



Approved by the Hamilton-Wenham Regional School District School Committee on April 25, 2024

HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

School Committee Meeting ([agenda](#))

Buker Elementary School Multipurpose Room

In-Person Meeting, [Zoomlink](#) is for Public Comment Only

Meeting ID: 85845916367

Thursday, April 4, 2024

7:00 p.m. - 7:40 p.m.

Present:

Dana Allara

Jen Carr

David Frenkel

Trent Honda

Amy Kunberger

David Polito (arrived at 7:10)

Also Present:

Eric Tracy, HWRSD Superintendent

Vincent Leone, Assistant Superintendent

1. Call to Order

At 7:03 pm Dana Allara called the meeting to order.

2. Pledge of Allegiance

All those in attendance rose for the Pledge of Allegiance. She reminded the community that the meeting is being live streamed and recorded via HWCAM.

3. Land Acknowledgement [Exhibit](#)

Jen Carr read the land acknowledgement.

4. Citizens' Comments

Any citizen wishing to speak before the Committee shall identify themselves by name and address. Speakers will be allowed three (3) minutes to present their material.

There was no citizen comment.

5. Review of School Committee Protocols [Exhibit](#)

Amy Kunberger read School Committee Protocol 10.

6. Review of School Committee Mission Statement [Exhibit](#)

Trent Honda read the following from the School Committee mission statement: *The Hamilton-Wenham Regional School Committee will lead and inspire a District that attracts and*

retains high quality educators, by acknowledging and respecting their expertise and professionalism.

7. Consent Agenda

- a. Warrants [Exhibit](#)
 - Voucher No. 22
 - Voucher No. 1090
 - Voucher No. 1091
 - Voucher No. 1092
 - Voucher No. 3373
 - Voucher No. 3374
 - Voucher No. 3375
 - Voucher No. 3376
 - Voucher No. 3377

- b. Minutes
 - March 21, 2024 [Exhibit](#)

- c. Field Trip
 - Class of 2026 - York, Maine [Exhibit](#)

- d. Donations
 - EdFund Mini-Grant - Solar Eclipse Viewing Glasses for Winthrop; \$240 [Exhibit](#)
 - EdFund Mini-Grant - Solar Eclipse Viewing Glasses for Buker; \$244.30 [Exhibit](#)
 - EdFund Mini-Grant - Solar Eclipse Viewing Glasses for Cutler, MRMS & HS; \$1,011.78 [Exhibit](#)
 - EdFund Mini-Grant - Cooking Classes; \$410 [Exhibit](#)
 - Friends of Winthrop - Subsidize Field Trips for Grade 5 and Kindergarteners; \$1,603.50 [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee accept the consent agenda as written.

Motion by: Jen Carr

Seconded by: Amy Kunberger

MOTION PASSED 5-0 (Members Allara, Carr, Frenkel, Honda, Kunberger)

8. New Business

a. Mass Certificate of Excellence Presentation
Superintendent Tracy presented the Mass Certificate of Excellence to Isabella Fazio.

- b. Vote Last Day of School [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee vote to make the last day of school June 13, 2024.

Motion by: David Polito

Seconded by: David Frenkel

MOTION PASSED 6-0 (Members Allara, Carr, Frenkel, Honda, Kunberger and Polito)

- c. School Start Time Survey Results [Exhibit](#)

Superintendent Tracy reviewed the results of the school start time survey. He stated that after further review, there may be a tier two survey sent out for further feedback.

9. Finance Operations

10. Committee Reports

- a. Capital/Financial Planning Subcommittee - next meeting April 22
- b. Policy Subcommittee - request to have a discussion regarding an indoor air quality policy on the next School Committee agenda to see whether the full committee wants to delegate the creation of such a policy to the subcommittee
- c. Negotiations Subcommittee - on Monday a tentative agreement was reached with Office Personnel, there is a meeting with Teachers Union on Tuesday and there is an executive session schedule this evening to provide additional details to members

11. Superintendent's Report

Superintendent Tracy gave a demonstration on the district calendar available on the website. He noted May 17 is Bike to School Day and the annual SEPAC fundraiser is April 30. He discussed the recent forum held regarding the Cutler School project as well as his recent meeting with the Young Mothers Group.

12. Chair's Report

Dana Allara reminded the community of the upcoming Town Meetings. She stated that the discussions among the Chairs regarding the regional agreement will continue after the town election.

13. Topics for Future Meeting

Policy subcommittee request for a discussion on an indoor air quality policy.

14. Adjourn to Executive Session

I move to adjourn to Executive Session for purpose #3 (To discuss strategy with respect to collective bargaining with Office Personnel & Teachers Union where an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares), to not return to Open Session.

Motion by: Dana Allara

Seconded by: Jenn Carr

ROLL CALL MOTION PASSED 6-0 (Members Allara, Carr, Frenkel, Honda, Kunberger and Polito)