

**Richland One Middle College Board of Directors  
Midlands Technical College Beltline Campus  
Via MicroSoft Teams (Video Conference)**

**MINUTES**

**October 13, 2021**

**9:00am**

**Board Members Present:** Dr. Erica Fields; Dr. Tracy Dunn; Mr. Derrah Cassidy; Dr. Rob Gilmer; and Mrs. Beverly Leeper. **Absent:** Mrs. Sherry Wright Moore and Mrs. Tracy Dixon

**Staff Members Present:** Dr. Carla Brabham and Mrs. Teresa Niles

**District Staff:** Dr. Miundre Prince

**Prestige Staff:** Ms. Denise Hopkins

**Call to Order**

Dr. Erica Fields welcomed everyone and called the meeting to order at 9:06 a.m., via Microsoft Teams.

**Invocation**

The invocation was given by Mrs. Beverley Leeper.

**Roll Call and Establishment of Quorum**

Mrs. Teresa Niles conducted the roll call and a quorum was noted by Dr. Fields.

**Consent Agenda (Action)**

Dr. Fields asked the Board to review and give consent to the agenda. Dr. Tracy Dunn made a motion to accept agenda as presented. Motion was seconded by Mrs. Beverley Leeper and passed unanimously.

**Public Comments\***

No Public Comments.

**Approval of September 2021 Minutes (Action)**

Dr. Tracy Dunn made a motion to accept Minutes as presented. The motion was seconded by Beverley Leeper and passed unanimously.

\*Public Comments Guidelines: Each speaker has two minutes. Speakers may not ask questions of Board Members. Board Members may not engage speakers in discussion. Disruptive behavior is not permitted. Personal attacks aimed at ROMC students or personnel are not permitted.

## **September 2021 Financial Reports (Information)**

Ms. Denise Hopkins reviewed the September 2021 ROMC Financials with the Board. Ms. Hopkins shared with the Board the Statement of Revenues and Expenses. Highlights of the review:

Total Assets – 642,208.35  
Payables – \$8,178.79  
Total Fund Balance - \$723,425.35

The audit is complete. The auditors shared that the school has a strong systems of internal control. There were no findings during the compliance. The school continues to add strength with a positive fund balance.

## **NEW BUSINESS**

### **ESSER III Instructional Assistant Recommendation (Action)**

Dr. Brabham shared that the district was granted funds through ESSER III to combat losses during COVID. The District has designated an Instructional Assistant to each school. Richland One Middle College was designated funds for an IA as well. We will receive \$34,000 to our budget for this position. She recommended G. Moody, who joined us from the Goodwill CSEP program as a volunteer for the Instructional Assistant position.

Dr. Tracy Dunn made a motion to accept Dr. Brabham's recommendation regarding the selection of G. Moody for the Instructional Assistant position. The motion was seconded by Mrs. Beverley Leeper and passed unanimously.

### **School Updates (Information)**

Dr. Brabham shared with the Board that students are taking the PSAT test today. WIN testing is scheduled for the end of the month. Seniors will be meeting with Jostens this month as well as taking senior pictures. Faculty and Staff are excited to have students back in the building for face-to-face instruction.

ROMC has had 2 positive cases of COVID and a few students to quarantine due to exposure, but no severe outbreak.

## **OLD BUSINESS**

The trailer is still the property of ROMC. Dr. Brabham shared that Mr. Keeler is adding pressure to remove the trailer from the property. She informed the Board that we need to find an alternate location to store the property.

### **Adjournment**

Dr. Erica Fields moved to adjourn the meeting at 9:37 a.m., and the motion was seconded by Mrs. Leeper. The motion unanimously passed.

**Next Scheduled Meeting:** November 10, 2021

\*Public Comments Guidelines: Each speaker has two minutes. Speakers may not ask questions of Board Members. Board Members may not engage speakers in discussion. Disruptive behavior is not permitted. Personal attacks aimed at ROMC students or personnel are not permitted.