

**LIBERTY COMMON SCHOOL  
BOARD OF DIRECTORS MEETING  
BUSINESS MEETING**

**MINUTES**

March 28, 2024

Liberty Common School- Aristotle Campus  
2130 West Horsetooth Drive Fort Collins, CO

**Board members in attendance:**

X	Todd Arndorfer
Zoom	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
Zoom	Cindy Skalicky
X	Mindy Story
X	Elizabeth Timpe

**Administration in attendance:**

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
	Dean of Student Affairs Tiffany Burgess
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
	Athletic Director Franklin Russell
	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

- Approve agenda 6:00PM

**STAFF AND COMMUNITY COMMENT** – (Two-minute limit per person)

Robotics team.

**ROUTINE BUSINESS**

- Approve Minutes – Regular Meeting – February 29, 2024

### **DEPARTMENT REPORTS**

- Art Department Report

### **ADMINISTRATION REPORT**

- Headmaster Report – Mr. Schaffer

### **UNFINISHED BUSINESS**

- 2024 Board Election Update – Ms. Timpe  
Vote to certify the candidates at next meeting.
- Resolution to Clarify and Simplify Board Service Eligibility Policy 2.5 – Vote – Mr. Arndorfer

Motion: Move to approve the amendment to policy 2.5 with respect to clarifying and simplifying board service and eligibility.

Moved: Mr. Arndorfer

Second: Mr. Dollar

Motion: Move to lay on the table, to send to committee.

Moved: Mr. Arndorfer

Second: Mr. Dollar

Vote type: Acclamation

**RESULT: PASS (Unanimous)**

### **NEW BUSINESS**

- Resolution to Approve 2024-25 Proposed Budget – First Reading – Mr. Dollar

Motion: Move to adopt the proposed 2024-2025 budget.

Moved: Mr. Dollar

Second: Mrs. Timpe

Postponed to next month when final numbers are available.

### **SUB-COMMITTEE REPORTS**

- Security Committee – Mr. Dollar
- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Financial Accountability Committee – Mr. Dollar
- Policy Committee – Mr. Albright
- Governance Committee – Mr. Arndorfer
- Parent Education Committee – Ms. Story
- Building Corporation and Expansion Committee – Mr. Arndorfer

## **NEW BUSINESS (cont'd)**

Executive Session per C.R.S. §24-6-402(4)(a) Concerning potential real estate transactions.

- Expansion Asset Options Update – Mr. Kast

Motion: Move to enter executive session per C.R.S. §24-6-402(4)(a) Concerning potential real estate transactions.

Moved: Mr. Arndorfer

Second: Mrs. Timpe

Vote type: Acclamation

**RESULT: PASS (Unanimous)**

## **TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER**

- Mr. Albright
  - Hiring of the grant writer
  - Nancy Hoyer AP
  - Meetings taking place, work is being done for junior high expansion
  - Election cancelled

## **TRAINING**

- Finance Training - Ms. Currell

## **NEW BUSINESS (cont'd)**

Executive Session per C.R.S. §24-6-402(4)(f) for a briefing with the Headmaster on a pending legal matter.

Motion: Move that the board enter executive session per per C.R.S. §24-6-402(4)(f) for a briefing with the Headmaster on a pending legal matter.

Moved: Mr. Arndorfer

Second: Mr. Albright

Vote type: Acclamation

**RESULT: PASS (Unanimous)**

## **ADJOURN**