



11666  
Administration Building  
Staff Room #1  
February 10, 2014

Minutes of the **Regular Meeting** of the Board of Education of the Berea City School District held on Monday, February 10, 2014 at 7:00 p.m. in Staff Room #1 in the Administration Building, 390 Fair Street, Berea OH 44017.

### Regular Business

Meeting called to order at 7:01 p.m. with the following members present:  
Ana Chapman, Fred Szabo, David Thurau, David Tressel, Neal Postel

Roll Call

President Postel called for the Pledge of Allegiance.

Pledge of Allegiance

Szabo moved and Tressel seconded the recommendation that the minutes for January 13, 2014 and February 3, 2014 be approved as submitted.

**Approval of Minutes  
14-0210-5068**

Roll Call: Ayes: Szabo, Tressel, Chapman, Thurau, Postel  
Nays: None. Motion carried.

We recognized Monica McMullen, art teacher at Middleburg Heights Junior High School, and her students for providing the art display in the boardroom this month.

Staff Room Art Display

Recognized Any Member of the Public Who Wished to Comment Regarding Non-Agenda Related Items and Agenda Items – NONE

Public

(Per BOE policy 0169 any person who wishes to speak may do so up to 3 minutes, unless the time limit is waived by the majority of the Board members present. The maximum time allotted for any one topic is 15 minutes and a total for all topics is 30 minutes.)

Report(s) by the Board of Education Representative(s) –

- David Tressel reported on the upcoming Education Foundation Auction
- Neal Postel discussed various letters and certificates the Board has received

Report by BOE Reps

Treasurer's Update –

- Treasurer discussed the process his staff has taken to develop a Purchasing manual and how they intend to communicate this to staff

Treasurer's Update

## Other Items

## Other Items

- Superintendent discussed the meeting he and the Treasurer attended with Representative DeVilla

**Consent Agenda  
14-0210-5069  
B1-B22**

Superintendent's Recommendations

**B8 & B17 moved  
to non-consent**

Thurau moved and Tressel seconded the recommendation that items **B1-B22** be approved as part of the Consent Agenda, Board of Education member Ana Chapman then stated her wish to have items **B-8** and **B-17** removed from the Consent Agenda.

Roll Call:      Ayes: Thurau, Tressel, Chapman, Szabo, Postel  
                     Nays: None. Motion carried.

**Resignations –  
Administrative  
Personnel  
B-1**

It was recommended that the following resignation(s) be accepted at the end of the day as listed below:

- |    |   |  |
|----|---|--|
| 1) | Robert Cistolo<br>Berea-Midpark Athletic Director | effective June 30, 2014<br>( <del>S.E.R.S. Service Retirement</del> ) remove |
| 2) | Patrice Novak<br>Personnel Assistant              | effective December 31, 2014<br>(S.E.R.S. Service Retirement)                 |

**Resignations –  
Certified  
Personnel  
B-2**

It was recommended that the following resignation(s) be accepted as listed below:

- |    |  |  |
|----|--|--|
| 1) | Leigh Demshar<br>Berea-Midpark Art<br>(currently on General Leave) | effective January 21, 2014                                   |
| 2) | Lenore Fox<br>Grindstone, Grade 4<br>(currently on General Leave)  | effective January 29, 2014                                   |
| 3) | Christopher Reynolds<br>Berea Midpark High School, French          | effective February 28, 2014<br>(S.T.R.S. Service Retirement) |
| 4) | Diane Goulis<br>Big Creek, Grade 1                                 | effective June 30, 2014<br>(S.T.R.S. Service Retirement)     |
| 5) | Kathy Jadud<br>Big Creek, Art                                      | effective June 30, 2014<br>(S.T.R.S. Service Retirement)     |

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It was recommended that the following appointment(s) – Certified Personnel – be accepted as listed below:

**Replacement Tutor**

- 1) Meegan Hoessle effective January 6, 2014  
**\$157.79/day**  
 Brook Park Memorial, Title I Tutor  
**(Correction from \$166.70 on 01/13/14 Board Agenda)**

**Appointments –  
 Certified  
 Personnel  
 B-3**

**Supplemental Contracts – Certified Personnel, effective for the 2013-2014 school year as shown in EXHIBIT 1**

It was recommended that the following tutors be compensated at their hourly rate for attending any required meeting/programs beyond their regularly scheduled workday as shown in EXHIBIT 2

**Tutor Extended  
 Hours  
 B-4**

It was recommended that the following 2013-2014 classroom teachers be paid for having oversized classrooms for the first semester as shown in EXHIBIT 3

**Payment of  
 Stipends –  
 Oversized  
 Classroom  
 B-5**

It was recommended that the following personnel be paid for having supervised the Wednesday Suspension Sessions at the rate of \$21.00 per hour, as shown in EXHIBIT 4

**Payment of  
 Stipends –  
 Wednesday  
 Suspension  
 Supervisor  
 B-6**

It was recommended that the following personnel be paid for having supervised the Saturday Suspension Sessions at the rate of \$150.00 per session, as shown in EXHIBIT 5

**Payment of  
 Stipends –  
 Saturday  
 Suspension  
 Supervisor  
 B-7**

It was recommended that Vicki Piesen move from Step 19 to Step 20 for renewing her National Board Certification. This step change will begin with the second semester of the 2013-2014 school year.

**National Board  
 Certification  
 B-9**

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Salary Reviews  
B-10

It was recommended that the following requests for salary reviews be approved for the second semester of the 2013-2014 school year as shown in EXHIBIT 7

ADD: Kelly Sullivan MA12 to MA24

Resident  
Educator  
Mentor/  
Facilitator  
Stipend  
B-11

It was recommended that the following Resident Educator Mentor/Facilitator Stipends amounts be approved as listed below:

Resident Educator Mentor for Year 1, Year 2 and Year 3 = 6% of base salary per Resident Educator

Facilitator for Year 3 = 6% of base salary for one (1) or more Resident Educators Mentor for new teacher holding a 5 year license = \$300.00

Resident  
Educator  
Mentors/  
Facilitators for  
the 2013-2014  
School Year  
B-12

It was recommended that the following Resident Educator Mentors/Facilitators be paid as shown in EXHIBIT 8

Resignations –  
Classified  
Personnel  
B-13

It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

Substitute Custodian

- 1) James Corbett 01/12/14
- 2) Lindsey Labbato 01/14/14

Bus Mechanic

- 1) John Strick 04/30/14  
(S.E.R.S. Service Retirement effective 05/01/14)

Head Elementary Custodian

- 1) Donald Mountcastle 01/31/14  
(S.E.R.S. Service Retirement effective 02/01/14)

Bus Driver

- 1) Leah Vandersluis 02/06/14

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It was recommended that the following appointments be approved as indicated:

**Substitute Custodian for 2013-2014**

- 1) Clinton Hist
- 2) Alyce Scott
- 3) Brandon Gasper
- 4) Jessica Goldie

Appointments –  
Classified  
Personnel  
**B-14**

**Supplemental Contracts for 2013-2014 – Classified Personnel – EXHIBIT 9**

**ADD:**

<u>BMHS</u>	<u>Duty</u>	<u>Stipend</u>	<u>Experience</u>
Beth Ann Salata	Yearbook Advisor	\$3,074.00	0

**Bus Driver**

- 1) Leah Vandersluis      Step 0      01/30/14  
(Probationary appointment)

**Assistant Skilled**

- 1) Scott Christensen      Step 5      02/01/14  
(OAPSE 33.02, B – Advancement in Maintenance Department)
- 2) Rede Schultz      Step 7      02/01/14  
(OAPSE 33.02, B – Advancement in Maintenance Department)

The following classified staff members, upon S.E.R.S. Retirement at the end of the day as indicated, shall be paid a longevity payment earned for the 2013-2014 fiscal year in accordance with OAPSE 27.09, B:

- |    |                    |         |          |
|----|--------------------|---------|----------|
| 1) | Donald Mountcastle | \$1,500 | 01/31/14 |
| 2) | John Strick        | \$1,500 | 04/30/14 |

Longevity –  
Classified  
Personnel  
**B-15**

The following annual stipends shall be paid prorated to Donald Mountcastle upon his retirement as indicated:

- |    |   |       |
|----|---|-------|
| 1) | Boiler's License  | \$204 |
| 2) | Morning Start-up Supervision of Administration Building | \$117 |

Payment of  
Stipends –  
Retiring  
Classified  
Personnel  
**B-16**

**Administering  
Medication –  
2013-2014  
B-18**

It was recommended that the following staff members be approved to administer medication to students in the ExtendedED Program and the Summer Camp Program 2014:

- |                       |                          |
|-----------------------|--------------------------|
| 1) Alison Berger      | 13) Mary Beth Peterkoski |
| 2) Linda Collins      | 14) Kim Reeder           |
| 3) Ruth Dunn          | 15) Tammy Runyon         |
| 4) Kathy Gorczyca     | 16) Georgene Spittal     |
| 5) Sheri Grech        | 17) Conda Tetkowski      |
| 6) Christina Hardwick | 18) Greg Tripi           |
| 7) Kathy Klein        | 19) Kristin Tripi        |
| 8) Sam Konery         | 20) Vicki Ward           |
| 9) Cheryl Kreuzer     | 21) Robin Way            |
| 10) Florica Lee       | 22) Diane Waddell        |
| 11) Vickie Martinez   | 23) Sharon Zimmer        |
| 12) Derek Mogilnicki  |                          |

**Curriculum  
Writing/Staff  
Development  
B-19**

It was recommended that the employees shown in **EXHIBIT 10** be paid for their participation in Curriculum Writing/Staff Development activities at the rate and through the fund indicated.

**Establishment of  
Preschool Fees  
B-20**

It was recommended that the Board of Education establish the preschool tuition rates for the 2014-2015 school year, as listed below:

3-year, 2-day (3 hours/session) 6 hours per week	\$105.00 per month/resident \$115.00 per month/non-resident
4-year, 3-day (3 hours/session) 9 hours per week	\$145.00 per month/resident \$155.00 per month/non-resident
4-year, 4-day (3 hours/session) 12 hours per week	\$190.00 per month/resident \$200.00 per month/non-resident
4-year, 4-day (3 hours 10 min/session) 12.7 hours per week	\$200.00 per month/resident \$210.00 per month/non-resident
Preschool Registration Fee	\$ 50.00

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It was recommended that the Board of Education establish the following fees for summer camp for the summer of 2014 which runs from June 16 – August 8, 2014:

	<u>District Resident</u>	<u>Non-District Resident</u>
Camp (9 AM – 4 PM)	\$130.00/week	\$160.00/week
Daily rate – 1 <sup>st</sup> child (3 days per week minimum)	40.00	50.00
Extended Camp AM & PM session (7-9 AM & 4-6 PM)	\$ 5.00 per child per session	
Registration Fee:	\$35.00 (1 child)	
	\$50.00 (2 or more children)	
	(before May 29, 2014)	
	\$50.00 (1 child) (after May 29, 2014)	
	\$65.00 (family) (after May 29, 2014)	

Establishment of  
Summer Camp  
Fees  
B-21

It was recommended that the Board of Education approve the following rates for the ExtendedED Program to begin with the 2014-2015 school year:

- \$4.25 per hour with a discount for each sibling enrolled in the program
- \$35.00 per family registration fee (before August 1, 2014);  
\$75.00 late registration (after August 1, 2014)
- \$35.00 per day per child for all vacation days

Establishment of  
ExtendedED  
Program Fees  
B-22

Szabo moved and Thurau seconded the recommendation of the Board that the following Teachers be paid for their work as Mentors for Student Teachers as shown in EXHIBIT 6

Roll Call: Ayes: Szabo, Thurau, Tressel, Postel  
Nays: None. Motion carried.  
Abstain: Chapman

Compensation  
for Teachers  
Serving as  
Student Teacher  
Mentors  
B-8  
14-0210-5070

Thurau moved and Szabo seconded the recommendation that the Board of Education approve Kathy Chapman as a volunteer working with the Coe Lake Grant for the 2013-2014 school year.

Roll Call: Ayes: Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.  
Abstain: Chapman

Volunteer -  
2013-2014  
School Year  
B-17  
14-0210-5071

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**PSI Service  
Agreements  
14-0210-5072**

**PSI Associates, Inc./PSI Affiliates, Inc. Service Agreements**

Thurau moved and Szabo seconded the recommendation that the Board of Education amend the original agreement with PSI Affiliates, Inc. for the Intervention Specialist at St. Adalbert's (Auxiliary Services) for the 2013-2014 School Year. (Reduced Hours – 17.5 hrs/wk – 297.5 hours total) as shown in **EXHIBIT 11**

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel  
Nays: None. Motion carried.

**Summit County  
Educational  
Service Center  
14-0210-5073**

Chapman moved and Thurau seconded the recommendation that the Board of Education enter into an agreement with The Summit County Educational Service Center for Speech/Language Pathologist and Remedial Teacher Services for Parochial for the 2014-2015 school year as shown in **EXHIBIT 12**

Roll Call: Ayes: Chapman, Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.

**Educational  
Service Center  
of Cuyahoga  
County  
Agreement  
14-0210-5074**

Szabo moved and Tressel seconded the recommendation that the Board of Education enter into a contract for admission of students as shown in **EXHIBIT 13** with the ESC of Cuyahoga County for educational purposes for the school year of 2013-2014.

Roll Call: Ayes: Szabo, Tressel, Chapman, Thurau, Postel  
Nays: None. Motion carried.

**MailFinance  
Lease  
Agreement  
14-0210-5075**

Chapman moved and Thurau seconded the recommendation that the Board of Education enter into a Product Lease Agreement with Meter Rental Agreement with MailFinance, a Neopost USA Company, 478 Wheelers Farms Rd., Milford CT 06461 as shown in **EXHIBIT 14**

Roll Call: Ayes: Chapman, Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.

**Approval of  
Service  
Personnel  
14-0210-5076**

Szabo moved and Thurau seconded the recommendation that the Board of Education approve the workers listed below in the amounts shown for their participation with Berea-Midpark Girls Varsity Basketball on November 16, 2013 and Middleburg Heights Junior High Girls Basketball on January 14, 2014:

- |    |               |          |
|----|---------------|----------|
| 1) | Arthur Martin | \$ 70.00 |
| 2) | Dan Rapp      | 125.00   |

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel  
Nays: None. Motion carried.



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**Treasurer Recommendations**

Thurau moved and Tressel seconded the recommendation that the Berea Board of Education accept the Gifts/Donations as listed below:

**Acceptance of  
Gifts/Donations  
C-1  
14-0210-5077**

Roll Call:      Ayes: Thurau, Tressel, Szabo, Postel  
                     Nays: None. Motion carried.  
                     Abstain: Chapman

WHEREAS, the gifts as briefly herein described have been unconditionally offered to the school district; and

WHEREAS, the Board has statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board’s appreciation for these thoughtful gifts.

<b>DONOR</b>	<b>GIFT</b>	<b>TO</b>
Berea-Midpark HS Athletic Boosters	\$2,000.00	Berea-Midpark HS/Instructional Supplies
April Mather	30.00	Berea City Schools Preschool Program
Shirley & William Angeloni	20.00	Ford Intermediate School/student supplies
Mrs. Edith K. Chapman	\$2,000.00	Berea City Schools/Coe Lake Project
<b>ADD:</b>		
The Education Foundation	650.00	Berea-Midpark High School/RYP Grant
The Education Foundation	500.00	Berea-Midpark High School/AVID Grant

Thurau moved and Tressel seconded the recommendation that items C2-C5 be approved as part of the Consent Agenda, unless a Board of Education member wished to have an item removed.

**Consent Agenda  
C2-C5  
14-0210-5078**

Roll Call:      Ayes: Thurau, Tressel, Chapman, Szabo, Postel  
                     Nays: None. Motion carried.

Appropriation  
Modifications and  
Supplemental  
Appropriations  
C-2

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the appropriation modifications and supplemental appropriations listed in EXHIBIT 15 be approved.

**ADD:**

<u>Amount</u>	<u>Transfer From</u>	<u>Transfer Into</u>
	Treasurer's Department Charter Schools	Benefits Retirement – original transfer to Asst. Superintendent to cover Ombudsman
\$ 12,781.00	001-0000-1990-478-00000000-032-00-108	001-0000-1100-210-00000000-032-00-000

Amended  
Appropriation  
Measure  
Certificate  
(Section 5705.412)  
C-3

It was hereby certified that the amount of the amended appropriation measure attached hereto, together with all other appropriation measures in effect for the current fiscal year (July 1 to June 30) is **\$100,415,704.77** and that such aggregate amount does not exceed the amount authorized by the most recent Official Certificate of Estimated Resources or Amended Certificate issued by the County Budget Commission pursuant to Section 5705.36; O.R.C.; and the Berea City School District has in effect for the remainder of the current fiscal year (July 1 to June 30) the authorization to levy taxes, including renewal of levies only, which have in fact been renewed by all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year (July 1 to June 30).

Approval of  
Financials  
C-4

Approval of Financial Statements and Payment to Vendors  
Total payments for the month of January 2014 – \$7,497,072.53

Approval of  
Investments  
C-5

Approval of Investments – EXHIBIT 16

Certificates of  
Availability  
14-0210-5079

Chapman moved and Tressel seconded the recommendation that the Board of Education approve the Certificate of Availability as shown below:

Roll Call: Ayes: Chapman, Tressel, Szabo, Thurau, Postel  
Nays: None. Motion carried.

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P.O. #14002372	ACT Finance P.O. Box 4072 Iowa City, IA 52243-4072	ACT Testing Services Freshman – 9 <sup>th</sup> grade	<b>Certificates of Availability 14-0210-5079 (continued)</b>
Amount:	\$4,284.00		
P.O. #14002412	Epiphany Management Group 526 S. Main Street Suite 911 Akron, OH 44311	Technical Support for St. Mary's for student use	
Amount:	\$5,000.00		

Szabo moved and Chapman seconded the recommendation that the Berea Board of Education accept the donation in the amount of \$8,460.41 and; thereby, create the Coe Lake Grant – Fund 019-0120 (The Coe Lake Nature Trail and Riparian Restoration Project). This allocation of funds was given by the Berea Community Development Corporation.

**Coe Lake Grant  
14-0210-5080**

Roll Call: Ayes: Szabo, Chapman, Thurau, Tressel, Postel  
Nays: None. Motion carried.

- The Coe Lake curriculum is aligned with Project 2061 benchmarks, the Ohio 2011 Revised OAA science content standards, the National Science Foundation and National Science Teacher Association standards for each grade level.
- The Riparian Restoration portion of the project seeks to improve the vegetative zone along the shore at Coe Lake so that weathering and erosion is minimized. This is being done with selective planting of blooming trees and shrubs and remains a work in progress.
- This project is ongoing and involves the Berea City School District, The Berea Community Development Cooperation, the City of Berea, and the community.

Chapman moved and Thurau seconded the recommendation that the Berea Board of Education approve the Purchasing Manual as shown in **EXHIBIT 17**

**Purchasing  
Manual  
14-0210-5081**

Roll Call: Ayes: Chapman, Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.

**Grants  
14-0210-5082**

Thurau moved and Chapman seconded the recommendation that the following grants be accepted as indicated below:

- It was recommended that the Board of Education accept a grant for Brook Park Memorial Elementary School in the amount of \$600.00 – Fund 019-1077 from The Education Foundation to be used to create the Bucket Filler Theme Song.
- It was recommended that the Board of Education accept a grant for Brookview Elementary School in the amount of \$500.00 – Fund 019-0818 from The Education Foundation to be used for Restitution, Bucket Filling and Beauty: Inspiring a Climate of Excellence.
- It was recommended that the Board of Education accept a grant for Grindstone Elementary School in the amount of \$500.00 – Fund 019-0448 from The Education Foundation to be used toward North Star navigators.

Roll Call: Ayes: Thurau, Chapman, Szabo, Tressel, Postel  
Nays: None. Motion carried.

**Executive  
Session  
Student  
Expulsion  
14-0210-5083**

Postel moved and Tressel seconded the recommendation that the Berea Board of Education enter into Executive Session to consider an appeal of a student expulsion.

Roll Call: Ayes: Postel, Tressel, Chapman, Szabo, Thurau  
Nays: None. Motion carried. Time In: 7:31 p. m.

The Board moved out of Executive Session at 8:40 p.m.

**Expulsion  
Appeal  
Decision  
14-0210-5084**

Thurau moved and Szabo seconded the recommendation that the decision for expulsion be affirmed.

Roll Call: Ayes: Thurau, Szabo, Chapman, Tressel, Postel  
Nays: None. Motion carried.

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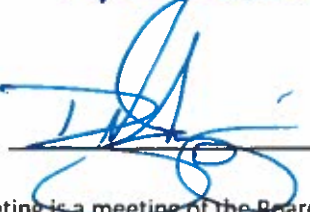
Thurau moved and Tressel seconded the recommendation that the regular meeting of the Board be adjourned.

**Adjournment  
14-0210-5085**

Roll Call: Ayes: Thurau, Tressel, Chapman, Szabo, Postel  
Nays: None. Motion carried. Time: 8:41 p.m.

Date of Approval: 3-10-14

APPROVED: 

ATTEST: 

(This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the Agenda.)