



Minutes of the Organizational meeting of the Board of Education of the Berea City School District held on Monday, January 11, 2016 at 6:15 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017.

**A. Organization of the Board of Education**

Fred Szabo was appointed President Pro-Tempore at the December 7, 2015 Board of Education meeting and will serve in that capacity for this portion of the meeting. President Pro-Tempore  
A-1

I, Cori Farris, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Berea City School District, Cuyahoga County, Ohio to the best of my ability in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified. Oath of Office for New Members  
A-2

I, Neal Postel, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as a member of the Board of Education of the Berea City School District, Cuyahoga County, Ohio to the best of my ability in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office, and until my successor is elected and qualified.

Roll Call by President Pro-Tempore Fred Szabo Roll Call  
A-3  
 Meeting called to order at: 6:15 p.m. with the following members present:  
 Chapman, Farris, Postel, Szabo, Tressel

President Pro-Tempore, Fred Szabo called for the Pledge of Allegiance Pledge  
A-4

*Nominations for the office of President are now in order.* Nomination/Election of President of BOE  
A-5  
16-0111-5492

1. Tressel nominated Postel for President of the Board of Education and Postel accepted the nomination.
2. Farris nominated Chapman for the President of the Board of Education and Chapman accepted the nomination.

*Nominations for the office of President are now closed.*

Szabo asked for a vote for Neal Postel to be nominated for President of the Board of Education and that nominations close.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
 Nays: Chapman, Farris, Szabo.  
 Motion failed.

Szabo asked for a vote for Ana Chapman to be nominated for President of the Board of Education and that nominations close.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
 Nays: Tressel. Motion carried.



I, **Ana Chapman**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of the President of the Board of Education of the Berea City School District, Cuyahoga County, Ohio, during my continuance in office.

Oath of Office  
for President  
of BOE  
A-6

*Nominations for the office of Vice President are now in order.*

Tressel nominates Szabo as Vice-President of the Board of Education and Szabo accepted the nomination.

*Nominations for the office of Vice President are now closed.*

Chapman asked for a vote for Fred Szabo to be nominated for Vice-President of the Board of Education and that nominations close.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: Tressel. Motion Carried

**Nomination/  
Election of Vice  
President of BOE  
A-7  
16-0111-5493**

I, **Fred Szabo**, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio; and will perform faithfully the duties of Vice President of the Board of Education of the Berea City School District, Cuyahoga County, Ohio, during my continuance in office.

Oath of Office for  
Vice President of  
BOE  
A-8

Szabo moved and Tressel seconded the recommendation to approve the resolution to establish time, place, date, and agenda format of regular meetings as indicated below:

WHEREAS, Ohio Revised Code, Section 3313.15 requires that at the time of the organizational meeting each Board of Education fix the time for holding its regular meeting(s);

BE IT RESOLVED, the Board of Education will hold its regular meetings on the first and second Mondays each month in 2016 as shown below, with the exceptions noted:

January 11	July 11 (second Monday)
February 1	August 15 (third Monday)
February 8	September 12 (second Monday)
March 14	September 19 (third Monday)
April 4	October 3
April 11	October 10
May 9	November 7
June 6	November 14
June 30 (last Thursday of month)	December 5
	December 12

**Resolution to Establish  
Regular Meetings  
A-9  
16-0111-5494**

BE IT RESOLVED, that any changes in these regular meeting dates and the scheduling of special meetings will be made in advance and they will be published in the local newspaper;



---

AND BE IT FURTHER RESOLVED, that the meetings are held at 7:00 p.m. in Staff Room 1 of the Administration Building, 390 Fair Street, Berea, Ohio, unless otherwise designated in the pre-printed agenda and such agenda shall be in consent form as determined by the Board of Education.

Meetings  
(continued)

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None. Motion Carried

---

Postel moved and Farris seconded the recommendation to approve the Resolution to Purchase Bonds as shown below:

**Resolution to  
Purchase Bonds  
A-10  
16-0111-5495**

BE IT RESOLVED, that the Treasurer be authorized to purchase bonds for the President and Vice President of the Board of Education in the amount of \$50,000 each, and the Treasurer, Assistant Treasurer, Superintendent of Schools and Assistant Superintendent as required by provisions of H.B. 1285, in the amount of \$200,000.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None. Motion Carried

---

Postel moved and Szabo seconded the recommendation that the Board authorize the administration to initiate a renewal of the district's insurance specifically related to employee bonds and related liabilities

**Faithful  
Performance Bonds  
A-11  
16-0111-5496**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None. Motion Carried

---

Tressel moved and Szabo seconded the recommendation to approve the Resolution to Appoint an Official Representative to the Ohio School Boards Association President's Workshop as indicated below:

**Resolution to  
Appoint Rep OSBA  
Workshop  
A-12  
16-0111-5497**

BE IT RESOLVED, that the Board of Education of the Berea City School District hereby appoints Ana Chapman as its official representative to the 2016 Ohio School Boards Association President's Workshop and Fred Szabo as alternate.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None. Motion Carried

---

Postel moved and Farris seconded the recommendation to approve the Resolution to Appoint a Board Member as Ohio School Boards Association legislative Liaison as indicated below:

**Resolution to Appoint  
OSBA Liaison  
A-13  
16-0111-5498**

BE IT RESOLVED, that Fred Szabo be appointed to serve as legislative liaison, effective January 11, 2016.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None. Motion Carried

---



Szabo moved and Farris seconded the recommendation that the Treasurer be authorized to enter into a contract with the following organizations:

- a. Ohio School Boards Association
- b. Ohio School Boards Association Legal Assistance Fund
- c. National School Boards Association
- d. National School Boards Association National Affiliate
- e. Ohio Schools Council
- f. Education Tax Policy Institute

**Resolution to  
 Authorize  
 Membership  
 A-14  
 16-0111-5499**

Tressel moved and Postel seconded the recommendation that the Board of Education establish a Service Fund, as provided for under the provisions of House Bill 407, in the amount of \$20,000.

**Service Fund  
 A-15  
 16-0111-5500**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
 Nays: None. Motion Carried

**B. Superintendent's Recommendations**

Szabo moved and Tressel seconded the recommendation that items B2-B25 be approved as part of the consent agenda.

**Consent Agenda  
 B-1  
 16-0111-5501**

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
 Nays: None. Motion Carried

WHEREAS; the Berea Board of Education desires to recognize outstanding service and/or in-service training as a benefit to this School District, and

WHEREAS; the Berea Board of Education feels it is necessary and desirable to maintain and to promote a positive public image of this School District, and

WHEREAS; the Berea Board of Education believes that use of refreshments, meals, awards, and other amenities furthers its public purpose and function by giving recognition to those persons who make worthy contributions internally or who can promote a positive image externally, and

WHEREAS; the Administration has reviewed Ohio Attorney General's Opinions #81-052 and #82-006, which speak to the permissive nature of such expenditures of public funds,

THEREFORE; BE IT RESOLVED that the Berea Board of Education authorizes the Superintendent to approve and the Treasurer to make such payments within the annual budget set by the Board.

**Resolution to  
 Authorize Non-  
 Salary Remuneration  
 Recommended  
 B-2**



It was recommended that the Board of Education grant the following items for foreign exchange students for the 2016-2017 school year.

**BEREA-MIDPARK HIGH SCHOOL**  
Foreign Exchange Student Fees and Information

*Paid by Berea City Schools:*

- Home sporting events
- Senior dues, including cap and gown and diploma
- All dances, including Winter Semi-Formal, Homecoming, Prom and Post Prom: (guest is responsible for their own ticket to all of the above events)
- All school plays & concerts: (guest is responsible for their own admission)
- Mailing of yearbook to student's home: Student should make sure the Activities Office has their correct home address (not the host family's address) at the end of the school year.
- Yearbook picture taken early in school year, at the school, by Cavanaugh Photography.
- Type "A" lunch in the cafeteria or its equivalent.
- All workbooks, lab, art and instructional fees are waived by the school.

*Paid by Foreign Exchange Adult or Student Chapter:*

- Yearbook: Adult Chapter should contact the Yearbook Advisor in early September to order the yearbooks. The earlier the books are ordered, the less expensive they are.

Resolution to  
Authorize Payment  
of Certain Goods and  
Services for Foreign  
Exchange Students  
B-3

The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines and states its intention to participate in programs that provide support services for public schools for the 2016-2017 school year.

- (a) Auxiliary Services
- (b) Title I Funds
- (c) Title IIA
- (d) Title IID
- (e) Title III
- (f) IDEA-B
- (g) ECSE, IDEA
- (h) Early Childhood Education
- (i) Race to the Top Fund

Resolution to  
Authorize  
Participation in State  
and Federal  
Programs  
B-4

The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines and states its intention to participate in the County Service Agreement, City and Exempted Village School Districts, O.R.C. 3313.843 for the 2016-2017 school year.

Participation in  
City/County Program  
B-5



Designations of Individuals to Serve as Coordinator or Compliance Officers for the Following:

Designations of  
 Individuals to Serve as  
 Coordinator or  
 Compliance Officers  
**B-6**

- (a) The Berea Board of Education intends to provide equal educational and employment opportunities without regard to race, color, creed, national origin, or sex as per the Civil Rights Act of 1965 and Title IX of 1972 Educational Amendments. It is recommended that the Director of Personnel & Employee Relations, be designated as the District's Civil Rights Compliance Officer and Title IX Hearing Officer.
- (b) The Board of Education, upon the recommendation of the Superintendent of Schools, hereby determines that no qualified handicapped individual in the United States, shall, solely by reason of his/her handicap, be excused from participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. It is recommended that the Director of Pupil Services, be designated as the Section 504 Coordinator.
- (c) Pursuant to the requirements of the Americans with Disabilities Act, Public Law 101-236, it is recommended that the Director of Pupil Services, be designated as the coordinator of responsibilities related to this Act.
- (d) Pursuant to the requirements of the Asbestos Hazard Emergency Response Act, it is recommended that the Assistant Superintendent, be the Designated Person to coordinate the asbestos responsibilities related to this act.
- (e) Pursuant to state and federal laws, it is recommended that the Director of Pupil Services, be designated as liaison for homeless students.
- (f) Pursuant to the requirements of the Ohio Revised Code section 4115.03 to 4115.16, it is recommended that the Assistant Superintendent, be the designated person to serve as the Prevailing Wage Coordinator.

The Board of Education designates the Director of Personnel & Employee Relations, and the Treasurer, as Public Records Officials and to attend training for HB9 – Public Records per Board of Education Policy 8310

HB9-Public Record  
 Official  
**B-7**

The Board of Education designates the Assistant Superintendent, as the law enforcement unit under FERPA (Family Educational Rights and Privacy Act for Elementary and Secondary Schools)

Law Enforcement Unit  
**B-8**

BE IT RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio as follows:

Resolution to Retain  
 Legal Counsel  
**B-9**

Section 1: The firms of Squire, Sanders & Dempsey; Smith, Peters & Kalail Co., LPA; Walter & Haverfield; and Peck, Schaeffer & Williams; be and are hereby retained, such legal services to be in the nature of legal representation, including, but not limited to, appearances in court, advice, opinions, and/or all phases of labor negotiations, appearances before the State Employment Relations Board and recommendations that may from time to time be requested by this Board or the Superintendent concerning legal matters relating to education and the operation of the school district. In rendering such legal



services, as an independent contractor and in an attorney-client relationship, said firms, Squire, Sanders & Dempsey; Smith, Peters & Kalail Co., LPA; and Peck, Schaeffer & Williams shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or city or of this Board, or the execution of public trusts. Such services may be terminated at any time by the Board or the firms Squire, Sanders & Dempsey; Smith, Peters & Kalail Co., LPA; and Peck, Schaeffer & Williams by written notice to the other.

Legal Counsel  
(continued)

Section 2: For such legal consultative services, the firms of Squire, Sanders & Dempsey; Smith, Peters & Kalail Co., LPA; and Peck, Schaeffer & Williams shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long distance telephone expenses, and duplicating expenses) incurred in rendering such services, from time to time for such purpose.

Section 3: All notices and proceedings relating to this meeting and the actions of the Board of Education have been in compliance with the provisions of Section 121.22 of the Ohio Revised Code.

WHEREAS, the Cuyahoga County Auditor and Recorder may disclose instances in which real properties in the Berea City School District are undervalued for tax purposes for current and previous tax years as evidenced by the price for which they have been sold recently; and

Resolution to  
Authorize  
Representation in  
Tax Valuation Cases  
**B-10**

WHEREAS, complaints may be filed by various real property owners requesting a reduction in current and previous tax values for their properties;

THEREFORE BE IT RESOLVED, by the Board of Education of Berea City School District that Kadish, Hinkel & Weibel and Brindza, McIntyre & Seed LLP as counsel for this Board is hereby authorized and directed:

- (a) to investigate the available relevant records and file with the Cuyahoga County Board of Revision complaints requesting increases in tax valuations in those instances in which real properties appear to be substantially undervalued on the current and previous real property tax duplicate;
- (b) to appear as its counsel before the Board of Revision in opposition to claims for reduction of real property tax values for the current and previous years in such cases as in his opinion warrant opposition; and
- (c) other related property matters.

It was recommended that the Berea Board of Education participate in the Ohio Schools Council Purchasing Program. This Board also agrees to pay the required fee

Cooperative Purchasing  
Agreements 2016-2017  
**B-11**



---

BE IT RESOLVED, by the Board of Education of the Berea City School District, Cuyahoga County, Ohio as follows:

Resolution  
Authorizing Political  
Subdivision-  
Cooperative  
Purchasing  
B-12

Section 1. That the Treasurer of the Berea City School District hereby requests authority in the name of the Berea City School District to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into for the purchase of supplies, services, equipment and certain materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Berea City School District to directly pay the vendor, under each such state contract in which it participates, for items it receives pursuant to the contract, and the Treasurer does hereby agree to pay the vendor directly.

---

It was recommended the Berea Board of Education enter into a contract with Cleveland Area Minority Recruitment Consortium for the 2016-2017 school year. This Board also agrees to pay the required fee.

Cleveland Area Minority  
Recruitment Consortium  
B-13

---

It was recommended that the Board of Education enter into an agreement(s) with the Educational Service Center of Cuyahoga County to provide programming and/or services, as listed below, to specific students for the 2016-2017 school year. The Berea City School District also agrees to pay the required fee for these services:

Educational Service  
Center of Cuyahoga  
County  
B-14

- a. Orientation & Mobility
- b. Functional Low Vision Assessment
- c. Visually Impaired Services
- d. Rose-Mary Center School
- e. Parmadale School (Parma City School District)
- f. Hearing Impaired Services/Audiology Services
- g. Positive Education Program (PEP)

---

It was recommended the Berea Board of Education participate as a member of the Northcoast Council for the 2016-2017 school year. This Board also agrees to pay the required fee.

Northcoast  
Council  
B-15

---

It was recommended the Berea Board of Education participate as a member of SMART Consortium for the 2016-2017 school year. This Board also agrees to pay the required fee.

SMART  
Consortium  
B-16

---

It was recommended the Berea Board of Education participate as a member of WVIZ and WCPN Ideastream for the 2016-2017 school year. This Board also agrees to pay the required fee.

WVIZ and WCPN  
Ideastream  
B-17

---





---

It was recommended the Berea Board of Education participate as a member of the Chambers of Commerce, as listed below, for the 2016-2017 school year. This Board also agrees to pay the required fee.

Chambers of  
Commerce  
**B-18**

- a. Berea Chamber of Commerce
- b. Brook Park Chamber of Commerce
- c. Middleburg Heights Chamber of Commerce

---

It was recommended the Berea Board of Education participate as a member of The Alliance for High Quality Education for the 2016-2017 school year. This Board also agrees to pay the required fee.

The Alliance for High  
Quality Education  
**B-19**

---

A resolution authorizing the Berea City School District to participate in the Cuyahoga County State Support Team Region 3 Projects and Services for the 2016-2017 school year under the terms and conditions specified for use of Federal Grant Funds and other funds issued through the Individuals for Disabilities Education Act. It is understood that the Board of Education incurs no financial obligation for the activities to be carried out under the terms of this Project as a Participating Agency

Cuyahoga County  
State Support Team  
Region 3  
**B-20**

---

It was recommended the Berea Board of Education enter into a contract with NEOLA for developing and updating Board policies, administrative guidelines, and forms in printed or electronic format. This Board also agrees to pay the required fee.

NEOLA, Inc.  
**B-21**

---

It was recommended the Board of Education enter into an agreement with the Cuyahoga County Board of Developmental Disabilities for the 2016-2017 school year, to provide educational programming for eligible Berea City School District students

Cuyahoga County Board  
of Developmental  
Disabilities  
**B-22**

---

WHEREAS; the Ohio High School Athletic Association Constitution, Article 3, Membership, contains the obligations which a school is required to follow to be a member, and

Resolution  
Authorizing  
Membership in  
OHSAA  
**B-23**

WHEREAS; Article 3, Section 1, Paragraph 3, the procedure for continuing membership, requires that the Board of Education adopts a resolution authorizing membership for schools under its jurisdiction, and

WHEREAS; schools eligible for membership are those schools that include one or more grades at the 7 through 12 grade level.

NOW THEREFORE, BE IT RESOLVED, that those Berea City District schools who meet the eligibility requirements for membership in the Ohio High School Athletic Association which include Berea-Midpark High School, and Middleburg Hts. Junior High School, agree to conduct their athletics in accordance with the Constitution, By-Laws, Regulations and Interpretations and decisions of the Ohio High School Athletic Association. This resolution shall be in effect for the 2016-2017 school year.



It was recommended that the sports listed below be recognized as official OHSAA sponsored sports in the Berea City School District for the 2016-2017 school year:

OHSAA Membership  
 (continued)

Boys: baseball, basketball, bowling, cross country, football, golf, soccer, swimming, tennis, track, wrestling, and indoor track.

Girls: basketball, bowling, cross country, soccer, fast pitch softball, swimming, tennis, track, volleyball, indoor track, golf and gymnastics

Physical Exams will be required for participation in interscholastic sports for all students for the 2016-2017 school year.

Physical Exams  
 Required for  
 Interscholastic Sports  
 B-24

BE IT RESOLVED, that the following board members were appointed to serve a term on the following committees:

Resolution to Appoint  
 Board Member  
 B-25

- a. Instructional Leadership Advisory Council ..... Chapman
- b. The Education Foundation ..... Szabo
- c. Business Advisory Council ..... Postel
- d. Health Benefits Committee ..... Tressel
- e. Financial Audit Committee ..... Farris

**C. Treasurer's Recommendations**

Farris moved and Postel seconded the resolution to authorize the Treasurer to Conduct Business as indicated below:

Resolution to  
 Authorize Treasurer to  
 Conduct Business  
 C-1  
 16-0111-5502

WHEREAS, pursuant to provisions of O.R.C. 3313.31, the Treasurer is to perform all duties relating to monies. The Berea Board of Education hereby authorizes the Treasurer to perform the following duties:

- a. Borrow or secure an advance draft of money, pending receipt of funds from the Cuyahoga County Treasurer or from the State Treasurer.
- b. Invest the active, interim, and inactive funds of this school district in United States Government obligations and/or all investments permitted by law and to sell such investments when such funds are required to meet the operating requirements of this school district.
- c. Provide payments to employees for salaries and expenses, and to suppliers for goods and services, within the appropriations established by the Board of Education.
- d. Provide payments to contractors in the amount approved by the district and through the Superintendent of Schools or his designated representative.
- e. Use facsimile signatures.
- f. Perform such duties as are required or authorized by law

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
 Nays: None Motion Carried



---

**D. Adjournment**

1. Adjournment

Szabo moved and Postel seconded that the meeting be adjourned.

Roll Call: Ayes: Chapman , Farris , Szabo , Tressel , Postel   
Nays: None Motion Carried

Time meeting ended: 6:36 p.m.

**Adjournment  
16-0111-5503**

---

Date of Approval: 2/8/16

APPROVED: *Ana Chapman*

ATTEST: *[Signature]*