

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, September 11, 2017 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present:

Chapman Farris Postel Szabo Tressel

Roll Call
A-1

Start Time: 7:00 p.m.

Comments

Pledge

The Director of Pupil Services, Sabrina Scott gave a presentation to the Board of Education that described the functions of the Pupil Services Department, she explained how they interact with students, staff and parents, as well as, discussed the state and federal requirements/laws that their department are required to comply. Lisa Cistolo and Tammy Klammer followed with a presentation of the department goals. Those goals included closing the achievement gap, providing professional development, training and resources to staff, implementation of components of the IEP to establish consistency, the implementation of the least restrictive environment and specifically designed Instruction and the development of consistent procedures (forms and H. B. 410 for Pre-K through 12th grade students. Scott Barber described to the Board of Education the Positive Behavioral Interventions and Support Program and how the goal for that program promote positive mental health in the district. Mr. Barber reviewed each Tier of the program and the goals for each Tier.

Presentations
A-2

Members of the Board asked questions pertaining to the number of identified students, students that have the potential to be identified and the process to identify students.

Superintendent Sheppard reviewed the progress of meetings with the new elementary school and high school large groups and with the small group meetings. These meetings include talking with individual grade levels and departments to get their ideas. He also talked about how the district is updating the website as soon as possible and while ideas are being discussed, they are not final decisions on the buildings. Mr. Sheppard also reviewed the progress that has been made on the renovation work at the Middleburg Heights Junior High, Middlebrook Education Center and Big Creek Elementary Schools.

District Facility
Update
A-3

Cori Farris stated that she is looking forward to the Bond Oversight Committee Meeting.

BOE Committee
Reports
A-4

Fred Szabo notified the Board of an upcoming Polaris Board Meeting.

Fred Szabo talked about the current events at Camp Mi-Bro-Be.

BOE Comments
A-5

Patricia Livingood, spoke on behalf of her sister-in-law and described a plaque that was in her mail box that honored her husband's athletic accomplishments and service to the Country. She stated that this was given to her by a Berea City School District Alumni that was allowed to go into the memorabilia room at Smith School and allowed to take what they wanted. She is concerned with the way the memorabilia is being handled and the potential that these honored alumni will be forgotten. She asked if she would have access to memorabilia room and wanted to know what the district is doing to protect the items. Mr. Sheppard will follow up with her for a time to go to the room.

Public Participation
A-6

B. Superintendent Recommendations

Superintendent Sheppard reviewed the new modified room at the Middleburg Heights Junior High School for the Middleburg Heights Food Pantry and an event that will be held there. He also talked about the upcoming Business Advisory Council, as well as scheduled meetings with staff regarding the transition for the following school year to the renovated 5th – 8th grade facility.

Superintendent's
Update
B-1

Szabo moved and Postel seconded the recommendation that items B3-B29 be approved as part of the consent agenda.

Consent Agenda
B-2

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-426

Berea Professional Development Committee

Personnel
Recommendations -
Administrative Personnel
Stipends 2017-2018
B-3

Pellegrino, Michael \$2,500.00
Grimm, Theresa \$2,500.00

1. Classroom Teachers

Personnel
Recommendation
Certified Appointments
2017-2018

- a. Sloat, Kathleen Step 6
.8 Science/Language Arts, MHJH
(Bachelor's Degree with six (6) years of experience, trained at the University of Toledo)
- b. Spooner, Holly Step 8
.6 Art/MHJH
(Bachelor's Degree plus 20 semester hours with eight (8) years of experience, trained at Kent State University)

2. Supplemental Contracts 2017-2018

Berea-Midpark

Barth, Daniel Co-Summer Band - 1 parade (7+) \$442.50
Fudale, Jeffrey Senior Class Advisor (0) \$2,059.00
Fudale, Jeffrey Co-Summer Band - 1 parade (7+) \$442.50

MHJH

McCormick, John Assistant Volleyball Coach (2) \$1,950.00

3. Tutors effective for the 2017-2018 school year:

- a. Anderson, Grace Step 8
.8011 E.L.L. Tutor, BPM/FIS (MA)
(adjustment from .8 as listed on the 8/7/2017 board agenda)
- b. Otero, Jose Step 15
.8066 E.L.L. Tutor, BMHS/MHJH (MA)
(adjustment from .7957 as listed on the 8/7/2017 board agenda)

It was recommended that the following Leadership Supplemental be approved for the 2017-2018 school year as shown in the EXHIBIT

Personnel
Recommendations
Certified Personnel
Leadership Supplemental
2017-2018
B-5

Nonrenewal of Teachers listed on the April 24, 2017 Board Agenda and placed at the appropriate step on the appropriate salary schedule, effective for the 2017-2018 school year.

Recommendations
Certified Personnel
Teachers, recalled from
Reduction in Certified Staff
B-6

Crossen, Katherine Recall additional .4 (.8 total) 186 days Limited Contract

It was recommended that the following certified personnel be issued a change in contract for the 2017-2018 school year as listed below:

Personnel
Recommendations
Certified Personnel
Assignment Adjustment
B-7

Zavarello, Jessica Deduct .2 (.8 total) 186 days Continuing Contract

It was recommended that the following certified personnel be paid for an extra class as listed below:

Certified Personnel
Additional Class
Option for
2017-2018
B-8

Bartlett, Kathleen \$2,000.00 1st semester
Peoples, Ryan \$1,425.00 1st semester
Salata, Charles \$1,425.00 1st and 2nd semester

It was recommended that the following certified personnel be paid for an extra class as listed below:

Certified Personnel
Additional Class
Option 2016-2017
B-9

Carroll, Shannon \$2,000.00 2nd Semester for the 2016-2017 school year

It was recommended that the following certified personnel be paid for Professional Development Preparation on August 3, 2017 at the rate of \$18.00 per hour for the hours listed below from Account #516-051230-139-2018-000000-032-00-104:

Classified Personnel
Professional Development
Preparation
B-10

Cifranic, Sandra 6.0
Delgado, Lauren 6.0
Horvath, Amy 6.0
Tillman, Shelly 5.75

It was recommended that the following certified personnel be paid for an additional hour for Summer Extended School Year and be paid at the rate of \$21.00 per hour:

Certified Personnel
2017 Summer Extended
School Year (ESY)
B-11

It was recommended that the following requests for salary reviews be approved for the 2017-2018 School year as shown in the Exhibit.

Certified Personnel
Salary Reviews
B-12

It was recommended that the following Resident Educator Mentors/Facilitators be paid as shown below:

Certified Personnel
Resident Educator
Mentors/Facilitators
2016-2017 School Year
B-13

Will, Larissa \$2,166.36

It was recommended that the following certified staff member be paid an additional 1.5 days at her regular rate of pay between June and August 2017 for ESY/Preschool Assessment from Title VIB Funds (in addition to June 5, 2017 board approval):

Certified Personnel
Additional Days
B-14

Klammer, Tamara

It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

Cook, Michael	Effective end of the day 08/16/2017	Certified Personnel Resignations
Intervention Associate		B-15
Davies, Jennifer	Effective end of the day 08/15/2017	
Intervention Associate		
Pawul, Melissa	Effective end of the day 08/15/2017	
Intervention Associate		

It was recommended that the following appointments be approved as indicated:

Substitute Classified Personnel for 2017-2018		Classified Personnel Appointments
Villegas, Diane		B-16
Nutrition Services Substitute for 2017-2018		
Brede, Rachel		
Substitute Bus Drivers for 2017-2018		
Pauley, Allen	08/24/2017	
Schumpert, Lisa	08/16/2017	

Classified Personnel Supplemental 2017-2018:

Berea-Midpark		
Dixon, Carlin	Dance Team Advisor (2)	\$1,950.00
Wade, Daniel	Assistant Cross Country Coach (4)	\$2,804.00
Wood, Kathy	Faculty Manager (0)	\$6,826.00

It was recommended that the following classified personnel be paid 4hours at \$13.19 per hour for hours worked as a substitute for the 2017 Summer Extended School Year:

Rollins, Dawn	Classified Personnel 2017 Summer Extended School Year
	B-17

It was recommended that the following transportation employee(s) be paid \$400.00 for completion of the requirements for re-certification of school bus drivers as outlined in Article 39.07 of the contract between the Ohio Association of Public School Employees, chapters 213, 473 and 656, and the Berea Board of Education effective July 1, 2016 through June 30, 2019:

Jackson, Brittni	Classified Personnel Re-Certification of School bus Drivers – Mechanics and Mechanic Helpers Stipends
	B-18

It was recommended the Berea Board of Education enter into an agreement with Middleburg Heights Food Pantry for the lease of 1,490 square feet of room 770 at Middleburg Heights Jr. High, 7000 Paula Drive, Middleburg Hts., Ohio 44017 for a term of five (5) years commencing August 22, 2017 to August 22, 2022 with the option to extend the lease for a period of five (5) years by giving written notice to the Landlord by June 30, 2022. The annual rental shall be one dollar (\$1.00) as shown in the EXHIBIT.

Food Pantry Lease Agreement
B-19

It was recommended that the Board of Education approve the license agreement with Cleveland State University and Berea-Midpark High School for the 2018 Commencement Ceremony as show in the EXHIBIT.

Wolstein Center/
Cleveland State University
B-20

It was recommended that the Board of Education enter into an agreement with the Educational Service Center of Cuyahoga County for Admission of Tuition Pupils Pursuant to Section 3313.841 O.R.C. for educational purposes for the 2017-2018 school year as shown in the EXHIBIT

Audiology and/or Hearing Impaired and Visual Impairments Services
B-21

It was recommended that the Board of Education enter into a service agreement with Sign Language Interpreters of Cleveland, Inc., P. O. Box 26176, Cleveland Ohio, 44126 for the 2017-2018 school year as shown in the attached agreement.

Sign Language Interpreters
B-22

It was recommended that the Berea Board of Education approve the Addendum to the Strategic Solutions Contract for the comprehensive scanning services and software related to scanning blueprint records.

Strategic Solutions Professional Services & Imaging Software Addendum
B-23

It was recommended that the Board of Education enter into an Affiliation Agreement between Cuyahoga Community College District and Berea City School District for student assignment for practical experience.

Tri-C Facility Agreement
B-24

It is recommended that the Board of Education enter into an agreement between Healthcare Process Consulting, Inc. (HPC) and the Berea City School District for the purpose of HPC assisting the District in managing Berea City School District's Ohio Medicaid School Program (OMSP) in order to procure Federal Medicaid reimbursement for Medicaid eligible services provided by the District.

Healthcare Process Consulting, Inc. Service Agreement
B-25

It was recommended that the Board of Education enter into a three (3) year agreement with ThyssenKrupp Elevator Corporation, 9200 Market PL, Broadview Hts., Ohio 44147 for maintenance of the district elevators.

District Elevator Service Agreement
B-26

It was recommended that the Board of Education approve the following tuition-free 12th grade Student for the 2017-2018 school year:

Tuition Student
B-27

A request from Fadia Boutros, resident of Westlake, Ohio 44145 for her daughter, Maribelle Boutros a twelfth grade student, to continue to attend school in the Berea City School District (Berea-Midpark High School), on a tuition-free basis for the 2017-2018 school year, based on Board of Education Policy 5111.

It was recommended that the Berea Board of Education approve a release for transportation from the Strongsville City Schools Board of Education for the 2017-2018 school year for Isaac Siemer grade 7 and Noah Siemer, grade 4, 19879 Ellsworth Drive, Strongsville, Ohio 44149. Isaac and Noah Siemer will be transported from the Academy of St. Bartholomew in Middleburg Heights to a childcare provider's residence at 13797 Mohawk Trail, Middleburg Hts., Ohio 44130 via a Berea school bus.

Release of Transportation
B-28

It was recommended that the individuals listed below be approved to sell tickets/work athletic events for the 2017-2018 school year at the rate of \$10.00 per hour:

Ticket Sellers/Workers
B-29

BCSD Employees

Hahn, Theresa

Non Employees

Allen, JoAnne
Arcuri, Georgia
Hall, Gary
Lester, Brittney
Mehozonek, Steven
Oberg, Douglas

Tressel moved and Szabo seconded the recommendation that the Board of Education accept the proposal from Brewer-Garrett, 6800 Eastland Road, Middleburg Heights, Ohio 44130 for the labor and material necessary to fully integrate all five 5) schools into one common HVAC Systems Integrator for the total cost of \$230,700.00

Systems Integration of
Berea City Schools
B-30
17-0911-427

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Farris moved and Tressel seconded the recommendation that the Board of Education Award a contract for the 2017 Girl's Shower Alterations at Roehm Athletic Facility to EMOD, LLC, 16340 Broadway Avenue, Maple Heights, Ohio 44137 for Base Quote A along with Voluntary Alternates #1, #3 and #4 for the amount of \$46,477.00.

2017 Girl's Shower
Alteration at Roehm
Athletic Facility
B-31

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-428

Farris move and Postel seconded the motion to rescind the Resolution to Seek Independence from City of Brook Park Civil Service Commission.

Resolution
City of Brook Park Civil
Service Commission
B-32

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-429

Szabo moved and Postel seconded the recommendation to approve the Berea City School District Employee Handbook.

Employee Handbook
B-33

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-430

C. Treasurer's Recommendations

The treasurer provided the Board of Education with an overview of the donations that are on the Board Agenda, the budget modifications in anticipation of the permanent appropriations being approved at the next Board meeting and the investment earnings on the agenda for approval

Treasurer's Report
C-1

Postel moved and Tressel seconded the recommendation that items C3-C6 be approved as part of the consent agenda.

Consent Agenda
C-2

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-431

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations
Consent
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Anonymous	\$ 20.70	Berea-Midpark Travel Club
Michele Javorsky	\$ 850.00	Berea-Midpark Travel Club
Anonymous	School supplies valued at \$70.00	Berea City School District Students in Need
Bryan Sedivec and Alice Yex	School supplies valued at \$300.00	Berea City School District Students in Need
The Amrich Family	School supplies valued at \$10.00	Berea City School District Students in Need
Char Bammerlin	School supplies valued at \$10.00	Berea City School District Students in Need
Diane Beaman	School supplies valued at \$40.00	Berea City School District Students in Need
Russell J. Horner	\$ 101.00	Camp Mi-Bro-Be Scholarship
The American Legion Auxiliary 610	\$ 200.00	Camp Mi-Bro-Be Scholarship
Janice E. Terradotter	\$ 40.00	Camp Mi-Bro-Be Scholarship
Brookview Elementary PTA	\$ 400.00	Brookview Elementary - Mindful Music Moments Program
Brook Park Police Association	School supplies valued at \$100.00	Berea City School District Students in Need
Laura Carlin	School supplies valued at \$5.00	Berea City School District Students in Need
Kathy Charbat	School supplies valued at \$5.00	Berea City School District Students in Need
Lisa Cheshier	School supplies valued at \$50.00	Berea City School District Students in Need
Saundra Connors	School supplies valued at \$25.00	Berea City School District Students in Need
Maryann Fields and Margaret Huston	School Supplies valued at \$40.00	Berea City School District Students in Need
Eaton Corporation NAFSC	School supplies valued at \$370.00	Berea City School District Students in Need
Crystal Elsehaly	School supplies valued at \$25.00	Berea City School District Students in Need
Margo Fralick	School supplies value at \$65.00	Berea City School District Students in Need
Fred Gorton	School supplies valued at \$28.53	Berea City School District Students in Need
Donna Grzybowski	School supplies valued at \$10.00	Berea City School District Students in Need
Laura Haas	School supplies valued at \$102.00	Berea City School District Students in Need
Mark Haas	School supplies valued at \$7.00	Berea City School District Students in Need
Carbel Krajewski	School supplies valued at \$15.00	Berea City School District Students in Need
Mr. and Mrs. Lawrence Jasinski	School supplies valued at \$40.00	Berea City School District Students in Need
The Jozity Family	School supplies valued at \$100.00	Berea City School District Students in Need
Dawn Kubicki	School supplies valued at \$40.00	Berea City School District Students in Need
Dona Lawrie	School supplies valued at \$50.00	Berea City School District Students in Need
Vicky Meany	School supplies valued at \$50.00	Berea City School District Students in Need
Metro Health Middleburg Hts.	School supplies valued at \$75.00	Berea City School District Students in Need
Middleburg Heights Family Dentistry	School supplies valued at \$250.00	Berea City School District Students in Need
Jeff Minch	School supplies valued at \$10.00	Berea City School District Students in Need
Trudi and Mike Miner	School supplies valued at \$95.00	Berea City School District Students in Need
Roger Norris	School supplies valued at \$25.00	Berea City School District Students in Need
Quadax GG/FM Team	School supplies valued at \$400.00	Berea City School District Students in Need
The Rentsch Family	School supplies valued at \$15.00	Berea City School District Students in Need
Charles F. Richards, III	School supplies valued at \$40.00	Berea City School District Students in Need
Dawn Ruebensaal	School supplies valued at \$200.00	Berea City School District Students in Need
Laurie Scriven	School supplies valued at \$20.00	Berea City School District Students in Need

Gifts/Donations
Consent Cont.
C-3

John Strick	School supplies valued at \$20.00	Berea City School District Students in Need
Mary Jo Stupka	School supplies valued at \$5.00	Berea City School District Students in Need
Sue Svec	School supplies valued at \$20.00	Berea City School District Students in Need
Lynda Szeltner	School supplies valued at \$75.00	Berea City School District Students in Need
Carey Viton	School supplies valued at \$50.00	Berea City School District Students in Need
Francis Weakland	School supplies valued at \$40.00	Berea City School District Students in Need
The Yates Family	School supplies valued at \$150.00	Berea City School District Students in Need
Ohio Guidestone	\$ 100.00	A student's Camp Mi-Bro-Be Fee
Berea City Club	150 Counselor shirts and caps valued at \$1,500.00	Camp Mi-Bro-Be Counselors

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2018 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Appropriation
Modifications,
Supplemental and
Amended
Appropriations
Measure Certificate
C-4

SUPPLEMENTAL APPROPRIATIONS

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
019-0011	Caring Cubs - BMHS & Elementary Buildings - EF Grant	New - Increase	\$ 1,000.00
019-0138	Wonder Workshop - BPM - EF Grant	New - Increase	\$ 1,199.70
019-0211	Celebrating Interaction Through Music - GS - EF Grant	New - Increase	\$ 500.00
019-0218	The Sky is the Limit - BMHS - EF Grant	New - Increase	\$ 4,600.00
019-0225	Only You Rock Painting - GS - EF Grant	New - Increase	\$ 1,081.50
019-0228	See More - MHJH - EF Grant	New - Increase	\$ 5,090.00
019-0231	Bee Smart - FIS - EF Grant	New - Increase	\$ 225.00
019-0239	Fidget Friends - BC EF Grant	New - Increase	\$ 1,391.30
019-0242	Imagine and Create Your Monster - BMHS and GS - EF Grant	New - Increase	\$ 500.00
019-0250	Stop, Drop & Read - MHJH - EF Grant	New - Increase	\$ 587.60
019-0251	Writing Workshop	New - Increase	\$ 100.00
019-0257	Project Support PE - FIS - EF Grant	New - Increase	\$ 1,000.00
019-0258	Face to Face, Not Facebook - MHJH - EF Grant	New - Increase	\$ 488.57
019-0261	Arts for All - FIS - EF Grant	New - Increase	\$ 100.00
019-0298	Pioneer Valley Books - GS - EF Grant	New - Increase	\$ 3,177.09
019-0318	Lineoleum Block Printmaking - Snow - EF Grant	New - Increase	\$ 1,072.00
		TOTAL 019 FUNDS	\$22,112.76
200-0117	Print Works	Increase	\$ 7,000.00
200-0114	Environmental Club	Increase	\$ 1,000.00
		TOTAL 200 FUNDS	\$ 8,000.00
001-0000	BPM Destination Imagination-General Fund	Increase	\$ 1,000.00
001-0000	UPK Grant	Increase	\$157,300.00
001-0000	Tyler Tech	Increase	\$60,000.00

001-0000	Legal Services- Pupil Services	Increase	\$50,000.00
001-0000	Transfer Out	Increase	\$50,000.00
		TOTAL GEN FUND	\$ 318,300.00
401-2718	Academy of St. Bartholomew	Increase	\$ 6,914.50
401-2818	Academy of St. Adalbert	Increase	\$10,725.00
401-4518	Lewis Little Folks, Inc.	Increase	\$ 586.50
401-4418	Scribers and Scribblers Development Center	Increase	\$ 2,315.50
401-2618	St Mary	Increase	\$ 6,361.00
		TOTAL 401 FUNDS	\$26,902.50
599-2018	TitleIV	Increase	\$25,442.18
		TOTAL 599 FUNDS	\$25,442.18
003-0000	PI Fund	Increase	\$50,000.00
		TOTAL 003 FUND	\$50,000.00

BUDGET MODIFICATIONS

\$1,637.87

FROM/DECREASE: General Fund - Pupil Support Services - Other General Supplies - Pupil Services
001-052110-519-0000-000000-032-00-104
TO/INCREASE: General Fund - Preschool Education - Instructional Supplies - Academic Affairs
001-051280-511-0000-000000-032-00-111

Appropriation
Modifications,
Supplemental and
Amended
Appropriations
Measure Certificate
Cont.
C-4

\$700.00

FROM/DECREASE: General Fund - Brookview Elementary - Instructional - Meeting Expenses
001-051110-432-0000-000000-008-00-008
TO/INCREASE: General Fund - Brookview Elementary - Staff Services - Meeting Expenses
001-052940-432-0000-000000-008-00-008

a. Approval of financial statements as shown in the attachments below:

Approve

b. Approve total payments to vendors for the month of August 2017 in the amount of \$3,407,329.67:

Financial
Statements and
Payments to
Vendors
C-5

It was recommended that the Board of Education approve the return of investments as indicated in the attachment document.

Approval of
Investments
C-6

D. Adjournment

Farris moved and Szabo seconded that the meeting be adjourned.

Adjournment
E-1

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

17-0911-432

Time meeting ended: 8:19 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business
and is not to be considered a public community meeting.*

Date of Approval: November 6, 2017 APPROVED: *Ana Chapman* ATTEST: 