



Minutes of the Regular Business meeting of the Board of Education of the Berea City School District held on Monday, November 6, 2017 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

**A. Regular Business**

Members present: Roll Call  
 Chapman  Farris  Postel  Szabo  Tressel  A-1  
 Start Time: 7:00 p.m.

Comments Pledge  
A-2

Tressel motioned and Farris seconded the recommendation that the Board of Education approve the minutes of the September 11, 2017, meeting minutes as presented. Minutes Approval  
A-3  
 Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel  17-1106-459  
 Nays: None Motion carried

Mark Mucha introduced faculty members from Ford Intermediate School that gave an overview of Camp Mi-Bro-Be that included the activities the students participate in and resources that are available for students to attend the camp that would not otherwise be able to. Students that attended the camp on a scholarship spoke to the Board about their appreciation for the scholarship and the benefits and enjoyment they gained from attending the camp. In addition, two of the high school student counselors that attended the camp spoke to the Board about their experience at the camp and the fun time they had at the camp. Presentations-Camp Mi-Bro-Be  
A-4

Madysen LeComte, a Berea-Midpark High School student discussed her participation in the International Baccalaureate Program, including a trip she was able to attend in New York through a scholarship program. She gave a presentation to the board that showed pictures of the conference, described the speakers that were at the conference and talked about the experience she had with meeting other students from around the world. Presentations  
Baccalaureate Program  
A-5

Superintendent Sheppard gave a brief overview of the building construction project, including a meeting with the City of Middleburg Heights to finalize the plan designs for the Middleburg Heights School campus. Facility Update  
A-6

Adam Howard gave the Board an update of the sports program. The presentation included student athlete accomplishments, team accomplishments and an athletic facility update. The Athletic Director also updated the Board on different activities and events that have been offered through the Athletic Department, including student recognition, athletic fees, final forms, staffing and the budget. Presentation  
Adam Howard,  
Athletic Director  
A-7

The Board of Education and the Administration also had a discussion about the GPA requirements for student athletes and the possibility of increasing that requirement. With increasing this requirement, the district would provide additional resources for the student athletes to increase their GPA. Board Vice President Szabo expressed his desire to have students involved in any activity involved in this program, not just student athletes. Board Member Farris expressed her support for increasing the GPA but questioned why you would have tiers for students at different grade levels rather than having a set standard for all student athletes.

Board President Ana Chapman asked why students with a GPA under 2.0 would be permitted to compete even though they are on this GPA probationary period. Board Member Postel agreed with Board Vice-President Szabo that all students involved in extracurricular activities should be involved in this study program, not just student athletes.

None

Board of Education  
Committee Reports  
A-8

Fred Szabo stated that he is working with several Ford Intermediate School classrooms about his military experience.

Board of Education  
Comments  
A-9

Postel moved and Szabo seconded that the Board of Education approve the Board Member Handbook, a reference guide for members of the Berea Board of Education as was on the agenda.

Board Member  
Handbook  
A-10  
17-1106-460

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Kathleen Stautihar, 6288 Saylor Drive, Brook Park addressed the Board about the bullying issues that she believes is running rampant throughout the school district. After hearing the presentations tonight, she wonders why students are going to be given a safety net. She stated that schools should be a safe place and if students cannot behave in the schools, they should not be permitted to be in the school district. She does not want to see the videos that she has seen online and wants to see something addressed.

Public Participation  
A-11

Paul Frederick, 15567 Humphrey Road, stated that he did not get notice that construction would be occurring and wanted to comment that there will be more pavement in that area where the baseball field will be. It is a very flat area and for the past few years he has not had any flooding in the basement, he hopes that the district has done their homework to ensure that the correct water retention has been researched. He also asked that the Board consult with homeowners when the time comes to landscape the area where the green space has been altered.

### B. Superintendent Recommendations

Superintendent Sheppard discussed the parent teacher conferences that will be occurring and the Professional Development day scheduled for November 7, 2017. He also talked about Staffing that will occur in the 5<sup>th</sup> grade level based on recent meetings.

Superintendent's  
Update  
B-1

Tressel moved and Postel seconded the recommendation that items B3-B12 be approved as part of the consent agenda.

Consent Agenda  
B-2

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: Motion carried

17-1106-461

It was recommended that the following stipend be paid for the 2017-2018 school year.

Elementary Planetarium Program Coordinator  
Len Muni \$16,240.00

Administrative  
Personnel - stipend  
B-3

1. Tutors  
Hilden, Kimberly Step 8 (BA) Effective 10-25-2017  
.933 Title I Tutor, GS

Certified Personnel  
Appointments  
B-4

2. Supplemental Contracts 2017-2018 as shown on the agenda EXHIBIT

3. Leadership Supplemental Contracts 2017-2018 – BFT Contract XIV;H,4-certified Personnel as shown below:

Certified Personnel  
Appointments Cont.  
B-4

**Berea-Midpark**

Wolf, Linda            Guidance/Testing Coordinator per student allotment            \$712.50

**Middleburg Heights Junior High**

Collins, Larissa        Guidance/Testing Coordinator per student allotment            \$695.50

**Ford**

Getz, Lorina            .5 Guidance/Testing Coordinator per student allotment            \$220.50

Sansone, Dawn        .5 Guidance/Testing Coordinator per student allotment            \$220.50

It was recommended that the following certified personnel be paid additional hours at their regular rate of pay from account #5160051230-141-2018-000000-032-00-104, to provide support for a BCSD student during extracurricular activities as shown below:

Certified Personnel  
Additional Hours  
B-5

Lash, Melissa        up to 3.5 hours

It was recommended that the following certified personnel be paid \$18.00 per hour from account # 5160052142-111-2018-000000-032-00-104 for hours worked on IEP/ETR Writing for Jon Peterson/ Autism Scholarship Students as listed below.

Certified Personnel –  
IEP/ETR Writing  
B-6

Davian, Danielle	1 hour	09/29/2017
Davian, Danielle	1 hour	10/20/2017
Gross, Darla	1 hour	10/18/2017
Yanus, Julie	1 hour	10/11/2017

It was recommended that the following appointments be approved as below.

Classified  
Personnel-  
Appointments  
B-7

1. Student Monitor
  - a. McCray, Lora            Step 0            10/30/2017  
Current employee probationary appointment  
(in addition to Extended Care Assistant position)

2. Substitute Bus Drivers for 2017-2018  
Charbat, Kathleen        10/23/17

3. Classified Personnel Supplemental 2017-2018 as shown below:

**Berea-Midpark**

Barns, Timothy	Assistant Indoor Boys Track Coach (7+)	\$ 996.00
Burke, Brian	.5 Assistant Wrestling Coach (4)	\$2,090.00
Croy, Timothy	1.5 Head Boys and Girls Swimming (Dive) Coach (7+)	\$7,775.00
Czarnecki, Michael	.5 Assistant Wrestling Coach (2)	\$1,999.00
Mack, Richard	Assistant Indoor Boys Track Coach (7+)	\$ 996.00
Morgan, Ryan	Assistant Swim Coach (7+)	\$3,887.00
Pierce, Kaitlin	Assistant Swim Coach (2)	\$3,332.00
Santorio, Valerie	Gymnastics Coach (7)	\$3,540.00
Szczepinski, Richard	1.5 Head Boys and Girls Swimming Coach (7+)	\$7,775.00
Terry, Raymon	Assistant Swim Coach (2)	\$3,332.00
Vaughn, Stephen	Assistant Wrestling Coach (7+)	\$4,662.00
Zeszotek, Sharon	Head Boys Bowling Advisor (7+)	\$1,391.00
Zeszotek, Sharon	Head Girls Bowling Advisor (7+)	\$1,391.00



**MHJH**

Azano, Melissa	8 <sup>th</sup> Grade Winter Cheerleading Coach (1)	\$1,192.00
Carver, Adam	Assistant Wrestling Coach (3)	\$2,464.00
Fuller, Thomas	.5 Winter Faculty Manager (0)	\$3,413.00
Hoyak, Olivia	7 <sup>th</sup> Grade Winter Cheerleading Coach (0)	\$1,192.00

Classified  
Personnel-  
Appointments Cont.  
B-7

**Ford**

Lawson, Marilyn	Lego Club	Up to 10 hours
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**BPM**

Cordon, Cindy	Garden Club	Up to 28 hours
Demko, Susan	Garden Club	Up to 20 hours
Rocco, Gayle	Garden Club	Up to 20 hours
Spence, Valerie	Garden Club	Up to 20 hours

It was recommended that the following classified personnel be paid additional hours at their regular rate of pay from acct # 516-051230-141-2018-000000-032-00-104, to provide associate support for a BCSD student during extracurricular activities as shown below.

Classified Personnel  
Additional Hours

Berry, Linda	Up to 20 hours
Thomas, Kenneth	Up to 3 hours

B-8

It was recommended that the individuals listed below be approved to sell tickets/work athletic events for the 2017-2018 school year at the rate of \$10.00 per hour:

Ticket Sellers/Workers  
B-9

**Non Employees**

- Citovic, Stevi (student)
- Scheu, Thomas (student)
- Slovick, Korey (student)
- Wood, Emily

It was recommended that the Board of Education approve the contract with Strongsville Psychological Services for the Employee Assistance Program effective September 1, 2017 through August 31, 2018 as presented in the Exhibit.

Strongsville  
Psychological Services  
B-10

It was recommended that the Board of Education approve payment of \$35.00 per hour for all previously board approved ticket sellers/athletic event workers at OHSAA sponsored tournament events for the 2017-2018 school year.

OHSAA Tournament  
Ticket  
Sellers/Workers  
B-11

It was recommended that the Board of Education award a contract for the New Fire Hydrant at the Roehm Athletic Facility to Xtreme Excavating, 3513 State Rt. 60, Vermillion, Ohio 44089 for the lowest responsible bid.

New Fire Hydrant at Roehm  
Athletic Facility  
B-12

Vendor	Amount
EMOD	\$49,569.00
Xtreme Excavating	\$36,238.76
Strongsville Excavating Inc.	\$39,500.00

Szabo moved and Tressel seconded that the Board of Education approve the Resolution supporting SB 216 W - G.S.E.C. as presented in the exhibit.

Resolution Supporting  
SB 216 W – G.S.E.C.

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: Motion carried

B-13

17-1106-462

**C. Treasurer's Recommendations**

Treasurer's Update  
C-1

Postel moved and Szabo seconded the recommendation that items C3-C4 be approved as part of the consent agenda.

Consent Agenda  
C-2  
17-1106-463

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Gifts/Donations  
Consent  
C-3

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Ritika Giju and Giju Oommen	\$ 101.00	Camp Mi-Bro-Be Scholarship
Robert and Cheryl Lisiewski	\$ 25.00	Camp Mi-Bro-Be Scholarship
Samuel and Mary Jane Weaver	\$ 40.00	Camp Mi-Bro-Be Scholarship
Paul Stropko	\$ 50.00	Camp Mi-Bro-Be Scholarship
Maria Medina	5 Gently Used Prom Dresses valued at \$250.00	Students in need attending BMHS Prom
Anonymous	\$ 51.00	RYP T-Shirts
Nancy Crone	\$ 40.0	Camp Mi-Bro-Be Scholarship
John and Claire Spooner	\$ 51.00	Camp Mi-Bro-Be Scholarship
Georgina Stafford	\$ 200.00	Camp Mi-Bro-Be Scholarship
Cathy Worrick	\$ 100.00	Camp Mi-Bro-Be Scholarship
Louise Monchak	\$ 200.00	Camp Mi-Bro-Be Scholarship
Donald DiFrancesco	\$ 200.00	Camp Mi-Bro-Be Scholarship
Charisse Kellums	\$ 120.00	Camp Mi-Bro-Be Scholarship
Anne Englehart	\$ 25.00	Camp Mi-Bro-Be Scholarship
Neal Hesche	\$ 250.00	Staff Hall of Fame

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the supplemental appropriations as shown below and approve the 2018 Appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate – Section 5705.412):

Supplemental  
Appropriations and  
Amended  
Appropriations  
Measure Certificate  
C-4

**SUPPLEMENTAL APPROPRIATIONS**

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
200-0323	MHJH Builder's Club	Increase	\$ 300.00
200-0280	MHJH Yearbook	Increase	\$ 7,032.25
		<b>TOTAL 200 FUNDS</b>	<b>\$ 7,332.25</b>
019-0118	EF Coe Lake Lab Coats	Increase/New	\$ 110.00
019-0104	EF BMHS Library Makerspace	Increase/New	\$ 600.00
019-0271	EF GS One Book One School	Increase/New	\$ 500.00
019-0253	EF AVID Banquet & Supplies	Increase/New	\$ 500.00
019-2208	EF BC Reading	Increase/New	\$ 150.00
019-2234	EF GS STEM for Kindergarten	Increase/New	\$ 600.00
		<b>TOTAL 019 FUNDS</b>	<b>\$ 2,460.00</b>
009-1032	Calculators for Resale	Increase	\$ 2,600.00
		<b>TOTAL 009 FUNDS</b>	<b>\$ 2,600.00</b>

**SUPPLEMENTAL APPROPRIATIONS**

014-0305	MHJH PLTW Robotics	Increase	\$ 230.00
014-0174	MHJH PLTW Gateway	Decrease	\$ (636.88)
014-0278	MHJH PLTW BioMed	Decrease	\$ (150.00)
014-3009	MHJH Photography	Increase	\$ 240.00
014-3008	MHJH Painting and Drawing	Decrease	\$ (120.00)
014-0243	MHJH Healthy and Safe Foods	Increase	\$ 120.00
014-3006	MHJH Financial Management	Increase	\$ 40.00
014-3002	MHJH FCS Grade 8	Increase	\$ 235.00
014-3003	MHJH FCS Grade 7	Decrease	\$ (50.00)
014-0171	MHJH Ceramics	Increase	\$ 75.00
014-3005	MHJH Art Grade 8	Increase	\$ 360.00
014-3004	MHJH Art Grade 7	Decrease	\$ (160.00)
014-0217	MHJH Art Exploration	Decrease	\$ (480.00)
014-0195	BMHS Lifeguarding	Decrease	\$ (830.00)
014-0241	BMHS Gaming	Decrease	\$ ( 10.00)
014-0256	BMHS PLTW BioMed & Engineering	Increase	\$ 420.00
014-0267	BMHS Healthy and Safe Foods	Decrease	\$ (175.00)
014-0291	BMHS Photography	Increase	\$ 30.00
014-2000	BMHS Visual Effects and Design	Decrease	\$ (255.00)
014-2001	BMHS Sr. Art Exploration	Decrease	\$ (90.00)
014-2003	BMHS Painting and Drawing	Decrease	\$ (255.00)
014-2005	BMHS Art Exploration	Decrease	\$ (135.00)
014-2006	BMHS Airbrush and Advance Airbrush	Decrease	\$ (555.00)
014-2007	BMHS Advanced Photography	Decrease	\$ (225.00)
014-2202	BMHS Child Development	Decrease	\$ (460.00)
		<b>TOTAL 014 FUND</b>	<b>\$(2,836.88)</b>
022-1048	GS Social/Sunshine	Increase	\$ 1,458.20
		<b>TOTAL 022 FUND</b>	<b>\$ 1,458.20</b>

Supplemental  
Appropriations and  
Amended Appropriations  
Measure Certificate Cont.  
C-4

**BUDGET MODIFICATIONS**

**\$10,000.00**

**FROM/DECREASE:** General Fund Pupil Record Maintenance Data Processing - Information Technology  
001-052125-416-0000-000000-901-00-103

**TO/INCREASE:** General Fund Administrative Technology Services Telephone Services - Information Technology  
001-052960-441-0000-000000-901-00-103

**\$5,000.00**

**FROM/DECREASE:** General Fund Office of the Treasurer Equipment  
001-052510-640-0000-000000-001-00-108

**TO/INCREASE:** General Fund Vocational Industrial Clubs (Robotics) Entry Fees Berea-Midpark High School  
001-054390-890-0000-000000-002-00-002

Farris moved and Postel seconded the recommendation that the Board of Education approve the contract with Dunbar Armored, Inc. for armored car services.

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel

Nays: None Motion carried

Approval of  
Dunbar Armored  
Car Services  
C-5  
**17-1106-464**



Szabo moved and Farris seconded the recommendation to approve a resolution authorizing the funding and optional redemption of certain of the school district's outstanding energy conservation improvement bonds, series 2007, and authorizing and directing the call of those bonds for optional redemption prior to maturity as further described in the resolution as presented on the agenda.

Resolution to  
Authorize Early  
Pay-Off of Debt  
C-6  
17-1106-443

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Szabo moved and Farris seconded the recommendation that the Board of Education approve a resolution providing the crediting of income from the investment of bond proceeds to specific funds of the district as further described in the resolution presented on the agenda.

Resolution to  
Reallocate  
Interest Earnings  
C-7  
17-1106-444

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

#### D. Executive Session

Szabo moved and Postel seconded the recommendation that the Board of Education move to Executive Session for pending litigation and approve the agreement and release between the Berea City School District Board of Education and Dale Cummins Assistant Treasurer.

Executive Session  
D-1  
17-1106-465

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Time in: 9:11 p.m. Time out: 10:01 p.m.

#### E. Adjournment

Szabo moved and Tressel seconded that the meeting be adjourned.

Adjournment  
E-1  
17-1106-466

Roll Call: Ayes: Chapman  Farris  Postel  Szabo  Tressel   
Nays: None Motion carried

Time meeting ended: 10:02 p.m.

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.*

Date of Approval: January 8, 2018 APPROVED: Ana Chapman ATTEST: [Signature]