



Keysor PTO General Session Meeting

September 14, 2021

Meeting was called to order at 7:05 pm by Kirk Augustine.

Those in Attendance were: Alyssa Taylor, Derek Bridges, Kirk Augustine*, Katie D'Agostino*, Emily Boeckmann*, Marty Holzhueter*, Michael Mancini*, Tricia Copeland*, Ashley Krull*, Juli Brown, Scott Bopp, Kelly Quinn, Jen Schamber, Michelle Ellen, Amanda Mosley, Kelli Bramell, Karen Hill, Katie Schulze, Lindsey Irwin, and 11 members joined remotely via zoom. (* denotes Executive Board member)

AGENDA

WELCOME

1. The 2021-2022 Executive Board members were all introduced. The members are as follows: Kirk Augustine, President; Katie D'Agostino, President Elect; Emily Boeckmann, Vice President; Marty Holzhueter, Vice President Elect; Michael Mancini, Treasurer; Trisha Copeland, Treasurer Elect; & Ashley Krull, Secretary
2. The purpose of the PTO was read aloud from the bylaws -
 - a. "The purpose of this PTO shall be to aid the students and staff of Keysor Elementary School by providing support for their educational and recreational needs and to promote open communication and foster relationships between the administration, staff, parents, students and the community" and examples of PTO sponsored events were given such as the Parent Back to School Bash, Keysor Cash, Trivia Night, Greentree Parade, & Teacher Appreciation.
 - b. Emily thanked all of our current committee chairs and the group was shown photos of some of the PTO's efforts such as the Project IDEA clean up day and the newly installed rock garden.
3. Dr. Taylor introduced Mr. Derek Bridges as the new Keysor Assistant Principal. She then went over the Kirkwood school District's Vision and Mission for the school year, as well as 4 priority goal areas.
 - a. VISION: Every student - engaged, empowered, and ready for success

- b. MISSION: To equip students with the skills, knowledge, and understanding to be empathetic, successful, and to value all people
 - c. PRIORITY GOAL AREAS:
 - i. Relevant and rigorous curriculum, instruction, and programs
 - ii. Equity, diversity, and inclusion
 - iii. Student and staff social, emotional, and mental health
 - iv. Communication and engagement
4. The 4 Keysor School Improvement Plan Focus Areas were discussed. These are:
- a. Ensure instructional practices are student centered and responsive, yielding positive outcomes for all students
 - b. Improve and implement policies, practices, and procedures to reflect a focus on equity, diversity, and inclusion
 - c. Foster a climate of belonging and a culture of dignity across all Kirkwood Schools
 - d. Enhance and improve communication and community relations to strengthen trust within constituents

NEW BUSINESS

1. This was the official kickoff for Keysor Cash. Keysor Cash is one of the PTO's 2 largest annual fundraisers and 100% of the money raised goes directly to PTO. A large portion of the money raised also goes to help fund Keysor Cares, which provides a variety of assistances for students in need.
2. Racial Equity Work Spotlight:
 - a. Each month, the Racial Equity Committee will spotlight the work of a Keysor staff member who has contributed to racial equity. The person or group recognized each month will be recognized at the monthly PTO meeting and funds will be given in their honor to Keysor Elementary School's racial equity initiatives.
 - b. The first deadline for submissions is Sept 22, 2021.
3. Kirk discussed the impact that Covid will have on PTO events moving forward. At this time masking will be required at all PTO events where children are present. All outdoor PTO events are expected to take place at this time. There will be no indoor PTO events during school hours (First Friday readings, parents breakfasts, etc). Indoor PTO events will be allowed during off-school hours.

TREASURER'S REPORT

The PTO Treasurer, Michael Mancini, presented the proposed budget for 2021-2022:

<u>Non-Profit Revenues / Operating Expenses</u>	<u>Revenue</u>	<u>Expense</u>
Events (5th Grade Banquet, Fun Fair, Movie Night, Trivia Night)	\$54,900	\$18,080
Products (Pictures, Spirit Wear, Yearbook)	\$9,800	\$5,500
Rebate Programs (Box Tops, eScripts, Restaurant Nights)	\$1,700	\$100
Donations (Keysor Cash)	\$10,000	\$0
 <u>Program Expenses</u>		
Admin		\$4,000
Community / School (Room Coord, Books for Kids, Equity, Keysor Cares, Welcome, Gifts, Field trips, Teacher Stipends & Appreciation, Activities)		\$42,700
 Anticipated Total Net Revenue (AY '21-'22)	\$670	
Reserve for 2021-2022	\$19,200	
Unallocated 2020-2021 Funds (as of 7/12/21)	\$53,428	

The motion was made by Kirk Augustine to approve the proposed budget with the disclaimer that some budgeted items are subject to change given the unpredictable nature of Covid. The motion was seconded by Michael Mancini.

Motion passed- All in favor

UPCOMING

1. The Greentree Festival and Parade will be Sept. 18th. Anyone who still has candy to drop off may send it to school or drop it off at Marty Holzhueter's house. We also still need parent volunteers to walk in the parade.
2. Yearbook is still in need of a new committee chair and we would like to fill this position sooner rather than later so that the new chair can learn alongside Karen Hill this year. Retakes for picture day will be October 27. Any student who does not have a photo for the yearbook for some reason may go to Wagner to have a school photo taken in the studio.
3. Trunk or Treat will be held October 29th.
4. Keysor Restaurant Nights will return in October. Anyone who has a restaurant to recommend is asked to please email Elizabeth Coffin.

5. Parent/Teacher conferences will be held the week of October 18th. There will be options for in-person meetings as well as zoom conferences.
6. The Book Fair will be held October 20-21. Details for how this will work are still being worked out, but will be published in the Keysor Connection once available.

ADJOURNMENT

Meeting was adjourned at 8:05 pm. The next General Session meeting will be held in the Keysor Library at 7:00 pm on October 12th.