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Administration Building
Staff Room #1
January 13, 2014

Minutes of the **Regular Meeting** of the Board of Education of the Berea City School District held on Monday, January 13, 2014 immediately following the Organizational Meeting in Staff Room #1 in the Administration Building, 390 Fair Street, Berea OH 44017.

Regular Business

Meeting called to order at 6:50 p.m. with the following members present:
Ana Chapman, Fred Szabo, David Thurau, David Tressel, Neal Postel

Roll Call

President Postel called for the Pledge of Allegiance.

Pledge of Allegiance

Thurau moved and Szabo seconded the recommendation that the minutes for December 9, 2013 be approved as submitted.

**Approval of Minutes
14-0113-5049**

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel
Nays: None. Motion carried.

Mrs. Krock, art teacher at Grindstone Elementary School, was recognized for providing the art display in the boardroom this month.

Staff Room Art Display

Recognized Any Member of the Public Who Wished to Comment Regarding Non-Agenda Related Items and Agenda Items –

Public

- Joyce Kapui expressed her concern with the pay of the substitutes

(Per BOE policy 0169 any person who wishes to speak may do so up to 3 minutes, unless the time limit is waived by the majority of the Board members present. The maximum time allotted for any one topic is 15 minutes and a total for all topics is 30 minutes.)

Report(s) by the Board of Education Representative(s) –

Report by BOE Reps

- Fred Szabo recognized Mr. Marzini from Brook Park Council for being the new Board Representative for the council

Treasurer's Update –

Treasurer's Update

- Ryan Ghizzoni informed the Board of the implementation plan for the new Software System and provided an update on the district's cash flow projections for January

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**Consent Agenda
14-0113-5050
B1-B7**

Superintendent's Recommendations

Szabo moved and Thurau seconded the recommendation that items **B1-B7** be approved as part of the Consent Agenda, unless a Board of Education member wished to have an item removed.

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
Nays: None. Motion carried.

**Resignations –
Certified
Personnel
B-1**

It was recommended that the following resignation(s) be accepted as listed below:

- 1) Marcia Roach effective December 26, 2013
Berea-Midpark High School
Currently on leave of absence for 2013-2014 school year
- 2) Dan Giancola effective April 1, 2014
Middleburg Hts. Junior High, HPE
(S.T.R.S. Service Retirement)

**Appointments –
Certified
Personnel
B-2**

It was recommended that the following appointments – certified personnel – be accepted as listed below:

Replacement Teacher

- 1) Marilyn Brown effective December 13, 2013 \$216.60/day
Brookview, Grade 3

Replacement Tutor

- 1) Meegan Hoessle effective January 6, 2014 \$166.70/day
Brook Park Memorial, Title I Tutor

Home Tutor, effective for the 2013-2014 school year, to be used on an as needed basis at the rate of \$18.00/per hour:

- 1) Charles Salata not to exceed 65 hours

ACT Tutors at Berea-Midpark High School to be paid \$18.00/ per hour for the number of hours shown from account 001-0000-1920-139-032-00-0111:

- 1) Michelle Ferguson 3 hours
- 2) Mike Yonek 3 hours
- 3) Charles Salata 3 hours
- 4) Carrie Rice 3 hours

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It was recommended that Robin Marken be paid \$124.00 for the first semester for payment for her work as a student teacher mentor.

Student Teacher
Mentor Payment
B-3

It was recommended that the following appointments be approved as indicated

Appointments –
Classified
Personnel
B-4

On Board Instructors for the 2013-2014 School Year

- 1) Abby Doutt
- 2) Janet Kendra
- 3) Nancy Noble
- 4) Deborah Power

Substitute Bus Driver for 2013-2014

- 1) Leah Vandersluis 01/07/14

Longevity –
Classified Staff
B-5

The following classified staff member upon Official Resignation at the end of the day on 01/01/14 shall be paid a longevity payment earned for the 2013-2014 fiscal year in accordance with OAPSE 27.09, B:

- 1) Jane Ramach \$1,000

It was recommended that the travel allocation listed below be established for the 2013-2014 school year. It was further recommended that the treasurer be authorized to reimburse this individual upon the submission of verification for such travel at the appropriate mileage rate.

Travel
Allocations
2013-2014
B-6

- 1) Molly Force Teacher 500 Miles

It was recommended that the employees listed in **EXHIBIT 1** be paid for curriculum writing at the rate and through the fund indicated.

Curriculum
Writing/Staff
Development
Stipends
B-7

Chapman moved and Szabo seconded the recommendation that the Board of Education approve the following tuition-free 12th grade student for the 2013-2014 school year:

Tuition Students
14-0113-5051

- 1) A request from Ms. Robin Crouch, a Parma, Ohio resident, for her daughter, Kaitlyn Crouch, a twelfth grade student to continue to attend school in the Berea City School District (Berea-Midpark High School), on a tuition-free basis for the remainder of the 2013-2014 school year, based on Board of Education Policy 5111.

Roll Call: Ayes: Chapman, Szabo, Thurau, Tressel, Postel
 Nays: None. Motion carried.

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Resolution to Hire Construction Management Firm
14-0113-5052

Thurau moved and Tressel seconded the recommendation to hire the Construction Management Firm of The Albert M. Higley Company, 2926 Chester Avenue, Cleveland, Ohio 44114, for the following Construction Project, contingent upon the execution of a satisfactory Owner/Construction Management Agreement:

Demolition of Frederick Roehm Middle School

The Assistant Superintendent was directed to enter into discussions with The Albert M. Higley Company for the purpose of preparation of an Owner/Construction Management Agreement to come before this Board for approval. The Assistant Superintendent was also directed to prepare and execute, on the Board's behalf, a Notice to Proceed with the work to The Albert M. Higley Company.

Roll Call: Ayes: Thurau, Tressel, Chapman, Szabo, Postel
 Nays: None. Motion carried.

Board Policy Approval
14-0113-5053

Policy 5112, as shown in EXHIBIT 2 has been reviewed by our policy review committee. This policy was presented to you for approval. Thurau moved and Szabo seconded the recommendation to approve this policy as presented.

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel
 Nays: None. Motion carried.

Wood County Juvenile Detention Center
14-0113-5054

Wood County Juvenile Detention Center
 Juvenile Residential Center of NW Ohio Agreement

Szabo moved and Thurau seconded the recommendation that the Board of Education enter into agreement with the Wood County Juvenile Detention Center Juvenile Residential Center of NW Ohio, 1867 N. Research Drive, Bowling Green, Ohio 43402 to serve the educational needs of adjudicated and delinquent students from the Berea City School District as shown in EXHIBIT 3

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
 Nays: None. Motion carried.

Ombudsman Program
14-0113-5055

Thurau moved and Szabo seconded the recommendation that the Board of Education approve the Amended Contract for the Ombudsman Program as shown in EXHIBIT 4

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel
 Nays: None. Motion carried.

January 13, 2014

Tressel moved and Thurau seconded the recommendation to approve the Reduction in Force for the 2013-2014 School Year– Classified Staff – as indicated below:

**RIF 2013-2014
Classified Staff
14-0113-5056**

Roll Call: Ayes: Tressel, Thurau, Chapman, Szabo, Postel
Nays: None. Motion carried.

WHEREAS, The Board of Education of the Berea City School District has determined that it has become necessary to release classified staff by reason of unforeseen financial difficulty, therefore be it

RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio, that:

- a. The Board of Education, on the written recommendation of the Superintendent of Schools, hereby determines and states its intention not to renew the employment of the following classified personnel effective February 1, 2014 for the remainder of the 2013-2014 school year and thereafter as listed in **EXHIBIT 7**

BE IT FURTHER RESOLVED that:

- b. The Treasurer of the Board of Education was hereby directed to notify in writing the individuals whose names appeared above accordingly on or before the 31st of January, 2014.

Szabo moved and Thurau seconded the recommendation that the following custodians be paid for the boiler operator’s license stipend as outlined in the OAPSE Contract, 27.03 for the period and amount as indicated below:

**Payment of Boiler
Operator’s
License Stipend
14-0113-5057**

1)	John Star	\$175.00	(07/01/13 – 12/31/13)
2)	Timothy Eibel	\$175.00	(07/01/13 – 12/31/13)
3)	Eugene Nuckels	\$204.00	(07/01/13 – 01/31/14)
4)	Hugh Boyle	\$204.00	(07/01/13 – 01/31/14)

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
Nays: None. Motion carried.

Treasurer Recommendations

**Consent Agenda
C1-C5
14-0113-5058**

Thurau moved and Szabo seconded the recommendation that items C1-C5 be approved as part of the Consent Agenda, unless a Board of Education member wished to have an item removed.

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel
Nays: None. Motion carried.

January 13, 2014

Acceptance of
Gifts/Donations
C-1

WHEREAS, the gifts as briefly herein described have been unconditionally offered to the school district; and
 WHEREAS, the Board has statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.
 NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and
 BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board’s appreciation for these thoughtful gifts.

<u>RECEIVED OF/FROM</u>	<u>GIFT</u>	<u>TO/FOR</u>
Brook Park Fire Fighters Local 1141	\$ 500.00	Brookview Elementary School/Christmas Families
Susan Humphrey	200.00	Brookview Elementary School/Christmas Families
Indian Touch of Gallup LLC	100.00	Brookview Elementary School/student needs
Marie Marvin	Numerous Used Books	Brookview ES/Library-Media Center
Downtown Berea Merchants Assoc.	100.00	Berea-Midpark High School/Art Department

Appropriation
Modifications &
Supplemental
Appropriations
C-2

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the appropriation modifications and supplemental appropriations listed in **EXHIBIT 5** be approved.

CHANGE:

Business Services

	Fleet Insurance	Maintenance
\$ 1,850.00	001-0000-2829-424-00000000-023-00-106	001-0000-2610-423-00000000-032-00-106

Amended
Appropriation
Measure
Certificate
(Section 5705.412)
C-3

It was hereby certified that the amount of the amended appropriation measure attached hereto, together with all other appropriation measures in effect for the current fiscal year (July 1 to June 30) is **\$100,345,269.72** and that such aggregate amount does not exceed the amount authorized by the most recent Official Certificate of Estimated Resources or Amended Certificate issued by the County Budget Commission pursuant to Section 5705.36; O.R.C.; and the Berea City School District has in effect for the remainder of the current fiscal year (July 1 to June 30) the authorization to levy taxes, including renewal of levies only, which have in fact been renewed by all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year (July 1 to June 30).

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Approval of Financial Statements and Payment to Vendors
Total payments for the month of December, 2013 – \$7,200,562.76

Approval of
Financials
C-4

Approval of Investments – EXHIBIT 6

Approval of
Investments
C-5

Szabo moved and Thurau seconded the recommendation that the Board of Education approve the Certificate of Availability as shown below:

Certificate(s) of
Availability
14-0113-5049

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
 Nays: None. Motion carried.

P.O. #14002209	Southwest General Hospital 18697 Bagley Road Middleburg Hts., OH 44130	\$8,826.00 – 2013 Summer Day Camp \$3,236.00 – Extended School Year (12/13) School Health Specialists
Amount:	\$12,062.00	
P.O. #14002281	North Shore Bowling Conference 48324 State Rt. 18 Wellington OH 44090	Conference Fees BMHS Bowling Team for 2013-2014 Season
Amount:	\$3,060.00	
P.O. #14002282	Extreme Gymnastics 17820 Englewood Drive Suite 1 Middleburg Heights, OH 44130	Rental Fees for Facility Nov 2 – March 1 BMHS Gymnastic Team 2013-2014 Season
Amount:	\$3,300.00	
P.O. #14002016	Educational Service Center of Cuyahoga County 6393 Oak Tree Blvd Suite 300 Independence OH 44131	Additional 2013-2014 tuition for PEP students
Amount:	\$34,981.23	
P.O. #14002300	Enterprise Rent-A-Car Lockbox **remit** 16073 Collections Center Drive Chicago, IL 60693	Rental Charges for Vans Transporting BMHS Athletic Students for 2013-2014 School Year \$1,878.69 – Rental Agreement #D236815 \$1,817.40 – Rental Agreement #D236814 \$1,817.40 – Rental Agreement #D236812
Amount:	\$5,513.49	

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Certificate(s) of Availability
14-0113-5049
(continued)

P.O. #14002345	Educational Service Center of Cuyahoga County 6393 Oak Tree Blvd. Suite 300 Independence, OH 44131	Cost for On-Line Learning Program for 2013-2014 school year first semester billing
Amount:	\$9,900.00	

Establish Petty
Cash Fund
14-0113-5060

Thurau moved and Tressel seconded the recommendation that the Berea Board of Education approve a recommendation to establish a petty cash fund for the following schools in the amounts as indicated:

Berea-Midpark High School	Special Education Café	\$150.00
Middleburg Heights Junior High School	Special Education Café	\$150.00

Roll Call: Ayes: Thurau, Tressel, Chapman, Szabo, Postel
 Nays: None. Motion carried.

Tax Budget
Approval
14-0113-5061

Szabo moved and Thurau seconded the recommendation that the Board of Education approve the Tax Budget as presented at the Tax Budget Hearing on January 13, 2014.

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
 Nays: None. Motion carried.

Software
License and
Services
14-0113-5062

Tressel moved and Thurau seconded the recommendation that the Board of Education approve A Resolution Authorizing the Execution and Delivery of a Software License and Services Agreement with Tyler Technologies, Inc., as indicated below:

Roll Call: Ayes: Tressel, Thurau, Chapman, Szabo, Postel
 Nays: None. Motion carried.

WHEREAS, this School District has the need for certain software and services described in a proposed Agreement with Tyler Technologies, Inc., currently on file with the Treasurer of this Board of Education the Board (the "Agreement"), the form and content of which Agreement are generally satisfactory to the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Berea City School District, County of Cuyahoga, State of Ohio, that:

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**Software
License and
Services
14-0113-5062
(continued)**

Section 1. Approval, Execution and Delivery of Agreement. The President or Vice President and Treasurer of this Board are each hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of this Board, the Agreement substantially in the form now on file with the Treasurer. The form of the Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Agreement by those officials.

Section 2. Agreement Parameters. The aggregate cost to the School District under the Agreement in any given fiscal year and over the course of the entire term of the Agreement, the term of the Agreement itself, and the scope of services provided there under shall not exceed those shown on **EXHIBIT 8** (unless additional related services are to be added at no additional cost).

Section 3. Approval of Related Actions. The President or Vice President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transaction contemplated by this Resolution and the Agreement.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

**COBRA
Administration
14-0113-5063**

Szabo moved and Thurau seconded the recommendation that the Berea Board of Education approve the contract with North Coast Administrators beginning January 1, 2014 through December 31, 2015 for the Berea City School District's COBRA Administration as shown in EXHIBIT 9 at a cost not to exceed 24 months.

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel
Nays: None. Motion carried.

**Executive
Session
14-0113-5064**

Chapman moved and Szabo seconded the recommendation that the Berea Board of Education enter into Executive Session for purpose to consider the discipline of a classified employee.

Roll Call: Ayes: Chapman, Szabo, Thurau, Tressel, Postel
Nays: None. Motion carried. Time In: 7:30 p.m.

The Board moved out of Executive Session at 7:55 p.m.

**Decision on
Classified
Employee
Discipline
14-0113-5065**

Tressel moved and Chapman seconded the recommendation that the Board of Education approve a motion made in Executive Session to suspend a classified employee for a period of three (3) unpaid days (determined at the discretion of the Supervisor of Transportation), and also take three (3) sessions of counseling. Failure to take counseling sessions will result in an additional two (2) unpaid days.

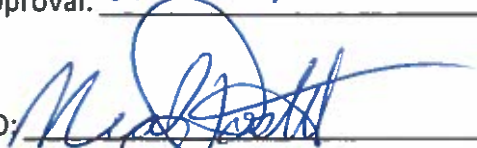
Roll Call: Ayes: Tressel, Chapman, Szabo, Thurau, Postel
Nays: None. Motion carried.

**Adjournment
14-0113-5066**

Thurau moved and Chapman seconded the recommendation that the regular meeting of the Board be adjourned.

Roll Call: Ayes: Thurau, Chapman, Szabo, Tressel, Postel
Nays: None. Motion carried. Time: 8:00 p.m.

Date of Approval: 2-10-14

APPROVED: 

ATTEST: 

(This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the Agenda.)