



11752  
Administration Building  
Staff Room #1  
July 14, 2014

Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, July 14, 2014, 6:00 p.m. in Staff Room #1 in the Administration Building, 390 Fair Street, Berea, OH 44017.

Regular Business

Meeting called to order at 6:00 p.m. with the following members Present:  
Ana Chapman, Fred Szabo, David Thurau, David Tressel, Neal Postel

Roll Call

President Postel called for the Pledge of Allegiance.

Pledge of Allegiance

Szabo moved and Thurau seconded the recommendation that the minutes for June 26, 2014 be approved as submitted.

Approval of Minutes  
14-0714-5177

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel  
Nays: None. Motion carried.

Recognize Any Member of the Public Who Wished to Comment Regarding Non-Agenda Related Items and Agenda Items:

Public

- concern was raised regarding the outsourcing of substitutes with the County Educational Service Center
- surprise was communicated regarding how different the details of the Board's official minutes differ between vagueness and specific detail – request was made to the Treasurer and the Board to prepare more detail-specific minutes
- statement was made regarding the observation of varying levels of communication between the different schools in the district and; subsequently, a request was made that there be more consistent communication from the district to the students and parents

(Per BOE policy 0169 any person who wishes to speak may do so up to 3 minutes, unless the time limit is waived by the majority of the Board members present. The maximum time allotted for any one topic is 15 minutes and a total for all topics is 30 minutes.)

Report by Board of Education Representatives – None at this time

Report by BOE Rep(s)

Treasurer's Update

Treasurer's Update – None at this time

Other Items

Superintendent Sheppard asked the Human Resources Director to introduce the new Buildings & Grounds supervisor position. Superintendent Sheppard also reviewed various agenda items.

Consent Agenda  
B1-B7  
14-0714-5178

Superintendent Recommendations

Tressel moved and Thurau seconded the recommendation that items **B1-B7** be approved as part of the Consent Agenda, unless a Board of Education member wished to have an item removed.

Roll Call:      Ayes: Tressel, Thurau, Chapman, Szabo, Postel  
                     Nays: None. Motion carried.

Appointments –  
Administrative  
Personnel  
B-1

It was recommended that the following administrative appointments be approved as listed below:

Supervisor of Buildings and Grounds

It was recommended that Russell Kuse be issued a two (2) year contract for the position of Supervisor of Buildings and Grounds at Step 4 of the Administrative Salary Schedule effective July 28, 2014 to June 30, 2016.

Supervisor of Special Education

It is recommended that Lisa Cistolo be issued a two (2) year contract for the position of Supervisor of Special Education at Step 4 of the Administrative Salary Schedule effective August 1, 2014 to July 31, 2016.

Leaves of  
Absence –  
Certified  
Personnel  
B-2

It was recommended that the following leave(s) of absence be approved as listed below:

- |    |  |                       |
|----|--|-----------------------|
| 1) | Katherine Sebastian<br>Berea- Midpark, Science, Maternity Leave    | 2014-2015 school year |
| 2) | Kelly Crews<br>Berea-Midpark, Language Arts, Maternity Leave       | 08/19/14 to 11/11/14  |
| 3) | Jessica Zavarello<br>Berea-Midpark, Language Arts, Maternity Leave | 08/19/14 to 11/11/14  |

July 14, 2014

It was recommended that the following appointment(s) – Certified Personnel for the 2014-2015 school year be approved as listed below:

Appointments –  
Certified  
Personnel  
2014-2015  
School Year  
B-3

**Classroom Teachers**

- 1) Candice Gutzman Step 0  
1.0 Art Grindstone .8/Middleburg Hts. .2  
(Master’s Degree with zero (0) years of experience,  
trained at Baldwin-Wallace University and the University of Toledo)

Supplemental Contracts – Certified Personnel, effective for the 2013-2014 school year and 2014-2015 school year as shown in **EXHIBIT 1**

It was recommended that the following appointments be approved as indicated:

Appointments –  
Classified  
Personnel  
B-4

**2014 Summer Buildings & Grounds**

- 1) Andrea Payne \$9.28/hr
- 2) Audrey Wisniewski \$9.28/hr
- 3) Joline Marshall \$8.95/hr  
(correction of hourly rate from 06/09/14 Addenda, Exhibit 7)

**On Board Instructors for 2014-2015 – Transportation Department**

- 1) Abby Doutt
- 2) Nancy Noble
- 3) Janet Kendra
- 4) Deborah Power
- 5) Alice Sedivec
- 6) Pam Sinowetski

It was recommended that the 2014-2015 Change in Classification – Classified Personnel – be changed as indicated below:

Change in  
Classification –  
Classified  
Personnel  
B-5

<u>Employee</u>	<u>2013-14 Classification</u>	<u>2014-15 Classification</u>	<u>2014-15 Step</u>
Karen Murray	12-mo Admin. Assist.	10-mo Admin. Assist.	10

(correction of step from 06/09/14 Board Agenda)

The following classified personnel shall be paid a prorated boiler operator’s license stipend earned for the 2013-2014 contract year as indicated:

Payment of Boiler  
Operator’s  
License –  
Classified  
B-6

- 1) Hugh Boyle \$29 (for June, 2014)
- 2) Tim Eibel \$58 (for January, 2014 & June, 2014)
- 3) Eugene Nuckels \$29 (for June, 2014)

**Re-Certification  
Stipend  
B-7**

**Re-Certification of School Bus Drivers – Mechanics and Mechanic Helpers Stipend**

It was recommended that the following transportation employee(s) be paid \$400.00 for completion of the requirements for re-certification of school bus drivers as outlined in Article 39.07 of the contract between the Ohio Association of Public School Employees, Chapters 213, 473, and 656, and the Berea Board of Education effective January 1, 2014 through December 31, 2016:

- 1) Kristen Claypoole
- 2) Margaret James

**Approval for  
Transportation  
14-0714-5179**

Szabo moved and Chapman seconded the recommendation that the Berea Board of Education approve a release for transportation from the Columbia Local School District for the 2014-2015 school year for Katlynn and Noah Phillips, who reside at 3210 Hartwick Circle, Brunswick. Katelynn and Noah will be transported from the Academy of St. Bartholomew in Middleburg Heights to a babysitter's residence at 15562 Remora Blvd., Brook Park via a Berea school bus.

Roll Call: Ayes: Szabo, Chapman, Thurau, Tressel, Postel  
Nays: None. Motion carried.

**Contracted  
Services for  
Special Needs  
Student  
14-0714-5180**

Tressel moved and Thurau seconded the recommendation that the Board of Education approve the following individual to provide services related to this student's IEP goals, behavior, speech and sign language at the rate of \$20 per hour, up to 60 total hours, through August 20, 2014 to be paid through Pupil Services/VIB funds.

- 1) Cara Luce

Roll Call: Ayes: Tressel, Thurau, Chapman, Szabo, Postel  
Nays: None. Motion carried.

**Student Fees  
14-0714-5181**

Thurau moved and Chapman seconded the recommendation that the Board of Education approve the student fees as shown in **EXHIBIT 2** (Does not include Instructional Fees, Sports Participation Fees, and Camp Mi-Bro-Be fees.)

Roll Call: Ayes: Thurau, Chapman, Szabo, Tressel, Postel  
Nays: None. Motion carried.

Superintendent Sheppard stated this is a new procedure for approval and also explained some of the fees.

July 14, 2014

Szabo moved and Tressel seconded the recommendation that the Board of Education approve the agreement with North Coast Therapy Associates, Inc. for the services of licenses occupational/physical therapy services as shown on EXHIBIT 3

**North Coast  
Therapy  
Associates  
Agreement  
14-0714-5182**

Roll Call: Ayes: Szabo, Tressel, Chapman, Thurau, Postel  
Nays: None. Motion carried.

Szabo moved and Thurau seconded the recommendation that the Board of Education approve the purchase service agreement of the Day Treatment Program for the provision of educational and therapeutic services as shown in EXHIBIT 4

**Education  
Alternatives  
14-0714-5183**

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel  
Nays: None. Motion carried.

Treasurer Recommendations

Chapman moved and Thurau seconded the recommendation that items C1-C4 be approved as part of the Consent Agenda, unless a Board of Education member wished to have an item removed.

**Consent Agenda  
14-0714-5184  
C1-C4**

Roll Call: Ayes: Chapman, Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.

WHEREAS, the gifts as briefly herein described have been unconditionally offered to the school district; and

WHEREAS, the Board has statutory authority to accept such gifts providing such acceptance does not remove any portion of the public schools from the control of the Board.

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

**Acceptance of  
Gifts/Donations  
C-1**

<u>RECEIVED OF/FROM</u>	<u>GIFT</u>	<u>TO/FOR</u>
Big Creek Elementary School PTA	\$3,510.00	Big Creek Elementary School
Big Creek Elementary School PTA	2,750.00	Big Creek Elementary School
Nordson Corporation	2,000.00	Berea-Midpark/Mark Wood-Electrify Your Strings
Berea Community Development Corp.	50.00	Coe Lake Education Fund
Ross A. Croucher	2,000.00	BCSD/Titans T-Shirts
Mrs. Margaret Dorko Hoy	100.00	Big Creek Elementary School

July 14, 2014

Amended  
Appropriation  
Measure  
Certificate  
C-2

Amended Appropriation Measure Certificate (Section 5705.412)  
June, 2014 – \$100,259,338.08

Approval of  
Financials  
C-3

Approval of Financial Statements and Payment to Vendors  
Total payments for the month of June 2014 - \$7,499,379.93

Approval of  
Investments  
C-4

Approval of Investments – EXHIBIT 5

Certificate of  
Availability  
14-0714-5185

Tressel moved and Thurau seconded the recommendation that the Board of Education approve the Certificates of Availability as listed below:

P.O. #14003954

Educational Service Center  
of Cuyahoga County  
6393 Oak Tree Blvd., Suite 300  
Independence, OH 44131  
Amount: \$47,318.65

Additional cost for substitute teachers  
for the 2013-2014 school year

Roll Call: Ayes: Tressel, Thurau, Chapman, Szabo, Postel  
Nays: None. Motion carried.

WellnessIQ  
Service  
Agreement  
14-0714-5186

Chapman moved and Thurau seconded the recommendation that the Board of Education approve the service agreement with WellnessIQ for the purpose of providing wellness services effective September 1, 2014 for three years as shown in EXHIBIT 6

Roll Call: Ayes: Chapman, Thurau, Szabo, Tressel, Postel  
Nays: None. Motion carried.

Employee  
Benefits  
International  
Service  
Agreement  
14-0714-5187

Szabo moved and Tressel seconded the recommendation that the Board of Education approve the service agreement with Employee Benefits International from July 1, 2014 through June 30, 2017 as shown in EXHIBIT 7

Roll Call: Ayes: Szabo, Tressel, Chapman, Thurau, Postel  
Nays: None. Motion carried.

Szabo moved and Thurau seconded the recommendation that the Berea Board of Education meet in Executive Session to consider the investigation of charges or complaints against a public employee, official, licensee, or student.

**Executive  
Session I  
14-0714-5188**

Roll Call: Ayes: Szabo, Thurau, Chapman, Tressel, Postel  
Nays: None. Motion carried. Time In: 6:34 p. m.

Board Vice President David Tressel left at 6:40 p.m.

The Board moved out of Executive Session at 8:20 p.m.

Board will review supporting documentation and make a decision at the next Board of Education Meeting.

**Decision on  
Complaint**

Thurau moved and Szabo seconded the recommendation that the Berea Board of Education meet in Executive Session for the purpose of considering the employment of a public employee or official.

**Executive  
Session II  
14-0714-5189**

Roll Call: Ayes: Thurau, Szabo, Chapman, Postel  
Nays: None. Motion carried. Time In: 8:47 p. m.

The Board moved out of Executive Session at 9:23 p.m.

Thurau moved and Szabo seconded the recommendation that the regular meeting of the Board be adjourned.

**Adjournment  
14-0714-5190**

Roll Call: Ayes: Thurau, Szabo, Chapman, Postel  
Nays: None. Motion carried. Time: 9:24 p.m.

Date of Approval: 8-11-14

APPROVED: 

ATTEST: 

(This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the Agenda.)