



Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, September 21, 2015 at 7:00 p.m. in Staff Room 1 at Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

A. Regular Business

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| 1. | Meeting called to order at 7:03 p.m.
Present: Chapman, Szabo, Thurau, Tressel, Postel | Roll Call |
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| 2. | Pledge of Allegiance | Pledge |
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| 3. | Approval of Minutes

It was moved by Szabo and seconded by Chapman that the minutes for August 10, 2015 be approved as presented.

Ayes: Chapman <input checked="" type="checkbox"/> , Szabo <input checked="" type="checkbox"/> , Thurau <input checked="" type="checkbox"/> , Tressel <input checked="" type="checkbox"/> , Postel <input checked="" type="checkbox"/>
Nays: None Motion Carried | Approval of Minutes
15-0921-5429 |
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| 4. | Treasurer's Update

Treasurer Ghizzoni updated the Board on the debt service reconciliation project with the P.I. fund and the General Fund. In addition, he gave a brief overview of the permanent appropriations on the agenda for approval and the projected timeline for the meritorious budget completion. | Treasurer's Update |
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| 5. | Recognize Any Member of the Public Who Wishes to Comment Regarding Non-Agenda Related Items and Agenda Items

None | Public Comments |
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| 6. | Reports by the Board of Education Representatives

Szabo reported: <ul style="list-style-type: none"> • that all was going well at the second week of camp Thurau reported that he had visited all of the building: <ul style="list-style-type: none"> • delivered school supplies from various organizations • impressed with engagement of students • concerned with security of visitors walking in behind other visitors Chapman reported: <ul style="list-style-type: none"> • Thanked Adam Howard for use of social media • Thanked Academic Affairs for assisting parents helping student with homework • Proud every board member joined all PTA's in the district. Postel reported: <ul style="list-style-type: none"> • Visitation to Grindstone Elementary and described his experience. • Wanted to recognize Mr. Riccio for buying a T-shirt for special needs student. | Board Reports |
| <hr/> | | |
| 7. | Other Items

Sheppard reported: <ul style="list-style-type: none"> • gave an overview of Roehm Project | Other Items |

- described donations from community groups
- recent updates to field
- discussed current and intended use of facility by variety of athletic teams and student groups
- presented project costs, including demolition, renovation
- gave detailed explanation of improvements to boiler and HVAC, including air conditioning
- explained the reason for changing to a cell phone allowance rather than providing cell phones.
Szabo asked if this is in addition to or will be replacing the radio system that is in place. Sheppard/Grosse discussed which system is used for different activities

Other Items
(continued)

Szabo inquired about how many foreign exchange students are attending this year.
Sheppard responded, but was unsure of the number

Chapman asked for clarification on guidance testing supplementals in the Memo of Understanding. Sheppard/Slivochka explained the changes in the language of the Memo of Understanding.

Grosse explained the Memo of Understanding.

Szabo described possible changes to dispatch in Brook Park to Parma

B. Superintendent Recommendation

1. Consent Agenda

Szabo moved and Thurau seconded that items B2-B6 be approved as part of the consent agenda.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel

Nays: None Motion Carried

Consent
Agenda
15-0921-5430

2. Personnel Recommendations - Administrative Personnel

It is recommended that that the following administrative appointment be approved as listed below:

1. Director of Marketing and Community Relations

It was recommended that Cristina Carosielli be issued a two (2) year contract for the position of Director of Marketing and Community Relations at Step 0 of the Administrative Salary Schedule effective October 5, 2015 to June 30, 2017.

Personnel-
Administrative
(consent)

3. Personnel Recommendations - Certified Personnel

1. Classroom Teachers

a. Jennifer Calkins Step 8 effective 09/14/2015
.8 Computer, MHJH/Ford
(Master's Degree with eight (8) years of experience, trained at Cleveland State University and National Louis University-Chicago)

b. Valerie Prok Step 8 effective 09/15/2015
1.0 Intervention Specialist/MHJH
(Master's Degree with eight (8) years of experience, trained at Cleveland State University)

Personnel-Certified
(consent)

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- c. Erin Spera Step 2 Personnel–Certified
1.0 Grade 1, BPM (continued)
(Master’s Degree with two (2) years of experience, trained at The
Ohio State University) (Revised from 08/10/2015 Board Agenda)

2. Supplemental Contracts 2015-2016 – Certified Personnel as shown in Exhibit 1.

OGT Tutors

It is recommended that the following certified personnel be hired as OGT Tutors at the rate of \$199.37 per day for the 2015-2016 school year:

Balzer, Vicki	35 full days
Smyth, Melissa	35 4.0-hour days
Wysocki, Dennis	35 full days

4. Personnel Recommendations - Classified Personnel

Personnel–Classified
(consent)

It was recommended that the following appointments be approved as indicated:

1. Student Monitor

- a. Amanda Grasson Step 0 09/28/2015
New employee probationary appointment

2. Student Monitor

- a. Kimberly Campbell Step 0 09/08/2015
Current employee probationary appointment
(additional job to Bus Driver)

3. Transportation Assistant

- a. Nikita Tudu Step 0 09/14/2015
New employee probationary appointment
- b. Colleen Wolanin Step 0 09/14/2015
New employee probationary appointment

4. Supplemental Contracts 2015-2016 – Classified Personnel as shown in Exhibit 2.

5. Nutrition Services Substitute for 2015-2016

- a. Sharene Klink

6. Classified Substitutes for 2015-2016

- a. Marie Finley
b. Sharene Klink
c. Tina Stepanovich

Appointments - Extended Care – Classified Personnel

It was recommended that the following appointments be approved as indicated:

1. Extended Care Assistant Substitute for 2015-2016

- a. Michael Williams

5. Mileage

It was recommended that the travel allocations listed below be established for the 2015-2016 school year. It is further recommended that the treasurer be authorized to reimburse these individuals upon the submission of verification for such travel at the appropriate mileage rate.

Mileage
(consent)

Funderwhite	Custodian	350 Miles
Ron Hutchings	Custodian	350 Miles
Kevin Jaynes	IT Director	500 Miles
Dave Klag	Network Manager	400 Miles
Renee Eckstine	EMIS Coordinator	100 Miles
John Schroth	Data Analyst	100 Miles
Jennifer Lange	Technology Assistant	100 Miles
Darlene Balicky	Technology Specialist	600 Miles
Cynthia Carman	Technology Specialist	500 Miles
Carol Hudak	Technology Specialist	350 Miles
Sue McGonigal	Technology Specialist	500 Miles
Shelly Tillman	Intervention Specialist	1000 Miles
John Host	Intervention Specialist	1200 Miles
Ashley Rush	Preschool Teacher	150 Miles
Brooke Hassmann	Preschool Teacher	250 Miles
Darlene Lyon	World Language Teacher	500 Miles
Pingfen Sung	World Language Teacher	500 Miles
Heidi Morley	World Language Teacher	500 miles

6. Staff Development

It was recommended that the following personnel be approved for Staff Development as presented.

Staff Devlp.
(consent)

7. Release of Transportation

It was moved by Tressel and seconded by Chapman that the Board of Education approve a release of transportation as follows:

Release of
Transportation
15-0921-5431

Release for transportation from the North Ridgeville School District for the 2015-2016 school year for Alayna and Marinos Petsas, who resides at 37387 Pebble Court, North Ridgeville, Ohio 44039. Alayna and Marinos Petsas will be transported to and from The Academy of St. Bartholomew to a babysitter's residence at 13855 Byron Blvd., Middleburg Hts., 44130, via a Berea school bus.

Release for transportation from the Olmsted Falls Board of Education for the 2015-2016 school year for Alexander Amundsson-Lease, 9780 Douglas Lane, #201, Olmsted Falls, Ohio 44116. Alexander will be transported to and from Lutheran West High School to Sprague Road / Trotter Lane, via a Berea school bus.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

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8. **Foreign Exchange Students Fees/Information**
- It was moved by Szabo and seconded by Chapman that the Board of Education approve the Foreign Exchange Student Fees and Information as presented.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- Foreign Exchange Student Fees/Info
15-0921-5432**
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9. **Memo of Understanding - BASA**
- Szabo moved and Tressel seconded the recommendation that the Memorandum of Understanding between the Berea City School Board of Education and the Berea Association of School Administrators be adopted.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- Memo of Understanding-BASA
15-0921-5433**
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10. **Memo of Understanding - BFT**
- Szabo moved and Chapman seconded the recommendation that the Memorandum of Understanding between the Berea City School Board of Education and the Berea Federation of Teachers be adopted.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- Memo of Understanding-BFT
15-0921-5434**
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11. **Memo of Understanding - Safety Protocols**
- Tressel moved and Thurau seconded the recommendation that the Memorandum of Understanding between the Berea City School Board of Education and the City of Berea Department of Public Safety, the City of Brook Park the City of Middleburg Heights Department of Public Safety, and the City of Strongsville Department of Public Safety be adopted.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- Memo of Understanding-Safety Protocols
15-0921-5435**
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12. **STEPS Academy**
- Szabo moved and Thurau seconded the recommendation that the Board of Education approve the contract with STEPS Center for Excellence in Autism, 4040 Tamarack Dr., Parma, OH 44134 to provide educational services and behavioral support to a student in accordance with his individual Education Program (IEP) as presented.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- STEPS Academy
15-0921-5436**
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13. **Sign Language Interpreters**
- Chapman moved and Szabo seconded the recommendation that the Board of Education enter into a service agreement with Sign Language Interpreters of Cleveland, Inc., 2248 Pebble Cove Drive, Westlake, Ohio 44145 for the 2015-2016 school year as presented.
- Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried
- Sign Language Interpreters
15-0921-5437**

14. **Strongsville Psychological Services** **Strongsville
Psychological Services
15-0921-5438**
- Chapman moved and Szabo seconded the recommendation that the Board of Education approve the contract with Strongsville Psychological Services for the Employee Assistance Program effective September 1, 2015 through August 31, 2016 as presented.
- Ayes: Chapman , Szabo , Thureau , Tressel , Postel
Nays: None Motion Carried

15. **Change Order** **Change Order
15-0921-5439**
- Szabo moved and Tressel seconded approval of the recommendation that the contract with C.D. Whitfield Co., LLC, 2919 E. 37th Street, Cleveland, Ohio 44115 for the 2015 Steam Boiler Replacement at Brook Park Memorial be changed as follows:

Original Contract Amount	\$ 78,448.00
ADD: UP-2 Replacement of ¼" or ½" thermostatic trap using float and thermostatic assembly, ea. 8 units X \$365.00	
ADD: UP-5 Replacement of ½" pneumatic steam control valve, ea. \$ 2,920.00 ₁ unit X \$476.00	\$476.00
ADD: UP-6 replacement ¾" pneumatic steam control 2 units X \$502.00	\$1,004.00
ADD: UP-8 Replacement of ¾" isolation valve, ea. 2 units X \$110.00	\$ 220.00
ADD: UP-10 Replacement of ½" Piping 27 units X \$206.00	\$5,562.00
ADD: UP-11 Replacement of ¾" piping up to 10 feet in length, ea. 3 units X \$208.00	\$ 624.00
ADD: UP-12 Replacement of 1" piping up to 10 feet in length, ea. 5 units X \$234.00	\$1,170.00
ADD: UP-14 Replacement of 1-1/2" piping up to 10 feet in length, ea. 4 units X \$325.00	<u>\$1,300.00</u>
New Contract Amount	\$ 91,724.00

Ayes: Chapman , Szabo , Thureau , Tressel , Postel
Nays: None Motion Carried

C. Treasurer's Recommendations

1. **Consent Agenda of Treasurer's Recommendations** **Consent Agenda
15-0921-5440**
- Tressel moved and Thureau seconded the recommendation that items C2-C5 be approved as part of the consent agenda.
- Ayes: Chapman , Szabo , Thureau , Tressel , Postel
Nays: None Motion Carried

2. **Acceptance of Gifts/Donations** **Gift/Donations
(consent)**
- NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and
- BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO	Gift/Donations (continued)
Medical Mutual of Ohio	School Supplies	Brookview Elem. School for Students in Need	
Mary Queen of the Apostles	School Supplies	Brookview Elem. School for Students in Need	
American Legion Post #610	\$500.00	Brookview Elem. School-Teachers' Special Projects	
American Legion Post #610	\$500.00	Brook Park Memorial Elem. School for Teachers' Special Projects	
Tina Stone	\$50.00	Ford Intermediate School to assist students in need with Camp Mi-Bro-Be payments	
The Berea City Club	\$30,000.00	BCSD Athletic Complex	
Mr. and Mrs. Edward Ondrejch	\$75.00	BMHS Project Embrace Memory Garden	
American Legion Post #610	\$500.00	Big Creek Elem. School-Student Special Projects	
Scott Care Cardiovascular Solutions	School Supplies	Big Creek-student instructional use in the classroom.	

3. **Permanent Appropriation** **Appropriations
(consent)**

It was recommended that the Board of Education, in accordance with Section 5705.38 and Section 5705.412, Ohio Revised Code, the annual appropriation for Fiscal Year 2016 (July 1, 2015 to June 30, 2016) be adopted, and that all contracts included in this fiscal 2016 appropriation meet the requirements of 5705.412 of the Ohio Revised Code as shown in the 2015-2016 Permanent Appropriation document

4. **Approval of Financial Statement & Payments to Vendors** **Financial Statement
Payments to Vendors
(consent)**

a. Approval of financial statements as shown in the attachments below;

b. Approval of total payments to vendors for the month of August 2015 in the amount of \$3,164,975.44

5. **Approve Certificate of Availability** **Cert. of Availability
(consent)**

It was recommended that the Board approve the certificates of availability as presented.

6. **Approval of Investments** **Investments
15-0921-5441**

Tressel moved and Szabo seconded the approval of Investments as presented.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

7. **Advances and Transfers** **Advances &
Transfers
15-0921-5442**

Szabo moved and Chapman seconded the recommendation that the Berea Board of Education approve the return of the advance from Federal and State Funds to the General Fund as presented.

It was also recommended and approved that the Board approve the permanent transfer from General Fund 001 as indicated in the report titled September 21 Transfers and Advances

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

8. Resolution Requesting Transfer of Bond Retirement Fund

**Resolution-
Transfer of Bond
Retirement Fund
15-0921-5443**

Chapman moved and Tressel seconded that the Board of Education approve the resolution to request the County Budget Commission approve the transfer of certain money in the School District's bond retirement fund to a specific permanent improvement fund pursuant to Ohio Revised Code Section 5705.14(C)(2) and as indicated in the document presented.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

9. Approval of Updated Tax Resolution

**Updated Tax
Resolution
15-0921-5444**

Szabo moved and Thurau seconded the recommended that the Board approve the updated resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor as presented.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

10. Change Funds

**Change Funds
15-0921-5445**

Tressel moved and Szabo seconded the approval of the recommendation that the Board approve a change fund for the following:

Big Creek Elementary School \$100.00
Brook Park Memorial: \$100.00
Brookview Elementary School: \$100.00
Grindstone Elementary School: \$100.00
Brook Park Memorial Cafeteria: \$100.00

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

11. Ticket Sellers/Workers

**Ticket Sellers/
Workers
15-0921-5446**

Tressel moved and Chapman seconded that was recommendation that the approval be rescinded for the following individual Board Approved on August 10, 2015 to sell tickets/work events for the 2015-2016 school year:

a. Kathleen Beckman

It was recommended that the following be approved to sell tickets/work events for the 2015-2016 school year:

- a. Dave Assmus
- b. Chuck Bisesi
- c. Barbara Evans
- d. Harl Evans
- e. Phil Gehrining
- f. Jeff Haas
- g. Elaine Myers
- h. Larry Myers

- i. Denise Rahe
- j. Jennifer Rocco
- k. Judy Scherer

Ticket Sellers/
Workers
(continued)

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

12. Approval of Student Activity Handbook

Student Activity
Handbook
15-0921-5447

Thurau moved and Chapman seconded the recommendation that the Board approve the Student Activity Handbook as presented

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

D. Executive Session

1. Executive Session

Executive Session
15-0921-5448

Thurau moved and Tressel seconded the recommendation that the Berea Board of Education meet in Executive Session to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

Time In: 7:58 p.m.

Chapman moved and Szabo seconded the recommendation that the Berea Board of Education move to Public Session.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

Time Out: 8:42 p.m.

E. Adjournment

1. Adjournment

Adjournment
15-0921-5449

Szabo moved and Thurau seconded that the meeting be adjourned.

Ayes: Chapman , Szabo , Thurau , Tressel , Postel
Nays: None Motion Carried

Time meeting ended: 8:45 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: 10-12-15

APPROVED: 

ATTEST: 