
Tillman, Shelly

**IEP/ETR Writing**

It was recommended that the following certified staff members be paid \$18.00 per hour from account #516-052142-111-2017-000000-032-00-104 for hours worked on IEP/ETR Writing for Jon Peterson/Autism Scholarship Students as listed below:

Davian, Danielle	1	03/24/2017
DeBrock, Sarah	1	03/14/2017
Hook, Shari	1	03/24/2017
Komar, Penny	1	04/07/2017
Solomon, Loni	1	04/13/2017

**Curriculum Writing**

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It was recommended that the following certified staff members be paid \$18.00 per hour for 8.0 hours from Preschool Acct. #012-053240-1110-1040-000000-039-00-104 for hours worked on SUTQ End of Year Improvement Plan on July 10, 2017 as listed below:

Bell, Suzanne  
Davian, Danielle  
Gross, Darla  
Harkema, Cheryl  
Hilden, Kimberly  
Litherland, Angela  
Sharkus, Barbara  
Stults, Katherine  
Vega, Stephanie  
Zippay, Kelly

**Compensation for Teachers Serving as Student Teacher Mentors**

Item pulled from consent agenda and voted on separately.

Szabo moved and Tressel seconded, Chapman abstained that the Board approve the following teachers be paid \$124.00 for their work as mentors during the 2016-2017 school year for the student teachers as shown below:

Certified  
Continued  
B-4  
**17-0605-374**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

- Basnett, Susan
- Bycznski, James
- Caleris, Roberta
- Campbell, Denise
- Chapman, John
- DiFrancesco, Julie
- Hinegardner, Adrienne
- Karpinski, Virginia
- Kolesar, Heather
- Kwiatkowski, Kathleen
- McGregor, Cara
- Rice, Carrie
- Rump, Carrie
- Sheely, Panagiota
- Zuccaro, Martin

**2017 Summer Extended School Year (ESY)**

It was recommended that the following certified personnel be paid additional hours to work Summer Extended School Year at the rate of \$21.00 per hour not to exceed the hours listed as shown below:

Leamon, Brigid	120 hours
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**Grade 3 Summer Reading Camp**

It was recommended that the following personnel be paid \$21.00 per hour not to exceed the hours listed below for teaching 2017 Grade 3 Reading Camp:

Blakley, Christine	40 hours
Carpenter, Nicole	136 hours
Cramer, Sarah	40 hours
Csizar, Jenifer	136 hours
Mucha, Lori	136 hours
Nedoma, Renee	136 hours
Tillman, Shelly	136 hours
White, Denise	136 hours

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### Summer Slide Program

It was recommended that the following personnel be paid \$21.00 per hour for the hours listed below for teaching Summer Slide Program 2017:

Certified  
Continued  
B-4

Boscarello, Misty	20 hours
Campbell, Denise	20 hours
Coad, Stephanie	20 hours
Cramer, Sarah	20 hours
Csiszar, Jenifer	55 hours
Gallagher, Rachel	20 hours
Kolesar, Heather	20 hours
Krueger, Tracey	20 hours
Labuda, Heather	20 hours
Majewski, Jessica	20 hours
McGregor, Cara	20 hours
Meany, Joy	20 hours
Nedoma, Renee	40 hours
Palcisko, Jamie	20 hours
Schwab, Lisa	20 hours
Tittl, Debra	20 hours

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It was recommended that the following resignations(s) be accepted at the end of the day as indicated:

- |   |  |   |
|---|--|---|
| 1. Marshall, Joline<br>Intervention Associate | effective end of the day 06/01/2017<br>SERS Retirement | Personnel<br>Classified<br>(consent)<br>B-5 |
| 2. Tursi, Frances<br>Intervention Associate   | effective end of the day 07/31/2017<br>SERS Retirement |   |
| 3. Smith, Philip<br>Head Custodian            | effective end of the day 06/30/2017<br>SERS Retirement |   |
| 4. Valek, Stephanie<br>Student Monitor        | effective end of the day 05/26/2017                    |   |

### Appointments

It was recommended that the following appointments be approved as indicated:

1. Assistant Head Custodian
  - a. August, Robert                      Step 0                      06/01/2017  
Current employee probationary appointment  
(Change in job description from Custodian 1)
  
2. Extended Care Assistant
  - a. Astorino, Patricia                      Step 6                      08/01/2017  
Current employee probationary appointment  
(Change in job description from ECE Assistant)

3. Classified Personnel Supplemental 2016-2017 as shown below:

Classified  
Continue  
B-5

Big Creek  
Zelaski, Marta Drama Club up to 34.5 hours

**2017 Summer Help - Buildings & Grounds**

It was recommended that the following be hired as 2017 Summer Help Buildings & Grounds at the following rate:

McCormick, John \$8.28/per hour

**2017 Summer Camp Site Director**

Auten, Megan \$21.00

**2017 Summer Camp Intervention Assistant**

Kapustik, Lori \$13.62/hour

**2017 Summer Transportation – EXHIBIT**

It was recommended that the summer rates of pay as outlined below be adopted effective May 30, 2017:

*Bus Conditioning*

Year 1	Year 2	Year 3	Year 4
\$9.28/hour	\$9.55/hour	\$9.82/hour	\$10.82/hour

*Summer Office/Router*

\$13.35/hour

*Route Drivers*

Summer route drivers are paid driver's regular rate.

**2017 Summer Extended School Year (ESY)**

It was recommended that the following classified personnel be hired to work Summer Extended School Year and be paid at the rate of \$13.19 per hour not to exceed 56 hours each:

Avallone, Elizabeth  
Corrigan, Jill  
Ellis, Tara  
Hahn, Stephanie  
Hemann, Debra  
Karallus, Shannon  
Mickol, Joanne  
Schraepfer, Margaret  
Sweeney, Marla  
Weber, Barbara  
Carino, Janice - sub



**Staff Development**

It was recommended that the following personnel be approved for Staff Development, Cataloging II, at the rate of \$10.00 per hour for hours worked as shown below:

Carino, Janice                      7 hours

Classified  
Continue  
B-5

**Re-Certification of School Bus Drivers – Mechanics and Mechanic Helpers Stipends**

It was recommended that the following transportation employee(s) be paid \$400.00 for completion of the requirements for re-certification of school bus drivers as outlined in Article 39.07 of the contract between the Ohio Association of Public School Employees, Chapters 213, 473, and 656, and the Berea Board of Education effective July 1, 2016 through June 30, 2019:

Harrington, Christine

**Longevity**

The following classified staff member, at the end of the day as indicated, shall be paid a longevity payment earned for the 2016-2017 school year:

Marshall, Joline	\$1275.00	06/01/2017
Tursi, Frances	\$1025.00	07/31/2017
Smith, Philip	\$1525.00	06/30/2017

**Payment of Stipends – Classified Staff**

It was recommended that the employees listed in **EXHIBIT** be approved for payment on June 16, 2017 unless otherwise indicated, in compliance with ARTICLE 27, *Sections 27.02, B; 27.03; 27.04; 27.05; 27.07,A; 27.07,E; 27.10,C; 27.15; 27.18-* SUPPLEMENTAL PAY of the Contract between the Ohio Association of Public School Employees, Chapters 213, 473, and 656, and the Berea Board of Education, effective July 1, 2016 – June 30, 2019.

Ohio SB 210 requires school district to set standards for all food and beverages sold to students during the school day and to report annually to the Board of Education on compliance. Berea School is compliant with the policy adopted by the Board of Education, snack foods sold meet the Alliance for a Healthier Generation and all beverages sold meet the requirement in SB 210.

SB 210  
Complaint  
B-6

Szabo moved and Farris seconded that the Board of Education approve the student fees as shown in the attached Exhibit.

Student  
Fees  
B-7

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

**17-0605-375**

Farris moved and Szabo seconded the recommendation that the Board of Education into an Agreement with the Ombudsman Program Alternative Education Services, Ltd. for the 2017-2018 school year with the option to renew this Agreement for the additional school years 2018-2019 and 2019-2020.

Ombudsman  
Alternative  
Education  
B-8

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

**17-0605-376**

Szabo moved and Farris seconded that the Board of Education approve the Student Teaching Affiliation Agreement between Grand Canyon University and the Berea City School District as shown in the Exhibit.

Grand Canyon  
University  
Agreement  
B-9  
**17-0605-377**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

Farris moved and Chapman seconded the recommendation that the Assistant Superintendent be authorized to purchase Liability, Fleet and Property Insurance through the group purchasing effort of the Ohio Schools Council and that the selected agent be Todd Associates, Inc., 23825 Commerce Park Drive, Suite A, Beachwood, Ohio 44122 with the insurer being Liberty Mutual Insurance, 9450 Seward Road, Fairfield, Ohio 45014 in the amount of \$199,365.00 effective July 1, 2017 - July 1, 2018.

District  
Insurance  
B-10  
**17-0605-378**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

Szabo moved and Farris seconded the recommendation that the contract between the Berea City School District and AstroTurf Corporation, 2680 Abutment Rd., SE, Dalton, Georgia 30721, for Base Bid A – General Contract Work for the 2017 Softball Fields at Roehm Athletic Facility be changed as follows:

2017 Softball  
Fields - Change  
Order  
B-11  
**17-0605-379**

Original Contract: \$1,384,942.00  
Change Order #1 Bd. Approved 5/1/2017 (\$267,113.00)

ADD: Cement/LKD (Lime Kiln Dust) stabilize existing subgrade to a 12" depth utilizing 2% Portland and 2% LKD. Additional labor for the installation of the 4" underdrains due to the hardness of the sub grade \$ 69,798.00  
New Adjusted Contract Amount \$1,187,627.00

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

Szabo moved and Farris seconded the recommendation that the Treasurer/CFO be authorized to sign contracts on behalf of the Berea City School District for the UPK 2.0 Contract.

Signature  
Authorization  
B-12  
**17-0605-380**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: 0 Motion carried:

Chapman moved and Farris seconded the recommendation that the Board of Education enter into an Agreement with the Brewer-Garrett Company, 6800 Eastland, Middleburg Heights, Ohio 44130 for Commissioning Services associated with design and construction of a new elementary school n Brook Park and a new high school in Berea for the total amount of \$185,650.00

Commissioning  
Services  
B-13  
**17-0605-381**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

Farris moved and Szabo seconded the recommendation that the Board of Education approve the resolution authorizing a contract with GPD Group for Design Services Related to the Capital Improvement Project in an amount not to exceed \$7,007,234.

Resolution  
Authorizing a  
Contract with  
GPD Group  
B-14  
**17-0605-382**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

Szabo moved and Farris seconded the recommendation that the Board of Education approve The ELPP Master Plan.

ELPP Master  
Plan  
B-15  
**17-0605-383**

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried:

### C. Treasurer's Recommendations

The Treasurer reviewed the items on the agenda for approval this evening and explained the rational for asking for their approval

Treasurer's  
Update  
C-1

Farris moved and Szabo seconded the recommendation that items C3-C4 be approved as part of the consent agenda.

Consent  
Agenda  
C-2

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

**17-0605-384**

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations  
(consent)  
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
DonateWell	\$1,000.00	BMHS Physics Club
Grindstone PTA	\$1,500.00	Grindstone Elementary Literacy Programs
Anonymous	\$ 30.75	Grindstone Elementary Library-Lost Books
The Berea City Club	\$ 200.00	Grindstone Elementary Lunch Program
Nancy Best	\$ 75.00	Coe Lake Program - In Memory of Jack Kafer
Gail Tierney	\$ 25.00	Coe Lake Program - In Memory of Jack Kafer
Anne Pennock	\$ 75.00	Coe Lake Program - In Memory of Jack Kafer
Neal H. Hesche Living Trust, Neal H. Hesche, Trustee	\$ 50.00	Coe Lake Program - In Memory of Jack Kafer
Mr. and Mrs. Charles V. Cable	\$ 30.00	Coe Lake Program - In Memory of Jack Kafer
Mr. David J. Cook	\$ 100.00	Coe Lake Program - In Memory of Jack Kafer
Betty and John Miller	\$ 20.00	Coe Lake Program - In Memory of Jack Kafer
John Caddey	\$ 100.00	Coe Lake Program - In Memory of Jack Kafer
Nancie and Michael Rachocki	\$ 50.00	Berea-Midpark International Club
Agresta Landscaping, Inc.	\$ 152.50	Middleburg Hts. Jr. High biology field trip transportation
June Tennant	\$ .50	Grindstone Elementary Library Book Replacement

It was recommended that the Board of Education approve the certificates of availability as presented. Certificate of Availability (consent) C-4

Szabo moved and Farris seconded the recommendation that the Board of Education approve the Renewal agreement with Medical Mutual effective July 1, 2017. Medical Mutual Renewal Agreement C-5  
17-0605-385

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Szabo moved and Farris seconded the recommendation that the Board of Education approve the MetLife Renewal Package effective July 1, 2017 MetLife Renewal Package Effective July 1, 2017 C-6  
17-0605-386

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Farris moved and Szabo seconded the recommendation that the Board of Education approve the FSA-American Benefits Group Service Agreement effective July 1, 2017. FSA – American benefits Group Service Agreement Effective 7-1-2017 C-7  
17-0605-387

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Farris moved and Szabo seconded the recommendation that the Board of Education approve the amended agreement with Tyler Technologies, Inc. Amended Agreement with Tyler Technologies, Inc. C-8  
17-0605-388

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Szabo moved and Farris seconded the recommendation that the Board of Education approve the resolution approving revisions for the OASBO Section 457 Plan. Resolution Approving Revisions to the OASBO Section 457 Plan C-9  
17-0605-389

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

**D. Adjournment**

**Action: 1. Adjournment** Adjournment D-1  
Farris moved and Szabo seconded that the meeting be adjourned. 17-0605-390

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Time meeting ended: 7:35 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not be considered a public community meeting.

Date of Approval: Aug 10, 2017

APPROVED: Ana Chapman

ATTEST: 