



Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, May 16, 2016 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present: Chapman Farris Szabo Tressel Postel

Roll Call
A-1

Start Time: 6:57 p.m.

The pledge of Allegiance was led by Board President Ana Chapman.

Pledge of Allegiance
A-2

Recognition of Outstanding Individual Student and Team Honors

Student Recognition
A-3

The Board of Education recognized numerous students for their co-curricular and extra-curricular accomplishments during the school year. The Board of Education presented each student with a Certificate in honor of their accomplishments.

It was moved by Szabo and seconded by Farris that the Board of Education approve the minutes for April 18, 2016, Regular Meeting as presented.

Approval of Minutes
A-4

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-0516-93

The Treasurer presented to the Board of Education the May 2016 Updated Five year forecast with an overview of the changes that have occurred in projections since the Board approved the initial forecast this past October.

Treasurer's Update
A-5

Superintendent Sheppard talked about the district art show, the retirement dinner and the scholarship reception.

Superintendent's
Highlights
A-6

State Award with Distinction

Presentations
A-7

- 1) Rebecca L. Widowski of the Auditor of State's Office presented the district with the *Auditor of State Award with Distinction*.

A recent financial audit of the Berea City School District (Cuyahoga County) by Auditor of State Dave Yost's office has returned a clean audit report. The district's excellent record keeping has qualified it for the Auditor of State Award with Distinction.

"Taxpayers expect accurate financial records from their local governments," Auditor Yost said. "The Berea City School District's dedication to accountability is evident."

The Auditor of State Award with Distinction is presented to local governments and school districts upon the completion of a financial audit. Entities that receive the award meet the following criteria of a "clean" audit report:

- The entity must file timely financial reports with the Auditor of State's office in the form of a CAFR (Comprehensive Annual Financial Report);
- The audit report does not contain any findings for recovery, material citations, material weaknesses, significant deficiencies, Single Audit findings or questioned costs;
- The entity's management letter contains no comments related to:
 - Ethics referrals
 - Questioned costs less than \$10,000
 - Lack of timely report submission
 - Reconciliation
 - Failure to obtain a timely Single Audit
 - Findings for recovery less than \$100
 - Public meetings or public records
- No other financial or other concerns exist that involve eligible entity.

2) Highlights from Middleburg Hts. Junior High School

Johnny Bollin, Assistant Principal at the Junior High School talked about the past year at the Junior High and some intativites that the district was involved with, including Titan Citizenship, which promotes positive behavior, respect and responsibility. He also discussed the MHJH Study Table Initiative that was developed to provide academic intervention after school and highlighted special assemblies at the MHJH.

None	Public Comments A-8
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Szabo moved and Farris seconded the following recommendations:

1. The Board of Education meetings scheduled for June 6, 2016, June 30, 2016 and July 18, 2016 begin at 6:30 p.m. instead of the normal starting time of 7:00 p.m.
2. The Board of Education will have a special meeting on Thursday, June 23, 2016 at 6:00 p.m. for the purpose of a board retreat.

Change of Meeting Times/Special Meeting	A-9
	16-0516-94

Ayes: Chapman Farris Postel Szabo Tressel

Nays: None Motion carried

- Dave Tressel congratulated the Treasurer and his staff for the Auditor's Award
- Fred Szabo stated he visited Ford Intermediate School this past week.

B. Superintendent

Postel moved and Szabo seconded the recommendation that items B2-B6 be approved as part of the consent agenda, unless a Board of Education member wishes to have an item removed.

Consent Agenda
 B-1
16-0516-95

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

It is recommended that Katherine Rolland be appointed as Elementary Principal effective August 1, 2016 to July 31, 2018 and be placed at step 2 of the BASA agreement.

Administrative
 Personnel
 (consent)
 B-2

Resignations

It is recommended that the following resignation be accepted at the end of the day listed below:

Certified Personnel
 (consent)
 B-3

Daniel Ryals effective end of the work day 08/14/2016
 Ford/Intervention Specialist

Recall

Teachers, recalled from Reduction in Certified Staff – nonrenewal of Teachers listed on the April 18, 2016 Board Agenda and placed at the appropriate step on the appropriate salary schedule, effective for the 2016-2017 school year.

Barth, Mildred	.4 (186 days)	Limited Contract
Crossen, Katherine	1.0 (186 days)	Limited Contract

Appointments – for the 2015-2016 school year:

Supplemental Contracts 2015-2016

FORD

Beebe, Brad	Homework Club	up to 12.5 hours
Weaver, Rebecca	Homework Club	up to 12.5 hours

Brookview

Westgate, Gabriela	Music Productions (2)	\$500.00
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Contract Renewal

It is recommended that individual contracts be issued to certified staff members, at the proper placement on the salary schedule, as indicated below:

One Year Limited Extended Time Contract 2016-2017
 Suzanne Bell Julia Goersmeyer
 Michelle Botzman Tracy Novak

Test Administration Assistance

Certified Personnel
(continued)

It is recommended that the following certified staff members receive \$20 per hour for Test Administration Assistance based on the Berea Federation of Teachers Contract: Article XIV, Section H for the 2015-2016 school year:

Berea-Midpark High School

Hahn, Theresa	12.5 hours
Kolis, Sarah	12.5 hours
Ruebensaal, Dawn	25.0 hours
Schuff, Robert	12.5 hours
Wolf, Linda	12.5 hours
Yanus, Julie	43.5 hours

Middleburg Heights Junior High

Collins, Larissa	12.0 hours
Thompson, Kathryn	12.0 hours
Piscitelli, Michelle	18.75 hours

Home Instruction Tutor

It is recommended that Joe Camardo be paid \$18.00 per hour not to exceed 40 hours for his work as a Home Instruction Tutor for the 2015-2016 school year.

Resignations

Classified Personnel
B-4

It is recommended that the following resignation(s) be accepted at the end of the day as indicated:

Monica Eberhardt	effective end of the work day 06/30/2016
10-Month Administrative Assistant	SERS Retirement

Appointments

It is recommended that the following appointments be approved as indicated:

1. Hourly Nutrition Services
 - a. Pamela Kolis Step 0 08/01/2016
Current employee probationary appointment
(in addition to Extended Care Assistant position)

2. Custodian I
 - a. John Kronika Step 0 05/16/2016
New employee probationary appointment

 - b. Matthew Shiverdecker Step 0 05/24/2016
New employee probationary appointment

3. Transportation Assistant Substitute
 - a. Jamie Bulic

2016 Summer Buildings & Grounds – EXHIBIT

Classified Personnel
(continued)
B-4

Appointments – Extended Care

1. Extended Care Assistant
 - a. Haley Wood Step 0 05/09/2016
New employee probationary appointment

Longevity

The following classified staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2015-2016 school year.

Eberhardt, Monica 1250.00 06/30/2016

It is recommended that the Board approve the following employees be paid for their participation on April 23, 2016 as a judge or runner in the Ohio School Bus Driver Safety ROAD-E-O.

Ohio School Bus
Driver Safety
ROAD-E-O
(consent)
B-5

Road-E-O April 23, 2016	# Hours	Participant \$10 per hour	Account Number
Doss, Larry	15	\$ 150.00	001-052829-139-0000-000000-032
Haas, Laura	15	\$ 150.00	001-052829-139-0000-000000-032
Hollon, Karen	15	\$ 150.00	001-052829-139-0000-000000-032
Horvath, Kim	15	\$ 150.00	001-052829-139-0000-000000-032
Hyvarinen, Catherine	15	\$ 150.00	001-052829-139-0000-000000-032
Jackson, Brittni	15	\$ 150.00	001-052829-139-0000-000000-032
Kowalczyk, Denise	15	\$ 150.00	001-052829-139-0000-000000-032
Kuntz, Mary Joy	15	\$ 150.00	001-052829-139-0000-000000-032
Lechuk, Vickie	15	\$ 150.00	001-052829-139-0000-000000-032
Mollica, Devin	15	\$150.00	001-052829-139-0000-000000-032
Power, Amanda	15	\$ 150.00	001-052829-139-0000-000000-032
Power, Debbie	15	\$ 150.00	001-052829-139-0000-000000-032
Sedivec, Alice	15	\$ 150.00	001-052829-139-0000-000000-032
Sinowetski, Pam	15	\$ 150.00	001-052829-139-0000-000000-032
Steinheiser, Margaret	15	\$ 150.00	001-052829-139-0000-000000-032
Stupka, Mary Jo	15	\$ 150.00	001-052829-139-0000-000000-032
Walaszewski, Dianne	15	\$150.00	001-052829-139-0000-000000-032
Witthuhn, Heidi	15	\$ 150.00	001-052829-139-0000-000000-032
Yates, DeeAnn	15	\$150.00	001-052829-139-0000-000000-032
	TOTAL	\$3,000.00	001-052829-139-0000-000000-032

It is recommended that the travel allocations listed below be established for the 2015-2016 school year. It is further recommended that the treasurer be authorized to reimburse these individuals upon the submission of verification for such travel at the appropriate mileage rate.

Mileage
(consent)
B-6

Karen Frimel Admin. 800 Additional Miles
Robert Verhest Supervisor 1000 Miles

Szabo moved and Postel seconded the recommendation that the Board of Education approve the College Credit Plus Book Process Memo of Understanding with Columbus State Community College for the 2016-2017 school year as presented and the College Credit Plus Affiliate Agreement with the following colleges for the 2016-2017 school year as presented.

College Credit Plus
MOU/Agreement
B-7
16-0516-96

- Tiffin University
- Youngstown State University

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Postel moved and Szabo seconded the recommendation that the Board of Education approve the student fees as presented.

Student Fees
B-8
16-0516-97

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Szabo moved and Postel seconded the recommendation that the Board approve the removal of the following district assets, in the district maintenance fleet inventory to Cardinal Bus Sales and Service, Inc., 6280 Harding Highway, State Route 309 East, Lima, Ohio 45801 for the appraisals listed below:

Removal of District
Assets
B-9
16-0516-98

1999 International	Vin #1HVBBABN4XH213783	\$1,800.00
1997 International Mini W/Lift Carpenter	Vin #2HVBBABN9VH482293	\$1,600.00
2000 International Mini W/Lift Carpenter	Vin #1HVBBABN6YH323039	\$1,400.00

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Tressel moved and Szabo seconded the recommendation that the Board of Education enter into agreement with PSI Affiliates, Inc. for the following:

PSI Service
Agreements
B-10
16-0516-99

1. Registered Nurse, Health Aide, Speech and Language Pathologist, Intervention Specialist, Remedial Teacher and Title I Teacher, School Psychology and Clerk Services Revised Contract at St Adalbert-Auxiliary Services – for the 2015-2016 school year.
2. School Psychologist Services for Scribes and Scribbler's - Auxiliary Services – for the 2015-2016 school year

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

It is recommended that the Board of Education approve Policy 6152 as presented.

Policy Approval
B-11
16-0516-100

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Szabo moved and Farris seconded the recommendation that diplomas be awarded to the candidates on this list presented who satisfactorily complete the state and local requirements for high school graduation.

2016 Graduates
B-12
16-0516-101

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

C. Treasurer's Recommendations

Farris moved and Szabo seconded the recommendation that items C2-C6 be approved as part of the consent agenda, unless a Board of Education member wishes to have an item removed.

Treasurer's
Consent Agenda
C-1
16-0516-102

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations
C-2

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
Middleburg Hts. Jr. High PTA	\$ 2,000.00	MHJH 9th Grade Science Center Field Trip
Titans Early Childhood PTA	\$ 1,630.00	Berea City Schools' Preschool Program
Cleveland Browns	Football equipment valued at \$1,299.00	Berea City Schools Athletic Department and Football Program
Heinen's	\$ 268.00	Ford Intermediate School for PBIS
Heinen's	\$ 343.00	Berea-Midpark High School student activities
Pat Catan's	Art/craft supplies valued at \$130.00	Berea-Midpark MH Unit
Mr. John Lee	Refrigerator valued at \$125.00	Berea-Midpark Robotics Team
OAPSE Local 213	\$ 350.00	Retirement Dinner Donation
BASA	\$ 35.00	Retirement Dinner Donation

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplement appropriations as shown below and approve the 2016 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Supplemental
Appropriations.
C-3

SUPPLEMENTAL APPROPRIATIONS

Supplemental
 Approp.
 (continued)

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
551-2016	Title III Limited English Proficiency	Increase	\$ 2,364.00
590-2016	Improving Teacher Quality	Increase	\$ 362.81
572-2016	Title 1 Disadvantaged Children/Targeted Assistance	Increase	\$ 284.31
019-9903	EF Breakout Spanish Grant	Initial	\$ 175.00
019-9922	EF AVID Grant	Initial	\$ 1,000.00
019-9200	EF Memory Garden Grant	Initial	\$ 200.00
019-9948	EF Student Lounge Grant	Initial	\$ 463.50
019-9048	EF Alt. Seating Grant	Initial	\$ 1,000.00
		TOTAL 019	\$ 2,838.50

Approval of financial statements and total payments to vendors as presented

Financials
 C-4

It was recommended that the Board approve the certificates of availability as presented

Cert. of Availability
 C-5

It was recommended that the Board approve the Investments as presented

Investments
 C-6

Postel moved and Tressel seconded the recommendation that the Board of Education approve the FY'16 May five-year forecast as presented by the Treasurer at the Board of Education Meeting and posted on the Berea City Schools web site.

Five-Year
 Forecast
 C-7
16-0516-102

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

D. Executive Session

Szabo moved and Postel seconded the recommendation that the Board of Education move to Executive Session for the purpose of employee evaluation.

Executive Session
 D-1

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

16-0516-103

Time in: 7:55 p.m. Time out: 9:05 p.m.

E. Adjournment

Adjournment
E-1
16-0516-104

Postel moved and Farris seconded that the meeting be adjourned.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Time meeting ended: 9:06 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: Jul 7, 2016

APPROVED: *Ana Chapman*

ATTEST: *[Signature]*