



Minutes of the regular meeting of the Board of Education of the Berea City School district held on Monday, March 7, 2016 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

**A. Regular Business**

Roll Call

Roll Call  
A-1

Present: Chapman  Farris  Szabo  Tressel  Postel

Start Time: 7:02 p.m.

Pledge of Allegiance

Pledge of Allegiance  
A-2

Meet the Titans Recognition

Student Recognition  
A-3

The Board of Education recognized the following three students for their efforts and participation in curricular and extracurricular activities.

- ◆ Elizabeth Halasz, Brookview Elementary School
- ◆ Samantha Rocco, Berea-Midpark High School
- ◆ Tyler Thomas, Berea-Midpark High School

Each year our school district works closely with organizations which sponsor foreign students who want to attend school in the United States. These organizations help provide foreign students with a valuable and worthwhile learning experience. Our students benefit from this program by being provided with an opportunity to learn more about people from other countries. They also develop lasting friendships with other young people from different parts of the world.

Foreign Exchange  
Students  
A-4

Our foreign exchange program could not operate successfully without the host families who open up their homes to these students. Tonight we welcome this year's foreign exchange students and their host families.

Darlene Lyon, the Berea-Midpark High School International Student Advisor, introduced our foreign exchange students that attend Berea-Midpark High School. The foreign exchange students described each of their experiences in the Berea City School District and how it differs from their schools and communities in their home countries.

AFS Students:

- ◆ Lorenzo Mattei, from Italy  
Dave and Cindy Millen, host
- ◆ Liza Szappanos, from Budapest, Hungary  
Chris and Robbyn Jeremie, host
- ◆ Chun (Chris) Lee, from Hong Kong, China  
Aimee Wright, host

Council on International Educational Exchange (CIEE) Student:

- ◆ Alejandra Rios Vazquez, from Spain  
Eric and Desiree Zupsansky, host

Szabo moved and Tressel seconded the approval of the minutes of the February 8, 2016 and February 22, 2016 with the following correction: February 8<sup>th</sup> meeting; Treasurer's Update – "banking" not backing.

**Minutes**  
A-5  
16-0307-5444

Roll Call: Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

We would like to recognize Jim Bycznski, art teacher, and the students from Berea-Midpark High School for providing the art display in the boardroom this month.

Art Display  
A-6

- The Treasurer reported that the district was awarded the ASBO International Meritorious budget award for the second consecutive year.
- In addition, Treasurer Ghizzoni distributed a population and grade level enrollment projection report by elementary building that included historic trends and projected enrollment through fiscal year 2021.

Treasurer's Update  
A-7

- Superintendent Sheppard discussed the district's conferences that recently were completed, the progression of Spring activities that are already on the calendar and he informed the Board that the district will be providing an over view of the State Report results in the near future, which has been in the news recently.
- Mr. Sheppard also discussed the PE Waiver that will be enacted during the next school year.

Superintendent's  
Highlights  
A-8

#### District Facility Study Update

Facility Update  
A-9

- Board President Ana Chapman reviewed feedback and ideas that were discussed during the last three community forums regarding the school district facilities. The discussion included a new elementary school in Brook Park and retaining the Ford auditorium.
- The Board of Education and the District Administration discussed different options on what the building(s) could look like, the general make up of the buildings and the geographic location of those buildings.

No comments

Public Comments

Fred Szabo stated that The Education Foundation Auction is coming up this week.

Board Reports

## **B. Superintendent Recommendations**

Szabo moved and Farris seconded the recommendation that items B2-B4 be approved as part of the consent agenda.

**Consent Agenda**  
B-1  
16-0307-5445

Roll Call: Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

**Appointments – Certified Personnel for the 2015-2016 school year:**

**Personnel  
 Recommendations:  
 Certified  
 (consent)  
 C-2**

**1. Home Tutor**

It was recommended that the following certified staff member be paid \$18.00 per hour not to exceed 210 hours for the 2015-2016 school year:

Croucher, Kim                effective 01/01/2016  
 (Addendum to 11/02/2015 Board Approval Date)

**2. Supplemental Contracts 2015-2016**

**Berea-Midpark**

Darrow, Jane	Project Embrace	up to 25 hours
Draves, Mary	Environmental Club	up to 37.5 hours
Fox, Sherri	Peer Mediation	up to 25 hours
Fox, Sherri	PRIDE	up to 37.5 hours
Galla, Colleen	Book Club	up to 12.5 hours
Galla, Colleen	Anime Club	up to 12.5 hours
Kolis, Sarah	Peer Tutoring	up to 25 hours
Kolis, Sarah	Insight Intervention	up to 37.5 hours
Ruebensaal, Dawn	Gay/Straight Alliance	up to 25 hours
Watt, Daniel	Junior State of America	up to 37.5 hours
Williams, Sheri	Video/Production Club	up to 37.5 hours
Wolf, Linda	Student Ambassadors	up to 25 hours

**BPM**

Brandyberry, Kristen	Safety Patrol	up to 36 hours
Loop, Kristen	Garden Club	up to 22 hours
Silvestro, Tracy	Destination Imagination Adv.	up to 40 hours
Silvestro, Tracy	Garden Club	up to 22 hours

**Grindstone**

Millen, Cindy	Pet Vet	up to 18 hours
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**Intervention Plan Meeting**

It was recommended that the following certified personnel be paid at their hourly rate for time worked during a Behavior Intervention Plan meeting as listed below:

Armstrong, Patty	2.50 hours
DeBrock, Sarah	2.75 hours
Gallo, Joann	2.75 hours
Weiss, Cassandra	2.75 hours

**OGT Tutors**

It was recommended that the following certified personnel be hired for the second semester of the 2015-2016 school year as OGT Tutors at the rate of \$199.37 per day not to exceed:

Balzer, Vicki	35 full days
Smyth, Melissa	35 4.0 hour days
Wysocki, Dennis	35 full days

**Curriculum Writing**

Certified  
(continued)

It was recommended that the following certified staff members be paid \$18.00 per hour from Acct. #001-052212-139-0000-000000-032-00-111 for hours worked on Kindergarten Report Card Revision as listed below:

- 1) Laubert, Kathryn 1.0 hour
- 2) Medaglia, Kimberly 1.0 hour
- 3) Shaver, Shirley 1.0 hour

**ACT Prep**

It was recommended that the following certified staff members be paid \$18.00 per hour from Acct. #001-052212-139-0000-000000-032-00-111 for hours worked on ACT Prep courses at Berea-Midpark High School as listed below:

- 1) Ferguson, Michelle 3 hours
- 2) Yonek, Mike 2 hours
- 3) Mehmed, Brian 2 hours

**Compensation for Teachers Serving as Student Teacher Mentors**

It was recommended that the following teachers be paid \$124.00 for their work as Student Teacher Mentors as shown below:

- 1) Carlson, Jody
- 2) Gross, Darla

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**Resignations**

Personnel  
Recommendations:  
Classified  
(consent)  
C-3

It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

- 1) Dawn Carey effective end of the work day 02/22/2016  
Intervention Associate
- 2) Cheryl Cupo effective end of the work day 02/29/2016  
Instructional Assistant SERS Retirement

**Leave of Absence**

It was recommended that the following leave of absence be accepted as indicated:

- 1) Jill Champlin 01/25/2016 to 03/18/2016  
General Leave  
(District Hire Date adjusted to 10/13/2008)
- 2) Pam Kolis 01/25/2016 to 01/29/2016  
General Leave (District Hire Date adjusted to 09/15/2015)

**Appointments**

It was recommended that the following appointments be approved as indicated:

1. Intervention Associates
  - a) Jennifer Halasz Step 0 02/18/2016  
New employee probationary appointment
  - b) Melissa Fite Step 0 03/01/2016  
New employee probationary appointment

2. Supplemental Contracts 2015-2016

Classified  
(continued)

Berea-Midpark

Terry, Ramon Assistant Swim Coach (0) \$3,234.00

BPM

Cordon, Cindy	Garden Club	up to 28 hours
Demko, Sue	Garden Club	up to 22 hours
Paris, Nancy	Craft Club	up to 1.2 hours
Preston, Argera	Craft Club	up to 2.4 hours
Rocco, Gayle	Garden Club	up to 22 hours

3. Nutrition Services Substitute for 2015-16

a. Michelle Gentile

**Longevity**

The following classified staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2015-2016 school year.

Dawn Carey	\$ 750.00	02/22/2016
Cheryl Cupo	\$1500.00	02/29/2016

**Library Operating Stipend**

The following classified staff member, at the end of the day as indicated, shall be paid a Library Operating Stipend (OAPSE contract 27.18) payment earned for the 2015-2016 school year:

Cheryl Cupo	\$150.00	02/29/2016
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It was recommended that the travel allocations listed below be established for the 2015-2016 school year. It was further recommended that the Treasurer be authorized to reimburse these individuals upon the submission of verification for such travel at the appropriate mileage rate.

Mileage  
(consent)  
C-4

Carolyn May	Speech Therapist	200 Miles
Kelly Sullivan	Speech Therapist	200 Miles

Szabo moved and Postel seconded that the Board of Education approve the College Credit Plus Affiliate Memo of Understanding with Hiram College as presented.

College Credit Plus  
Hiram College  
B-5  
16-0307-5446

Roll Call: Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

6. PSI Associates, Inc/PSA Affiliates, Inc. Service Agreements

PSI Service  
Agreements  
B-6  
16-0307-5447

It was moved by Szabo and seconded by Postel that the Board of Education approve the following agreements with PSE Affiliates, Inc.:

a) It was recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Title One Teacher Services at St Adalbert-Auxiliary Services – for the 2015-2016 school year.

b) It was recommended that the Board of Education enter into an agreement with PSI Affiliates, Inc. for Remedial Teacher Services –Additional Hours at St Adalbert-Auxiliary Services – for the 2015-2016 school year.

PSI Agreements  
(Continued)

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

7. GovDeals – online Auction

GovDeals online  
Auction  
B-7  
16-0307-5448

Szabo moved and Postel seconded the recommendation that the Berea Board of Education approve the Memorandum of Understanding (MOU) with GovDeals, a Delaware corporation having its principal place of business at 100 Capitol Commerce Boulevard, Suite 110, Montgomery, Alabama, 36117, providing a means for posting District assets for sale and for potential buyers to bid on the assets via an online auction system.

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

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**C. Treasurer's Recommendations**

Postel moved and Farris seconded that items C2-C6 be approved as part of the consent agenda.

Treasurer's  
Consent Agenda  
C-1  
16-0307-5449

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

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NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations  
(consent)  
C-2

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Jill Herrick	\$ 1,000.00	BCSD Jill Herrick Teacher Mini Grants

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It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplement appropriations as shown below and approve the 2016 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Appropriations -  
Modifications,  
Supplementals and  
Amended Appropriations  
Measure Certificate  
(consent)  
C-3

**SUPPLEMENTAL APPROPRIATIONS**

Appropriations  
(continued)

FUND/SPCC	DESCRIPTION	INCREASE/ DECREASE	AMOUNT
019-2108	AVID	Increase	\$ 1,500.00
007-0008	Jill Herrick Teacher Mini Grants	Increase	\$ 1,000.00
019-9632	AVID	New	\$ 600.00
401-2616	St. Mary's	Decrease	(\$14,363.39)
401-2716	St. Bartholomew	Decrease	(\$33,365.19)
401-2816	St. Adalbert's	Decrease	(\$12,458.90)
401-4416	Scribes and Scribblers	Decrease	(\$ 5,680.97)
401-4516	Lewis Little Folks	Increase	\$ 47.10
014-4000	FIS PE Shirts	Increase	\$ 2,600.00
014-0032	Lost/Damaged Text Books	Increase	\$ 8,800.00
014-3004	MHJH 7th Grade Art	Decrease	(\$1,330.00)
516-2015	IDEA B	Decrease	(\$152,538.48)
006-0000	FOOD	Increase	\$100,000.00
551-2015	Title III	Decrease	(\$12,216.43)
018-0321	MHJH Service Account	Increase	\$ 5,000.00
022-1004	FIS Sunshine	Increase	\$ 500.00
200-0266	MHJH Café 681	Increase	\$ 2,000.00
587-2015	Preschool	Decrease	(\$9,241.49)
572-2015	Title I	Decrease	(\$450,665.53)
590-2015	Title IIA	Decrease	(\$40,581.95)

- a. Approval of financial statements as shown in the exhibit;
- b. Approved total payments to vendors for the month of February 2016 in the amount of \$2,522,429.02.

Financials  
(consent)  
C-4

It was recommended that the Board approve the certificates of availability as presented.

Certificate of Availability  
(consent)  
C-5

Approval of Investments as presented

Investments  
(consent)  
C-6

Szabo moved and Tressel seconded that the Board of Education approve the agreement with Information Design, Inc. to provide the District its School Payment Solution system (SPS EZpay) as presented.

Information Design,  
Inc. Agreement  
C-7

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

16-0307-5450

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**D. Executive Session**

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Szabo moved and Farris seconded that the Board of Education move into Executive Session to discuss confidential matters by Federal Law or Regulations or State Statutes

**Executive Session  
D-1  
16-0307-5451**

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried  
Time in: 9:20 p.m. Time Out: 9:25 p.m.

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Postel moved and Tressel seconded the recommendation that the Berea Board of Education approve the agreement with the family previously involved with case numbers 2998-2014 and 2999-2014.

**Public Session  
16-0307-5452**

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

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Postel moved and Tressel seconded that the Board of Education move into Executive Session to prepare for Negotiations or Bargaining Sessions with Public Employees

**Executive Session  
D-2  
16-0307-5453**

Moved by Postel, seconded by Tressel,  
Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried  
Time in: 9:26 p.m. Time Out: 9:55 p.m.

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**E. Adjournment**

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Postel moved and Farris seconded that the meeting be adjourned.

**Adjournment  
E-1  
16-0307-5454**

Ayes: Chapman  Farris  Szabo  Tressel  Postel   
Nays: None Motion carried

Time meeting ended: 9:56 p.m.

Date of Approval: 4/18/16

APPROVED: *Ana Chapman*

ATTEST: *[Signature]*