



Minutes of the Business meeting of the Board of Education of the Berea City School District held on Monday, January 11, 2016 at 6:39 p.m. (immediately following the Organizational meeting) in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

A. Regular Business

President Ana Chapman called the meeting called to order at 6:39 p.m. with the following members present: Roll Call

Chapman , Farris , Szabo , Tressel , Postel

Absent:

Szabo moved and Farris seconded the recommendation that the Board of Education approve the minutes for the December 7, 2015 Work meeting, the December 7, 2015 Business meeting and the December 14, 2015 Special Work Session. Minutes
16-0111-5504

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion carried

President Ana Chapman called for the Pledge of Allegiance Pledge

We would like to recognize Greg Sierputowski, art teacher, and the students from Brookview Elementary School for providing the art display in the boardroom this month. Art Display

Treasurer Ghizzoni informed the Board of a potential opportunity to refinance the second half of the Grindstone Building debt. He stated the market would currently support a cost savings opportunity if the debt was refinanced today. He will have the proper paperwork completed by legal counsel for approval at the next Board meeting. If the conditions of the Bond Market change by that time, the District will not be required to refinance the debt and can wait until the next opportunity. Treasurer's Update

The Treasurer also discussed the new e-procurement system that is on the Board agenda for approval tonight and explained the improved efficiency that the program will bring to the District's purchasing processes.

No comments Public Comment

B. Superintendent's Reports

Superintendent Sheppard presented the OSBA Board Member appreciation certificates to the Board of Education and expressed the importance of giving back that is taught to the students. He also expressed his gratitude for the Board of Education's commitment to the school district.

Board of Education
Recognition &
Superintendent
Updates

Mr. Sheppard also discussed the items on the agenda for approval, including the retirement of the Big Creek Principal John Brzozowski. Furthermore, the Superintendent reviewed the contract with Southwest General that is on the agenda for approval, the intended use of the funds that will be generated from the contract and the location of the sign that will display Southwest General's name.

Board Member Farris asked if the Board would be told when and what the funds will be used for as they are received. Mr. Sheppard stated that we would provide that information as it is available.

C. Superintendent's Recommendations

Szabo moved and Postel seconded the recommendation that items C2-C5 be approved as part of the consent agenda.

Consent Agenda
C-1

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

16-0111-5505

Resignation

It was recommended that the following resignation be accepted at the end of the day listed below:

1. John Brzozowski effective end of the day 05/31/2016
Big Creek, Principal S.T.R.S. Retirement

Personnel
Recommendations
- Administrative
Personnel
(consent)
C-2

Appointments

It was recommended that that the following administrative appointment be approved as listed below:

1. Payroll Coordinator

It was recommended that Helen Brown be appointed as Payroll Coordinator effective January 25, 2016 to June 30, 2017 and be placed at Step 4 of the BASA agreement.

Appointments

Supplemental Contracts 2015-2016 – Certified Personnel as presented.

Personnel
Recommendations-
Certified Personnel
(consent)
C-3

Tutors Extended Hours

It was recommended that the following tutors be compensated at their hourly rate for attending any required meeting/programs beyond their regularly scheduled workday.

Blakley, Christine	3.50 hours
Carver, Susan	1.75 hours
Gallagher, Rachel	6.25 hours
Rodgers, Heather	4.75 hours
Schwab, Lisa	1.75 hours
Spear, Kelly	2.75 hours

Payment of Stipends – Wednesday Suspension Supervisor

It was recommended that the following personnel be paid for having supervised the Wednesday Suspension sessions at the rate of \$21.00 per hour, as shown below:

Bassani, Cynthia	15 hours
Hemann, Debra	15 hours
Karageorgos, Georgia	9 hours
Marcuz, Nadia	18 hours
Majcher, Karen	9 hours
Peduzzi, Elaine	9 hours
Radaelli, Ida	4.5 hours
Sessions-White, Barbara	9 hours
Smyth, Melissa	18 hours
Wetula, Carl	15 hours

Payment of Stipends – Saturday Suspension Supervisor

It was recommended that the following personnel be paid for having supervised the Saturday Suspension sessions at the rate of \$150.00 per session, as shown below:

Mucha, Mark	3 sessions
Rhamy, Mike	3 sessions
Riccio, Tony	4 sessions
Wayne Ruman	2 sessions
Soos, Greg	2 sessions

Curriculum Writing

It was recommended that the following certified staff member be paid \$18.00 per hour from Acct. #001-052212-139-0000-000000-032-00-111 for hours worked curriculum writing as listed below:

Barbara Scullin	30 hours
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Resignations

It was recommended that the following resignations be accepted at the end of the day as indicated:

1. Abby Doutt effective end of the work day 01/01/2016
 Transportation Dispatcher
2. Lisa Dwyer effective end of the work day 01/18/2016
 Intervention Associate

Leave of Absence

It was recommended that the following leave of absence be accepted as indicated:

1. Barbara Kelly 01/01/2016 to 05/27/2016
 General Leave
 (District Hire Date adjusted to 12/4/2006)

Appointments

It was recommended that the following appointments be approved as indicated:

1. Intervention Associate
 - a. Brandyn Warren Step 0 01/04/2016
 New employee probationary appointment
2. Custodian #1
 - a. Kenneth Strebelow Step 0 01/04/2016
 New employee probationary appointment
3. Head Skilled
 - a. Kirk Bordenkircher Step 3 12/21/2015
 Current employee probationary appointment
 - b. Steven Beyer Step 0 12/21/2015
 Current employee probationary appointment
4. Transportation Dispatcher
 - a. Therese Schwind Step 4 01/04/2016
 Current employee probationary appointment
5. Supplemental Contracts 2015-2016 – Classified Personnel as presented in the exhibit.
6. Classified Substitute for 2015-16
 - a. Becky Mason
7. Substitute Bus Drivers
 - a. Larry Doss effective 01/12/2016
 - b. Ailin Reyes effective 01/12/2016

Longevity

The following classified staff member, at the end of the day as indicated, shall be paid a longevity payment earned for the 2015-2016 school year.

Abby Douth \$1,500.00 01/01/2016

Classified Personnel
(consent)
(continued
C-4

Mileage

It was recommended that the travel allocations listed below be established for the 2015-2016 school year. It was further recommended that the treasurer be authorized to reimburse these individuals upon the submission of verification for such travel at the appropriate mileage rate.

Busanus, Chris	Custodian	117 Miles
Dubs, Blaine	Custodian	702 Miles
Knoblauch, Brian	Custodian	498 Miles

Mileage
(consent)
C-5

Ticket Sessions/Workers

Szabo moved and Tressel seconded that the Board of Education approve the individuals listed below to sell tickets/work athletic events for the 2015-2016 school year at the rate of \$10.00 per hour:

Ticket
Sessions/Workers
C-6
16-0111-5506

BCSD Employees

- Dobbs, Karen
- Fenton, Kathy
- Krivak, Danielle
- Redaelli, ida
- Salata, Charles
- Santori, Anthony
- Slovick, Tracy
- Sperli, Lynn
- Wood, Kathy

Non-Employees

- Baker, Nick
- Bycznski, Zachary
- Dees, Cannon
- Floria, Jim
- Haas, Jeff
- Host, Zoranne
- Leopold, Ean
- Medvetz, Ben
- Sandhoff, Marge
- Schaefer, Grace
- Wysocki, Dennis

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

It was moved by Szabo, seconded by Farris, that the Board of Education establish the following fees for Summer Camp for the year 2016 as shown below:

Summer Camp Fees
C-7
16-0111-5507

	<u>District Resident</u>	<u>Non-District Resident</u>
Camp (9 am – 4 pm)	\$ 140/week	\$ 170/week
Daily rate (3 day per week minimum)	\$ 40	\$ 50
ExtendedED Camp AM & PM session (7-9 AM & 4-6 PM)	\$5 per child per session	
Registration Fee:	\$35 (1 child) \$50 (2 or more children) (before May 30, 2016)	
	\$50 (1 child) \$65 (family) (after May 30, 2016)	

Summer camp will run 8 weeks: June 13 through August 5, 2016

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Tressel moved and Szabo seconded the recommendation that the Board of Education approve the following tuition-free 12th grade student for the 2015-2016 school year:

Tuition Student
C-8
16-0111-5508

A request from Lisa & Steve Korossy, residents of Lakewood, for their daughter, Kristin Korossy, a twelfth grade student to continue to attend school in the Berea City School District (Berea-Midpark High School), on a tuition-free basis for the remainder of the 2015-2016 school year, based on Board of Education Policy 5111.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Postel moved and Szabo seconded the recommendation that the Board of Education establish the following fees for the ExtendedED Program for the 2016-2017 school year:

ExtendedED Program Fees
C-9
16-0111-5509

- \$ 4.50 per hour with a discount for each sibling enrolled in the program
- \$35.00 per family registration fee (before August 1, 2014);
\$75 late registration (after August 1, 2016)
- \$35.00 per day per child for all vacation days

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Tressel moved and Szabo seconded the recommendation that the Board of Education approve the Southwest General Health Center Signage Agreement as presented.

SWGHC Signage Agreement
C-10

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

16-0111-5510

Szabo moved and Postel seconded the recommendation that the Board of Education approve the College Credit Plus Affiliate Agreement with Lorain County Community College for the 2016-2017 school year as presented.

College Credit Plus/MyUniversity Guarantee: Memo of Understanding
C-11

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

16-0111-5511

Szabo moved and Tressel seconded the recommendation that the Board of Education approve the policies as presented.

Policies Approval
C-12
16-0111-5512

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

D. Treasurer's Recommendations

Postel moved and Tressel seconded that items D2-D6 be approved as part of the consent agenda, unless a Board of Education member wishes to have an item removed.

Treasurer's Consent Agenda

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

D-1
16-0111-5513

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations (consent)
D-2

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Ganley Chevrolet, Inc.	\$50.00	BMHS Robotic Team #1248
J & Y Engineering Services, Inc.	\$100.00	BMHS Robotic Team #1248
Horizon Metals, Inc.	\$100.00	BMHS Robotic Team #1248
Nordson Corporation	\$2,500.00	BMHS Robotic Team #1248
Berea-Midpark Band Boosters	\$68,947.10	BMHS Band Disney Trip
Rotary Club of Berea	\$100.00	BMHS Robotic Team #1248
Prugar Consulting, Inc.	\$50.00	BMHS Robotic Team #1248
Kiwanis Club of Berea	\$100.00	BMHS Robotic Team #1248
Kent Corporation	\$300.00	BMHS Robotic Team #1248

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplement appropriations as shown below and approve the 2016 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Appropriations-
 Modifications-
 Supplementals &
 Amended
 Appropriations
 Measure Certificate
 (consent)
 D-3

Supplemental Appropriations

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
300-0310	Athletics	Increase	\$ 8,700.00
572-2016	Title I	Decrease	\$ 9,386.22
590-2016	Title IIA	Decrease	\$ 36,049.84
572-3316	Title I Neglected	Increase	\$ 234.13
551-2016	Title III	Increase	\$ 6,257.55
300-0357	BMHS Band	Increase (Disney Trip)	\$160,000.00

Budget Modifications

Administrative Technology Services-Telephone Services to Instructional Related
 Technology Services - Data Processing Services
 \$13,000.00

FROM: 001-052960-441-0000-000000-901-00-103
 TO: 001-052240-416-0000-000000-901-00-103

Instructional Related Technology Services - Telephone Services to Administrative
 Technology Services - Professional and Technical Services
 \$5,500.00

FROM: 001-052240-441-0000-000000-901-00-103
 TO: 001-052960-410-0000-000000-901-00-103

- a. Approval of financial statements as shown in the attachments below;
- b. Approve total payments to vendors for the month of December 2015 in the amount of \$5,277,109.84 as presented.

Financials
 (consent)
 D-4

It was recommended that the Board approve the certificates of availability as presented

Certificate of Availability
 (consent)
 D-5

Approval of Investments as presented.

Investments
 (consent)
 D-6

Szabo moved and Postel seconded the recommendation to approve a resolution estimating the amount of active and inactive moneys of the Berea City School District to be awarded for the period from March 1, 2016 through February 28, 2021, specifying the factors upon which the selection of the depositories for active and interim moneys will be based, providing for notice of this resolution and the receipt of applications to serve as depository of those moneys and establishing the date for the designation of depositories as it appears in the attached resolution document.

**Resolution to
Approve
Amount of
Active and
Inactive Monies
D-7
16-0111-5514**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Postel moved and Tressel seconded the recommendation to approve a Resolution to enter into an Agreement with EqualLevel for Acquisition and use of Software Services provided for E-procurement as indicated in the Exhibit below.

**Resolution to
Contract with
EqualLevel-
E-procurement
D-8
16-0111-5515**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Szabo moved and Postel seconded the recommendation to approve the 2016-2017 Tax Budget as presented by the Treasurer at the Tax Budget Hearing held on January 11, 2016.

**2016-2017
Tax Budget
D-9
16-0111-
5516**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Postel moved and Szabo seconded the recommendation to approve the investment agreement with Red Tree Investment Group as presented.

**2016-2017
Red Tree
Investment Group
D-10
16-0111-5517**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Postel moved and Farris seconded the recommendation to change the date of the February 1st Board Meeting to January 25th.

**BOE Meeting-
Change of Date
D-11
16-0111-5518**

The Board noted that this change was necessary due to scheduling conflicts with the NHS Induction ceremony.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

E. Executive Session

Szabo moved and Postel seconded the recommendation that the Berea Board of Education meet in Executive Session for the purpose of discussion of disputes involving the Board that are the subject of pending or imminent court action.

**Executive
Session
E-1
16-0111-
5519**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried
Time in: 8:05 p.m. Time Out: 8:46 p.m.

F. Facility Discussion

Continue discussions regarding the district facilities.

**Facility
Discussion
F-1**

- The District Administration and Board of Education discussed the facility options that have been updated since the last meeting. The Superintendent reviewed the updated facility options with current staffing levels, enrollment projections and potential cost savings.
- The Board of Education agreed that it would be best to move forward with Option 1 of the facility options that was presented at the meeting.

G. Adjournment

Farris moved and Postel seconded that the meeting be adjourned.

**Adjournment
G-1
16-0111-5520**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel
Nays: None Motion Carried

Time meeting ended: 9:04 p.m.

Date of Approval: 2-8-16

APPROVED: Jana Chapmar

ATTEST: [Signature]