

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, August 21, 2017 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present:

Chapman Farris Postel Szabo Tressel

Roll Call
A-1

Start Time: 7:00 p.m.

Comments

Pledge
A-2

The Superintendent shared a video of the most recent design concept for the Middleburg Heights Mid-Level Complex posted to the website and is available online. The Assistant Superintendent described the project timeline that has been updated on the district website. He also described some issues that were discovered while repaving sections of the Big Creek Elementary School parking lot and the additional work that was required to complete the paving work on the exterior of the building. In addition, he described the meeting between the City of Middleburg Heights and the District regarding the renovation work that will take place within the City. Finally, he provided an overview of work that will begin to take place at both Middleburg Heights Junior High and Big Creek Elementary within the coming months.

District Facility
Update
A-3

Members of the Board of Education asked questions regarding the design features of the Middle-Level Complex, the Location of displaced softball and baseball fields, traffic patterns and some of the feedback they received from Members of the community after viewing the release of the video.

The Superintendent provided the Academic presentation starting with a video that the Director of Marketing prepared for opening day. He also thanked members of the administrative team for their efforts With putting together the recently held opening day(s) professional development training. Members of the Administrative team explained the professional development offerings that were available to staff members On those days and the work that went into putting the event together.

Academics
A-4

Neal Postel stated he attended the opening soccer game this past weekend and appreciated the athletic department recognizing all of the sports.

BOE Committee
Reports
A-5

Fred Szabo discussed the opening convocation that he and other Board Members attended and stated that Camp Mi-Bro-Be is currently down counselors.

None

BOE Comments
A-6

None

Public Participation
A-7

Postel moved and Tressel seconded the recommendation that the Board of Education appoint Fred Szabo For the OSBA Capital Conference Delegate.

Resolution to
Appoint Board
Member Capital
Conference
Delegate
A-8

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nay: Motion carried

B. Superintendent Recommendations

Superintendent Sheppard stated that everyone was ready for the first student day. He commented on the activities he observed while traveling through the district over the past couple of days and discussed the administrative plans for supporting opening day.

Superintendent's
Update
B-1

Postel moved and Szabo seconded the recommendation that items B3-B18 be approved as part of the consent agenda.

Consent Agenda
B-2

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0821-422

1. Administrative Interns

Kukura, Patricia	\$1,000.00
Prok, Amanda	\$1,000.00
Blatnica, Steve	\$1,000.00

Personnel
Recommendations -
Administrative Personnel
Stipends
B-3

2. Alternative to Suspension Program Coordinator

Riccio, Anthony	\$600.00
Ruman Jr., Wayne	\$600.00

3. Camp Mi-Bro-Be

Muni, Leonard - Director	\$10,150.00
Sadlon, Jack - Assistant Director	\$4,750.00
MacQuarrie, Lynda - Administrator	\$750.00
Sapienza, David - Camp Naturalist	\$4,200.00

4. Community Responsibility

Carosielli, Cristina	\$900.00
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5. Elementary Principal with an Administrative Intern

Kostyack, Michael	\$1,600.00
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6. Summer Camp Director, Summer 2017

Galbincea, Elaine	\$3,100.00
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7. Weekend Transportation Stipend

Mollica, Corrine	\$2,300.00
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1. Divis, Melissa Step 3 effective 2017-2018 school year
Intervention Specialist, Big Creek
(Master's Degree with three (3) years' experience, trained at Baldwin Wallace University and University of Cincinnati) *(Revised from the 6/29/2017 Board Agenda)*
2. Ricci, Nina Step 4 effective 2017-2018 school year
Intervention Specialist, Brook Park Memorial
(Master's Degree with four (4) years' experience, trained at Xavier University and Baldwin Wallace University)
(Revised from 6/29/2017 Board Agenda)

Personnel
Recommendation
Certified
Appointments
B-4

3. Early Childhood Education Teachers (ECE Teachers)

Harkema, Cheryl 1.0 Brook Park Memorial	Step 25 (BA)
Hilden, Kimberly 1.0 Big Creek Elementary	Step 9 (BA)
Sharkus, Barbara 1.0 Brook Park Memorial	Step 25 (BA)
Vega, Stephanie 1.0 Brookview Elementary	Step 3 (BA)
Zippay, Kelly 1.0 Grindstone Elementary	Step 1 (BA)

4. Supplemental Contracts 2017-2018

Berea-Midpark

Boone, William	.5 Assistant Football Coach (7+)	\$2,892.00
Medvetz, Philip	Assistant Football Coach (7+)	\$5,783.00
Williams, Jeanne	Head Volleyball Coach (7)	\$5,562.00

It was recommended that the following certified staff be recalled from reduction in certified staff-non-renewal of teachers listed on the April 24, 2017 Board Agenda and placed at the appropriate step on the appropriate salary schedule, effective for the 2017-2018 school year.

Certified
Personnel –
Teacher Recall
B-5

Brosky, Amy, MHJH	Recall 1.0	186 days	Limited Contract
Carney, Kerry, MHJH	Recall 1.0	186 days	Limited Contract
Coad, Stephanie, BV	Recall 1.0	186 days	Limited Contract
Gentile, Denise, MHJH	Recall .4 (total .8)	186 days	Continuing Contract

It was recommended that the following certified personnel be issued a change in contract for the 2017-2018 school year.

Certified Personnel
Assignment
Adjustment
B-6

Bischel, Brandie	Add .2 (total .8)	186 days	Continuing Contract
	<i>.6 Board Approved 4/24/2017</i>		

It was recommended that that an individual contract be issued to the following certified staff member, at the proper placement on the salary schedule, as indicated below:

Certified Personnel
Contract Renewal
B-7

Limited Extended Contract 2017-2018
Blatnica, Steve Berea-Midpark High School 211 days
(Adjusted from 186 days)

It was recommended that the following resignations(s) be accepted at the end of the day as indicated:

Classified Personnel
Resignations
B-8

1. Dugan, James effective end of day 08/03/2017
 Bus Driver
 2. Pratt, Danielle effective end of day 08/18/2017
 Administrative Assistant - 10 month
-

It was recommended that the following appointments be approved as indicated:

Classified Personnel
Appointments
B-9

1. Administrative Assistant to the Assistant Superintendent
 - a. Marasigan, Michelle Step 1 08/16/2017
 (Current employee probationary appointment)
 (Change in job description from Administrative Assistant – 12 month)
 2. Custodian #1
 - a. Gasper, Brandon Step 0 08/16/2017
 (New employee probationary appointment)
 - b. Lewis, Jason Step 0 08/16/2017
 (New employee probationary appointment)
 - c. Villarreal, Mateo Step 0 08/16/2017
 (New employee probationary appointment)
 3. Head Custodian - Intermediate
 - a. Hess, Joy Step 4 08/16/2017
 (Current employee probationary appointment)
 (Change in job description from Assistant Head Custodian)

4. Student Monitor

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|----|---|--------|------------|
| a. | Belford, Christy | Step 0 | 08/17/2017 |
| | (New employee probationary appointment) | | |
| b. | Knight-Woodward, Gina | Step 0 | 08/17/2017 |
| | (New employee probationary appointment) | | |

5. Bus Drivers

- | | | | |
|----|---|--------|------------|
| a. | Bradt, Christine | Step 0 | 08/16/2017 |
| | (New employee probationary appointment) | | |
| b. | Polinko, Gail | Step 0 | 08/16/2017 |
| | (New employee probationary appointment) | | |
| c. | Schock, Ashley | Step 0 | 08/16/2017 |
| | (New employee probationary appointment) | | |
| d. | Sickon, Mandy | Step 0 | 08/16/2017 |
| | (New employee probationary appointment) | | |

6. Hourly Nutrition Services

- | | | | |
|----|---|--------|------------|
| a. | Trkulja, Katarina | Step 0 | 08/16/2017 |
| | (New employee probationary appointment) | | |

7. Classified Personnel Supplementals 2017-2018 as shown below:

BMHS

Holt, Josiah	.5 Assistant Football Coach (0)	\$2,478.00
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8. Classified Substitute Personnel for 2017-2018

Belford, Christy	Miller, Tracey	Weber, Maureen
Biggs, Connie	Mixon, Pamela	Zsembik, Penny
Cogar, Melissa	Reardon, Lynn	
Delgado, Von Marie	Reichard, Julie	
Jakobsky, Pamela	Rollins, Dawn	
Kastranec, Corrine	Schultz, Jeanine	
Kennedy, Kimberlee	Velotta, Lisa	
Kvetensky, Caroline	Volckening, Joan	
Martin, Jill	Webb, Kristen	

9. Nutrition Services Substitute Personnel for 2017-2018

Dial, Sharon	McCray, Lora
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It was recommended that the following appointments be approved as indicated:

Classified Personnel –
 Appointments – Extended
 Care/Early Childhood Education
 B-10

Early Childhood Education Assistant
 a. Grasson, Amanda Step 0 08/17/2017
 (New employee probationary appointment)

2. Extended Care Assistant

a. Biggs, Connie Step 0 08/17/2017
 (New employee probationary appointment)

b. McCray, Lora Step 0 08/17/2017
 (New employee probationary appointment)

3. Extended Care Substitute Personnel for 2017-2018

Grosse, Hannah Schroeder, Irene
 Jakobsky, Pamela Ward, Vicki
 Kennedy, Kimberlee

It was recommended that the following staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2016-2017 school year:

Classified Personnel –
 Longevity
 B-11

Jones, Dinah	\$1,275.00	08/31/2017
Peskura, Scott	\$1,275.00	08/31/2017

It was recommended that the substitute rates of pay and program rates of pay as outlined below be adopted for the 2017-2018 school year.

Classified Personnel –
 Classified Substitute
 Rates of Pay
 B-12

Retired Administrative Assistant (note: rate effective when performing Administrative Assistant duties)	\$10.50
Retired Administrative Assistant Long Term Assignment (21 days or more) Is paid at Administrative Assistant Base pay hourly rate	
Instructional Assistant	\$10.00
Student Monitor	\$10.00
Office Assistant / Administrative Assistant	\$10.00
Intervention Associate	\$10.00
Early Childhood Education	\$10.00
Extended Care	\$10.00
Nutrition Services	\$10.00
Bus Drivers	\$14.50
Transportation Assistant	\$10.00
Custodian	\$10.50
Maintenance	\$10.50
Bus Mechanic	\$21.00

It was recommended that the Board of Education approve the agreement between Ursuline College and Berea City School District for the 2017-2018 school year for Field and Clinical/Student Teaching Experience Agreement as show in the Exhibit.

Ursuline College
Agreement
B-13

It was recommended that the Board approve the 2018-2019 District Calendar.

District Calendar
B-14

It was recommended that the Board of Education enter into the 2017-2018 School Tuition Agreement between the Berea City School District and Cleveland Clinic Lerner School for Autism.

2017-2018 School Tuition
Agreement Between Berea City
School and Cleveland Clinic
Lerner School for Autism
B-15

It was recommended that the Board of Education approve the following tuition-free 12th grade Students for the 2017-2018 school year:

Tuition Student
B-16

A request from Sarah Peebles, resident of Sheffield Lake, Ohio for her daughter, Alyssa Peebles, a twelfth grade student, to continue to attend school in the Berea City School District (Berea-Midpark High School), on a tuition-free basis for the 2017-2018 school year, based on Board of Education Policy 5111.

A request from Aimee Ruscin, resident of North Olmsted, Ohio for her daughter, Hannah Ruscin, a twelfth grade student, to continue to attend school in the Berea City School District (Berea-Midpark High School), on a tuition-free basis for the 2017-2018 school year, based on Board of Education Policy 5111.

It was recommended that the individuals listed below be approved to sell tickets/work athletic events for the 2017-2018 school year at the rate of \$10.00 per hour.

Ticket
Sellers/Workers
B-17

Non-Employees

Bonham, Steve
Compton, Marty
Lashock, Mike

It was recommended that the Board of Education approve a release for transportation from the North Ridgeville Board of Education for the 2017-2018 school year for Alayna and Marinos Petsas, 37387 Pebble Court, North Ridgeville, Ohio 44039. Alayna and Marinos will be transported from the Academy of St. Bartholomew to a childcare provider's residence at 13855 Byron Blvd., Middleburg Hts., Ohio 44130, Via a Berea school bus.

Release of
Transportation
B-18

C. Treasurer's Recommendations

The treasurer provided an update on discussions he and the Superintendent had with the O.D.E. About when the changes for SFPD would be approved in programming for the new school year. He also stated that the second half tax settlement has been received and collections are up about \$900,000. This increase is due to increase in delinquent payments and anticipated increases from tax appeals.

Treasurer's Report
C-1

- Board President Chapman requested that the Treasurer look into the possibility of athletic passes for students being sold at all buildings rather than just the high school. It will be more convenient for parents since they are only able to collect during the school day at the high school. The Treasurer stated he would look into the possibility of having these passes sold at all buildings.

Tressel moved and Farris seconded the recommendation that items C3-C4 be approved as part of the consent agenda.

Consent Agenda
C-2

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

17-0821-423

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations
Consent
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Rosemarie Farmer and Valeria Kullman	\$ 100.00	Camp MiBroBe Scholarship
Marlea and Richard Fulchiron	\$ 200.00	Camp MiBroBe Scholarship
Brian and Barbara Spatz	\$ 400.00	Camp MiBroBe Scholarship
Anonymous	\$ 75.00	Camp MiBroBe Scholarship
Eugene and Onnolee Miller	\$ 100.00	Camp MiBroBe Scholarship
The Bordelois Family	\$ 200.00	Camp MiBroBe Scholarship
Mary Queen of the Apostles	School Supplies valued at \$15.00	Brookview students in need
Brookview Elementary PTA	\$ 400.00	Brookview for Mindful Music Moments Program
Frederick Szabo	\$250.00	Camp MiBroBe Scholarship

It was recommended that the Board of Education approve the return of advances to the General Fund and transfers from the General Fund as indicated in the attachment.

Approval of
Advances and
Transfers
C-4

D. Executive Session

Farris moved and Szabo seconded that the meeting move into the executive session for the purpose of discussion of disputes involving the Board that are the subject of pending or imminent court action.

Executive
Session
D-1

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

17-0821-424

Time in: 7:46 p.m.
Time Out: 7:57 p.m.

E. Adjournment

Postel moved and Szabo seconded that the meeting be adjourned.

Adjournment
E-1

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

17-0821-425

Time meeting ended: 8:00 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business
and is not to be considered a public community meeting.*

Date of Approval: Oct 27, 2017 APPROVED: Ana Chapman ATTEST: 