



Minutes of the regular meeting of the Board of Education of the Berea City School District held on Monday, December 19, 2016 at 7:00 p.m. in Staff Room 1 at the Berea Board of Education, 390 Fair Street, Berea, Ohio 44017

A. Regular Business

Members present: Chapman Farris Postel Szabo Tressel Roll Call
 Start Time: 7:00 p.m. A-1

The Pledge of Allegiance was led by Board President Ana Chapman. Pledge of Allegiance
 A-2

Farris moved and Szabo seconded the recommendation that the Board of Education approve the minutes for the November 14 and 21, 2016 Regular Meetings as presented. Approval of Minutes
 A-3

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel 16-1219-258
 Nays: None Motion carried

Congratulations to the Berea-Midpark High School PRIDE Group for being honored at the 62nd Annual Humanitarian Award Dinner on November 30, 2016 at the Renaissance Cleveland Hotel and receiving the *2016 Diversity Student Citizenship Award* led by Sherri Fox, Advisor. Student Recognition
 A-4

None Public Comments
 A-5

None Board Reports
 A-6

Several members of the financial sector of the facility project presented to the Board of Education their role and responsibility that will occur as the district issues bonds and receives the funds to pay for the construction project. Richard Manoloff described the legal procedures and authorizing resolutions that the Board of Education will need to approve to move the project forward. Eric Prall of Ross Sinclair and David Tickett of William Blair, will be the co-brokers on the issuance of the bond proceeds. They gave an overview of their firm, their role in the project and a proposed timeline for the sale of the bond. Board Member Farris asked about the rational between selling the bonds all at once and breaking into smaller pieces. She also asked about limitations in place in regards to the level of interest the district can generate off of the bond proceeds. Both the Bond Counsel and Brokers described the pros and cons of breaking up the debt vs. issuing it all at once. In addition, they described interest limitations set forth by the IRS. Ryan Nelson of Redtree Investments described the types of investments and the strategy that will be used to earn the greatest return on the bond funds. Ryan Eckert of Zion Bank described his role as the paying agent to repay the bond proceeds once the principal and interest payments are due. David Riley of Riley and Associates laid out the construction manager at risk Facilities Project Update
 A-7

process and the benefits of using this approach rather than a traditional construction approach. He also walked the Board of Education through the rationale for dropping the Grindstone Building from the Ohio Facilities Construction Commission project in order to receive a greater share of state funding for the building project for the soon to commence \$112 million. By dropping the Grindstone Building, the district could receive as much as 3.4 mill in additional state aid.

Facilities
(continued)

Karen Frimel and Jason Niedermeyer reviewed the staff technology replacement cycle that will commence with the approval of the teacher laptops on the agenda tonight. They described the process that was used to select the device that is being purchased and deployment schedule that will be used after the purchase is approved and the products are ordered. They also continued the discussion from the previous board meeting around the district's State Report Card and the different components contained in the local report card.

Academics
A-8

1. Tressel moved and Postel seconded the recommendation that the Board of Education approve the resolution to amend the contract of employment between the Board of Education of the Berea City School District and Michael Sheppard, Superintendent.

Amendment of
Contract of
Employment
A-9

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-1219-259
16-1219-260

2. Szabo moved and Farris seconded the recommendation that the Board of Education approve the resolution to amend the contract of employment between the Board of Education of the Berea City School District and Ryan Ghizzoni, Treasurer.

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

Postel moved and Tressel seconded the recommendation that the Board approve the creation of a special Construction Bond Oversight Committee with the committee's primary objective being to monitor and report on the expenditures of the 4.2 Mil - 2017 School Renovation and Construction bond proceeds, and to inform the public on those expenditures and bond proceeds.

Construction Bond
Oversight
Committee
A-10

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-1219-261

None

Other
A-11

B. Superintendent Recommendations

Superintendent Sheppard presented three separate draft documents that the Board of Education had asked for. Those documents included an employee handbook that was developed with the assistance of Mike Slivochka, Director of Personnel, social media guidelines that was developed with assistance from Christina Carosielli, Director of Marketing and Communications, and the guidelines regarding use of district approved logos.

Superintendent's
Highlights
B-1

Szabo moved and Tressel seconded the recommendation that items B3-B4 be approved as part of the consent agenda.

Consent Agenda
B-2

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-1219-262

Appointments

Supplemental Contracts 2016-2017 – Certified Personnel as shown below:

Personnel
Recommendations:
Certified
(consent)
B-3

Berea-Midpark

Conti, Thomas	Assistant Weight Room Supervisor 1 st semester (7+) (Correction from 9/26/2016 Board Agenda)	\$2,629.00
Conti, Thomas	Assistant Weight Room Supervisor 2nd semester (7+)	\$2,629.00
Fudale, Jeffrey	Pep Band (3)	\$449.00
Hunek, Jonathan	Weight Room Supervisor – 1 st semester (7+) (Correction from 9/26/2016 Board Agenda)	\$3505.00
Hunek, Jonathan	Weight Room Supervisor – 2 nd semester (7+)	\$3505.00

Big Creek

Ditz, Jennifer	BC TV	up to 35 hours
Hansen, Jennifer	K-Kids	up to 8 hours
Jones, Erin	K-Kids	up to 8 hours
Jordan, David	Knex Club	up to 17 hours
Jordan, David	Science Fair	up to 4 hours
Peters, Megan	BC TV	up to 56 hours

Resignations

It was recommended that the following resignation(s) be accepted at the end of the day as indicated:

Personnel
Recommendations:
Classified
(consent)
B-4

1. Busanus, Chris
Custodian effective end of the day 12/30/2016
SERS Retirement
2. Komar, Penny
Intervention Associate effective end of the day 12/6/2016
3. McConnell, Mary
Bus Driver effective end of the day 05/29/2017
SERS Retirement

-
- | | | | |
|----|--------------------------|-------------------------------------|-------------|
| 4. | Meier, Vickie | effective end of the day 12/31/2016 | Classified |
| | Transportation Assistant | SERS Retirement | (continued) |
| 5. | Ronske, Linda | effective end of the day 03/31/2017 | |
| | Instructional Assistant | SERS Retirement | |

Appointments

It was recommended that the following appointments be approved as indicated:

- Maintenance #2
DeLeva, Gregory Step 0 12/16/2016
(Reclassification from Maintenance #1 per OAPSE 33.02)
- Assistant Head Skilled
 - Paris, Daniel Step 3 12/16/2016
(Reclassification from Maintenance #2 per OAPSE 33.02)
 - Ptaszek-Templeton, Andrew Step 5 12/16/2016
(Reclassification from Maintenance #2 per OAPSE 33.02)
- Classified Personnel Supplementals 2016-2017 as shown below:
BMHS

Massinen, Bryan	Assistant Weight Room Supervisor 2 nd semester (0)	\$2,253.00
Vaughn, Stephen	Assistant Weight Room Supervisor 1 st semester (0) (correction from 9/26/16 board agenda)	\$2,253.00

MHJH

Terry, Raymon	7 th Grade Assistant Football (3) (adjustment made in years of service from 7/13/16 Board Agenda)	\$95.00
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- Substitute Classified Personnel for 2016-2017
Martin, Jill
Ramos, Andrea
Velotta, Lisa
- Substitute Bus Drivers for 2016-2017
Gibbons, Kevin 12/16/2016
Watermeier, Claudia 12/01/2016

Longevity

The following classified staff members, at the end of the day as indicated, shall be paid a longevity payment earned for the 2016-2017 school year:

Busanus, Chris	\$525.00	12/30/2016
McConnell, Mary	\$775.00	05/29/2017
Ronske, Linda	\$775.00	03/31/2017

Annual Library Operating Stipend

Classified
(continued)

The following classified staff member, at the end of the day as indicated, shall be paid a library operating stipend earned for the 2016-2017 school year (OAPSE contract 27.18):

Ronske, Linda \$120.00 03/31/2017

Postel moved and Farris seconded the recommended that the individuals listed below be approved to sell tickets/work athletic events for the 2016-2017 school year at the rate of \$10.00 per hour:

Ticket
Sellers/Workers
B-5
16-1219-263

Non Employees

Munsterman, Carter (student)
Ramirez, Joshua (student)
Waldron, Bryce (student)
Baglier, Dominic (student)
Fudale, Brendon (student)

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

Szabo moved and Tressel seconded the recommendation that the Board of Education approve the Memorandum of Understanding for Placement of Field Experience/Practicum/Student Teaching ("Experience") between Indiana Wesleyan University, School of Educational Leadership and Berea City Schools.

Indiana Wesleyan
University MOU
B-6
16-1219-264

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

Farris moved and Postel seconded the recommendation that the Board of Education approve the resolution authorizing the termination of the ELPP Agreement for Grindstone Elementary School and further authorizing the Superintendent of schools, Treasurer/CFO and Director of Business Services to sign such documents as the OFCC may require to effectuate that termination.

ELPP Agreement
Termination
B-7
16-1219-265

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

Szabo moved and Postel seconded the recommendation that the Board of Education approve the purchase of 250 Dell Latitude E5570 computers per the quote as presented.

Technology Purchase
B-8
16-1219-266

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
 Nays: None Motion carried

The following District Sponsored Overnight/Extended Students Trip has been approved by the Superintendent: Berea-Midpark High School, Student Travel Club trip to Paris, France and Barcelona, Spain, March 23, 2017 - April 1, 2017.

Field Trip
B-9

C. Treasurer's Recommendations

The Treasurer updated the Board of Education on the cause behind the year to date increase in substitute teacher costs in comparison to the previous year. This is the result of the timing when current year invoices were paid in comparison to the previous year's invoices, as well as, increased teacher absences.

Treasurer's Update
C-1

Treasurer Ghizzoni also informed the Board of Education that 2,000 past due student fee notices were sent out to parents the past week based on the new student fee collection policy and procedures. He stated that this is the 3rd notice that these parents received notifying them of the outstanding fees and if they are not paid, the next step is to turn them over to a collection agency if they are not paid by the start of the new calendar year.

Postel moved and Szabo seconded the recommendation that items C3-C6 be approved as part of the consent agenda.

Treasurer's Consent
Agenda
C-2
16-1219-267

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

NOW, THEREFORE, BE IT RESOLVED, under the provisions of ORC 3313.36, the Board hereby declares that acceptance of these gifts does not at this time remove any portion of the public schools from the control of the Board; and

Donations
(consent)
C-3

BE IT FINALLY RESOLVED that the Board is appreciative of the generosity of these gifts and the remembrance of this school district and the students, and designates the Treasurer to express the Board's appreciation for these thoughtful gifts.

DONOR	GIFT	TO
The Berea City Club	\$1,000.00	Coe Lake Outdoor Science Education Program
PPG Industries Foundation	\$ 995.00	Coe Lake Outdoor Science Education Program
Zoup! Middleburg Heights	\$ 50.00	Brook Park Memorial Elementary School
Gregory Soos	\$ 25.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Knights of Columbus Council 13984	\$ 100.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Kathy D'Amore	\$ 10.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Cynthia Bassani	\$ 20.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Rich Scott	\$ 50.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Terri Martin	\$ 10.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks

Laurie Koper	\$ 10.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Carrie Rice	\$ 20.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Guttman For Council Committee	\$ 25.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Mark Abraham	\$ 10.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Jill Corrigan	\$ 10.00	Berea-Midpark Turkey Trot Benefiting Local Food Banks
Filer's Florist	\$ 50.00	Supplies for the Berea-Midpark Robotics Team
Cavanugh Photography	\$1,500.00	Berea-Midpark Senior Section of the 2017 Yearbook
Horizon Metals, Inc.	\$ 100.00	Berea-Midpark Robotics Team
Michele George	5 violin outfits and 1 case valued at \$1,350.00	Berea City Schools Orchestra Program
Bob Evans Restaurant	Breakfast for students valued at \$250.00	Big Creek ExtendEd Program
Baldwin Wallace Speech Clinic	Variety of Materials (see attachment)	Berea City Schools SLP Department

Donations
(continued)

It was recommended that, in compliance with Section 5705.40 of the Ohio Revised Code, the Board approve the appropriation modifications and supplement appropriations as shown below and approve the appropriations to be amended to include the changes as detailed in the document attached below (Amended Appropriation Measure Certificate-Section 5705.412):

Approp.-Modifications
& Supplementals
& Amended
Approp. Measure
Cert.
(consent)
C-4

SUPPLEMENTAL APPROPRIATIONS

FUND/SPCC	DESCRIPTION	INCREASE/DECREASE	AMOUNT
019-0126	Coe Lake Program Grant	Increase	\$ 995.00
019-9921	Coe Lake Program Grant	New - Increase	\$1,000.00
		TOTAL 019 INCREASE	\$1,995.00
022-1005	Snow School Sunshine	Increase	\$ 240.00
		TOTAL 022 FUND	\$ 240.00
018-4804	Grindstone Artsonia	New - Increase	\$2,600.00
		TOTAL 018 FUND	\$2,600.00
001-0000	Phone VOIP Upgrade	Increase	\$320,000.00
		TOTAL 001 FUND	\$320,000.00
401-2816	St. Adalbert Auxiliary	Decrease	(\$ 2,911.37)
401-2716	St. Bartholomew Auxiliary	Decrease	(\$15,160.54)
401-4516	Lewis Little Folks Auxiliary	Decrease	(\$ 48.37)
401-4416	Scribes and Scribblers Auxiliary	Decrease	(\$ 427.02)
401-2616	St. Mary's of Berea Auxiliary	Decrease	(\$ 3,357.08)
401-2817	St. Adalbert Auxiliary	Increase	\$12,912.63

401-2717	St. Bartholomew Auxiliary	Increase	\$39,479.96
401-4517	Lewis Little Folks	Increase	\$ 1,012.21
401-4417	Scribes and Scribblers Auxiliary	Increase	\$ 1,563.43
401-2617	St. Mary's of Berea Auxiliary	Increase	\$16,767.21
		TOTAL 401 FUND	\$49,831.06

Approp.-& Supp.
(continued)

BUDGET MODIFICATIONS

From Business Services - Service Area Direction - Other Travel/Meeting Expenses

To Business Services - Business Services Operation and Maintenance of Plant Services - Repairs and Maintenance

\$2,000.00

FROM: 001-052610-439-0000-000000-106-00-106

TO: 001-052700-423-0000-000000-023-00-106

From Superintendent - Other Administration Services - Professional/Legal Services

To Pupil Services - Direction of Support Services - Pupils - Other Travel/Meeting Expenses

\$3,300.00

FROM: 001-052490-418-0000-000000-001-00-101

TO: 001-052110-439-0000-000000-032-00-104

From Business Services - Service Area Direction - Repairs and Maintenance

To Business Services - Security Services - Other Professional Technical Services

\$715.00

FROM: 001-052610-423-0000-000000-032-00-106

TO: 001-025760-419-0000-000000-032-00-106

a. Approved financial statements as presented;

Financials
(consent)

b. Approve total payments to vendors for the month of November 2016 in the amount of \$5,196,845.26 as presented.

C-5

It was recommended that the Board approve the certificates of availability as presented.

Cert. of Availability
(consent)
C-6

Farris moved and Postel seconded the approval of investments as presented.

Investments
C-7

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-1219-268

D. Adjournment

Postel moved and Szabo seconded that the meeting be adjourned.

Adjournment
D-1

Roll Call: Ayes: Chapman Farris Postel Szabo Tressel
Nays: None Motion carried

16-1219-269

Time meeting ended: 9:00 p.m.

Date of Approval: Jan 31, 2017

Approved: Ana Chapman

ATTEST: 