

Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, September 25, 2017 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present:

Chapman Farris Postel Szabo Tressel

Roll Call
A-1

Start Time: 7:01 p.m.

Comments

Pledge
A-2

Szabo motioned and Tressel seconded the recommendation that the Board of Education approve the minutes of the June 29, 2017, July 17, 2017, District Calendar meeting minutes and July 17, 2017 meeting as presented.

Minutes Approval
A-3
2017-0925- 433

The Berea Board recognized Jill Kupchik, art teacher, and the students from Middleburg Heights Jr. High School for providing the art display in the board room.

Staff Room Art Display
A-4

The Superintendent introduced some of the new staff members that have been hired since the end of the prior school year. The Superintendent asked the new staff members in attendance to say a little bit introduce themselves to the Board of Education

Staff Recognition
A-5

<u>Name</u>	<u>Building</u>
Schuller, Julie	Middleburg Hts. Jr. High
Ricci, Nina	Brook Park Memorial
Divis, Melissa	Big Creek Elementary
Faust, Erik	Berea-Midpark High
Molnar, Melinda	Administration Bldg.
West, Adam	Brook Park Memorial
Lewis, Jason	Brook Park Memorial
Carnabuci, Peter	Big Creek Elementary
Biggs, Connie	Grindstone
McCray, Lora	Brookview
Trkulja, Katarina	Big Creek Elementary
Belford, Christy	Brook Park Memorial
Grasson, Amanda	Big Creek Elementary
Sickon, Mandy	Transportation
Schock, Ashley	Transportation
Polinko, Gail	Transportation
Bradt, Christine	Transportation
Villarreal, Mateo	Middleburg Hts. Jr. High
Gasper, Brandon	Middleburg Hts. Jr. High
Sloat, Kathleen	Middleburg Hts. Jr. High
Spooner, Holly	Middleburg Hts., Jr. High
Knight-Woodward, Gina	Brook Park Memorial
Kennedy, Kimberlee	Transportation
Cogar, Melissa	Berea-Midpark High

Mike Slivochka, Director of Personnel gave a brief overview to the Board of Education regarding Civil Service, He explained why the district uses the municipality of Brook Park as the Civil Service Commission, what a Civil Service Commission is, the laws govern Civil Service, and the services The commission provide to the school district.

Presentations
A-6

Superintendent Sheppard stated they will be meeting with the larger groups one more time. A schedule has been put together to meet with small groups by grade levels and special areas as the district gets closer to final drawings of the elementary school. A similar process is being conducted with the high school small groups. Work is currently being conducted at the junior high around HVAC upgrades during the evening and weekends. Updated photos and a video of the high school are expected soon.

District Facility Update
A-7

The Primary Director of Academic Affairs and the Secondary Director of Academic Affairs, along with the testing coordinator reviewed the current local report card, detailed specific components and provided comparable data for similar districts. Karen Frimel, Secondary Director of Academic Affairs, explained the historical changes in state testing and how the district's test scores have changed over that time period.

Academics
A-8

None

Board of Education
Committee
Reports
A-9

Fred Szabo commented on the positive experiences that are going on at camp.

Board of Education
Comments
A-10

Ana Chapman stated that she had the pleasure of talking to a couple of high school classes last week.

Linda Bruer asked if the results the district was talking about was from the spring testing.

Public Participation
A-11

Another member of the community asked that the Board meeting times and dates be clearly displayed on the district website, they are currently hard to see.

Szabo motioned and Tressel seconded that the Board of Education appoint Neal Postel to serve as the Capital Conference Delegate in Columbus in November 2017.

Resolution to
Appoint OSBA
Capital Conference
Delegate
A-12

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

2017-0925-434

B. Superintendent Recommendations

Superintendent Sheppard reflected on some great experiences and interactions he had with classes he visited over the past couple of weeks. One class he sat in on was where a former alumni informed students on the job opportunities available in the computer science profession.

Superintendent's
Update
B-1

Tressel moved and Postel seconded the recommendation that items B3-B16 be approved as part of the consent agenda.

Consent Agenda
B-2

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

17-0925-435

It was recommended that the following leave of absence be approved as listed below:

Personnel Recommendations
 Certified Personnel –
 Leave of Absence
 B-3

Santori, Anthony effective 10/4/2017 thru 10/5/2017
 Social Studies, BMHS General Leave

It was recommended that the following Leadership Supplemental be approved for the 2017-2018 school year.

Personnel
 Recommendation
 Leadership Contract
 B-4

Grindstone - Wantz, Therese - Special Education Chairperson \$2,523.35

It was recommended that the following certified personnel be paid for Professional Development Preparation
 At the rate of \$18.00 per hour for the hours listed below from account #516-051230-139-2018-000000-032-00-104:

	Hours	Date	
Cifranic, Sandra	2.25	08/07/2017	Personnel Recommendations Certified Personnel Professional Development Preparation B-5
Cifranic, Sandra	1.75	08/14/2017	
Delgado, Lauren	1.25	08/12/2017	
Delgado, Lauren	2.75	08/14/2017	
Horvath, Amy	2.25	08/08/2017	
Horvath, Amy	1.75	08/04/2017	
Martin-Krueger, Theresa	2.0	08/09/2017	
Tillman, Shelly	1.25	08/12/2017	
Tillman, Shelly	2.75	08/14/2017	
Wantz, Therese	2.0	08/09/2017	

It was recommended that the following request for salary review be approved for the 2017-2018 school year:

Recommendations
 Certified Personnel
 Salary Review
 B-6

	Current	Change to
Johnson, Kristen	MA+24	MA+36

It was recommended that the following certified staff members be paid \$18.00 per hour from
 Account # 001-2212-139-0000-000000-032-00-111 for hours worked on curriculum writing projects
 as listed below.

Personnel
 Recommendations
 Certified Personnel
 Curriculum Writing
 B-7

	Hours	Project
Baumgartner, Kelly	8.0	Educational Research Success Modules
Bodnar, Katie	8.0	Educational Research Success Modules
Brandyberry, Kristen	8.0	Educational Research Success Modules
Caleris, Roberta	8.0	Educational Research Success Modules
Ditz, Jennifer	6.5	Google – G Suite Curriculum – Slides
Ditz, Jennifer	13.0	Educational Research and Development
Ford, Shaunta	8.5	Google – G Suite Curriculum – Classroom
Johnson, Laura	55.0	Credit Recovery Program – BMHS
Kwiatkowski, Kathleen	7.0	Educational Research Success Modules
Marken, Robin	8.0	Educational Research Success Modules
McGregor, Cara	8.0	Educational Research Success Modules
Mucha, Lori	3.0	Literacy and English Language Arts
Rice, Carrie	9.0	Educational Research and Development
Rice, Carrie	7.0	Educational Research Success Modules
Scullin, Barbara	9.5	Google – G Suite Curriculum – Sheets
Shroka, Kimberly	5.0	Educational Research Success Modules
Silvestro, Tracy	8.0	Educational Research Success Modules
Weaver, Rebecca	97.0	Credit Recovery Program – MHJH
Williams, Sheri	9.5	Google – G Suite Curriculum – Sheets
Yanus, Julie	7.5	Educational Research Success Modules

It was recommended that the following certified staff members be paid \$36.00 per hour from account #001-052212-139-00000-000000-032-00-111 for hours worked on professional development courses as listed below.

Certified Personnel
– Staff
Development
Leader Stipend
B-8

	Hours	Course
Ditz, Jennifer	8	Making Data and Assessments Work
McGregor, Cara	8	Instructional Strategies to Improve Student Learning
Rice, Carrie	8	Instructional Strategies to Improve Student Learning

It was recommended that the following certified staff member be paid \$10.00 per hour from account #001-052212-139-00000-000000-032-00-111 for participation in Innovations in Science and Technology as listed below.

Staff Development
Participant Stipend
B-9

	Hours
Blatnica, Steve	67.0

It was recommended that the following leave of absence be accepted as indicated:

Schall, Eric
General Leave
(District Hire Date adjusted to 02/05/2016)

Classified Personnel Leave
of Absence
B-10

It was recommended that the following appointments be approved as indicated:

Classified Personnel -
Appointments
B-11

1. Administrative Assistant – 12 month
 - a. Knight, Bridget Step 0 10/02/2017
New employee probationary appointment
2. Intervention Associate
 - a. Cooney, Gina Step 0 09/12/2017
New employee probationary appointment
 - b. Critzer, Heather Step 0 09/12/2017
New employee probationary appointment
 - c. Garrett, Lindsey Step 0 09/12/2017
New employee probationary appointment
 - d. Hogan, Alexandra Step 0 09/12/2017
New employee probationary appointment
 - e. Knight-Woodward, Gina Step 0 08/17/2017
(New employee probationary appointment)
(change in job description from Student Monitor)
 - f. Mixon, Pamela Step 0 09/12/2017
New employee probationary appointment
 - g. Schultz, Jeanine Step 0 09/12/2017
New employee probationary appointment
 - h. Turner, Courtney Step 0 09/12/2017
New employee probationary appointment

- 3. Student Monitor
 - a. Cogar, Melissa Step 0 09/08/2017 Classified Personnel – Appointments cont. B-11
New employee probationary appointment
- 4. Transportation Assistant
 - a. Davis, Taz Step 0 09/12/2017
New employee probationary appointment
 - b. Kennedy, Kimberlee Step 0 09/06/2017
New employee probationary appointment
 - c. Patte, Susan Step 0 09/12/2017
New employee probationary appointment
- 5. Classified Substitute Personnel for 2017-2018
 - Antczak, Stacey
 - Avallone, Katherine
 - Kalamasz, Mary
 - Kostyack, Georgia
 - Ramos, Andrea
 - Schwartz, Eva
 - Strick, Sedona
- 6. Permanent Intervention Associate Substitute Personnel for 2017-2018
 - Hrdy, Clodagh
- 7. Substitute Custodian for 2017-2018
 - Schaffer, Clinton
- 8. Substitute Bus Drivers for 2017-2018
 - Gramuglia, Gina

It was recommended that the Board of Education approve the purchase of 551 Latitude 3180 Dell Chromebooks for district student use as presented. Technology Purchase B-12

It was also recommended that the Board of Education approve the purchase of 19 Charging Security Carts for Chromebook Datamation from Connection as presented.

It was recommended that the Board of Education approve the Non-Public School Transportation Payment-in-Lieu for the 2017-2018 school year as presented. Non-Public School Transportation Payment-in-Lieu B-13

It was recommended that the Board of Education adopt the Transportation Route Schedules and Bus Stops for the 2017-2018 school year. It was further recommended the Board of Education authorize the administration to make changes in routes and bus stops as needed throughout the year. 2017-2018 Transportation Route Schedules

It was recommended that the individuals listed below be approved to sell tickets/work athletic events for the 2017-2018 school year at the rate of \$10.00 per hour: Ticket Sellers/Workers B-15

Non Employees
Bandsuch, Robert
Lawer, Patricia

It was recommended that the individuals listed below be approved as football equipment managers for 10 football games for the 2017-2018 school year at the rate of \$60.00 per game:

Equipment Managers
B-16

Non Employees

- Floria, James
- Hall, Gary
- Oberg, Douglas

C. Treasurer's Recommendations

The treasurer provided an update to the Board of Education that included the 2018 Permanent Appropriations that are on the agenda this evening. He described that this is the legal purchasing Authority of the district and also makes up the financial section of the MBA budget the district completes. The MBA budget document is anticipated to be completed within the next two months. He also mentioned that these appropriations include a budget for the purchase of 10 new buses. However, the Board of Education need to approve those buses before they are purchased. The district is investigating the possibility of purchasing 10 new buses because the Transportation Department does not believe the buses will pass inspection before the next school year. In addition the district believes they will recapture a portion of these costs due to fuel, repair and supply savings that will be incurred if the existing buses are replaced. In addition, there will be grant dollars available in the near future from the VW Settlement. There will be a presentation to the Board of Education prior to recommending the purchase of these buses that will identify what the possible annual cost savings will be.

Treasurer's Report
C-1

Szabo moved and Postel seconded the recommendation that items C3-C5 be approved as part of the consent agenda.

Consent Agenda
C-2
17-0925-436

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations
Consent
C-3

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Bill Reinhard	A bicycle valued at \$180.00	BMHS Coe Lake Program
Ms. Barb Gaba	A violin valued at \$100.00	FIS Orchestra Program
Mr. Yogesh Jategaonkar	\$ 10.00	Camp Mi-Bro-Be Scholarship
Mr. Leonard Muni	\$ 500.00	Camp Mi-Bro-Be Scholarship
Anonymous	\$ 200.00	Camp Mi-Bro-Be Scholarship
Mary Ann Burke	\$1,000.00	Camp Mi-Bro-Be Scholarship
Jay and Cori Farris	\$ 200.00	Camp Mi-Bro-Be Scholarship
Annmarie Krol	\$ 25.00	Camp Mi-Bro-Be Scholarship
Bruce Wagner	\$ 200.00	Staff Hall of Fame
Susan Adams	\$ 300.00	Coe Lake Program in Memory of Jack Kafer
OAPSE Local 213	\$ 125.00	Camp Mi-Bro-Be Scholarship
Berea-Midpark Orchestra Boosters	\$ 948.00	The Orchestra's Chicago Trip

It was recommended that the Board of Education approve the following transfer and correction of advances:

Approval of
Advances and
Transfers
C-4

TRANSFER:

From: 001-077200-911-0000-000000-001-00-108
To: 003-085100-000-0000-000000-000-00-000
\$50,000.00 to pay for additional paving work and site improvements

CORRECTION OF JUNE 29, 2017 ADVANCE IN:

Account Approved: 572-085210-000-3317-000000-032-00-000
Account Should Be: 572-085210-000-2017-000000-032-00-000
for the amount of \$16,106.90

CORRECTION OF AUGUST 21, 2107 RETURN OF ADVANCE:

Account Approved: 572-077420-000-3317-000000-032-00-000
Account Should Be: 572-077420-000-2017-000000-032-00-000
for the amount of \$16,106.90

It was recommended that the Board of Education, in accordance with Section 5705.38 and Section 5705.412, Ohio Revised Code, the annual appropriation for Fiscal Year 2018 (July 1, 2017 to June 30, 2018) be adopted, and that all contracts included in this fiscal 2018 Appropriation meet the requirements of 5705.412 of the Ohio Revised Code as shown in the 2017-2018 Permanent Appropriation document as presented.

Permanent
Appropriations
C-5

D. Adjournment

Szabo moved and Postel seconded that the meeting be adjourned.

Adjournment
E-1
17-0925-437

Roll Call: Ayes: Farris Postel Szabo Tressel
Nays: None Motion carried

Time meeting ended: 8:51 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: November 27, 2017 APPROVED: Ana Chapman

ATTEST: 
