



Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, August 29, 2016 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, OH 44017

A. Regular Business

Members present: Chapman Farris Postel
Start Time: 7:00 p.m.

Roll Call
A-1

The Pledge of Allegiance was led by Board President Ana Chapman.

Pledge of Allegiance
A-2

The Treasurer provided the Board with an update on PayForIt and the Staff Marketplace.

Treasurer's Update
A-3

In addition, he provided the Board with a spreadsheet detailing similar district construction projects and Ohio School Facility Commission construction projects that exceeded \$100,000,000.

The Superintendent gave the Board an update on the Bond Issue activities, district initiatives for this year, including Final Forms, technology and other activities that have occurred with the beginning of the school year.

Superintendent's
Update
A-4

No comments

Public Comments
A-5

- ◆ Neal Postel commented on a community member that approached him about her appreciation for the community garden at the Riveredge property.
- ◆ Ana Chapman talked about the district representation at the Bedford football game this past week.

Board Reports
A-6

Farris moved and Chapman seconded that Neal Postel be appointed as the Ohio School Boards Association Capital Conference Delegate

Capital Conference
Delegate
A-7

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

16-0829-172

The Board of Education will have a special meeting on Monday, September 5, 2016 at 5:30 p.m. for an Executive Session.

Special Meeting
A-8

No other items were discussed.

Other Items
A-9

B. Superintendent Recommendations

Farris moved and Postel seconded the recommendation items B2-B5 be approved as part of the consent agenda

Superintendent's
Consent Agenda

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

B-1
16-0829-173

Stipends – 2016-2017

1. Alternative to Suspension Program Coordinator

Anthony Riccio	\$600.00
Wayne Ruman Jr.	\$600.00
2. Berea Professional Development Committee

Paul Kish	\$2,500.00
Michael Kostyack	\$2,500.00

Personnel Items-
Administrative
(consent)
B-2

Leave of Absence

It is recommended that the following leave of absence be approved as listed below:

Cassandra Weiss effective 09/06/2016 to 01/04/2017
HPE/BPM Custodial Leave

Personnel Items-
Certified
(consent)
B-3

Appointments – for the 2016-2017 school year:

1. Classroom Teachers
 - a. William Ealy Step 2
1.0 Intervention Specialist, Snow
(Bachelor's Degree plus 30 semester hours with two (2) years of
experience, trained at Bowling Green State University)
2. Tutors, effective for the 2016-2017 school year:
 - a. Cola, Diane Step 0
1.0 ELL Tutor (MA)
 - b. McDonnell, Rachel Step 8
1.0 Home Tutor (MA)
 - c. Nietzsche, Rachel Step 7
1.0 E.L.L. Tutor (MA)
 - d. Schwab, Lisa Step 3
Title I Tutor (BA)
Correction from the 8/29/16 Board Agenda
 - e. Spear, Kelly Step 10
Title I Tutor (MA)
Correction from the 8/29/16 Board Agenda

- | | | |
|----|--|--------------------------|
| 3. | Early Childhood Education Teachers (ECE Teachers) | Certified
(continued) |
| a. | Harkema, Cheryl Step 24
1.0 Brook Park Memorial (BA) | |
| b. | Hilden, Kimberly Step 8
1.0 Big Creek Elementary (BA) | |
| c. | Sharkus, Barbara Step 24
1.0 Brook Park Memorial (BA) | |
| d. | Vega, Stephanie Step 2
1.0 Brookview Elementary (BA) | |
| e. | Kelly Zippay Step 0
1.0 Grindstone (BA) | |
| 4. | Supplemental Contracts 2016-2017
Middleburg Heights
Barnhizer, Angela 7A Grade Volleyball Coach (7+) \$3,004.00 | |

Teachers, recalled from Reduction in Certified Staff – Nonrenewal of Teachers listed on the April 18, 2016 Board Agenda and placed at the appropriate step on the appropriate salary schedule, effective for the 2016-2017 school year.

Amy Brosky	Recall additional .2 (total 1.0)	186 days	Limited Contract
Kerry Carney	Recall 1.0	186 days	Limited Contract
Stephanie Coad	Recall 1.0	186 days	Limited Contract
Shannon Carroll	Recall 1.0	186 days	Limited Contract
Abbe Hayden	Recall 1.0	186 days	Limited Contract
Georgia Karageorgos	Recall 1.0	186 days	Limited Contract
Rachael Simon	Recall 1.0	186 days	Limited Contract

Additional Class Option

It is recommended that the following certified personnel be paid for an extra class as listed below:

Bartlett, Kathleen	\$4,000.00	1 st and 2 nd semester
Clancy, Carolyn	\$2,000.00	1 st semester
Mercer, Lori	\$4,000.00	1 st and 2 nd semester
Rice, Carrie	\$4,000.00	1 st and 2 nd semester

Resignations

It is recommended that the following resignation(s) be accepted at the end of the day as indicated:

1. Brojstan, Andrea effective end of the day 7/31/2016
Custodian SERS Disability
2. Campbell, Kimberly effective end of the day 8/12/2016
Student Monitor
(Will remain in Bus Driver position)

Personnel
Classified
(consent)
B-4

- | | | | |
|----|--|---|---------------------------|
| 3. | Collins, Linda
Extended Care Associate and
Student Monitor | effective end of the work day 10/31/2016
SERS Retirement | Classified
(continued) |
| 4. | Vitantonio, Karen
Bus Driver | effective end of the work day 8/15/2016 | |

Leave of Absence

It is recommended that the following leave of absence be accepted as indicated:

- | | | |
|----|--|--------------------------|
| 1. | Komar, Penny
General Leave
(District Hire Date adjusted to 09/28/2009) | 08/29/2016 to 12/09/2016 |
| 2. | Cordon, Cindy
General Leave
(District Hire Date adjusted to 03/8/1996) | 09/13/2016 to 09/16/2016 |

Appointments

It is recommended that the following appointments be approved as indicated:

- | | | | |
|----|--|--------|------------|
| 1. | Transportation Assistant | | |
| a. | Meier, Vickie | Step 6 | 08/15/2016 |
| | Current employee probationary appointment
(Change in job description from Bus Driver) | | |
| 2. | 9-Month Office Assistant | | |
| a. | Zelaski, Marta | Step 6 | 08/15/2016 |
| | Current employee probationary appointment
(Change in job description from Intervention Associate) | | |
| 3. | Bus Drivers | | |
| a. | Dilisio, Gina | Step 0 | 08/15/2016 |
| | New employee probationary appointment | | |
| b. | Gold, Edward | Step 0 | 08/15/2016 |
| | New employee probationary appointment | | |
| c. | Jackson, Brooke | Step 0 | 08/15/2016 |
| | New employee probationary appointment | | |
| d. | Woyton, Louis | Step 0 | 08/15/2016 |
| | New employee probationary appointment | | |
| e. | Ziebert, Joseph | Step 0 | 08/15/2016 |
| | New employee probationary appointment | | |

Supplementals 2016-2017 as shown below:

Classified
(continued)

Berea-Midpark

	Assistant Football Coach (3)	
Cook, Michael	(revised from Board Agenda 07/18/16)	\$5,131.00
McWilliams, Daniel	Assistant Football Coach (5)	\$5,429.00
White, George	Assistant Football Coach (3)	\$5,131.00

Substitute Personnel for 2016-2017

Turner, Kimberli

Nutrition Services Substitute Personnel for 2016-2017

Baker, Monica
Rush, Carol

Longevity

The following classified staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2015-2016 school year.

Brojstan, Andrea	\$1,300.00	07/31/2016
Collins, Linda	\$ 525.00	10/31/2016

Additional Hours

It is recommended that the following classified personnel be paid at their hourly rate for work on the August 2016 ODE test results project for the Academic Affairs Department:

Buchholzer, Cynthia	14.5 hours
Locascio, Tammy	14.5 hours
Mallett, Tammy	7.5 hours
Paris, Nancy	14.5 hours
Payne, Andrea	7.5 hours

1. It is recommended that the employee listed below be paid for participation in Staff Development activities at the rate of \$10.00 per hour for the hours listed below from account#001-052212-139-0000-000000-032-00-111:

Staff Development
(consent)
B-5

Koczur, Heather Innovations in Science & Technology 76 hours

2. It is recommended that the Board approve the travel reimbursement to Amanda Prok in the amount of \$533.52 incurred by driving to attend The William and Mary Summer Institute in Williamsburg, Virginia. The \$400.00 maximum mileage reimbursement per the District Purchasing Manual, while exceeded, saves the District the cost of paying for airfare for the 4 teachers that car pooled to the conference.

Postel moved and Farris seconded the recommendation that the Board of Education approve the following tuition-free 12th grade student for the 2016-2017 school year.

Tuition Student
B-6
16-0829-174

A request from Julian D. Allen, a twelfth grade student (18 years of age), a resident of Middleburg Hts., to attend school in the Berea City School District, (Berea-Midpark High School), on a tuition-free basis for the 2016-2017 school year, based on Board of Education Policy 5111.

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education approve the contract with STEPS Center for Excellence in Autism, 4040 Tamarack Dr., Parma, OH 44134 to provide educational services and behavioral support to a student in accordance with his individual Education Program (IEP) as shown in the attached documents.

STEPS Academy
B-7
16-0829-175

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

It is recommended that the Board of Education approve the purchase of 319 Dell Chromebook 11s and 11 Carts per the quote as presented.

Technology Purchase
B-8
16-0829-176

It is recommended that the Board of Education approve the contract/quote from OSV Studios for the District’s video production and course consultation for the 2016-2017 school year as shown in the attached EXHIBIT

Videography Contract
B-9
16-0829-177

On Friday, August 19, 2016 bids were received, opened, and read aloud for the 2016 Kitchen & Cafeteria HVAC Renovations at Middleburg Hts. Jr. High and Big Creek Elementary.

Bid Results
B-10
16-0829-178

The tabulation and recommendation follows:

<u>VENDOR</u>	BASE BID A Big Creek Elem. All Work	BASE BID B Midd. Hts. Jr. High All Work	BASE BID C Opt. Combination Base Bids A & B	Alternate M-1 Midd. Hts. JH Cooling Tower Replacement
ABC Piping	\$930,000	\$559,000	\$1,489,000	\$40,000
Sona Construction	NB	NB	\$1,215,000	\$55,000
EnviroCom Construction	\$929,000	\$517,000	\$1,287,000	\$56,000
Cline Mechanical	790,000	\$355,000	\$1,110,000	\$58,800

- **NB – No Bid**

Recommendations

Postel moved and Farris seconded the recommendation that all bids be rejected for the 2016 Kitchen & Cafeteria HVAC Renovation at Middleburg Hts., Jr. High and Big Creek Elementary since the total of Base Bid A and B exceeds the published cost estimate of \$820,000.00 by more than 10%.

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

C. Treasurer's Recommendations

Farris moved and Postel seconded the recommendation that items C2 -C4 be approved as part of the consent agenda,

Treasurer's Consent
Agenda
C-1
16-0829-179

Roll Call: Ayes: Chapman Farris Postel
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations
(consent)
C-2

BE IT FINALLY RESOLVED that the Board is appreciate of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	FOR
Art Outreach Gallery	\$1,600.00	BMHS Robotics Team for build supplies
Veterans of Foreign Wars Brook Park - Berea Post 6676	\$1,200.00	Financial Assistance to students attending the Camp Mi-Bro-Be program
Gregory Soos	\$11.00	Instructional Fee for BMHS Student
Berea Youth Football Foundation	Football Shoulder pads and pants valued at \$3,750.35	MHJH Football Program

It is recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplement appropriations as shown below and approve the 2016 appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Approp.-
Modifications/
Supplementals
& Amended
Approp.
Measure Cert.
(consent)
C-3

SUPPLEMENTAL APPROPRIATIONS

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
001-0000	Video Lab-Community Relations	Increase	\$ 2,750.00
		TOTAL General Fund	\$ 2,750.00
014-0173	MHJH Science	New	\$ 1,283.44
		TOTAL 014 Fund	\$ 1,283.44
401-2717	Aux. Services	Increase	\$185,210.28
401-2817	Aux. Services	Increase	\$115,895.33
401-4517	Aux. Services	Increase	\$ 7,660.51
401-4417	Aux Services	Increase	\$ 11,796.84
401-2617	Aux. Services	Increase	\$215,087.33
		TOTAL 401 FUND	\$535,650.29

12106

August 29, 2016

It was recommended that the Board approve the certificates of availability as listed below:

Cert. of
Availability
(consent)
C-4

Purchase Order 17000090
Squire Patton Boggs LLP
4900 Key Tower
127 Public Square
Cleveland, OH 44114
Amount: \$13,472.53 - two invoices
Legal Services - District Wide

D. Executive Session - CANCELLED

No Executive Session was held.

Executive Session
D-1

E. Adjournment

Postel moved and Farris seconded that the meeting be adjourned.

Adjournment
E-1

Roll Call: Ayes: Chapman Farris Postel

16-0829-180

Nays: None Motion carried

Meeting ended at 7:30 p.m.

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

Date of Approval: Sep 28, 2016

APPROVED: Ana Chapman

ATTEST: 