



# Keysor PTO General Session Meeting

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**February 08, 2022**

Meeting was called to order at 7:00 pm by Kirk Augustine.

Those in Attendance were: Alyssa Taylor, Derek Bridges, Kirk Augustine\*, Katie D'Agostino\*, Emily Boeckmann\*, Marty Holzhueter\*, Michael Mancini\*, Tricia Copeland\* (via Zoom), Ashley Krull\*, Scott Bopp, Karen Hill, Kelli Bramell, Patty Fisher, Britni Weindel, Kristin Davis (zoom), Becky Rogers (zoom), Aaron Woods (zoom), Suzanne Thibodeau (zoom), Janet DePasquel Whiteaker (zoom), Scott Whiteaker (zoom), Neha Navsaria (zoom).

\* Denotes Executive Board member

## **AGENDA**

### APPROVAL OF PREVIOUS MINUTES:

1. Minutes from the previous meeting must be presented and approved before any new business can be discussed. Minutes from the prior meetings will always be posted to the PTO website before the upcoming meeting for all members of the PTO to see. Motion was made to approve minutes from 1/11/22. Motion passed, all in favor.

### WELCOME & INTRODUCTIONS

### NEW BUSINESS

1. Kudos to Keysor: A special thank you for those who have gone above and beyond
  - a. All of the Keysor teachers and staff- The last 4-6 weeks have been extremely crazy and difficult with the Omicron surge. Multiple staff were out sick almost every day and everyone pulled together to keep things running as smoothly as possible in the midst of chaos.
  - b. The PTO Executive Board- After elections last year, it became evident that some changes and clarifications needed to be made to the bylaws in order to facilitate smoother election processes, as well as language that needed updating to be more specific, more inclusive, and more in line with the district's 5 year plan. The

Exec. Board met on multiple evenings outside of their regularly scheduled times and spent hours in discussions over the new bylaw changes. In the end, the board arrived at a finalized document that was approved with unanimous agreement.

- c. Nurse Kari- Much as our teachers have had a crazy past few weeks, Nurse Kari has been hustling through the latest covid surge dealing with symptoms, testing, quarantine guidelines, recommendations for siblings, and everything else that goes with healthcare in the middle of a pandemic. Kudos Nurse Kari!
  - d. The Trivia Night Committee- With trivia night rapidly approaching, the trivia committee has been working overtime to make sure that everything is ready to go for the big event! From organizing parties and auction items to making sure that tables are registered, donations are recorded, and questions are ready to go, the trivia committee deserves a giant thank you for pulling together Keysor's biggest fundraiser of the year.
2. Restaurant Night: Papa John's
    - a. Monday, February 28th from 5pm - 9pm
    - b. Please note: this is the Rock Hill location
  3. Electronic Recycling Event: More details to come
    - a. This event will likely be held in early April on the Kaysor parking lot
  4. Trivia Night - Friday, March 11th
    - a. Anyone needing a table to join may still sign up on the individual list. They will try to pair you up with other same grade level parents.
    - b. We are still in need of more silent auction items and sponsorships
    - c. The silent auction will be held completely online this year, so you do not need to be at trivia to participate. A more specific timeline will be released soon.
    - d. Sponsorships can be purchased in levels of \$200, \$400, and \$1000. For more information or to secure a sponsorship, please email [keysortrivialnight@gmail.com](mailto:keysortrivialnight@gmail.com)
    - e. Family party hosts are still needed
    - f. Still need items for the booze bucket. You may donate yourself or you can venmo Emily Boeckmann who will purchase items to add to the bucket
  5. Urgent Need for New Yearbook Coordinator:
    - a. Responsibilities can be broken down between 1-3 people
    - b. Design experience is NOT required
    - c. Opportunity to train the rest of this year with the current yearbook coordinator, Karen Hill

6. Yearbook Orders: Deadline is Monday, February 28
- a. Yearbook and personal ad orders are entirely online this year and can be purchased at <http://shop.yearbookmarket.com/keysorelementary>
  - b. The price is \$11 per yearbook. The cover can be personalized for an additional \$5.
  - c. Personal ads are \$5 each, are limited to 100 characters, and a maximum of 2 per family can be purchased (space is limited and given on a first come, first serve basis)
  - d. New this year- there is an option to donate a yearbook to help ensure that every child who would like a yearbook may be able to have one.

7. Racial Equity Spotlight: Patty Fisher
- a. The winner of the January Racial Equity Spotlight is Jen Bartin
  - b. Mrs Bartin was nominated for providing equity based learning experiences for students and teachers, both in and out of school.

8. Administration Update: Dr. Alyssa Taylor
- a. Friday, February 18th is an early release day
  - b. There is no school on Monday, February 21st
  - c. Parents will not be allowed in the building for the upcoming Friendship Parties, but the administration is hoping that people may be able to be present in the building for the next event
  - d. Recent snow days have highlighted the need for sidewalks and paths to be cleared around Keysor. Thank you to the parents who went out on their own and shoveled sidewalks so that students could walk safely to school.
  - e. Women's History Month will be honored in March

9. Treasurer's Report: Michael Mancini

a. Operating Account

Starting Balance in Checking Account (from 1/5/21): \$51,463.63

Ending Balance in Checking Account (as of 2/1/22): \$63,903.24

Money received into the checking account during this period was approximately \$13,787.72 dollars. Money paid from the checking account during this time was approximately \$1184.99.

Notable Expenses: \$1170 (Teacher Appreciation)

Notable Deposits: \$12,052.01 (Trivia Night Tables); \$247.50 (Chipotle Restaurant Night); \$53.10 (Boxtops); \$1400 (Trivia Night Sponsorship/Auction); \$20

(Spiritwear).

b. Reserve Fund

Starting balance in reserve fund (from 1/5/22): \$19,201.26

Ending balance in reserve fund (as of 2/1/22): \$19,201.42

Report made by: Michael Mancini, Keysor PTO Treasurer (Presented at PTO Exec. Meeting 2/1/22)

10. Bylaw Changes: Vote to Approve Amended Bylaws

a. Creation of 3 new roles:

- i. Secretary Elect
- ii. DEI Officer
- iii. DEI Officer Elect

b. Future Elections

- i. Clarifying Procedures - may only apply or be nominated for 2 positions
- ii. There will be a longer voting window
- iii. Implementation of candidate nomination forms

c. Points of clarification/discussion:

- i. The DEI officer is a separate entity from the Racial Equity Committee, although this position will have significant overlap with the REC.
- ii. The DEI officer will focus on racial equity issues, but it is not exclusive to race and will also incorporate equity minded thought with regards to various abilities or disabilities, the gender spectrum, the sexual spectrum, and blended families.
- iii. For elections, nomination forms will be sent out and a person may nominate themselves or someone else. A person may be nominated for a maximum of 2 positions and must number those positions in order of preference.
- iv. Voting will be in an emailed ballot form and the voting window will be open for 2 weeks. This gives more members of the PTO the chance to vote, whereas previously if they were unable to attend on the night of the meeting, they did not get to vote.

- d. The motion was made by Katie D'Agostino to approve the new amended bylaws for the Keysor PTO. The motion was seconded by Emily Boeckmann. The motion was called to a vote:

In favor - 17    Opposed - 1

The motion is passed and the new bylaws will be effective immediately.

11. Next General Session Meeting: There will not be a general session meeting for the month of March. Our next General Session meeting will be held the 2nd Tuesday in April in the Keysor Library.

**ADJOURNMENT:**

Meeting was adjourned at 7:50 pm.