March 27, 2024 Regular Board Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Regular Board Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:01 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino (arrived 7:06pm), Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein

ABSENT: Mrs. Niang, Dr. Simon

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Ms. Carrino, Mrs. Niang, Dr. Simon

PRESENTATION: Emily Scala, Student Council President, reported on current OTS happenings.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Dr. Shouffler spoke about community and school safety and the practices and protocols that are currently in place. The different types of drills that are held at each school on a monthly basis allow the schools to practice their emergency plans. There have been recent meetings with the staff, and upcoming professional development is scheduled on the topic of safety in the schools. Students also learn about personal safety and community support in their physical education and health class. Dr. Shouffler invited the parents, staff and members of the broader Tewksbury community to a presentation on the topic of community safety on Tuesday, April 9th from 6:00pm-7:00pm at Old Turnpike School. The Board reviewed the Enrollment Reports, HIB Reports and the Emergency/Fire Drill Reports.

School	Tewksbury Elementary School	
Month/Year	Feb. 2024	March 2024
Date	2/26/2024 10:45 AM	3/14/2024 3:00 PM
Drill Description	Secure	Lockdown
Duration/ Time of Drill	5 minutes	10 minutes
Weather Conditions	n/a	Sunny & Warm
Conductor of Drill	L. Moore	L. Moore
Notification Method	Loud speaker & walkie	Loud speaker & Walkie

School	Old Turnpike School		
Month/Year	Feb 2024	March 2024	March 2024
Date	2/28/23	3/14/24 3:15	3/18/24 10:45
Drill Description	Secure Drill	Fire Drill	Secure Drill
Duration/ Time of Drill	5 minutes	23 minutes	7 minutes
Weather Conditions	rain	sunny	sunny
Conductor of Drill	Krowl, Verderamo, Mitchell	Krowl, Mitchell	Verderamo, Krowl
Notification Method	Pa System	Fire Alarm	PA system

MINUTES: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following minutes:

- February 8, 2024 Committee of the Whole Meeting
- February 8, 2024 Executive Session
- February 12, 2024 Strategic Planning Meeting
- February 28, 2024 Regular Board Meeting
- February 28, 2024 Executive Session

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

CURRICULUM: Dr. Shouffler discussed cell phone usage by students during the school day. This topic has been discussed previously and after consulting with teachers and other school districts, middle school students will be required to lock their phones in their lockers for the entire day. There will be discipline procedures put in place including detention and in school suspension. These stricter measures will be communicated and enforced by the middle school Principal. The NJ Student Learning Assessments will be coming up in May for students in grades 3-8. A letter will be going out to parents letting them know that if a student is in school they will be required to to take the test. The State of NJ does not allow parents to opt the students out of testing. The test results play a role in educational planning and improvement efforts.

POLICY: Many of the policies to be approved this evening reflect the changes made by the NJDOE in the Administrative Code.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following policies and regulations on second reading:

- P 1530 Equal Employment Opportunities (M) (Revised)
- R 1530 Equal Employment Opportunity ComplaintProcedure (M) (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- R 2200 Curriculum Content (M) (Revised)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P 3211 Code of Ethics (Revised)
- P 5570 Sportsmanship (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Abolished)
- P 5841 Secret Societies (Revised)
- P 5842 Equal Access of Student Organizations (Revised)
- P & R 7610 Vandalism (Revised)
- P 9323 Notification of Juvenile Offender Case Disposition (Revised
- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following policies and regulations on second reading:

- P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P 2260 Equity in School and Classroom Practices (M) (Revised)
- P 5750 Equitable Educational Opportunity (M) (Revised)
- P & R 2423 Bilingual Education (M) (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Ms. Fleming, Mrs. Munoz, Ms. Stein
No: Mr. Charniga, Mrs. Jardinella, Mrs. Wygera
Absent: Mrs. Niang, Dr. Simon

FINANCE: Ms. Goguen spoke about approving the revised budget. The revision reflects the changes made since hearing back from the architect that they could begin working on the ROD Grant HVAC drawings and then go to bid and order equipment in the 2024-2025 school year for the work to be done in 2025-26.

Motion was made by Ms. Stein and seconded by Ms. Jardinella to table the following motion for a future meeting:

Approve the Child Study Team Shared Services Agreement between Tewksbury Township School District Board of Education and the Califon School District Board of Education for the 2024-2025 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

Motion was made by Ms. Stein and seconded by Ms. Munoz to approve the following:

Approval of Bills

> BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period February 29, 2024 through March 27, 2024 for a total amount of $1,436,357.21.

Acceptance and Approval of Board Secretary's Report for the month of February, 2024.

> BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of February, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Acceptance and Approval of Treasurer's Report for the month of February, 2024.

> BE IT RESOLVED that upon review of the Treasurer's Report for the month of February, 2024 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).
>
> The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

Approve the attached list of transfers.

Approve the following workshop/travel requests for the 2023-2024 school year.

Workshops/Travel Requests

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Jessica Mukherjee	4/26/24 & 4/30/24	$340.00	Mileage = $12.64	Google Educator Level 1 Certification Boot Camp 2-Day Series, Morris Union Jointure Commission, New Providence, NJ
Heather Goguen	5/1/24	-0-	-0-	CDK End of Year User Meeting, Washington, NJ
Heather Goguen	6/4/24-6/7/24	$500.00	Mileage = $125.49 Tolls/Parking = $65.00	NJASBO 62nd Annual Conference, Atlantic City, NJ

			Lodging = $238.00 Meals = $96.00	
Barbara Simcox	4/25/24	0	0	CDK End of Year User Meeting, Washington, NJ
Heather Valenta	4/25/24	0	0	CDK End of Year User Meeting, Washington, NJ
Kara Swan	5/2/24	-0-	-0-	CDK End of Year User Meeting, Washington, NJ
Eileen Callahan	4/24/24	$150.00	Mileage = $39.20 Tolls = $11.58	NJPSA FEA Legal One School Law for Administrative Assistants, Monroe, NJ
Jaime Levy	4/26/24	$95.00	Mileage = $6.39	Cultivating Divergent Thinking, Morris Union Jointure Commission, New Providence, NJ
Sara Femiano	4/26/24	$150.00	Mileage = $38.54	New Jersey Special Education Education Annual Summit, Monroe, NJ
Robin Thompson	4/26/24	$125.00	Mileage = $ 40.14	New Jersey Special Education Education Annual Summit, Monroe, NJ
Nicole Amato	6 session program: 4/23/24 through 5/9/24	$240.00	-0-	NJECC: AI Certification Program for K-12 Educators, NJECC-Virtual Virtual Evening Sessions 6:15pm-7:45pm.
Katherine Royer	4/26/24	$150.00	Mileage = $22.18	New Jersey Special Education Education Annual Summit, Monroe, NJ
Patty Jennings	4/9/24	$275.00	Mileage = $29.61	TCNJ Inquiry Based Learning in the Mathematics Classroom, TCNJ - Ewing, NJ

*Mileage will be reimbursed according to board policy.

Approve the following field trip for the 2023-2024 school year:

Field Trips				
Grade	**Destination**	**Date (month/year)**	**Approximate Cost per Student (cost of attendance not paid by district)**	**Coordinating Teacher/Staff**
6 - Special Ed.	Home Depot, Hackettstown, NJ for Science class.	April, 2024	$0	Amy Allen

Approve the chaperones and additional hours for the following staff members for the 5th Grade trip to the Bronx Zoo in May, 2024.

Name	**Compensation**	**Hours**
Tom Lobb	$40/hour	Not to Exceed 5 hours
Bonnie Mendralla	$40/hour	Not to Exceed 5 hours
Dee Krowl	$40/hour	Not to Exceed 5 hours
Yahna Fiscarelli	$40/hour	Not to Exceed 5 hours
Jeanette Pill	$40/hour	Not to Exceed 5 hours
Heather Heithoff (Nurse)	$40/hour	Not to Exceed 5 hours

Adoption of REVISED Tentative 2024-2025 Budget:

Resolved, that the Tewksbury Township Board of Education adopts the following tentative budget for the 2024-2025 school year and authorizes the Board Secretary to submit to the Hunterdon County Department of Education County Superintendent for approval in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2024-2025	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	$18,811,249	$150,194	$758,393	$19,719,836
Less Anticipated Revenue	$5,231,195	$150,194	$0	$5,381,389
Taxes To Be Raised	$13,580,054	$0	$758,393	$14,338,447

WHEREAS, the tentative 2024-2025 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which could increase local taxes above the two (2) percent cap; and

WHEREAS, the tentative 2024-2025 budget was constructed with an eligible maximum adjustment for health care cost in the amount of $71,554 which will not be used in 2024-2025 and will be eligible in the next two budget years as banked cap; and

BE IT RESOLVED, that the Tewksbury Township Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and architect fees and withdrawal of $1,404,712 from the Capital Reserve account to provide funding for the following projects/equipment for the 2024-2025 school year:

Partial Roof replacement at Tewksbury Elementary School	$157,000
HVAC upgrades at Old Turnpike School, local share ROD grant	$1,247,712
Total	$1,404,712

Total costs for these projects are $2,236,520 which includes $1,404,712 from Capital Reserve and $831,808 from the School Development Authority and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

And to advertise said tentative budget in the Hunterdon County Democrat or Courier News in accordance with the form suggested by the State Department of Education and according to law.

BE IT FURTHER RESOLVED, that a public hearing be held at Old Turnpike School, Tewksbury Township, New Jersey on April 24, 2024 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

WHEREAS, the Tewksbury Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $20,000 for all staff and board members.

BE IT FURTHER RESOLVED that the Board of Education establish the maximum dollar limit of $67,207 for professional services for the 2024-2025 school year and confirms $95,850 was established as the 2023-2024 school district maximum of which $50,463 has been spent to date.

WHEREAS, the tentative budget includes the following appropriations:

Legal	$24,000
Audit Fees	$18,207
Architect	$25,000
Total	$67,207

Approve to designate $1,247,712.00 of Capital Reserve Funds for the local share of State SDA Project #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls.

> WHEREAS, the New Jersey Department of Education has determined that State SDA Project #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls in the amount of $2,079,520.00 qualifies as a school facilities project eligible for State support under the Regular Operating District Grant pursuant to the Educational Facilities Construction and Financing Act, P.L.2000, c. 72 and the New Jersey Department of Education implementing regulations at N.J.A.C. 6A:26-1 et seq.; and Whereas, the New Jersey Department of Education has approved Final Eligible Costs for this $2,079,520.00 project to be calculated at the District's Aid Percentage (DAP) of $1,247,712.00 or 40%, whichever is greater.
>
> THEREFORE, the Tewksbury Township Board of Education, accepts State Share Final Eligible Costs of $831,808.00, and agrees to locally fund the excess costs; and Whereas, the Tewksbury Township Board of Education has selected to construct the School Facilities SDA #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls Project; and Therefore, Be It Resolved, the Tewksbury Township Board of Education elects State funding support in the form of a Grant for State SDA #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls Project.

Approve "Authorizing execution and delivery of the Grant Agreement ", Section 15, Grant #G5-6906 in the amount of $2,079,520.00 in Total Project Costs, of which $831,808.00 represents the Grant Amount from the State of New Jersey Schools Development Authority relating to School Facilities SDA Project #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls Project.

Approve the "Delegation of Authority" to Heather Goguen, Business Administrator, for supervision of the School Facilities SDA Project #5180-030-23-G5TI and School Facilities DOE Project #5180-030-23-R501 Old Turnpike School HVAC Controls Project.

Appoint Wilentz, Goldman, & Spitzer. P.A. as Bond Counsel for the Tewksbury Township School District Board of Education for the 2023-2024 school year.

Approve FY 2024 Rural Education Achievement Program (REAP) funds in the amount of $70,319.

Approve Dell for the purchase of Chromebooks, servers and desktops through NASPO Computer Equipment Contract #C000000005003 in an amount not to exceed $90,000 for the 2023-2024 school year.

Approve the Interim Technology Support Support Services Agreement with Hunterdon Educational Services Commission from April 1, 2024 through June 30, 2024 in an amount not to exceed $23,751.

Approve the following donations/grants/activities:

Donations/Grants/Activities			
Requestor/Contact	**School**	**Description**	**Amount of Grant/Donation**
Krista Kovalsky	TES	Grant from the Tewksbury Education Foundation for Whittemore to work with preschool students to learn the lifecycle of a seed. Students will get a seedling kit, craft, and garden walk	$450.00
Alyssa Forsythe	TES	Grant from the Tewksbury Education Foundation for the fourth grade to participate in a 1 day science residency provided by the Hunterdon County Parks Department.	$210.00
Karen Morrow Amanda Kouzis	TES	The Tewksbury Education Association (using an NJEA grant) would like to donate supplies and materials for an outdoor Makerspace at Tewksbury Elementary School. Possible items included, but not limited are: storage containers, a sand box, balancing scale, fencing/posts, mulch, rocks, shade sails, etc.	$4,300.00

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

TECHNOLOGY: A new IT Specialist has been hired since our current Specialist will be leaving next week. There is a personnel motion to approve interim extra help from HCESC since the replacement will not start until the end of June.

FACILITIES: At the facilities meeting on March 14th, projects that could be part of the referendum were discussed.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to approve the following:

Approve the contract with the YMCA of Bucks and Hunterdon Counties to provide before and after care school programs for the 2024-2025 school year for a fee of $8,000 payable to the Tewksbury Township School District.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein

Absent: Mrs. Niang, Dr. Simon

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: There was a good turnout for the second strategic planning meeting. The third and final session is scheduled for April 16th.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Mr. Andrew Fingerman, Lebanon, NJ thanked the administration and board for addressing all of the safety concerns. Mr. Fingerman also commented on the debates around the policy adoption regarding the words equality and equity.

Motion was made by Ms. Stein and seconded by Mrs. Munoz to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

PERSONNEL: Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

At the recommendation of the Superintendent, approve Pam Hoy as a part time summer IT support technician effective approximately June 17, 2024 at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

At the recommendation of the Superintendent, approve Connor Dec as a part time summer IT support technician effective approximately June 17, 2024 at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

At the recommendation of the Superintendent, approve Robert Lovering as a part time summer Custodian effective approximately June 17, 2024 at a salary of $19/hour, up to 32 hours per week, not to exceed ten weeks.

At the recommendation of the Superintendent, approve Sebastian Fojtu as a part time summer Custodian effective approximately June 17, 2024 at a salary of $16.00/hour, up to 32 hours per week, not to exceed ten weeks.

At the recommendation of the Superintendent, approve Ian Barno as a part time summer Custodian effective approximately June 17, 2024 at a salary of $16.00/hour, up to 32 hours per week, not to exceed ten weeks.

At the recommendation of the Superintendent, approve Michael Codis as a Technology Assistant to attend the Board Meetings and facilitate the live streaming of the meetings beginning in April, 2024. Salary will be $25/hour, for a minimum of 3 hours each evening worked.

At the recommendation of the Superintendent, approve Joseph Frankosky as the new teacher mentor for Tracy Barnes - TES Maternity Leave Replacement Teacher, beginning February 29, 2024. Upon completion, the mentor will be paid the annual mentor fee of $550, prorated.

At the recommendation of the Superintendent, approve Daria Bracuti as a 10-Month/190 days School Office Secretary/Secretary to Supervisor of Instruction and Programs at the annual salary of $34,000 (prorated) beginning approximately May 27, 2024. (OTS-0004)

At the recommendation of the Superintendent, approve William (Chris) Mortenson as a full time Paraprofessional beginning April 9, 2024 through June 30, 2024, at Instructional Aide Step 9, $20.01/hour. (TES-AID-INST-03)

At the recommendation of the Superintendent, approve Jarret Magierowski as full time IT Specialist at the annual salary of $80,000 (prorated) beginning approximately June 24, 2024.

Approve the updated job description for Information Technology Specialist.

Approve Nate Joyce to provide tech support for the April 9, 2024 Community Safety Night. Salary will be $25/hour, for a minimum of 3 hours.

Rescind the following motion: Approve the spring honoraria positions for the 2023-2024 school year.

First Name	Last Name	Sport	Compensation
Daniela	DiGiovanni	Assistant Track and Field Coach (shared)	$1,523
Joelle	Capece	Assistant Track and Field Coach (shared)	$1,523

Approve the spring honoraria positions for the 2023-2024 school year.

First Name	Last Name	Sport	Compensation
Daniela	DiGiovanni	Assistant Track and Field Coach	$3,046
Joelle	Capece	Assistant Track and Field Coach	$2,198

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

OLD BUSINESS: None.

NEW BUSINESS: None

EXECUTIVE SESSION: Motion was made by Ms. Stein and seconded by Mrs. Munoz to enter Executive Session to discuss a student matter. The time was 8:16 p.m.

Motion was made by Ms. Stein and seconded by Ms. Fleming to exit Executive Session. The time was 8:50 p.m.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Dr. Simon to adjourn the meeting. The time was 8:50 p.m.

Final Resolution: Motion carried on a roll call vote.

Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Mrs. Jardinella, Mrs. Munoz, Mrs. Wygera, Ms. Stein
Absent: Mrs. Niang, Dr. Simon

Respectfully submitted,

Heather Goguen
Board Secretary